

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
MARCH 24, 2010**

COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson and Jack Martinson.

COMMITTEE MEMBERS ABSENT: David O'Melia and Sonny Paszak were excused.

OTHERS PRESENT: Tom Waydick (Rhineland Fire), Doug Duchac, Jeff Freese, Clarence Puza, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Greschner called the meeting to order at 10:00 a.m. in Committee Room #2 of the Oneida County Courthouse, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Martinson/Matteson, PASSED).

MOTION: To approve the February 24, 2010 Committee Meeting Minutes (Martinson/Matteson, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was previously scheduled for April 28, 2010, 10:00 a.m. at the Oneida County Courthouse.

It was noted County Board Members would be assigned to Committee's on April 21st.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of February, Exhibit #1 and Exhibit #2.

MOTION: To accept the February financial report and maintenance report of Sacred Heart-St. Mary's Hospital (Matteson/Martinson, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of February, Exhibit #3 and Exhibit #4.

MOTION: To accept the February financial report and maintenance report of Howard Young Medical Center (Matteson/Martinson, PASSED).

HAZMAT TEAM REPORT

Puza provided the HazMat Team Report, Exhibit #5. SCBA's (Self Contained Breathing Apparatus) were discussed.

MOTION: To accept the HazMat Team Report (Greschner/Matteson, PASSED).

DIRECTOR'S REPORT

HazMat Chief Position/Deputy Director Proposal:

Exhibit #6 addressed current department personnel structure, proposed structure and implementation. The County Coordinator and with the Finance Director were consulted and agreed with the proposal. The Director will be addressing the proposal at the April 14, 2010 Finance Meeting.

MOTION: To approve the Deputy Director/Emergency Management Personnel Structure Proposal and forward onto LRES (Labor Relations/Employee Services) (Matteson/Greschner, PASSED).

HazMat Stakeholders Meeting Update:

The group is addressing expectations of the HazMat System and hopes to provide the General with a report by June. Next meeting is scheduled for April 22, 2010.

Correspondence for Committee Member Information Only:

Tornado & Severe Weather Awareness week is scheduled for April 19-23, 2010, with the statewide Tornado Drill scheduled for April 22nd beginning at 1:00 p.m.

The Airport/MABAS Tabletop Exercise is scheduled at the Sheriff's Department for April 28th at 6:00 p.m. and the Full Scale Exercise is scheduled at the Airport on August 11th.

The WEM (Wisconsin Emergency Management) Administrator is resigning from the State to accept another position. The STATE will be in a transition period.

The next All Hazards Mitigation meeting is not scheduled at this time.

Vacation Time and Governor's Conference attendance were briefly addressed.

UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE

Next meeting is scheduled in June.

QUARTERLY BUDGET REVIEW

At the Committee's request, the budget will be provided on a quarterly basis with the next review scheduled for June.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet Exhibits #7, #8 and #9.

Line items were addressed, Exhibit #7 and #8.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Martinson/Matteson, PASSED).

REPORTS/CORRESPONDENCES

Woodruff Fire Department pager problems/resolutions and EOC (Emergency Operations Center) grant funds were addressed.

PUBLIC COMMENTS

Committee members discussed the importance of some members remaining on current assigned Committee's for knowledge and understanding of department operations, programs and issues rather than having a large amount of turnover verses the benefit of allowing new members to add a new perspective. Reference was made to the Ambulance Program.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

10:42 a.m. MOTION: To adjourn the meeting (Greschner/Matteson, PASSED).

Larry Greschner, Chairman

Dawn Robinson, Program Assistant