

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
AUGUST 22, 2017**

Members present: Ms. Carol Pederson, Mr. Alan VanRaalte, Mr. Jim Winkler, and Mr. William Freudenberg

Excused: Mr. Bob Metropulos

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Ms. Angela Beauchaine, and Ms. Donna Schultz

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – July 25, 2017:

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Social Services Committee minutes of July 25, 2017. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. 2017 Budget Status:

Ms. Tammy Walters stated she didn't realize the estimate of \$5,000.00 she gave for her 2017 budget in anticipation of receiving state grants was deducted from her budget. She was only able to claim \$3,021.00 in grant reimbursements, which puts her office in the red by \$1,979.00. She estimates she may have \$550.00 left in her budget at the end of the year but there's no way she'll be able to pay back the entire amount. She may have to go before the Administration Committee and request this money to be taken from the contingency fund.

2. 2018 Veterans Service Office Budget:

Ms. Tammy Walters discussed the budget and questioned adding an estimated \$10,000.00 to her budget as an anticipated grant from the Wisconsin Department of Veterans Affairs (WDVA) since the biennium budget hasn't been signed yet. If she adds that to her budget and the WDVA Grant isn't approved (which is highly unlikely), there's no way she could pay that back due to her already small non-personnel budget. After discussion, Ms. Tammy Walters heeded Ms. Mary Rideout's advice to include the \$10,000.00 in her budget.

Motion made by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the 2018 Veterans Service Office Budget, as presented. Motion carried unanimously.

3. **2017 Financial/Statistical/Comp. Time Reports:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept statistical and comp time report. Motion carried unanimously.
4. **Audit of Payments/Line Item Transfers:**
Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the vouchers as presented; with revisions. Motion carried unanimously.
5. **Agenda Items for Future Meetings:**
Debrief committee on the Fall Conference.

Social Services:

1. **Dementia Crisis Grant-Request for Limited Term Employee:**
Ms. Mary Rideout informed that the Agency was awarded a grant in the amount of \$26,825.00 for Oneida County residents with dementia. Ms. Mary Rideout informed that Ms. Tara Vandenberg will be the LTE to manage the grant money. Ms. Tara Vandenberg expected to work 20 hours per month through the end of 2017 and all of 2018. Ms. Mary Rideout discussed implementation of the grant and what services will be offered. Ms. Mary Rideout stated a portion of the grant money will be used to pay the LTE and that no levy monies will be used toward the LTE's salary.

Motion by Mr. Alan VanRaalte, seconded by Ms. Carol Pederson, to approve the request for Limited Term Employee for the Dementia Crisis Grant. Motion carried unanimously.

-
2. **ADRC Fiscal Agent Status:**
Ms. Mary Rideout informed the committee that Oneida County and Vilas County voted to withdraw from the multi-county ADRC and that the ADRC will now be merged with the Oneida County Department on Aging. Ms. Mary Rideout discussed this Agency continuing as fiscal agent and that the ADRC of the Northwoods will need to make decisions regarding the fiscal agent. Ms. Mary Rideout would like Oneida County to end doing payroll services for the ADRC by the end of 2017, and is working with the ADRC to get this done. Ms. Mary Rideout will provide an update at the next meeting.
 3. **2018 Social Services Budget:**
Ms. Angela Beauchaine discussed the budget and the use of funding. Ms. Angela Beauchaine stated that placements/out of home costs are higher yet costs are lower. Ms. Angela Beauchaine stated placement costs decreased from

\$2 million to \$700,000.00 over the past 15 years and attributed prevention programs and less costly placements to the decrease.

Ms. Mary Rideout discussed the Budget Summary, which was distributed to all Committee members. Ms. Mary Rideout discussed how Family Care is affecting the budget due to a loss of administrative funds. Ms. Mary Rideout is asking for an increase of \$71,232.00 in County tax levy to balance the budget for 2018. Ms. Mary Rideout feels that, unlike in years past, returning money to the County's General Fund at the end of each year is coming to an end.

Motion made by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte, to accept the 2018 Social Services Budget, as presented, and forward to the Finance Department. Motion carried unanimously.

4. Agency Update: Family Care, Staffing, Children's Community Options Program, and Youth Innovation Grant Application:

Ms. Mary Rideout informed that:

Family Care:

- 258 Oneida County clients enrolled in Family Care as of August 1;
- 126 Department of Social Services' clients have transferred to Family Care in July and August; and
- All in all the transition went well.

Staffing:

- The second round of interviews for the social work position will be held August 24-25;
- There is a very encouraging field of applicants; and
- Ms. Apryl Rickert is now the Social Work Supervisor for the Children's & Families Unit.

CCOP:

- We are working on a resolution to have funds remain with the Human Service Center for fiscal year 2018; and

Grant:

- The Youth Innovation Grant application is being developed and includes working with Vilas County to provide services for youth.

5. 2017 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency anticipates a \$151,890.00 surplus based on July projections for 2017.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the 2017 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

6. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

7. Agenda Items for Future Meetings:

CCOP Resolution

8. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte, to adjourn the meeting at 11:00 a.m. Ms. Mary Rideout will send a poll to committee members to determine the date of the next meeting of the Social Services Committee; choices will be September 26, 28, or 29 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: August 22, 2017