

ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MARCH 28, 2017

Members present: Ms. Carol Pederson, Mr. Bob Metropulos, Mr. William Freudenberg, Mr. Alan VanRaalte, and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Mary Gadzalinski, Ms. Tammy Walters, and Ms. Donna Schultz

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – February 28, 2017:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the Social Services Committee minutes of February 28, 2017. Motion carried with Mr. Jim Winkler abstaining.

3. Public Comment:

None.

Social Services:

1. Vacancy Review-Social Work Supervisor:

Ms. Mary Rideout reported Lead Social Work Supervisor Ms. Mary Gadzalinski's last day will be August 4, 2017. Ms. Mary Rideout discussed the Social Work Supervisor's duties and responsibilities. Ms. Mary Rideout stated it would be imperative to fill this position prior to August 4, 2017 and seeks approval to fill this position as soon as possible; and Ms. Mary Rideout expects a three to four week overlap of the current and new social work supervisor.

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the request to fill the Social Work Supervisor Position as presented, with an overlap of three to four weeks, and any subsequent social work position due to internal posting. Motion carried unanimously.

2. Anti-Human Trafficking-Changes to Investigation Standards:

Ms. Mary Gadzalinski discussed the requirement that the Department of Social Services investigate reports of trafficking of minors per Wisconsin Act 367. Ms. Mary Gadzalinski discussed the need for training for workers and Ms. Mary Rideout discussed Memorandums of Understanding with local law enforcement as the agencies will work together on investigations.

3. Family Care Update-Agency Reorganization:

Ms. Mary Rideout discussed meeting with providers regarding Family Care. Ms. Mary Rideout informed of two meetings tomorrow, March 29, 2017, for clients regarding the same. Ms. Mary Rideout reported that enrollment counseling by the ADRC starts in April. Current long-term support clients will choose to go into Family Care or the IRIS program.

Ms. Mary Rideout discussed how the Agency will reorganize after Family Care comes in. Three social work positions are already gone and two more administrative positions could be eliminated by the end of 2017. Ms. Mary Rideout provided the committee with two options for reorganization of the Department that will be reviewed and discussed further during the budget process.

4. Computer Support/Purchase of Service Contract:

Ms. Mary Rideout discussed reevaluation of the Information Specialist position. The Agency is working with Technology Management for IT for the duration of 2017 but plans on utilizing the County's IT Department for all computer services beginning in 2018. Ms. Mary Rideout would still like to have a Purchase of Services contract with Technology Management for support for the remainder of 2017.

Motion by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to approve the IT Purchase of Service Contract in the amount of \$32,600.00 as presented. Motion carried unanimously.

5. April 2017 Meeting Date:

Ms. Mary Rideout requests the April 2017 Social Services Committee meeting be held Monday, April 24 at 9:00 a.m. in the first floor conference room.

6. Final 2016 Financial Report:

Ms. Mary Rideout reports the Final 2016 Financial Report is closed and the auditors will be here in early April. Ms. Mary Rideout reports a surplus of approximately \$226,000.00 will be returned to the general fund.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Final 2016 Financial Report as presented. Motion carried unanimously.

7. 2017 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency anticipates breaking even based on February projections for 2017.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2017 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments and Line Item transfers as presented. Motion carried unanimously.

9. Agenda Items for Future Meetings:

Family Care Update
Tic Update
Staffing Updates

Veteran's Services:

1. Multi-County Veterans Benefits Expo Update:

Ms. Tammy Walters discussed the Multi-County Veterans Benefits Expo, the vendors that will be attending, and the plans being made for it. Ms. Tammy Walters stated the Expo will be open to all veterans, dependents, survivors, and care givers of veterans.

2. 2017 Financial/Statistical/Comp. Time Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept statistical and comp time report. Motion carried unanimously.

3. Audit of Payments/Line Item Transfers:

Ms. Tammy Walters presented vouchers for 2017

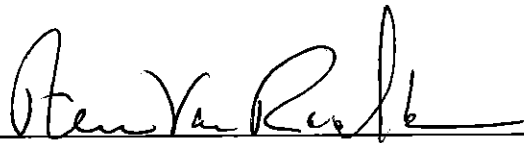
Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the vouchers as presented; with revisions. Motion carried unanimously.

4. Agenda Items for Future Meetings:

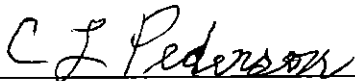
Multi-County Veterans Benefits Expo Debrief
WDVA Grant

5. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler, seconded by Ms. Carol Pederson, to adjourn the meeting at 10:50 a.m. The next meeting of the Social Services Committee will be Monday, April 24, 2017 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: March 28, 2017