

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
NOVEMBER 28, 2017**

Members present: Ms. Carol Pederson, Mr. Alan VanRaalte, Mr. Jim Winkler, Mr. Bob Metropulos, and Mr. William Freudenberg

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Mr. Brian J. Desmond, Ms. Beth Hoerchler, and Ms. Donna Schultz

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – October 24, 2017:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Social Services Committee minutes of October 24, 2017. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. 2017 Financial/Statistical/Comp. Time Reports:

Motion by Mr. William Freudenberg, seconded by Mr. Bob Metropulos, to accept statistical and comp time report. Motion carried unanimously.

2. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the vouchers as presented. Motion carried unanimously.

3. Agenda Items for Future Meetings:

2018 Wisconsin Dept. of Veteran Affairs (WDVA) Grant application.

Social Services:

- 1. Closed Session:** It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(g), "Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved". Topic: Minutes of the May 23, 2017 Closed Session Regarding Child Support Legal Procedures, Stipulations and Orders.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion made by Ms. Carol Pederson, seconded by Mr. Jim Winkler, to move into Closed Executive Session at 9:25 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Jim Winkler, aye; and Mr. Alan VanRaalte, aye. The committee moved into Closed Executive Session.

Staff present during Closed Session were Ms. Mary Rideout and Mr. Brian J. Desmond.

Motion made by Mr. Jim Winkler, seconded by Mr. William Freudenberg, to move into Open Session at 9:30 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; Mr. Jim Winkler, aye; and Mr. Alan VanRaalte, aye. The committee moved into Open Session.

Ms. Carol Pederson announced the committee approved the minutes of the May 23, 2017 Closed Session.

2. 2018 Child Care Contract-Department of Children & Families:

Mr. Brian J. Desmond stated that the Contract is in standard legal language the State uses and if this Agency wants the money, the contract will have to be signed as is.

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve/accept the 2018 Child Care Contract with the Department of Children & Families as presented. Motion carried unanimously.

3. Social Services-Safety Plan:

The Social Services' Department Policy on Worker Safety was presented. Ms. Mary Rideout explained that the recently issued Employee Safety Handbook requires Department Heads to report department safety policies to their Committee. The minutes of the meeting shall then be sent to the Risk Management Committee and the additional policy will be kept by LRES.

Motion by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to approve/accept the Social Services Safety Plan as presented. Motion carried unanimously.

4. Limited Term Employee-Youth Innovation Grant:

Ms. Mary Rideout and Ms. Beth Hoerschler discussed the Grant and that it has been received. Ms. Mary Rideout discussed LTE Craig Rismon being the facilitator for the grant, his experience and history, and how this Agency will benefit from his background.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve/accept the Limited Term Employee-Youth Innovation Grant as presented. Motion carried unanimously.

5. Agency Updates-Staffing, Dementia Grant, Youth Innovation Grant, and Trauma Informed Care:

Ms. Mary Rideout provided the following updates:

A new social worker started November 27; she comes with experience and training;

Second interviews for the Child Support position will happen next week;

The Child Support supervisor position will be posted soon;

Dementia grant was discussed; systems will be set up with law enforcement to make information available;

Training through the Youth Innovation Grant is being set up for law enforcement, schools, etc.;

Craig Rismon will be working with the Trauma Informed Care Committee to bring Trauma Informed Care training for schools, law enforcement, hospitals, etc.

TIC has developed a new employee orientation plan.

6. 2017 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency anticipates a \$283,301.00 surplus based on October projections for 2017.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the 2017 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

7. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Audit of Payments as presented. No Line Item Transfers were presented. Motion carried unanimously.

8. Agenda Items for Future Meetings:

Contracts

9. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to adjourn the meeting at 10:10 a.m. The next meeting of the Social Services Committee will be Tuesday, December 19, 2017 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.

Mr. Alan VanRaalte


Ms. Carol Pederson, Chairperson

Date: November 28, 2017