

**ONEIDA COUNTY SOCIAL SERVICES COMMITTEE**  
**JULY 18, 2016**

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Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Mr. William Freudenberg,  
Mr. Alan VanRaalte, and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Ms. Dawn Winkquist,  
Human Services Coordinator-DHS, and Ms. Donna Schultz

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services/Veteran's Services Committee – June 20, 2016:**

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Social Services/Veteran's Services Committee minutes of June 20. Motion carried unanimously.

**3. Public Comment:**

None.

**Veteran's Services:**

Ms. Tammy Walters informed the committee that she will be on vacation August 1-15.

**1. Update on the WDVA Grant:**

Ms. Tammy Walters reported that the Veterans Service Office received the full amount requested for the WDVA grant, which was \$8,640.15. This last period, they only had to sign a form requesting reimbursement for allowable expenses and state what the amount was but next period, they must go back to an application process. Since the rules are very vague, Ms. Walters is concerned she will interpret them differently than the WDVA and not be reimbursed for some expenditures, which would cause a financial hardship on the office.

**2. 2016 LTE Request:**

Ms. Tammy Walters is requesting 58 hours (29 hours each week for two weeks) LTE services to staff the office and provide DAV van coverage while Ms. Walters and staff, Jason, are at the 2017 Spring and Fall conferences.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve LTE staffing request while staff attends the 2017 Spring and Fall conferences. The vote was four yes, one no, Mr. William Freudenberg; motion carried.

**3. Efficiency Team Report:**

Ms. Tammy Walters discussed the Efficiency Team Report. Ms. Walters stated the Report reflects everything staff does and it's all state-mandated. Ms. Walters stated that the DAV van service is not considered job-related but rather voluntary.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to accept the Efficiency Team Report as presented. Motion carried unanimously.

**4. 2016 Financial/Statistical/Comp. Time Reports:**

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to accept statistical and comp time report as corrected. Motion carried unanimously.

**5. Audit of Payments/Line Item Transfers:**

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the vouchers and line item transfers as presented. Motion carried unanimously.

**6. Agenda Items for Future Meetings:**

2017 Budget.

**Social Services/Family Care:**

**1. Efficiency Team Report:**

Ms. Mary Rideout discussed the Efficiency Team Report. Ms. Rideout explained why various services were lumped together in the Report; that being that they are all state mandated. Ms. Rideout discussed grant money going to Tri-County. Ms. Rideout discussed optional services for juveniles to avoid out-of-home services.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to accept the Efficiency Team Report as presented. Motion carried unanimously.

**2. Family Care Update:**

Ms. Mary Rideout informed that three MCOs will be merging into one. Ms. Mary Rideout informed that Family Care 2.0 is off the table as of last month and there is still no answer if/when Family Care may be coming. Ms. Rideout hopes for a notice of at least 18 months.

Mr. William Freudenberg exited the meeting.

**3. Act 180 Update:**

Ms. Mary Rideout stated that, according to information provided by the Department of Workforce Development, supportive home care providers are not, and will not be, considered employees of Oneida County; but may be eligible for worker's comp coverage. Ms. Rideout reports the Agency continues to explore outsourcing supportive home care providers to employment agencies. Ms. Rideout and Ms. Lisa Charbarneau, Human Resources Director, are working with the county's insurance carrier to obtain a separate worker's compensation policy for Long Term Support providers.

**4. 2017 Technology Plan and Software Vendor Issues:**

Ms. Mary Rideout discussed the Technology Plan and Software/Vendor issues. Ms. Rideout stated that the Agency remains on a separate server from the rest of the county, mainly due to confidentiality. Ms. Rideout informed that servers have been replaced last year and this year. Ms. Rideout informed that we need a new firewall. Ms. Rideout informed that PCs are normally replaced after seven years. Ms. Rideout informed that we may be combining some printers to cut costs.

Ms. Mary Rideout informed there are issues with our current software provider, GIT, and the new software is still not ready. Ms. Rideout informed they are looking at other software vendors. The software maintenance budget was increased for 2017, as we may need to support two separate systems.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept the 2017 Technology Plan as presented. Motion carried unanimously.

**5. 2017 Budget – Decision Items**

Ms. Mary Rideout discussed the Tri-County grant request, that the grant is requested again for 2017, and how the grant is disbursed. Ms. Rideout stated that the \$15,000.00 grant to Tri-County is for Oneida County residents only. Ms. Rideout discussed moneys for protective placements/guardianships and the difference between a Ch. 51 and 55 placement. Ms. Rideout informed the Agency is not going to have many parenting classes but rather are looking at providing more individualized family services.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to accept the 2017 Budget-Decision Items as presented. Motion carried unanimously.

**6. 2016 Financial/Statistical/Comp. Time Reports:**

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency will have a deficit of approximately \$96,860.00 for the year 2016.

Motion by Mr. Bob Metropulos, seconded by Mr. Jim Winkler, to approve the 2016 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

**7. Audit of Payments/Line Item Transfers:**

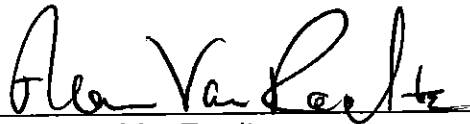
Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments and Line Item transfers as presented. Motion carried unanimously.

**7. Agenda Items for Future Meetings:**

Budget.

**8. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Ms. Carol Pederson, to adjourn the meeting at 11:20 a.m. The next meeting of the Social Services Committee will be Tuesday, August 23, 2016 at 9:00 a.m. in First Floor Conference Room on the first floor. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: July 18, 2016