

MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

DATE: August 29, 2017

Members Present: Robb Jensen, Mike Timmons, Scott Holewinski, Ted Cushing and Sonny Paszak.

Also In Attendance: Bruce Stefonek/Commissioner, Lisa Jolin/Solid Waste, Jeri Cooper/Highway, Scott Tromp/Public, and Brian Jopek/The Lakeland Times, Bob Goodin, Mark Kirby, Brad Pitlik/Pitlik & Wick

The following matters were taken up to wit:

Chairperson Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.

1. Motion: Cushing/Paszak to approve the amended agenda. All ayes; motion carried.
2. Motion: Paszak/Cushing to approve the minutes of the August 10, 2017 Public Works/Solid Waste committee meeting. Holewinski questioned the motion from agenda item 10 and requested Jensen clarify if he was planning to fight for the entire \$500,000. Jensen stated he would support the entire amount and reminded Holewinski \$250,000 came from Social Services and the implementation of Family Care may affect availability. Cushing stated it would help to attend the budget meeting. All ayes; motion carried.

Solid Waste Department

3. General Business Discussion/Act:
 - A. Motion: Timmons/Cushing to approve the Solid Waste vendor vouchers as presented. All ayes; motion carried.
 - B. Motion: Paszak/Jensen to approve the out of county travel for the commissioner to attend the Adams and Marathon county landfills, and Eagle River Recycling. Holewinski questioned the need for both Stefonek and Jolin to attend and recommended either should attend but not both. Jensen stated he felt Stefonek should attend. Cushing commented he thought if Jolin saw something extraordinary then Stefonek could visit on a later date. Jensen, and Paszak aye – Holewinski, Timmons, and Cushing nay. Motion failed.
4. Solid Waste Report/Discussion
 - Jolin reported 25 loads have been removed equaling about 7,500 gallons. The DNR bulldozed trails to spread the slurry at no cost; however, the tractor cannot pull the tank down the trails when it is full. Jolin estimated about 25 percent or less has been removed but they will continue to work on it.
 - Jolin updated the committee on equipment maintenance noting the second hook truck has been down and was at the Highway Shop for repair. Parts and labor so far are about \$7,100. The scale was down a couple of days but is now working; however, she was not sure if problems would continue. Jolin reported no preventative maintenance had been performed on the Wolverine baler in four and one-half years. Jolin stated Accent Wire Tie checked over the baler and reported the baler is wearing well but replaced some pins, relays and wire guides. Jolin added Accent Wire Tie is scheduled to return in six months to inspect the wear and to set-up a schedule to perform routine maintenance. The flatbed is running, however, she would recommended selling since it is not used. Jensen directed Stefonek to bring this back at the next meeting for a motion if the decision was to sell the truck.

- Jolin provided the committee with the preliminary 2018 budget for their review noting it will be on the next agenda after the committee has reviewed. Jensen requested Jolin include page numbers.
5. Jolin noted changes to the Annual LTE Request:
- LTE Sort-line workers changed to 32 weeks @ 37.5 hours/week and 20 weeks @ 40 hours/week
 - LTE Scale operator changed to 29.75 hours/2 weeks
 - LTE Yard Worker for summer to work with compost for 2 days a week for up to 26 weeks

Motion: Cushing/Paszak to approve the three LTE requests for 2018 as presented. All ayes; motion carried.

Highway Department

6. General Business Discussion Act:
- A. Motion: Holewinski/Jensen to approve the Highway Department vendor vouchers as presented. All ayes; motion carried.

7. Motion: Holewinski/Cushing to close acceptance of any further bids for CTH D West of Sand/Dam Bridge. All aye; motion passed. Stefonek reported Pitlik & Wick submitted the only bid. The bid broke down into four quotes:
- Pulverizing: \$14,850
 - Shape, grade and compact: \$1,375
 - Furnish HMA @ 2" x 28'/Surface layer @ 1 1/2" x 28': \$159,274.50
 - Apply tack coat between layers: \$2,681.25
 - Total amount: \$178,180.75

Stefonek confirmed the total amount was within the original estimate provided to the committee noting there will be additional costs for hauling gravel and striping.

Motion: Timmons/Cushing to approve the bid from Pitlik & Wick as presented for CTH D West of Sand/Dam Bridge. All ayes; motion carried.

8. Stefonek reported all prerequisites were met and including advertising and the informational meeting. Discussion of opening CTH C from the township west line to the township east line. Stefonek noted no concerns based on prior committee approvals.
- Motion: Cushing/Timmons to approve the opening of County Highway C in the Township of Stella to all-terrain vehicles as presented. All ayes; motion approved.

