

AMENDED
NOTICE OF MEETING

COMMITTEE: ONEIDA COUNTY PUBLIC WORKS/HIGHWAY& SOLID WASTE
PLACE: ONEIDA COUNTY HIGHWAY SHOP
730 W. KEMP STREET, RHINELANDER, WI
DATE: Thursday April 13, 2017 **TIME:** 8:00 a.m.

AGENDA:

CALL THE MEETING TO ORDER & ROLL CALL

1. Approve agenda
2. Approve the minutes of the Public Works Committee meeting held on March 23, 2017
3. Chairperson Announcements:
 - Administration use of county owned vehicles
 - Corre Engineering motion from 3/23/17
 - Safety Turnout Gear
4. Approve Highway Department and Solid Waste Department Vendor Vouchers.
5. Discussion/Act on out of county travel requests:
 - Highway Committee member's attendance at Turnout for Transportation: Capital Edition on May 10, 2017,
 - April 28 Highway Committee and Commissioner to attend North Central Region Spring Meeting in Stratford, WI. on April 28, 2017
 - Safety Days in Antigo, WI sponsored by County Mutual, to send 11 men on May 11, 2017
 - Work Zone and Flaggers Safety training in Wausau, WI, to send 6 men on May 9, 2017.
 - Air-brake certification clinic in Schofield, WI to send 3 men on April 18th, 2017
6. Discussion/Act on Highway Department line item transfers
7. Discussion/Act on corrected Solid Waste Department line item transfers
8. Discussion/Act on opening of chip oil bids
9. Discussion/Act on opening of chip aggregate bids
10. Discussion/Act on commissioner recommendation of road gravel bids and discuss County Q road construction
11. Discussion/Act on approval of County Y Sales Study Report and the Nominal Payment Parcel Report
12. Discussion/Act on review of 2016 costs of chip sealing County N, comparison with other counties and 2017 progress
13. Discussion/Act on road surface preparation prior to chip sealing, striping
14. Discussion/Act on chip spreading on paved shoulders (bike lanes) of County J
15. Discussion/Act on culvert installation
16. Discussion/Act on equipment rent/lease and purchase process
17. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Solid Waste Supervisor compensation)
18. A roll call vote will be taken to return to open session
19. Discussion/Act on Compost and Fiber cake sales and marketing
20. Discussion/Act on Solid Waste price increases (electronics, mattress surcharge, minimums)
21. Solid Waste Report/Discussion:
 - Technology updates
 - Operational: DNR reporting, sort line trash tonnage, demo site tonnages (DNR regulations)
22. Commissioner's Report/Discussion:
 - 2017 Spring Commissioner Training – Risk management, OSHA standards, DSPS (Department of safety and professional services) – SPS 332, develop a safety plan for gravel pits, LRIP – township meetings get power point presentation from the state, express the value in accuracy. State is changing asphalt mix designs, in the northern regions going to a 58-34 oil not 58-28, the mix is going from a 4% amount of voids to 3% meaning more oil, increased film thickness on aggregate this is for less segregation in the mix. Chip sealing, roller should not go too fast, 3 – 5 mph, Minnesota is the leader in the seal coat industry, Minnesota Seal Coat Handbook.

- MSHA training was held on March 30, the Work Safety Zone CD was played for employees
- Commissioner training/discussions/information
- County D curve across from Sand Lake Road
- Informational meeting with DOT, Brock Gehrig and CORRE, Mark Pilgram bridge maintenance system
- Road weight restrictions

- 23. Future meeting dates
- 24. Future agenda items
- 25. Public comments
- 26. Adjourn

NOTICE OF POSTING

TIME: 3:00 PM DATE: 04/10/17

PLACE: COURTHOUSE/HIGHWAY DEPARTMENT

ROBB JENSEN, CHAIRMAN

Notice posted by Highway Department

Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at (715) 369-6184.

NEW MEDIA NOTIFIED

Northwoods River News...	Date	04/10/17	Time	3:00 PM	EMAILED
WJFW Channel 12.....	Date	“	“	“	“
WOBT, WRHN, WHDG...	Date	“	“	“	“
WRJO, WXPR.....	Date	“	“	“	“
Lakeland Times.....	Date	“	“	“	“
Star Journal.....	Date	“	“	“	“
Tomahawk Leader.....	Date	“	“	“	“

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call (715) 369-6184 with specific information on your request allowing adequate time to respond to your request

under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of Judicial or quasi-judicial trial before this governmental body Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at

the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption