

**MINUTES OF THE ONEIDA COUNTY
PUBLIC SAFETY COMMITTEE MEETING
MARCH 8, 2018**

COMMITTEE MEMBERS PRESENT: Bob Metropulos, Billy Fried, Chairman Mike Timmons

COMMITTEE MEMBERS ABSENT: Ted Cushing, Mitch Ives

OTHERS PRESENT: Larry Mathein (Medical Examiner), Amy Franzen (Probate), Jen Allen (Branch II), Kathleen Belliveau (Branch I), Denise Briggs (District Attorney), Brenda Behrle (Clerk of Courts), Jill Butzlaff (Sheriff's Office), Chief Deputy Dan Hess, Sheriff Grady Hartman

CALL TO ORDER

Chairman Timmons called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

APPROVE AGENDA

MOTION: To approve the Agenda (Fried/Metropulos, PASSED).

APPROVE PREVIOUS MEETING MINUTES

MOTION: To approve the February 15, 2018, Public Safety Committee Meeting Minutes (Metropulos/Fried, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for April 19, 2018.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments (Fried/Metropulos, PASSED).

DISTRICT ATTORNEY

2018 Staffing Request for Summer Law Intern

Denise Briggs reported on the summer law intern position. DA Mike Schiek was notified they will get a summer law intern, but not sure exactly when, probably in June. Fried asked if this was in the budget and it is.

MOTION: To approve the 2018 staffing request of the District Attorney's office for a Summer Law Intern as presented (Fried/Metropulos, PASSED).

CIRCUIT COURT BRANCH I, FAMILY COURT COMMISSIONER, AND REGISTER IN PROBATE

2017 Budget Closeout

Presented during bills, vouchers, and line item transfer item above. No other questions.

MOTION: To approve the 2017 Budget Closeout of Circuit Court Branch I, Family Court Commissioner, and Register in Probate (Metropulos/Timmons, PASSED).

CIRCUIT COURT BRANCH II

2017 Budget Closeout

Presented during bills, vouchers, and line item transfer item above. No other questions.

MOTION: To approve the 2017 Budget Closeout of Circuit Court Branch II (Metropulos/Timmons, PASSED).

SHERIFF'S OFFICE

2017 Budget Closeout

Sheriff Hartman reported the Sheriff's Office was returning \$1.57 million to the general fund, most of that being jail revenue (Exhibit 1).

It was asked how there could be revenue in the supplies line item (52110). Butzlaff reported the community policing grant, training revenue and others that do not fit within the budget go into this account.

There was discussion on expenses (if they were in the ball park), that revenue was up quite a bit, and how grants were covered. Fried asked if this was directly related to having state inmates and Sheriff Hartman responded yes. Fried asked if the budget was created without the revenue from inmates and Sheriff Hartman stated yes. Fried asked that if there were no state inmates, would the budget be self-sustaining? Sheriff Hartman stated yes, he would have been approximately \$120,000 under budget.

There was discussion on money transferred to Buildings & Grounds. Fried commented that something to keep in mind to look at down the road would be an expansion at the jail to keep it viable. Metropulos asked how things looked for the coming years and Sheriff Hartman stated good.

MOTION: To approve the 2017 Budget Closeout of the Oneida County Sheriff's Office as presented (Timmons/Metropulos, PASSED).

There was discussion on medical costs and NORDEG and where they are in the budget. There was discussion on how many more years the budget can stay at zero increase, as costs are rising for supplies, meals, etc.

Vacancy Review Payroll/Civil Process Technician

Sheriff Hartman reported that Payroll/Civil Process Technician Terri Ripp is retiring after 20 years of service. Sheriff Hartman was looking for the normal vacancy review on the position.

MOTION: To approve filling the Payroll/Civil Process Technician position as presented and forward to LRES for their review/approval (Fried/Metropulos, PASSED).

There was discussion regarding the Dive Team and who the new leader would be, as Bill Nichols moving away from the area.

Courthouse Security

Sheriff Hartman reported that Cushing requested he come back for more discussion regarding not receiving a grant for the courthouse security project. Sheriff Hartman reported the grant was only a quick fix (3-4 years) and what happens after that? Sheriff Hartman requested this item be tabled for now and that once courthouse personnel have gone through the Active Shooter training, it may spur/spark discussions and questions for the courthouse security project. Fried asked that everyone communicate with Buildings & Grounds, as they have hired an architect regarding the single point of entry option and that a representative from the Sheriff's Office work with the architect. There was discussion on the space, equipment, people entering building, and personnel needed for the single point of entry option. Sheriff Hartman reported that he personally thinks this should be debated on the county boardroom floor, as he felt the board, security committee members, and department heads were split 50/50, and there was no need to put time into something that would be denied. There was discussion on why the board, committee members, department heads, and security committee were split 50/50 on single point of entry, and about Buildings & Grounds getting number on infrastructure, cost for staffing. Sheriff Hartman asked if there was a majority backing from the County Board. Timmons stated there was 100% for courthouse security, but he was not so sure about the single point of entry. (LuAnn Brunette joined meeting at this time.)

There was discussion about single point of entry, double point of entry, visits to Marathon County to see what they have done (layout, equipment, staffing). Brunette reported that Venture Architects would be here on March 26 to attend the Buildings & Grounds meeting at 9:30 a.m. and do a walk around prior to the meeting.

MOTION: No motion needed, informational report only.

PUBLIC COMMENTS

None.

ITEMS FOR FUTURE AGENDA(S)

None.

ADJOURN

10:18 a.m. MOTION: To adjourn the meeting (Fried/Metropulos, PASSED).

Mike Timmons, Chairman

Andi Seidel, Committee Secretary

Bob Metropulos, Vice-Chairman