COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson, Jack Martinson and Sonny Paszak.

COMMITTEE MEMBERS ABSENT: David O'Melia was excused.

OTHERS PRESENT: Kevin Boneske (Rhinelander Daily News), Doug Duchac, Jeff Freese, Clarence Puza, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER
Chairman Greschner called the meeting to order at 10:00 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING
MOTION: To approve the Agenda (Martinson/Paszak, PASSED).

Committee members agreed the Emergency Management Committee is one of the better operating and functioning county committees, and Committee members were pleased the Committee remained in tact and was not combined with another Committee.

MOTION: To approve the March 24, 2010 Committee Meeting Minutes (Matteson/Martinson, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)
The next meeting was scheduled for May 26, 2010 at 10:00 a.m.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER
Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of March, Exhibit #1 and Exhibit #2. City of Rhinelander Ambulance Program is not up and running at this time.

MOTION: To accept the March financial report and maintenance report of Sacred Heart-St. Mary's Hospital (Martinson/Matteson, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of March, Exhibit #3 and Exhibit #4.

MOTION: To accept the March financial report and maintenance report of Howard Young Medical Center (Matteson/Paszak, PASSED).

HAZMAT TEAM REPORT
Puza provided the HazMat Team Report, Exhibit #5.

MOTION: To accept the HazMat Team Report (Matteson/Martinson, PASSED).

DIRECTOR'S REPORT
HazMat Stake Holders Group Meetings:
The Emergency Management Director is a member of the HazMat Stake Holders Group, has provided input on the HazMat System and shared funding concerns. The State has developed a *draft* Phase II Report with an addendum listing the Stake Holders Group concerns. Each group member will receive a 'rewrite' copy prior to the report being forwarded onto General Dunbar for review.

HazMat Constitution and Bylaws:
The Director provided Committee members with DRAFT #1 of the HazMat Constitution and Bylaws, Exhibit #6, addressing General Organization, Membership, Training Standards, Compensation and Insurance, and Adoption and Amendment of By-Laws to be approved/adopted prior to hiring a new HazMat Chief. The issue will be listed on the May 26th, 2010 Agenda.

HazMat Chief-Deputy Emergency Management LTE Positions:
HazMat Chief:
The Director explained the HazMat Team has input on recruitment for a HazMat Chief, with applicants required to take a competency test and go through a scenario interview. The HazMat Chief position will be a two-year appointment. LEPC (Local Emergency Planning Committee) Committee appoints the HazMat Chief.

Deputy Director:
Deputy Emergency Management Directors will be Limited Term Employees (LTE) of the County subject to Committee approvals each year.

Committee Members stated they do not have the background or the expertise to appoint positions, prefer HazMat members to make recommendations and allow the Emergency Management Director to make appropriate decisions.

The Director added LRES (Labor Relations and Employee Services) Committee approved LTE (Limited Term Employee) positions of the HazMat Chief and both Deputy Directors with the current HazMat Chief's salary divided in half. This will allow Deputy Directors to be paid based upon need. Current Deputy Directors are Clarence Puza and Jason Goeldner. Effective July 2010, Phil Puza will be the Deputy Director replacing Clarence Puza due to retirement. Phil Puza is a county employee, a member of the HazMat Team, familiar with Department equipment and has assisted with development of a County Debris Management Plan.

Airport Tabletop Exercise:
A Tabletop Exercise and a Functional Exercise are scheduled at 6:00 p.m. tonight at the Law Enforcement Center. The Full-Scale Exercise will be conducted on August 11th, 2010 at the Airport.

The Tabletop Exercise will allow participants to plan and develop a Communications Plan and the Functional Exercise will identify response while incorporating/testing the County's MABAS System (Mutual Aid Box Alarm System).

2009 Emergency Management Annual Report:
The Director is unable to attend the May County Board Meeting due to a Regional Long Term Power Outage Exercise but would like to forward the 2009 Annual Report to the June County Board of Supervisors Meeting. Committee agreed.

Correspondence for Committee Member Information Only:
The Department is holding an All Hazards Mitigation Public Informational Meeting on May 10th, a Storm Spotter Class on May 12th, a Special Needs Training on May 13th and 14th, and attending a Regional Long Term Power Outage Exercise on May 18th, 2010.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS
The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #7 and Exhibit #8.

One line item transfer due to redistribution of EMPG (Emergency Management Planning Grant) Funds.

MOTION: To approve the line item transfer (Martinson/Matteson, PASSED).

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Paszak/Martinson, PASSED).

PUBLIC COMMENTS
No public comment was given.

ITEMS FOR FUTURE AGENDAS
Develop agenda at Emergency Management Director's discretion.

ADJOURN
10:45 a.m. MOTION: To adjourn the meeting (Matteson/Martinson, PASSED).

_____   _____
Larry Greschner, Chairman   Dawn Robinson, Program Assistant