

**MEETING OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &
DEVELOPMENT AND LABOR RELATIONS & EMPLOYEE SERVICES**

August 9, 2018

Committee Members Present: Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Paszak, and Ted Cushing.

Also in Attendance: Bruce Stefonek/Highway, Dan Gleason/Highway, Lisa Jolin/Solid Waste, Rick Satterlee/Ayres Associates and Fred Williston/Lakeland Times.

The following matters were taken up to wit:

Call the Meeting to Order & Roll Call

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Approve Agenda

Motion: Timmons/Paszak to approve the agenda. All 'aye', Cushing not present; motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on July 26, 2018

Motion: Jensen/Timmons to approve the minutes of the July 26, 2018. All 'aye', Cushing not present; motion carried.

Solid Waste Department

3. General Business Discussion/Act

A. Solid Vendor Vouchers

Motion: Jensen/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye', motion carried.

4. Discussion/Act on

None

5. Solid Waste Report/Discussion

• **Operations Report**

Jolin reported they are a full month into the MSW contract and was going well. Jolin noted Waste Management had increased what they brought in by 100 tons for July. Jolin stated the July average was 23.28 tons noting the contract minimum of 21 tons. Jolin reported separating the cardboard was very labor intensive so she negotiated with the vendor to increase the price of the normal product to \$65/ton up from the \$30/ton previously offered. Jolin stated they were currently operating primarily as dual stream but there is one local manufacturing company providing only corrugated cardboard.

• **Distribute 2019 Solid Waste Budget draft**

Jolin distributed a draft copy of the 2019 Solid Waste Budget for the committee's review. Jolin stated she would appreciate calls ahead of time if there were anything they would like her to look up.

6. Future Solid Waste agenda items

- 2019 Solid Waste Budget

Highway Department

7. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion: Cushing/Holewinski to approve the Highway Department vendor vouchers as presented. All 'aye', motion carried.

B. Out of County Travel for Dan Gleason and Jeri Cooper to attend WisDOT Financials and CHEMSPRO Annual Highway Training, October 24, 25, and 26, 2018 in Green Bay, Wisconsin

Stefonek stated this was annual training provided by and paid for by the DOT.

Motion: Holewinski/Paszak to approve the out of county travel for Dan Gleason and Jeri Cooper. All 'aye', motion carried.

8. Discussion/Act on DOT detour proposal for Kemp Street

Erva stated if both the city and the county approved the detour agreement, the DOT would resurface about 2,500 feet of the westbound lanes of Kemp Street and add a three foot paved shoulder at an estimated value to the county of approximately \$100,000. Erva explained the detour would utilize Boyce Drive for traffic traveling to and from Hwy 8 and Kemp Street west to Hwy 47. Depending how early they can start in the spring, construction could be completed by September. Erva stated there will be a stage where Kemp Street will need to be milled and overlaid before putting up the temporary signals for the detour. Erva stated the agreement provides if the section of newly milled and overlaid road were damaged during construction they will fix it.

Motion: Holewinski/Paszak to approve the detour agreement between the Wisconsin DOT and Oneida County as presented. All 'aye', motion carried.

9. Discussion/Act on obtaining an engineering firm for reconstruction of Kemp Street

Stefonek reported receiving calls regarding the condition of Kemp Street and the upcoming construction of the roundabout might provide an opportunity to complete the reconstruction of Kemp Street that would have been done in the near future. Erva noted the detour for the east lanes would already be in place for the roundabout. If the county chose to utilize the detour, the coordination with other contracts clause would need to be included for the detour. Erva requested notification by November but could be as late as February if the county decided to proceed. Stefonek stated an engineer with Ayres was working with the DOT on the roundabout and is familiar with Kemp Street. Stefonek received estimates from Corre and Ayres ranging from \$17,000 to \$27,000, however, Ayres was already involved with the roundabout.

Motion: Holewinski/Cushing to direct the Highway Commissioner to research obtaining an engineering firm for the reconstruction of Kemp Street. All 'aye', motion carried.

10. Information visit with Ayres, Rick Satterlee

Satterlee commented that Ayres Associates is the DOT selected consultant to design the roundabout and already have much of the data for part of Kemp Street. In addition, the DOT hired Ayres to work on Hwy 47 north of the roundabout noting Ayres has done a lot of bridgework and road design back to the seventies and offered to assist in helping Stefonek coordinate with the state schedule.

11. Discussion/Act on Mandli presentation

Postponed

12. Discussion/Act on Capital Improvement Program – Rhinelander Shop Heating and Ventilating system, upgrading fuel system

Stefonek reported the existing fuel system required \$50,000 in upgrades by 2020. Stefonek stated another option to consider was replacing and relocating the system at a cost of \$250,000 to allow for future building expansion. Stefonek noted the cost associated with the upgrade would be a capital outlay and could not be recouped through fuel charges. Jensen noted they could proceed with the required 2020 upgrades but bring before the county board for approval if something went wrong. Discussion of obtaining fuel offsite and postponing upgrades until 2020. Jensen requested Stefonek include a cost analysis as a future agenda item.

Stefonek stated project description for 2019 was to address the heating and ventilation in the shop. Timmons requested a list of upgrades that indicates what projects are completed.

Motion: Jensen/Cushing to approve the Capital Improvement Projects for the upgrade of the fuel system for 2020 and the highway garage as presented and forward on to Capital Improvement for review. All 'aye', motion carried

13. Discussion/Act on vacancy review for Mechanic/Operator position

Stefonek reported because of a miscommunication, the vacancy review was mistakenly presented at the LRES meeting on the previous day.

14. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Commissioner's evaluation)

Motion: Timmons/Holewinski to enter into closed session at 8:56 a.m. Roll call vote all in the affirmative, motion carried.

15. The Committee will return to open session and may ratify any matter(s) discussed in closed session

No action taken.

Motion: Cushing/Paszak to return to open session at 9:25 a.m. Roll call vote all in the affirmative, motion carried.

16. Commissioner's Report/Discussion

• **CTH A detour**

Stefonek reported MSA headed up the detour for the Town of Three Lakes and did not properly sign that the detour was for large trucks only. The signs on CTH A now indicate local traffic can get through. Holewinski suggested the signs should only state no truck traffic.

• **CTH D road closure**

Stefonek reported the road will need to be closed for one day to replace a deep culvert between Silent Shores and Channel Road. The closure will be advertised and signboards will be placed a week ahead of time. Stefonek reported a second excavator will be rented to complete the project.

17. Future Meeting Dates


- August 23, 2018
- September 13, 2018
- September 27, 2018

18. Future agenda items

19. Public Comment

20. Adjourn

Motion: Jensen/Paszak to adjourn at 9:25 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary