

**MINUTES OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &  
DEVELOPMENT AND LABOR RELATIONS & EMPLOYEE SERVICES  
COMMITTEES MEETING**

**August 23, 2018**

**Committee Members Present:** Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Paszak, and Ted Cushing.

**Also in Attendance:** Bruce Stefonek/Highway, Dan Gleason/Highway, Lisa Jolin/Solid Waste, Lisa Charbarneau/LRES, Anna Wisner/WisDOT and Fred Williston/Lakeland Times.

The following matters were taken up to wit:

**Call the Meeting to Order & Roll Call**

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

**1. Approve Agenda**

Motion: Timmons/Paszak to approve the amended agenda. All 'aye'; motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on August 9, 2018**

Motion: Jensen/Paszak to approve the minutes of the August 9, 2018. All 'aye'; motion carried.

**3. Chairman' Report:**

• **Capital Improvement Prioritize**

Jensen reported they did not prioritize the Capital Improvement Projects at the previous meeting so the priority was set as highway construction, update of the facility and then the brine system. Jensen commented the committee still had the option to revise the order before the next CIP meeting.

• **Eisenhower Parkway/State Highway 17 Intersection**

Jensen stated following a comment made to him regarding the county fixing the problems at the intersection he asked Stefonek to look into it. Stefonek commented originally the State wanted a local contractor to fix it but the State ran out of funds. The state now wants the County to patch the intersection as best they can.

**Solid Waste Department**

**4. General Business Discussion/Act**

**A. Solid Vendor Vouchers**

Motion: Cushing/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye', motion carried.

**5. Discussion/Act on 2019 Solid Waste Budget**

Jolin explained the Finance Director reviewed the budget noting a few of the debits and credits changed but the totals remained the same. Jolin stated Smith recommended changes to variance column to make it more informational and corrected a rounding error. Holewinski suggested the funds carried over along with the revenue generated from the glass could be used to upgrade the building. Jensen recommended prioritizing the equipment and facility as part of the 5-year plan so they would have the funds available in the event of equipment failure. Holewinski stated in the past if needed they borrowed from the General Fund and then repaid. Jensen asked Jolin and Stefonek to look at the

equipment maintenance and replacement plan in addition to analyzing the site and buildings in terms of what needs to be completed in the next five years.

Jolin added only money spent on Second Story was for electricity and recycling was too volatile to include. Jolin stated she did not expect composting to turn around for a couple of years noting cost associated with expenses from compliance and the spreading of the slurry.

Motion: Cushing/Timmons to accept the 2019 Solid Waste Budget and forward on to the Administration Committee as part of the 2019 budget process. All 'aye'; motion passed.

**6. Solid Waste Report/Discussion**

• **Glass Screening**

Jolin commented the topic was supposed to be operation report noting glass screen was intended to be included as a future agenda item and she did not have anything to report at that time.

**7. Future Solid Waste agenda items**

• Glass Screening

**Highway Department**

**8. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

Motion: Holewinski/Timmons to approve the Highway Department vendor vouchers as presented. All 'aye', motion carried.

**B. Out of County Travel for Bruce Stefonek to attend 2018 Commissioner's Fall Training Conference in Appleton, WI on October 22 and 23, 2018**

Motion: Paszak/Jensen to approve the out of county travel as presented. All 'aye', motion carried.

**9. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Shop Superintendent compensation)**

Jensen stated he did not feel it would be necessary to enter into the closed session unless questions arose regarding a reference contact or similar. Charbarneau stated the candidate has five years of experience with Forest County working with the same computer software and fuel system.

Charbarneau proposed starting the new Shop Superintendent at the market rate of step 6 and 10 days of PTO.

Motion: Cushing/Timmons to approve hire of the new Shop Superintendent pay at step 6, grade level L1 including 10 days of PTO. All 'aye', motion carried.

**10. The Committee will return to open session and may ratify any matter(s) discussed in closed session**

The committee did not enter into closed session.

**11. Discussion/Act on Engineering Firm for Kemp Street**

Stefonek stated he was in contact with two other firms that agree since Ayres Associates is the DOT selected consultant and already has the groundwork in place they are the logical choice for the project. Stefonek stated the DOT felt the base was in good enough condition for the mill and overlay but Ayres would look at soil bores.

Motion: Cushing/Jensen to move forward with Ayres Associates regarding the west Kemp Street rehabilitation proposal as presented. All 'aye', motion carried.

**12. Discussion/Act on Department of Transportation High Capacity Brine Maker**

Wisner stated there is a pilot program to purchase twenty high capacity brine makers statewide in an effort to increase the use of brine with the goal to save money and reduce the amount of salt used on the highways. Oneida was one of the twenty counties picked for a brine only route based on its likelihood of success. Wisner stated funding was up to \$200,000 per county noting the brine maker costs were coming in at less than \$100,000 adding brine storage tanks and building adjustments /temporary storage are other eligible line items. Wisner stated the State's equipment could be used to make brine to sell to others at no cost to the county. Stefonek stated the County would purchase the equipment and submit to the state for reimbursement with an approximate thirty-day turnaround. Timmons suggested forwarding the MOU to Corporation Counsel and the CIP Committee for review and then brought back to a future meeting.

**13. Discussion/Act on Champion Grader Conditions**

Stefonek reported the estimate to repair the damage to the grader resulting from the accident is \$9,000 plus other needed repairs. The estimated time to fabricate the pan is approximately twelve weeks but they would not require the use of the grader until the following year. Stefonek questioned whether it would better to consider leasing or purchasing either a new or a newer used grader. Stefonek cited examples of similar graders on the internet that sold for \$12,000 to \$22,000. If the damage is fixed and necessary repairs are completed they might be behind by \$1,800. The committee discussed fixing the damage from the accident only, reassembling the grader and selling without doing further repairs. Motion: Holewinski/Cushing to repair the accident portion of the grader damage and put up for sale. Discussion of All 'aye', motion carried.

**14. Commissioner's Report/Discussion**

• **County D Report**

Holewinski question if the replacement of the culvert by Channel Road was necessary. Stefonek stated he checked the culvert this spring and there was quite a bit of water going through. Stefonek reported they would start applying gravel pulverizing on September 10.

• **County Construction/Maintenance Schedule**

Stefonek provided an overview of construction and maintenance performed on the county highways noting the document is a work in progress.

• **County Y Update**

Stefonek stated at the State's request he wrote a letter to Frontier. Frontier responding indicating they would begin work on the next day with construction scheduled to begin on September 4.

• **Bridge Funding**

Stefonek stated the Sand/Dam Lake Bridge is now at a rating of 40.3 but is at a minimum eight years off. Stefonek stated all of the commissioners are fighting the changes because they are just adding more and more cost to the counties. He added he is working with the bridge inspectors and the DOT to start the ball rolling. Jensen recommended contacting their local assemblyperson and senator.

**15. Future Meeting Dates**

- September 13, 2018
- September 27, 2018

**16. Future agenda items**

- Town Roads and Right-of-Way Issues Seminar on October 26, 2018
- Review 2018 Chip Sealing Costs and Future Chip Sealing
- 2019 Budget

**17. Public Comment**

None

**18. Adjourn**

Motion: Jensen/Timmons to adjourn at 9:19 a.m. All 'aye', Cushing not present; motion passed.

  
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Committee Chairperson

  
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Committee Secretary