

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
JULY 22, 2009**

COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson, David O'Melia, Jack Martinson and Sonny Paszak.

COMMITTEE MEMBERS ABSENT: Martinson notified the Chairman he would be arriving late.

OTHERS PRESENT: Brian Sladek (Lincoln County Emergency Management), Margie Sorenson (Finance Director), Linda Conlon (Public Health), Tara Vandenberg (Social Services), Mary Rideout (Social Services), Katie Hovland-Frisch (Langlade County Emergency Management), Lynn Larsen (Nicolet College), Ron Skallerud (Nicolet College), Mark Handlin (Lincoln County Sheriff's Office-911), Jim Galloway (Vilas County Emergency Management), Doug Duchac, Jeff Freese, Clarence Puza, Ken Korten Hof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Greschner called the meeting to order at 10:00 a.m. in the Community Room of the Oneida County Law Enforcement Center. Chairman Greschner further noted meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Paszak/Matteson, PASSED).

PRESENTATION CODE RED

Neighboring County Emergency Management Departments, along with County Departments were acknowledged and thanked for their attendance.

A Code Red Representative was available via teleconference to conduct today's presentation. Code Red is a web-based mass calling system that can be used for emergency notifications, a lost child search, etc. and is customized to match county infrastructure, using code red equipment to directly send out calls. Vilas County currently uses Code Red and the Vilas County Director explained Code Red provides an initial database to build from. Individual groups such as HazMat Team, SWAT Team, etc. can be built into the system to alert specific groups of individuals to a situation or to provide specific information. Code Red can also provide Weather Warning Notification for an additional cost.

10:08 a.m. Martinson attended meeting.

10:34 a.m. O'Melia was excused from meeting.

10:37 a.m. Puza was excused from meeting.

The following questions were asked:

Can citizens opt out (YES), Is this an exception to the no call list (citizens can indicate they wish not to be contacted in writing), Can NATC (Nicolet College) students who live outside of Oneida County be notified of school closures, etc. (YES). Would confidentiality email addresses and cell phone numbers be maintained (YES-100% confidential).

Code Red annually costs \$15,000 per year and cost is guaranteed to stay the same as long as the County remains a client. Weather Warning component costs \$15,000 per year but Code Red will give the County the program at half price costing the County \$7,500. Code Red indicated if three out of the remaining five counties signed up for Code Red services prior to January 1, 2010, all six counties will receive a 20% discount on Code Red and will receive a 10% discount on the Weather Warning Notification component, including Vilas County.

Code Red completed their teleconference presentation.

10:50 a.m. The Committee took a five-minute break.

10:55 a.m. The Committee reconvened.

There is a competitive market for this type of service with other vendors providing identical service at a lower cost. NATC (Nicolet Area Technical College) is interested in entering into a partnership with the County to purchase a system. The Director recommended looking into different vendors.

Currently, the County utilizes the following notification systems: NOAA weather transmitter located in Pine Lake (primary notification) to set-off NOAA weather radios, activate first responders pagers by using the All-Call paging system, and utilize the State's web-based E-sponder System for mass communication (backup paging system for Fire Departments).

The Director asked the Committee to evaluate what a program such as Code Red provides, assess the needs of the community and decide if the Committee wished to pursue an emergency notification program. Budget process and private/public partnerships were discussed.

Chairman Greschner indicated cost of the program could be shared/split with the College, Townships, etc., felt an emergency notification system would be money better spent that tax payers could use verses money being spent on County Board Supervisors attending conferences, conventions and seminars.

Chairman Greschner recognized Jim Galloway, Vilas County Emergency Management Director. Vilas County's Code Red Program was explained: set-up to initiate two types of calls (one small volume and one large volume), basis of charge by minutes, experienced a problem with Code Red's system matching capabilities of local telephone phone system (Code Red paid to have speed issue resolved), funded program as a

County initiative by benefiting county departments, Vilas County retains control over the system, has been a positive experience, successful and forthright company to work with. The Director explained Code Red was operational one-hour after signing contract and the county paid an extra \$250.00 per year to allow residents the ability to describe how long they want to be on the system due to seasonal residency. There are two ways residents can be placed on database, either through the basic base or through self-registration. There is a Code Red emblem on the County's webpage residents can click on to enter their own data (cell phone numbers, etc.) at no cost. Code Red is modifying software to make it more user-friendly for different entities and make the system more secure. Vilas County opted not to pay for weather notification. Instead, dispatch will send out a Code Red message regarding weather notification. If Oneida County would sign-on, Vilas County would financially benefit.

Code Red program costs \$15,000 for system and \$7,500 for weather notification.

The Finance Director indicated it would be wise to get other counties, along with the College, to sign-on to reduce financial obligations.

