

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
OCTOBER 21, 2009**

COMMITTEE MEMBERS PRESENT: Chairperson Larry Greschner, Matt Matteson, David O'Melia and Jack Martinson.

COMMITTEE MEMBERS ABSENT: Sonny Paszak was excused.

OTHERS PRESENT: Doug Duchac, Jeff Freese, Clarence Puza, Terry Williams, Ken Korten Hof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Greschner called the meeting to order at 10:00 a.m. in the Community Room of the Oneida County Law Enforcement Center. Chairman Greschner noted the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (O'Melia/Martinson, PASSED).

MOTION: To approve the September 29, 2009 Committee Meeting Minutes (Martinson/O'Melia, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for November 18, 2009 at 11:30 a.m.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of September, Exhibit #1 and Exhibit #2.

MOTION: To accept the September financial report (Martinson/O'Melia, PASSED).

MOTION: To accept the September maintenance report of Sacred Heart-St. Mary's Hospital (Martinson/O'Melia, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of September, Exhibit #3, Exhibit #4 and Exhibit #5. In 2010, Nokomis and Howard Young financial reports will be merged together into one report.

MOTION: To accept the September financial reports and maintenance reports of Howard Young Medical Center and Nokomis (O'Melia/Martinson, PASSED).

HAZMAT TEAM REPORT

Puza provided the HazMat Team Report, Exhibit #6.

MOTION: To accept the HazMat Team Report (Greschner/O'Melia, PASSED).

DIRECTOR'S REPORT

County Communication Tower-Town of Lynne:

No news to report and will keep the Committee posted.

Ambulance Service Update:

Committee Chairman, Emergency Management Director, County Coordinator, City of Rhinelander Administrator and the Rhinelander Fire Chief met on September 30th to discuss the City ambulance service.

The Rhinelander Fire Chief updated the Committee on the following; ambulance service may start in April (not January), Hatley secured the bid to construct an addition onto the fire station, bid came in 26% under budget, a phase-in license has been applied for and currently, eleven people have signed-up to take Paramedic classes with an August graduation date. Three ambulances have been ordered through Horton and since Horton does not have a local authorized technician in the area, Horton agreed to send Roberts Repair to their technician training. The Chief referred to his conversations with the St. Mary's Ambulance Manager regarding training together and possibly purchasing ambulances at the same time to save money. The Chief stated he and the Ambulance Manager have recently opened the lines of communication and hope to frequently meet to share information/status.

St. Mary's Ambulance Manager stated Oneida County would be better off than most counties by having five-out ambulances during an emergency event.

Correspondence for Committee Member Information Only:

Chairman Greschner provided the Committee with copies of a letter addressed to the County Board Chairman and the County Board of Supervisors from Members of the Woodruff Town Board regarding the Minocqua Dispatch Center Issue, Exhibit #7. The Chairman indicated there is a move to eliminate funding for Minocqua Dispatch.

Wisconsin Statute, Chapter 166, pertaining to Emergency Management, has been replaced with Chapter 323. The Emergency Management Director received the final version and is reviewing it to see if the chapter matches the County's ordinance.

The Emergency Management Director informed the Committee of the following: assisting Public Health with H1N1 issues and has established a dedicated telephone line providing information, developing a Narrowbanding Plan for First Responders, working on an Equipment Disposal Policy, proposing a resolution to identify alternative County Board Chairperson in the event of an emergency, and addressed department coverage for the upcoming weekend.

UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE

Next meeting is scheduled for January 2010.

MONTHLY BUDGET REVIEW

The Emergency Management Director referred to the department's monthly budget, Exhibit #8.

MOTION: To accept the monthly budget review (O'Melia/Martinson, PASSED).

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #9.

There was discussion regarding the NCRWPC (North Central Regional Wisconsin Planning Commission) voucher. It was explained, the County secured grant funding to update the All Hazards Mitigation Plan, NCRWPC has been contracted to complete the work, with NCRWPC receiving payments.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Martinson/O'Melia, PASSED).

PUBLIC COMMENTS

Last month, the City of Rhinelander installed a new emergency alert siren on the West side to cover parts of Crescent and Newbold. The old siren has been donated (free of charge) to Hodag Country Fest in the over-flow area. It was explained, City sirens have been upgraded/replaced and are tested every week.

Rhinelander Fire Department (RFD) is a Chemical Assessment Team (CAT) for Wausau Fire (allows RFD to assess an incident), with all new hires are required to be members of the County's HazMat Team which provides 24/7 response. Since RFD is a CAT Team, RFD receives State funding which is used to offset training costs, etc. However, Wausau Fire's funding was cut with the loss of revenue divided up and allocated to Madison and Milwaukee. RFD's budget was reduced from \$16,500.00 to \$5,000.00. The funding issue was discussed with regional fire departments, State officials, the Wisconsin Emergency Management Administrator and the Adjutant General (TAG) with reassurance funding will be restored to Wausau Fire in the next budget cycle.

10:50 a.m. Matteson attended meeting.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

10:55 a.m. MOTION: To adjourn the meeting (Matteson/Martinson, PASSED).

Larry Greschner, Chairman

Dawn Robinson, Program Assistant