

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS COMMITTEE

December 14, 2017

Members Present: Robb Jensen, Mike Timmons, Scott Holewinski, Ted Cushing and Sonny Paszak.

Also In Attendance: Bruce Stefonek/Commissioner, Dan Gleason/Highway, Anna Wisner/WisDOT, Evan Pretzer/Lakeland Times and Scott Tromp/Public.

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Motion: Cushing/Holewinski to approve the agenda. All ayes; motion carried.
2. Jensen stated the minutes should reflect his absence was not excused. Motion: Paszak/Cushing to approve the minutes of the November 29, 2017 Public Works committee meeting with the addition of wording indicating Jensen's absence was not excused. All ayes; motion carried.
3. No additional announcements.

Solid Waste Department

4. General Business:
 - A. Motion: Holewinski/Cushing to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.
 - B. Motion: Paszak/Jensen to approve the credit account applications from Minocqua Grading Inc. and Rhinelander Auto Center. All ayes; motion carried.
5. Jolin reported she started soliciting disposal quotes for the 2018 MSW (Municipal Solid Waste) contract from Vilas County, Marathon County, and Lincoln County Landfills, and Advanced Disposal's Landfill in Wisconsin Rapids, and Waste Management's K & W Landfill in Michigan. Jolin noted she will bring back once all of the quotes have been received.
6. Solid Waste Report/Discussion
 - Jolin reported paper and cardboard prices have increased by \$20/ton since November, with metal up a little and plastic holding so they will send a couple of loads of paper and cardboard that were held while waiting for the price to increase.
 - Jolin reported increased revenues and decreased expenses noting employee morale was up and increased productivity. The new pricing, among other things, has helped increase scale revenue with an estimated increase of approximately \$55,000 by the end of the year. The elimination of the extra phone lines, use of in-house staff for projects, and the elimination of the Account Tech position have helped decreased expenses with overall decreased overhead expenses estimated at \$136,590. Jolin reported technology upgrades have reduced duplication, and backup hardware is now in place. The credit/debit card system has reduced cash counting. Touring other landfills helped to identify strengths and weaknesses. Jolin outlined her priorities for 2018 for the Committee.

Highway Department

7. General Business:

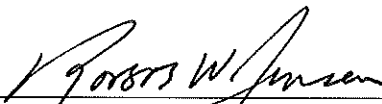
- A. Motion: Cushing/Jensen to approve the Highway Department vendor vouchers as presented. All ayes; motion approved.
8. Wisner explained how the RMA amounts are determined using the level of service model which estimates on a large scale for what it takes to maintain state trunk highways for a given year for all 72 counties. Wisner noted estimates are not based on prior spending but on needs and actual cost. Motion: Timmons/Holewinski to approve the 2018 RMA as presented. All ayes; motion approved.
9. Stefonek explained the cost of the projects were affected by location and the type of oil used. Holewinski commented he felt the cost was not accurate since it did not include the labor of salaried employees. Jensen directed Stefonek to include all costs, look back to 2016 and 2017 to identify what went well and what needed improvement, and include projections for 2018 and bring back to the committee.
10. Stefonek reported longer vehicles tend to cut the corners on CTH A deteriorating the gravel shoulder so he recommended paving the remaining 3.9 miles at 26 feet wide at an additional cost of \$33,150 and add this onto the 5-year plan. Stefonek added the cost to reclaim shoulders is approximately \$400/hour taking 15 to 16 hours each spring and fall. Stefonek recommended bidding both CTH B and CTH D at both 24 and 26 feet, and CTH A at 26 feet. Motion: Cushing/Jensen to bid CTH A at 26 feet, CTH B at 22 and 24 feet, CTH D at 24 and 26 feet leaving CTH Y at 22 feet wide. All ayes; motion passed.
11. Stefonek reported the committee previously approved the extended warranty for each of the new vehicles but the two trucks purchased for flaggers will not have enough miles to justify the extended warranty. Motion: Cushing/Holewinski to remove the 5-year/100,000 warranty for the two 2-wheel drive vehicles. All ayes; motion passed.
- Motion: Jensen/Paszak to suspend the rules and take items 14, 15, 16, 17 before the closed session. All ayes; motion passed.
12. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Equipment Operator Compensation) Motion: Paszak/Jensen to enter into closed session at 9:11 a.m. Roll call vote; all ayes.
13. Motion: Cushing/Paszak to return to open session at 9:17 a.m. Roll call vote; all ayes. Motion: Cushing/Jensen to approve hiring the Equipment Operator at Grade Level G, Step 2 at \$17.27/hour. All ayes; motion passed.
14. Commissioner's Report:
- Stefonek reported the LTE has been working 2 days a week helping implement CHEMSPRO noting the implementation date was moved to early March, 2018.

SOLID WASTE/HIGHWAY DEPARTMENT

15. Stefonek reported the employees who wear prescription glasses currently need to use protective goggles that are bulky and are hot in the summer. Since prescription safety glasses are not designed for daily wear Stefonek questioned if it should be considered to buy a second pair of glasses for employees to wear at work. Jensen questioned if this if adopted would it require changing the employee handbook. Jolin stated the employees at Solid Waste would just leave the glasses at work

and put their regular glasses when they go home. Jensen stated this is a good topic with valid concerns but it will take additional research.

16. Stefonek reported safety cold weather parkas could be purchased at a cost of \$35 if purchased in a quantity of 20 or more.
Motion: Paszak/Jensen to purchase parkas for the Highway and Solid Waste personnel as needed with funding coming from the department budgets. Jensen directed Stefonek to bring back to the committee replacement guidelines. All ayes; motion carried.
17. Cushing recommended reviewing the division of the Solid Waste and Highway departments on July 1 noting he did not have a financial impact statement. Jolin reported she would continue providing the quarterly expense/revenue report.
18. Future meeting dates:
 - December 27, 2017
 - January 11, 2018
 - January 25, 2018
19. Future agenda items:
 - 2018 MSW
 - Glass Plus
 - Prescription safety glasses
 - Safety parkas
 - 40 hour work week
20. Public Comment: None
21. Motion: Timmons/Cushing to adjourn at 9:23 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary