

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
AUGUST 26, 2009**

COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson, David O'Melia, Jack Martinson and Sonny Paszak.

OTHERS PRESENT: Tom Waydick (Rhineland Fire), Doug Duchac, Jeff Freese, Clarence Puza, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Greschner called the meeting to order at 10:00 a.m. in Committee Room #2 of the Oneida County Courthouse. Chairman Greschner further noted the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Paszak/Martinson, PASSED).

MOTION: To approve the July 22, 2009 Committee Meeting Minutes (Martinson/Matteson, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for September 29, 2009 at 10:00 a.m.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and maintenance reports of Sacred Heart-St. Mary's for months of June and July, Exhibits #1, #2 and #3.

It was explained, Unit #4 is the Nokomis Ambulance, which now will be listed on Howard Young's Maintenance Report.

MOTION: To accept the June maintenance report, the July financial report and the July maintenance report of Sacred Heart-St. Mary's Hospital (O'Melia/Paszak, PASSED).

Freese provided financial reports and a maintenance report of Howard Young for the month of July, Exhibits #4, #5 and #6. It was explained, Howard Young was doing better financially than projected due to the combination of establishing the Med 4 Nokomis Ambulance and by not incurring wage costs for calling in extra crews to staff a second ambulance.

MOTION: To accept July financial reports and maintenance report of Howard Young Medical Center (Paszak/Matteson, PASSED).

HAZMAT TEAM REPORT

Puza provided the HazMat Team Report, Exhibit #7.

The Director explained a HazMat bill was sent to the Forest County Potawatomi Tribe. The incident and unified command structure were addressed.

MOTION: To accept the HazMat Team Report (Martinson/Matteson, PASSED).

DIRECTOR'S REPORT

Mass Communication Notification Systems:

The Director recommended using the State E-sponder System as a backup system for paging first responder groups during an emergency event. Group databases will need to be developed. E-sponder does not have mapping capabilities. The Director informed the Committee, Channel 9 provides a weather notification program in which, a citizen can register to receive notification at a cost of approximately \$10 a year.

An E-sponder presentation was suggested.

The Director informed the Committee, Nicolet Area Technical College is not interested, at this time, in partnering to provide Code Red service. There was discussion regarding similar programs.

MOTION: To approve the Emergency Management Director's recommendation to use the State E-sponder System (Martinson/Matteson, PASSED).

2010 Emergency Management Budget:

The Director provided the 2010 Emergency Management Budget Summary, Exhibit #8. The budget consists of a summary, actual budget, estimated 2009 final budget, ambulance budget plan, ambulance rates and budget explanation.

The Director praised both hospitals (and Ambulance Managers) for their efforts in assisting the county (department) to reduce the estimated expense increase from \$700,000 to \$333,057.00. The Director explained the Finance Director has been notified of the bottom dollar amount.

There was discussion regarding the amount of intercept requests.

MOTION: To accept the 2010 Emergency Management Budget and forward budget onto Finance (O'Melia/Martinson).

Discussion on motion:

There was discussion regarding the 6% increase in ambulance rates. The Director explained outlying county ambulance squads are Basic units and are not charged for intercepts. However, other ambulance service intercepts are charged accordingly.

There was additional discussion regarding paramedic training, when hospitals can charge for BLS (Basic Life Support) verses ALS (Advanced Life Support) techniques, and loaded mile charges.

The Director explained the county would generate approximately \$29,000 by raising ambulance rates.

MOTION: To accept the 2010 Emergency Management Budget and forward budget onto Finance (O'Melia/Martinson, PASSED).

The Committee signed the department's budget.

Ambulance Rate Review/Adjustment:

The Director provided a resolution, Exhibit #9, to increase ambulance rates and informed the Committee the Finance Director was consulted and advised.

The Committee suggested changing the verbiage on the last page from reducing the 'budget' to reducing the 'levy'.

MOTION: To approve the Resolution and forward it onto Finance for their consideration (O'Melia/Paszak).

Discussion on motion:

There was discussion whether a Resolution should be forwarded onto County Board verses Finance.

O'Melia and Paszak agreed to amend the motion.

MOTION: To approve the Resolution and forward it onto the County Board of Supervisors for their consideration (O'Melia/Paszak, PASSED).

UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE

The County Board of Supervisors approved appointments and the next meeting is scheduled for January 2010.

MONTHLY BUDGET REVIEW

The Emergency Management Director referred to the department's monthly budget, Exhibit #10.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #11.

There was one line item transfer for HazMat reimbursements (from the Stella and the Lake Tomahawk HazMat incidents), Exhibit #12.

MOTION: To approve the line item transfer (Paszak/Matteson, PASSED).

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Paszak/Matteson, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

11:19 a.m. MOTION: To adjourn the meeting (O'Melia/Martinson, PASSED).

Larry Greschner, Chairman

Dawn Robinson, Program Assistant