

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
SEPTEMBER 22, 2010**

COMMITTEE MEMBERS PRESENT: Chairperson Matt Matteson, Jack Martinson and Sonny Paszak.

COMMITTEE MEMBERS ABSENT: David O'Melia.

OTHERS PRESENT: Doug Duchac, Jeff Freese, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Matteson called the meeting to order at 10:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Paszak/Martinson, PASSED).

MOTION: To approve the August 25, 2010 Committee Meeting Minutes (Martinson/Paszak, PASSED).

PUBLIC COMMENTS

No public comment was given.

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for October 20, 2010 at 11:00 a.m.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of August, Exhibit #1 and Exhibit #2.

MOTION: To accept the August financial report and maintenance report of Sacred Heart-St. Mary's Hospital (Paszak/Martinson, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of August, Exhibit #3 and Exhibit #4.

Maintenance Report will be revised to reflect correct year, updated mileage and revised report will be provided to the Emergency Management Department.

There was discussion regarding future compensation. The Director explained monies from the current budget would be forwarded to the 2011 Budget with the Finance Director consulted.

There were additional discussions regarding the county ambulance service, run volume and reduction of revenue.

MOTION: To accept the August financial report and maintenance report of Howard Young Medical Center (Paszak/Martinson, PASSED).

HAZMAT TEAM REPORT

The Team conducted their monthly training, the Building & Grounds Committee approved a line item transfer to conduct work on the HazMat Building, office space at the HazMat Building is workable and usable, and an antenna for the radio base station will be installed at the HazMat Building so the Chief and members can monitor radio traffic.

DIRECTOR'S REPORT

Ambulance Service Update:

Ambulance Standby Assignments, Exhibit #5 was presented citing base locations, additional ambulances, standby responsibilities and ambulance call order. Med 1 will be utilized when Med 4 and Med 5 are out on calls to allow for quicker response time to the North West area of the county.

Training Update:

The Finance Committee approved out of state travel for the Director the week of October 25-29, 2010.

Hazard Mitigation Plan Update:

The City of Rhinelander may adopt the updated Hazard Mitigation Plan, the grant will be closed out and the adopted/revised plan is in place for the next five-years.

Department Budget Update:

Department Budget Hearing is scheduled for October 11, 2010 at 2:30 pm. Some line items have been reduced 50% to make up for some line items that could not be reduced in order to meet the county's requirement of reducing the department budget by 5% for non-personnel expenses.

The Committee expressed concern with cutting some operating expense line items by 50%. There was discussion.

QUARTERLY BUDGET REVIEW

The Emergency Management Director referred to the department's monthly budget, Exhibit #6.

MOTION: To approve the Director's Report and the Quarterly Budget (Paszak/Martinson, PASSED).

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and the expense voucher summary sheet, Exhibit #7 and #8.

MOTION: To approve the bills, vouchers, line item transfers and the expense voucher summary sheet (Martinson/Paszak, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Look into utilizing other County Board Supervisors in the event there is a lack of quorum.

ADJOURN

11:10 a.m. MOTION: To adjourn the meeting (Martinson/Paszak, PASSED).

Matt Matteson, Chairman

Dawn Robinson, Program Assistant