

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
OCTOBER 22, 2010**

COMMITTEE MEMBERS PRESENT: Chairperson Matt Matteson, David O'Melia, Sonny Paszak, Jack Martinson and Mike Timmons.

OTHERS PRESENT: Jason Goeldner, Jeff Freese, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Matteson called the meeting to order at 10:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Paszak/O'Melia, PASSED). There was discussion regarding committee start time.

MOTION: To approve the September 22, 2010 Committee Meeting Minutes (Paszak/Matteson, PASSED). O'Melia and Timmons abstained.

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for November 24, 2010 at 11:00 a.m.

The Committee Chairman introduced Timmons.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

The Emergency Management Director provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of August, Exhibit #1 and Exhibit #2.

There was discussion regarding hospital subsidy returns and the 2011 ambulance budget.

10:40 a.m. Jack Martinson attended the meeting.

MOTION: To accept the August financial report and maintenance report of Sacred Heart-St. Mary's Hospital (Paszak/Martinson, PASSED).

Freese provided the financial report and the maintenance report of Howard Young for the month of August, Exhibit #3 and Exhibit #4.

The new ambulance will be used as Med 4 with the previous unit removed from the ambulance fleet due to the unit having high mileage. The previous unit may be sold verses being rotated within the fleet. Ambulance disposal policy was explained.

MOTION: To accept the August financial report and maintenance report of Howard Young Medical Center (Paszak/Martinson, PASSED).

HAZMAT TEAM REPORT

A verbal report was given. Organization, communication equipment installation/maintenance and this evening's quarterly business meeting were addressed.

MOTION: To accept the HazMat team report (Martinson/Timmons, PASSED).

DIRECTOR'S REPORT

MABAS (Mutual Aid Box Alarm System) update was provided and explained.

The Emergency Management Director will be attending training next week at the Emergency Management Institute in Emmitsburg, Maryland. The North East Regional Director is available if needed.

Minocqua Tower update was provided.

Ambulance standby locations have been changed to provide faster response to the Western part of the county. Standby locations were explained.

State Plan of Work (POW) and the 2011 Application have been completed and submitted.

HMEP Grant Application to update Emergency Response Zone Atlas:

Hazardous Materials Emergency Preparedness (HMEP) Planning Grant funds can be used towards publication costs, along with updating information (e.g. illustrate zone areas, helicopter landing zones, water points, etc.) in the Department of Natural Resources (DNR) Atlas books published in 2005. No county match is required and the grant application was due October 15th. North Central Wisconsin Regional Planning Commission will be assisting with the update.

The name of the atlas will be changed to the Oneida County Emergency Zone Response Atlas.

MOTION: To allow the Emergency Management Director to apply for the HMEP Grant and to accept the grant (Paszak/Martinson, PASSED).

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibits #5 and #6.

Exhibit #6 listed three line item transfers.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (O'Melia/Martinson, PASSED).

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

11:07 a.m. MOTION: To adjourn the meeting (O'Melia/Timmons, PASSED).

Matt Matteson, Chairman

Dawn Robinson, Program Assistant