

**MINUTES OF THE ONEIDA COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
JANUARY 18, 2018**

**COMMITTEE MEMBERS PRESENT:** Ted Cushing, Bob Metropulos, Mitch Ives, Billy Fried, Chairman Mike Timmons

**COMMITTEE MEMBERS ABSENT:**

**OTHERS PRESENT:** Crystal Schaub (Medical Examiner), Patti Finlan (Register in Probate), Kathleen Belliveau (Branch I), Mike Schiek (District Attorney), Brian Desmond (Corporation Counsel), Brenda Behrle (Clerk of Courts), Jennifer Allen (Branch II), Sheriff Grady Hartman, Chief Deputy Dan Hess, Captain Terri Hook.

**CALL TO ORDER**

Chairman Timmons called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA**

MOTION: To approve the Agenda (Metropulos/Cushing, PASSED).

**APPROVE PREVIOUS MEETING MINUTES**

MOTION: To approve the December 21, 2017 Public Safety Committee Meeting Minutes (Cushing/Metropulos, PASSED).

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for February 15 and March 15.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS**

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments (Cushing/Fried, PASSED).

**CLERK OF CIRCUIT COURT**

Purchase New Credit Card Machine – Not Budgeted

Brenda Behrle reported there is a security upgrade to the current machine owned by Clerk of Courts and maintained by Sheriff's Office. As of February 15, 2018, they will no longer be able to use the machine. Behrle is asking to purchase a new machine. The current machine possibly dates back to 2002. Over \$13,000.00 in fees were collected in 2017, and once fees are taken out, the clerk's office made over \$12,000.00. Sheriff Hartman explained that in certain instances when on a traffic stop and a citation is issued, the person is required to post bond on the spot. Person can use credit card and Dispatch runs the card through on the machine. Otherwise, the person would need to be taken to jail, and someone would need to bring money to bail them out. Behrle reported the cost for the new machine is \$769.00.

MOTION: To approve the purchase of a new credit card machine (Timmons/Metropulos, PASSED).

Fried commented that the office needs the new equipment and wanted them to get the machine, but wanted to be sure that company had been contacted who provides the machine to be sure this was the best rate, contact banks to see if they would offer a lower rate and maybe free use of the machine. Sheriff Hartman stated he checked into this, made calls, and this was the lowest cost. Timmons stated that he assumed Sheriff Hartman and Behrle did their homework before coming to the committee. Sheriff Hartman commented that all other agencies use this machine. Behrle stated people who come to her office could pay fines through govpay.com.

2018 Clerk of Circuit Courts Institute

Behrle will be attending the 2018 Clerk of Circuit Courts Institute scheduled for March 1-2, 2018, in Wisconsin Dells. This is put on by the Judicial Education through the State. A deposit has been made and this is in the budget.

MOTION: To approve Brenda Behrle to attend the 2018 Clerk of Circuit Court Institute scheduled for March 1-2, 2018 in Wisconsin Dells (Cushing/Ives, PASSED).

**CORPORATION COUNSEL**

WACCC Spring Conference, May 3-4, 2018 – Lambeau Field (Desmond & Fugle)

Brian Desmond reported this is the standard spring conference with the corporation counsel group. This is in the budget and attendees earn CLE's to keep licensing.

MOTION: To approve Brian Desmond and Mike Fugle attending the WACCC Spring Conference May 3-4, 2018 in Green Bay, Wisconsin (Cushing/Metropulos, APPROVED).

Child Support Conference, September 26-28, 2018 in Appleton (Wiensch)

Desmond reported Tom Wiensch would attend the Child Support Conference September 26-28, 2018 in Appleton. This is in the budget.

MOTION: To approve Tom Wiensch to attend the Child Support Conference September 26-28, 2018 in Appleton, Wisconsin (Cushing/Metropulos, PASSED).

Children's Court Improvement Commission, April 18, 2018 in Madison (Fugle) (State pays mileage-no overnight)

Desmond reported Fugle would attend the Children's Court Improvement Commission on April 18, 2018 in Madison. The State pays for mileage and there is no overnight stay.

MOTION: To approve Mike Fugle to attend the Children's Court Improvement Commission April 18, 2018 in Madison, Wisconsin (Cushing/Metropulos, APPROVED).

Timmons asked that the committee be provided any pertinent information when attendees return from conferences. Desmond stated that they always share with other departments if there is pertinent information.

### **SHERIFF'S OFFICE**

#### Community Oriented Policing Services Grant (Update from last year's application)

Sheriff Hartman reported to the committee about the application for a grant position to lock the courthouse and go to a single point of entry. Hartman reported that we were not offered the grant. Fried asked if it stated why. Hartman stated no. Chief Hess stated only three grants were given out and there were over 1,500 applications. Fried stated the bigger questions was where do we go from here with the courthouse security and who is in charge of that? Cushing asked where we were with the active shooter training. Hartman reported that training was in the works. Cushing asked if this training would be mandatory for all courthouse employees. Hartman reported that it was not mandatory for elected officials, but highly recommended all employees attend.

MOTION: No motion needed, informational report only.

*It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(d) Considering strategy for crime detection or prevention & 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Topic: Negotiating contract for investigative services.*

MOTION: To enter into closed session pursuant to Section 19.85(1)(d) Considering strategy for crime detection or prevention & 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Topic: Negotiating contract for investigative services. (Fried/Cushing, On a Roll Call Vote: CUSHING: Aye, IVES: Aye, FRIED: Aye, TIMMONS: Aye, METROPULOS: Aye).

The Committee entered into closed session at 9:52 a.m.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

MOTION: To return to open session (Cushing/Metropulos, On a Roll Call Vote: CUSHING: Aye, IVES: Aye, FRIED: Aye, TIMMONS: Aye, METROPULOS: Aye).

The Committee returned to open session at 10:19 a.m.

The minutes from closed session were handed to Sheriff Hartman to take to Corporation Counsel.

**PUBLIC COMMENTS**

None.

**ITEMS FOR FUTURE AGENDA(S)**

Courthouse security and discussion on how to proceed and where to proceed, to get Sheriff Hartman clear direction on the project.

**ADJOURN**

10:23 a.m. MOTION: To adjourn the meeting (Metropulos/Ives, PASSED).

---

Mike Timmons, Chairman

---

Andi Seidel, Committee Secretary

---

Bob Metropulos, Vice-Chairman