

**MINUTES OF THE ONEIDA COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
May 18, 2017**

**COMMITTEE MEMBERS PRESENT:** Ted Cushing, Bob Metropulos, Mitch Ives, Billy Fried, Chairman Mike Timmons

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Brian Desmond (Corporation Counsel), Heidi Ihn (District Attorney's Office), Jennifer Allen (Branch II), Medical Examiner Larry Mathein, Kathleen Belliveau (Branch I), Clerk of Courts Brenda Behrle, Jackie Nowak (Clerk of Courts), Michelle Metropulos (Clerk of Courts), Sheriff Grady Hartman, County Clerk Tracy Hartman, Keith Troutman (Harley Fall Ride)

**CALL TO ORDER**

Chairman Timmons temporarily excused from meeting. Fried called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA**

MOTION: To approve the Agenda (Cushing/Metropulos, PASSED).

**APPROVE PREVIOUS MEETING MINUTES**

MOTION: To approve the April 20, 2017, Public Safety Committee Meeting Minutes (Metropulos/Ives, PASSED).

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for June 15, 2017, at 9:30 a.m.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS**

MOTION: To approve bills, vouchers, and line item transfers for Public Safety Departments (Fried/Cushing, PASSED).

**CLERK OF CIRCUIT COURTS**

Employee Service Awards

Brenda Behrle presented an Oneida County 10-Year Employee Service Award to Jackie Nowak and an Oneida County 25-Year Employee Service Award to Michelle Metropulos.

MOTION: Informational only.

**COUNTY CLERK**

Harley Fall Ride Large Assembly Permit

Keith Troutman stated the Harley Fall Ride would go on as planned and he would be taking over after the passing of his father. County Clerk Tracy Hartman stated there

were no changes in the application from last year. Sheriff Grady Hartman stated he was expecting to receive a grant for patrolling the area during that time to cover overtime. County Clerk Hartman stated she would receive the insurance certificate closer to the event. The Oneida County Health Department reported no significant changes in the space utilized by the Fall Ride.

MOTION: To approve the Harley Fall Ride Large Assembly Permit as presented (Cushing/Metropulos, PASSED).

### **CORPORATION COUNSEL**

#### Drug Endangered Children National Conference (Green Bay) - Desmond

Brian Desmond stated that last year, Oneida County was officially recognized at the conference. This conference is to help identify kids who are in danger/jeopardy and identify drug homes. Wisconsin is fortunate to have the national conference this year in Green Bay. This conference is in the end of August and is in the Corp Counsel budget.

MOTION: To approve the attendance of Brian Desmond at the Drug Endangered Children National Conference in Green Bay (Cushing/Ives, PASSED).

### **DISTRICT ATTORNEY**

#### Discuss/act upon possible major expenses for upcoming criminal cases (travel, accommodations, expert witnesses, etc.)

Heidi Iln advised that District Attorney Mike Schiek wanted the committee to be aware of an upcoming homicide case. The victim lives out of state and has the right to attend all proceedings, and by law we have to pay for travel expenses and expenses for the person(s) while they are here because the crime occurred in Oneida County. Timmons asked if there was an idea of the cost. Iln advised no, but there was \$2,500 in the budget for a law clerk, which the DA Office will not have this summer, so that is an option to help cover the costs. Metropulos asked if this had happened before. Iln stated yes, but all cases are different, so expenses vary. Cushing asked that the committee be kept up-to-date on the monies spent.

MOTION: Informational only.

### **MEDICAL EXAMINER**

#### Medical Examiner Vehicle

ME Mathein reported that the vehicle ordered through the Capital Improvement Plan arrived, has been converted, and all equipment has been installed. Mathein reported his old vehicle has 169,000 miles and is in the process of being de-commissioned from an emergency response vehicle to be used as a transport vehicle. Mathein reported the old van (third vehicle) has been sitting (only out approximately eight times), and is worth about \$2,000.00. Mathein asked if before the vehicle went to the Sheriff's Office for auction, if a memo should go out county-wide to see if any other department was interested in the van. There was discussion on what would be the most advantageous to the county. It was decided by committee members that Mathein should work with the Sheriff's Office to get the van to auction. Fried questioned why Mathein didn't trade in the vehicle. Mathein stated the new vehicle was bought through a State Grant for a

very good price. Fried asked where Mathein bought his gas. Mathein stated the county shop or Kwik Trip.

MOTION: Informational only.

Update on Vilas County Service Proposal

Mathein reported that at the end of the Vilas County coroner's term, or if the position is vacated prior to that, Vilas will be converting from a coroner to a medical examiner in their ordinance. Mathein reported that he, Darcy(finance), and Vilas County's finance are working on a proposal for Oneida County to take over the ME duties in Vilas County. Mathein is requesting a closed session at the next Public Safety meeting to discuss contracts or potential contracts. Timmons asked Mathein to work with Desmond for correct wording for the agenda. Cushing asked that a copy of the Forest County plan be brought to the meeting for comparison. There was discussion on how the Vilas County coroner works now and what the job duties will be changed to. Cushing stated this was a neat opportunity for Oneida County. Mathein reported this says a lot about how his office is performing their duties, they are very professional, and have the correct certification and training.

MOTION: Informational only.

**PUBLIC COMMENTS**

No public was present.

**ITEMS FOR FUTURE AGENDA(S)**

Medical Examiner closed session to discuss Vilas County coroner/medical examiner service proposal.

Fried asked that the out of town travel policy and code of conduct policy be discussed. Timmons stated Lisa from LRES emailed him and that is taken care of through LRES. Cushing reported they were looking at that in the administration meetings. Timmons stated this would not be an agenda item unless they were directed that it needed discussion by this committee.

**ADJOURN**

**10:06 a.m.** MOTION: To adjourn the meeting (Metropulos/Cushing, PASSED).

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Mike Timmons, Chairman

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Andi Seidel, Committee Secretary

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Bob Metropulos, Vice-Chairman