9. Jensen stated Stefonek reviewed the results of the structural engineering study and based upon priority, identified projects to forward on to the Capital Improvement Committee. Jensen provided an overview and cost of the projects to the committee.
- Motion: Cushing/Paszak to approve the capital improvement projects as presented and forward on to the CIP committee for their review of the 2018 budget. All ayes; motion passed.

10. Jensen stated the projects that must be done are part of the CIP, however, they do not know what other issue may yet be discussed. Cushing noted he felt they are addressing the issues that are known and need to be addressed. Holewinski added there might be other priorities that need to be addressed regardless of what happens.

11. Jensen stated a policy was approved by both the PW/SW & LRES committees at the LRES meeting the previous week; a 40 hour week with overtime on Saturday and Sunday, and at the discretion of the

Commissioner, the ability for employees to work on Friday, based on need if over 40 hours. Jensen noted the fiscal impact of this policy was less than the policy previously brought forward. Stefonek clarified, under FLSA if an employee is paid time and one-half at the beginning of the work week they do not need to be paid overtime until they work an additional 40 hours at the end of the week. Motion: Cushing/Timmons to approve the implementation of the workweek policy passed by Labor Relations. All ayes; motion passed.

12. Stefonek reported the state did a speed study for CTH D in the Town of Lake Tomahawk and recommended lowering the speed limit from 45 MPH to 35 MPH. He noted the ordinance amendment indicated a reduction from 55 MPH to 35 MPH. Stefonek stated according to Corporation Counsel, they would only need to approve an ordinance amendment offered by the Public Works Committee, noting it only requires the signature of the County Board Chair if approved by the committee. Discussion of the need for approval of the County Board. Cushing recommended correcting the ordinance amendment and bringing back to the next meeting. Motion: Jensen/Holewinski to lay the motion on the table until the next meeting. All ayes; motion passed.
13. Stefonek reported a balance of \$55,492 in the Town Bridge Fund with two towns with applications but the projects are not complete. The County's responsibility is \$10,000 for Pine Lake and \$9,100 for Stella leaving a balance of \$36,392. Stefonek confirmed there are additional requests; however, those do not include the cost. Stefonek reported a balance of \$151,744 in the County Bridge Fund noting they are saving the County's for the lowest rated bridges in order to qualify for additional funding for ratings lower than 50 percent. Jensen requested Stefonek provide a list of the three or four lowest rated bridges.
14. Stefonek reported the request was the same as the previous year; two LTE snowplow drivers for Enterprise and twelve summer LTE's. Motion: Cushing/Jensen to approve the 2018 LTE request and forward to Labor Relations for review. All ayes; motion passed.
15. Stefonek requested permission to proceed with compiling specification for the 2018 patrol truck purchase in order to put into service by the first snow. Jensen recommended moving forward and requested Stefonek bring the bid document back to the committee.
16. Timmons recommended eliminating the 10 MPH wording near buildings noting ATV/UTV are now quiet. Motion: Holewinski/Cushing to delete from the second to the last paragraph, "unless within 100 feet of any building or person, at which time a maximum speed will not exceed 10 miles per hour" and approve the other changes as presented. Stefonek informed the committee Corporation Counsel advised the department not to bill the ATV clubs directly but rather bill the towns so that is now written into the policy. All ayes; motion passed.
17. Jensen informed the committee, during the LRES meeting the Sheriff indicated he felt some things were not done as quickly as they would like and noted the Sheriff indicated they have money within their budget to add a full-time mechanic. Jensen stated this would affect the 2018 budget; however, there is enough work at the Highway Department. Stefonek stated there was a misunderstanding that there would not be a mechanic sent to the Sheriff's Department after the first of the year, however, he did indicate there was a lot of work at the Highway Department.
18. Closed Session: It is anticipated that the committee may go into closed session pursuant to section 19.85 (1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion,

compensation, or performance evaluations data of any public employee over which this body has jurisdiction or responsibility (Topic: Equipment Operator position compensation).

Motion: Holewinski/Paszak to enter into closed session at 9:10 a.m. All ayes; motion passed.

Motion: Cushing/Holewinski to return to open session at 9:18 a.m. All ayes; motion passed.

Motion: Jensen/Holewinski to approve the new Equipment Operator position at grade G, step 2. All ayes; motion passed.

19. Commissioner's Report:

- CTH A is complete including the shouldering and striping.
- CTH J was fog sealed Thursday and Friday of the previous week noting the industry standard is to wait two weeks to stripe.

20. Future meeting dates:


- September 14, 2017 @ 8:00 AM
- September 27, 2017 @ 1:00 PM

21. Future agenda items:

- Houston flooding effect on oil prices
- Lack of income from Sheriff effect on budget

22. Cooper described the steps involved and timeline for the budget process.

23. Motion: Timmons/Jensen to adjourn at 9:30 a.m. All ayes; motion passed.



Committee Chairperson



Committee Secretary