

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
SEPTEMBER 29, 2009**

COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson, David O'Melia, Jack Martinson and Sonny Paszak.

OTHERS PRESENT: Doug Duchac, Jeff Freese, Clarence Puza, Ken Korten Hof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Greschner called the meeting to order at 10:00 a.m. in Committee Room #2 of the Oneida County Courthouse. Chairman Greschner further noted the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Martinson/Paszak, PASSED).

MOTION: To approve the August 26, 2009 Committee Meeting Minutes (Matteson/Martinson, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting is scheduled for October 21, 2009 at 10:00 a.m. Paszak will be excused from the October 21st meeting.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of August, Exhibit #1 and Exhibit #2. It was mentioned, Roberts Repair sent out notices to Ambulance personnel regarding how-to start ambulances properly.

MOTION: To accept the August financial report and maintenance report of Sacred Heart-St. Mary's Hospital (Paszak/Matteson, PASSED).

Freese provided financial reports and maintenance report of Howard Young for the month of August, Exhibits #3 (Nokomis), #4 and #5. It was explained, Nokomis information is separated out of Howard Young's budget for the meantime as the Nokomis ambulance was not in-place at the time Howard Young prepared their budget. On-scene care was explained and the Committee stated miles-per gallon does not need to be reflected on maintenance reports as the information is not accurate.

MOTION: To accept August financial reports and maintenance report of Howard Young Medical Center (O'Melia/Martinson, PASSED).

HAZMAT TEAM REPORT

Puza provided the HazMat Team Report, Exhibit #6.

DIRECTOR'S REPORT

County Communication Tower Town of Lynne:

The Town of Lynne would like to utilize the small county-owned tower located behind the fire department for public works communication. The Emergency Management Director recommends and supports the proposal and instructed the Town to make a formal written request to the department. The Committee recommended checking with Corporation Counsel and list the item on the next agenda.

Construction of the Minocqua Tower was discussed. The Emergency Management Director indicated he would assist the Communications Lieutenant with the Project.

Disposal of HazMat Equipment:

There was discussion regarding disposal of old HazMat equipment (Self-Contained Breathing Apparatus: SCBA's) and liability issues. The Committee recommended checking with Corporation Counsel on liability issues.

MOTION: To authorize the Emergency Management Director and the HazMat Chief to dispose of HazMat Equipment contingent upon Corporation Counsel's recommendation with no liability to Oneida County (Greschner/Matteson, PASSED).

The Committee suggested developing a Policy on disposing equipment.

Other Correspondence for Committee Member Information Only:

The Director informed and updated the Committee on the following; Continuity of Operations planning, WEMA (Wisconsin Emergency Management Association) Conference, furlough and vacation time, Nokomis ambulance, HazMat positions, End of Year POW (Plan of Work) and the October Joint Regional Meeting.

UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE

Next meeting is scheduled for January 2010.

MONTHLY BUDGET REVIEW

The Emergency Management Director referred to the department's monthly budget, Exhibit #7.

MOTION: To accept the monthly budget review (O'Melia/Matteson, PASSED).

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #8 and Exhibit #9.

There are two line item transfers: Forest County HazMat reimbursement and the 2010 EMS Funding Assistance Grant.

MOTION: To approve line item transfers (Paszak/Matteson, PASSED).

MOTION: To approve the bills, vouchers and expense voucher summary sheet (Matteson/Martinson, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

10:56 a.m. **MOTION:** To adjourn the meeting (Matteson/Martinson, PASSED).

Larry Greschner, Chairman

Dawn Robinson, Program Assistant