

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE  
JANUARY 24, 2017**

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Mr. William Freudenberg,  
Mr. Alan VanRaalte, and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Mr. Brian Desmond,  
Ms. Beth Hoerchler, Ms. Jenna Kishketog, and Ms. Donna Schultz

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services Committee – December 27, 2016:**

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Social Services Committee minutes of December 27, 2016. Motion carried unanimously.

**3. Public Comment:**

None.

**4. Closed Session:** It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility". Topic: Department Head Evaluation and Goals, Veteran's Service Officer and Social Services Director and Section 19.85(1)(g), "conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved". Topic: Minutes of November 22, 2016 closed session regarding Child Support Legal Procedures, Stipulations, and Orders.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion made by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to move into Closed Executive Session at 9:10 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Jim Winkler, aye; and Mr. Alan VanRaalte, aye. The committee moved into Closed Executive Session.

Staff present during Closed Session were Ms. Mary Rideout, Mr. Brian Desmond, and Ms. Tammy Walters.

Mr. Brian Desmond left the meeting at 9:08 a.m.

Motion made by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to move into Open Session at 9:58 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Jim Winkler, aye, and Mr. Alan VanRaalte, aye. The committee moved into Open Session.

**5. Announcement of action taken in closed session, if any.**

Ms. Carol Pederson announced that during the closed session the Committee approved the November 22, 2016 closed session minutes. Evaluations and Goals for Ms. Mary Rideout and Ms. Tammy Walters were reviewed.

**Social Services:**

**1. Request for Limited Term Employee (LTE) for Adult Services:**

Ms. Mary Rideout discussed the elimination of positions within the Adult Services unit, especially with Family Care coming in. Ms. Beth Hoerchler discussed one staff member transferring to the Children and Families Unit and a recently retired social worker willing to come back as an LTE and probably getting back her old cases. Ms. Mary Rideout stated we are not requesting funding for this LTE.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Request for Limited Term Employee (LTE) for Adult Services as presented. Motion carried unanimously.

**2. Family Care Update – Children’s COP Program/Children’s Long Term Support:**

Ms. Mary Rideout informed which MCOs have been chosen for this area: Community Link and Lakeland Care. Ms. Mary Rideout discussed IRIS and the offering of options and flexibility. Ms. Mary Rideout discussed COP and the Adult Waivers being blended into Family Care; but Children’s COP will remain, with the question of who administers Children’s COP will ultimately be decided by Committee and County Board. Oneida, Vilas, and Forest Social Services Directors feel it should be the county social services rather than the Human Service Center administering the Children’s COP program. Ms. Tamara Feest informed that approximately 5.5 positions will be eliminated at the Human Service Center with the implementation of Family Care. The Directors of the Tri-County will be meeting to discuss this further and it is hoped we can come to a mutual agreement and will make recommendations to the Board.

**3. Holiday Donation Program:**

Ms. Mary Rideout informed that we served 101 families for Thanksgiving with either food baskets and/or gift cards.

Ms. Mary Rideout informed that we served 329 children with Christmas gifts.

Ms. Mary Rideout informed that Oneida County Department of Social Services staff served a veteran's family for Christmas.

**4. Youth Assessment and Screening Instrument (YASI):**

Social worker Jenna Kishketog discussed the formerly used COMPAS program and the low results. Ms. Kishketog discussed YASI; it is web-based, and will help workers determine the level of need for care, supervision, etc. Ms. Kishketog discussed the research done to determine that YASI is cost effective for the Agency. Ms. Kishketog stated other Wisconsin counties are using YASI and are very pleased with it. The agreement for the use of YASI will need to be reviewed by Corporation Counsel and will be brought back to the Committee for approval.

**5. 2016 Financial/Statistical/Comp. Time Reports:**

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency will have a surplus of approximately \$200,000.

Motion by Mr. Bob Metropulos, seconded by Mr. William Freudenberg, to approve the 2016 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

**6. Audit of Payments/Line Item Transfers:**

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Audit of Payments and Line Item transfers as presented. Motion carried unanimously.

**7. Agenda Items for Future Meetings:**

Updates on Family Care; COP for Kids; and YASI.

Ms. Mary Rideout left the meeting.

**Veteran's Services:**

**1. WDVA Secretary:**

Ms. Tammy Walters informed that no one has been named as WDVA Secretary as of yet. She anticipates there will be an announcement before the next committee meeting.

**2. 2016 Budget Update:**

Ms. Tammy Walters discussed her budget. Ms. Tammy Walters stated that at the end of 2016, she expects less than \$5.00 left in the account.

**3. 2016 Financial/Statistical/Comp. Time Reports:**

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to accept statistical and comp time report. Motion carried unanimously.

**4. Audit of Payments/Line Item Transfers:**

Ms. Tammy Walters presented vouchers for 2017 and line item transfers for 2016.

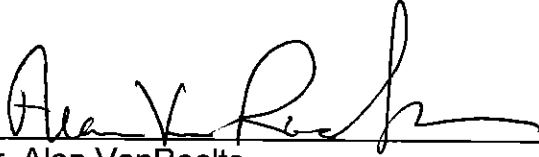
Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the vouchers and line item transfers as presented; with revisions. Motion carried unanimously.

**5. Agenda Items for Future Meetings:**

Updates on WDVA Secretary; Veterans Benefits Expo; and WDVA grant.

**6. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler, seconded by Mr. Bob Metropulos, to adjourn the meeting at 11:30 a.m. The next meeting of the Social Services Committee will be Tuesday, February 28, 2017 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: January 24, 2017