

**MEETING OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &  
DEVELOPMENT AND LABOR RELATIONS & EMPLOYEE SERVICES**

**June 28, 2018**

**Committee Members Present:** Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Paszak, and Ted Cushing.

**Also in Attendance:** Bruce Stefonek, Junior Howard, Alex Hegeman, and Dan Gleason/Highway; Lisa Jolin/Solid Waste; Dan Child and Bob McMann/Fahrner Asphalt; Marc Rood/RtVision (via conference call).

The following matters were taken up to wit:

**Call the Meeting to Order & Roll Call**

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

**1. Approve Agenda**

Motion: Cushing/Paszak to approve the agenda. All ayes; motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on June 14, 2018**

Motion: Jensen/Cushing to approve the minutes of the of the June 14, 2018 meeting as presented. All ayes; motion carried.

**3. Chairman's Report/Discussion**

• **Division of Solid Waste/Highway Department review**

Jensen reported it was scheduled to do the review at this meeting; however, the process was more complicated than anticipated. Jensen stated there was additional information required from Finance and the job descriptions need to be finalized.

**Solid Waste Department**

**4. General Business Discussion/Act**

**A. Solid Vendor Vouchers**

Motion: Cushing/Holewinski to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.

**B. Credit Account Application**

Stefonek stated a company named Westridge Village Apartments submitted an application including references.

Motion: Holewinski/Timmons to approve the credit application for \$300 to \$500. All ayes; motion carried.

**5. Discussion/Act on Blanket Purchase Order for Waste Management**

Motion: Holewinski/Cushing to approve adding the new blanket purchase order and remove the old for Waste Management. All 'aye'; motion carried.

**6. Solid Waste Report/Discussion**

• **Operations Report**

Jolin reported:

- The hot water pressure washer was ordered.

- The last load to Advanced Disposal was scheduled and Waste Management will deliver two trailers by the end of the week.
- Composting was started and piles will be turned once the tractor PTO is fixed.
- If the wastewater plan is modified to once per year, there will be additional costs to test for metals for two to three years. The committee directed Jolin to bring back before making a final decision.
- She would be working the next two Saturdays to assist with the busy holiday weekend.
- She will be following up with Stefonek regarding equipment for glass crushing.
- Recycling prices are still down so she is holding onto loads for the time being.
- The extra worker from McNaughton should be beginning in July to assist in the sorting of cardboard.

**7. Future Solid Waste agenda items**

- Review of Solid Waste reorganization
- 2<sup>nd</sup> Quarter 2018 Financial Report

**Highway Department**

**8. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

Motion: Timmons/Paszak to approve the Highway Department vendor vouchers as presented. All ayes; motion carried.

**B. Out of County Travel for Superintendents and Foreman Conference October 1, 2, & 3, 2018 in Elkhart Lake, Wisconsin**

Stefonek reported this conference was the annual road school. Jensen requested committee members to inform Stefonek if there are particular presentations they would like feedback on along with specific sessions to attend.

Motion: Paszak/Cushing to approve out of county travel for Superintendents and Foreman Conference October 1, 2, & 3, 2018 in Elkhart Lake, Wisconsin. All 'aye'; motion carried.

**9. Discussion/Act to close acceptance of and open bids for county highway paint striping**

Motion: Cushing/Jensen to close acceptance of bids. All 'aye'; motion carried.

Bidder	Latex/LF	Latex Total	Epoxy/LF	Epoxy Total
Fahrner Asphalt	0.0649	41,300.94	N/A	N/A
Century Fence	0.0900	57,274.02	0.2800	109,457.60

Holewinski stated they should consider using latex for all the roads because of the high cost of the epoxy noting they would be able to do more roads if only latex was used. Jensen directed Stefonek to work with Corporation Counsel and rebid, if necessary, for latex only and to include additional roads with the savings from the epoxy.

**10. Discussion/Act on RT Vision electronic timecard presentation**

Rood provided an overview of the electronic time tracking provided by RtVision noting the solutions are tailored to county governments, especially for highway departments. Rood stated the benefits included increased accuracy, the elimination of paper time records and less time spent performing data entry. Rood discussed cost to implement, time to train and yearly subscription charges. The committee discussed additional costs for computers for data entry, if it would result in fewer errors and increased efficiency, and in the future should they decide to move forward with this or something similar should this be submitted for consideration as a CIP. Cushing commented there could be some employees that would be apprehensive about the use of new technology.

**11. Discussion/Act on County owned Brine System**

Stefonek stated the State wants to increase brine usage. Some counties are purchasing their own equipment because they can then charge for use of the equipment. The State will provide \$200,000 to purchase a brine machine, tanks and accessories; however, the department currently does not have the space to house the new equipment. Jensen directed Stefonek to bring back figures for both options.

**12. Discussion/Act Update on Department of Transportation Routine Maintenance Agreement**

Stefonek handout indicated they have overspent by five percent or \$85,384 while demonstrating how Oneida ranked against other counties.

**13. Commissioner's Report/Discussion**

• **Introduction of Foreman**

Stefonek introduced the newly hired Foreman, Junior Howard and Alex Hegeman, to the committee.

• **Hot in Place Asphalt report**

Stefonek reported using a pan heated to 300 degrees the process adds oils and rejuvenators back to the asphalt after grinding reforming. Stefonek noted the base must be in superb condition and just past its prime for chip sealing. Stefonek added the cost Oneida was paying for asphalt might make it difficult for this to compete noting he was working on getting those numbers.

• **County Y Reconstruction Update**

Stefonek reported will be attending meeting on July 11, 2018 with an anticipated start date of July 30, 2018. Stefonek stated the other portion of CTH Y is scheduled for 2020; however, it will be resubmitted for 2019.

**14. Future Meeting Dates**

- July 12, 2018
- July 26, 2018

**15. Future agenda items**

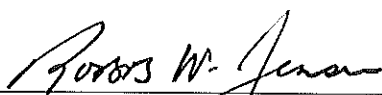
- Potential sale of right of way, County K, Fireside Inn
- Division of Solid Waste and Highway Department
- Mandli Communications Mapping and Pavement Data presentation
- Report on plan for Kemp Street
- Shouldering process
- Pulverizing process on CTH A
- Chip Sealing update

**16. Public Comment**

None

**17. Adjourn**

Motion: Cushing/Timmons to adjourn at 9:16 a.m. All ayes; motion passed.

  
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Committee Chairperson

  
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Committee Secretary