

**MINUTES OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &
DEVELOPMENT AND LABOR RELATIONS & EMPLOYEE SERVICES
COMMITTEES MEETING**

September 13, 2018

Committee Members Present: Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Paszak, and Ted Cushing.

Also in Attendance: Bruce Stefonek/Highway, Jeri Cooper/Highway, Dan Gleason/Highway, Lisa Jolin/Solid Waste, Lisa Charbarneau/LRES, and Scott Tromp/Public.

The following matters were taken up to wit:

Call the Meeting to Order & Roll Call

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

1. Approve Agenda

Motion: Cushing/Paszak to approve the agenda. All 'aye'; motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on August 23, 2018

Motion: Cushing/Holewinski to approve the minutes of the August 23, 2018. All 'aye'; motion carried.

Solid Waste Department

3. General Business Discussion/Act

A. Solid Vendor Vouchers

Motion: Cushing/Jensen to approve the Solid Waste vendor vouchers as presented. All 'aye', motion carried.

4. Solid Waste Report/Discussion

• Operations report

Jolin reported:

- Transfer and Demo were staying busy and Roll-off rental increased again. Jolin stated tonnage increased under the new contract with Waste Management resulting in a gain of approximately \$12,000 to date in two months.
- Revenue from Compost was down. Jolin suggested consideration of an end-of-year sale.
- Recycling was still low but showing improvement.
- Inside signs are to be installed during the next week with the entrance sign following as things begin to slow down.
- Jolin reported she was following up with grants following completion of the budget.

5. Future Solid Waste agenda items

- Glass Screening
- Capital Improvements List

Highway Department

6. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion: Jensen/Paszak to approve the Highway Department vendor vouchers as presented. All 'aye', motion carried.

B. Out of County Travel for:

- **Town Roads and Right of Way Issues Seminar in Tomahawk, Wisconsin, on October 26, 2018.**

Stefonek reported the Highway Department would not be attending. Holewinski stated if he attended, it would be as a town. No action taken.

- **Maintenance Decision Support System Training in Wausau, Wisconsin on October 22, 2018 for Junior Howard**

Stefonek stated he attended the previous year and it was very good training.

Motion: Cushing/Jensen to approve Junior Howard's attendance of the MDSS training in Wausau on October 22. All 'aye', motion carried.

- **North Central Region Fall Legislative Meeting in Wisconsin Rapids, Wisconsin on October 12, 2018 for Commissioner and Committee Members**

Stefonek commented the meeting was the same meeting attended the previous year by some of the committee members in Stevens Point noting almost all commissioners attend.

Motion: Holewinski/Timmons to approve the Commissioner's and Committee member's attendance of the North Central Regional Legislative Meeting. All 'aye', motion carried.

7. Discussion/Act on Discretionary Maintenance Agreement for STH 17 from Lincoln Street to Stevens Street

Stefonek provided the written agreement to be signed for the DMA to repair the intersection.

Stefonek noted any remaining funds would be used for repair of potholes at the direction of the DOT.

Motion: Paszak/Cushing to approve the Discretionary Maintenance Agreement for STH 17 from Lincoln Street to Stevens Street. All 'aye', motion carried.

8. Discussion/Act on Review of blade quotes

Stefonek reported this was the second request for quotes because only one quote was received the first time. Stefonek noted the low quotes for various parts and requested the ability to purchase from the lowest quotes. Stefonek confirmed the department had either previously ordered from or discussed the vendors with other commissioners.

Motion: Timmons/Jensen to approve the blade quote taking the lowest quote possible as presented. All 'aye', motion carried.

9. Discussion/Act on 2019 Budget Approval and Supplemental Information

Jensen stated committee members should have received a copy of the 2018 budget for review noting there were a few minor changes. Cooper confirmed they anticipated approximately \$128,000 from General Maintenance to carry over to 2019 in addition to the \$709,000 budgeted and approximately \$900,000 in estimated revenues for 2019 noting the severity of the winter season will affect the actual amount needed. Cooper confirmed County Bridge Aid balance of \$176,000 noting in order to receive the 80/20 funding a bridge must be under a rating of 50. Stefonek stated there is currently one bridge with a rating less than 50 but it will take from four to eight years to complete the process. Stefonek stated the estimated cost to the County's was \$80,000 but could increase if state funding changes. Cooper commented the funding for STP was to cover construction costs for CTH Y and amounts budgeted for both the CHIP and CHIP D accounts.

Discussion of the purpose of the 2016 Efficiency Study as related to the elimination of programs as part of the budget process. Holewinski recommended the commissioner focus on increasing maintenance rather than replacement of mowers for the Supplemental Information Form. Holewinski noted Pitlik & Wick leases their pickup trucks and recommended comparing purchasing new equipment with the government discount to leasing.

Motion: Holewinski/Paszak to approve the 2019 Traffic Safety Budget and the 2019 Highway Department Budget with the supplementary information to be updated. All 'aye', motion carried.

10. Discussion/Act on Carlson Dettmann Review and Placement

Jensen reported the Carlson Dettmann review of the revised job descriptions and recommendation of placement on the wage schedule was complete.

- **Finance Technician**

Placement at Grade Level I and recommended change of job title to Finance Specialist to avoid confusion with Finance Technician.

Motion: Jensen/Cushing to approve the reclassification of this position at Grade I of the wage scale and consider an alternative job title – Finance Specialist – and forward to the LRES Committee for their review. All 'aye', motion carried.

- **Solid Waste Director**

Motion: Jensen/Cushing to approve the placement of Solid Waste Director Position at Grade L of the wage scale and forward to the LRES Committee for their review dependent upon the Public Works Committee's potential restructuring of the Solid Waste Department. All 'aye', motion carried.

- **Solid Waste Lead**

Motion: Jensen/Timmons to approve the placement of Solid Waste Lead position at Grade H of the wage scale and forward to the LRES Committee for their review dependent upon the Public Works Committee's potential restructuring of the Solid Waste Department. All 'aye', motion carried.

11. Commissioner's Report/Discussion

- **Oneida County D update**

Stefonek reported pulverizing started on September 11 and anticipated paving starting the following week. Stefonek confirmed he decided to replace an additional culvert that initially was not done.

- **Oneida County Y update**

Stefonek reported Frontier really put them behind and they are still working around them. Stefonek stated all utilities have an agreement with the DOT; however, there is no enforcement mechanism so the DOT is in the process of rewriting the agreement. Jensen recommended contacting other commissioners from the region and WCHA regarding legislative changes noting they need to understand the cost to the county caused by delays.

- **Update on Rhinelander Shop Upgrades**

Stefonek reported the engineering is done and Harwood Engineering should have the bid documents out the following week.

- **Shop Superintendent**

Stefonek reported the newly hired Shop Superintendent resigned after one week and returned to his previous position with Forest County.

12. Future Meeting Dates

- September 27, 2018
- October 11, 2018
- October 25, 2018

13. Future agenda items

- Review 2018 Chip Sealing Costs and Future Chip Sealing

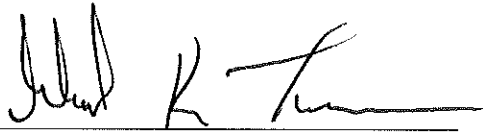
14. Public Comment
None

15. Adjourn

Motion: Cushing/Timmons to adjourn at 9:08 a.m. All 'aye', motion passed.



Committee Chairperson



Committee Secretary