The Committee requested mass communication notifications to be listed on upcoming agendas.

The Lincoln County Emergency Management Director was recognized. Lincoln County will take information back to their Emergency Management Committee and the Law Enforcement Committee, stated Lincoln County's 2010 budgets have been submitted and may look into a special funding process.

Handlin, with the Lincoln County Sheriff's Department/911, indicated TV-Channel 7 has a weather notification system in place allowing citizens to sign-up directly on their website.

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the June 24, 2009 Committee Meeting Minutes (Martinson/Paszak, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for August 26, 2009 at 10:00 a.m. There was a request to have both the September and the October meetings to commence at either 9:00 a.m. or 9:30 a.m. The Committee agreed to accommodate commencement time.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Freese provided the following reports for the month of June; financial report of Howard Young, Exhibit #1, the Nokomis financial report, Exhibit #2 and provided the maintenance report of Howard Young, Exhibit #3.

MOTION: To accept the June financial report and maintenance report of Howard Young Medical Center (Martinson/Matteson, PASSED).

Kortenhof provided the financial report of Sacred Heart-St. Mary's for the month of June, Exhibit #4. Sacred Heart-St. Mary's Hospital maintenance report will be provided at next meeting.

MOTION: To accept the June financial report of Sacred Heart-St. Mary's Hospital (Paszak/Martinson, PASSED).

HAZMAT TEAM REPORT

Kortenhof provided the HazMat Team Report, Exhibit #5. Regarding the Lake Tomahawk spill incident; the responsible party has submitted the County's bill to his insurance company for reimbursement.

MOTION: To accept the HazMat Team Report (Martinson/Matteson, PASSED).

DIRECTOR'S REPORT

Nokomis Ambulance Medic 4:

Met with staff, resolved minor concerns and had twenty-nine (29) billable runs, above budgeted amount. Cost-saving due to not paying on-call staff overtime wages.

There was discussion regarding speed at which ambulances are allowed to safely travel/transport patients during emergencies.

Physio-Control Technical Service Support Agreement:

The four-year semi-annual agreement is for defibrillator support, is due September 1st, ambulance managers reviewed the agreement, similar to previous agreement with a \$7,800 decrease in agreement cost due to purchase of new equipment.

There was discussion regarding electrodes.

MOTION: To allow the Emergency Management Director to sign Physio-Control Technical Service Support Agreement (Matteson/Paszak, PASSED).

Annual HazMat Training Grants:

These are considered pass through State grants. The Director writes a large number of State funded training grants, the College (NATC) conducts trainings, bills Emergency Management and Emergency Management requests reimbursement(s) from the State, in which, the State reimburses training costs.

MOTION: To submit annual HazMat Training Grants (Matteson/Martinson, PASSED).

2010 Staffing Requests:

The Director requested continuing the HazMat Chief's position and provided the Committee with a Staffing Request Form for signature, Exhibit #6.

MOTION: To approve the HazMat Chief Position and forward request onto Finance (Matteson/Martinson).

Discussion on motion:

Salary was not increased last year but will increase this year. The HazMat Chief's dedication was acknowledged for the amount of time and the amount of work he contributes.

MOTION: To approve the HazMat Chief Position and forward request onto Finance (Matteson/Martinson, PASSED).

The Director requested continuing the Volunteer HazMat Member positions and provided the Committee with a Staffing Request Form for signature, Exhibit #7. Currently the Team consists of eighteen volunteer members, which would qualify for a per diem. The Rhinelander Fire Department members are paid by the Fire Department and do not qualify for the County per diem.

MOTION: To continue employment of volunteer HazMat Team members (Martinson/Greschner, PASSED).

UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE

At the July meeting, Elmer Goetsch was added to represent media. Goetsch is in charge of the Emergency Alert System for our area, the Committee reviewed the All Hazards Mitigation Plan, discussed plans (the Hodag Country Fest Plan, the Oneida County Fair Plan and the Fall Ride Plan), were provided an update on narrow band, reviewed Planning and Reporting Facilities and scheduled the next meeting in January 2010.

It was suggested to invite the Pine Lake Fire Chief to Large Assembly Committee meetings (ordinance revisions) due to Hodag Country Fest being held in the Town of Pine Lake.

MONTHLY BUDGET REVIEW

The Emergency Management Director referred to the department's monthly budget, Exhibit #8.

MOTION: To accept monthly budget review (Paszak/Martinson, PASSED).

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #9.

Two personnel expense vouchers were provided.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Matteson/Martinson, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion and add Mass Communication Notification System update.

ADJOURN

11:45 a.m. MOTION: To adjourn the meeting (Paszak/Martinson, PASSED).

Larry Greschner, Chairman

Dawn Robinson, Program Assistant