

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
JANUARY 25, 2018**

Members present: Ms. Carol Pederson, Mr. Alan VanRaalte, Mr. Bob Metropulos, and Mr. William Freudenberg

Excused: Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Walters, Ms. Apryl Rickert, Ms. Amy Mayo, and Ms. Donna Schultz

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Ms. Carol Pederson, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – December 21, 2017:

Motion by Mr. Bob Metropulos, seconded by Mr. William Freudenberg, to approve the Social Services Committee minutes of December 21, 2017. Motion carried unanimously.

3. Public Comment:

None.

4. Closed Session: It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility." Topic: Department Head Evaluations and Goals, Veteran's Service Officer and Social Services Director.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion made by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to move into Closed Executive Session at 9:01 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; and Mr. Alan VanRaalte, aye. The committee moved into Closed Executive Session.

Staff present during Closed Session were Ms. Mary Rideout, and Ms. Tammy Walters.

Motion made by Mr. William Freudenberg, seconded by Mr. Bob Metropulos, to move into Open Session at 9:32 a.m. Roll call vote: Ms. Carol Pederson, aye; Mr. William Freudenberg, aye; Mr. Bob Metropulos, aye; and Mr. Alan VanRaalte, aye. The committee moved into Open Session.

Ms. Carol Pederson announced that no action was taken during closed session.

Veteran's Services:

1. VA National Cemetery Update:

Ms. Tammy Walters informed that John Knapp, Director at the Fort Snelling National Cemetery, will be coming to the area in April 2018 to hold information sessions in the area for veteran stakeholders regarding the National Cemetery that's coming to Oneida County, township of Cassian. Ms. Tammy Walters expects groundbreaking to begin in late spring/early summer. Ms. Tammy Walters stated that the contractor is doing a few designs to submit to the VA Administration. Ms. Tammy Walters expects the cemetery to have ten (10) years of admissions before the cemetery is filled. Ms. Tammy Walters stated the spouses and dependent children can be buried there but believes non-VA headstones won't be allowed-just VA markers.

2. 2017 Financial/Statistical/Comp. Time Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to accept statistical and comp time report. Motion carried unanimously.

3. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Metropulos, to approve the vouchers as presented. Motion carried unanimously.

4. Agenda Items for Future Meetings:

Nothing at this time.

Social Services:

1. Request for LTE-Children's Service Support:

Ms. Mary Rideout discussed an LTE position for Coordinated Service Team (CST) administration and supervised visitation, which may possibly become a full-time position. Ms. Apryl Rickert, Social Work Supervisor, discussed her contacts with the contracted providers at this time. Ms. Mary Rideout discussed cost of \$20.00 per hour for the LTE if the LTE works less than 30 hours per week, compared to \$35.00 per hour when a contracted provider is being used.

Ms. Apryl Rickert discussed current cases and types of supervision needed. This cost would increase if the position became a permanent employee. Ms. Apryl

Ms. Apryl Rickert discussed current cases and types of supervision needed. This cost would increase if the position became a permanent employee. Ms. Apryl Rickert feels an agency employee is more beneficial than a contracted worker and that it will help with continuity and keep a case moving forward.

Motion made by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte, to approve the Request for LTE-Children's Service as presented and then move on to LRES. Motion carried unanimously.

2. State/County Contract Approvals: Child Welfare, Post Reunification, Youth Justice Innovation Grant Addendum:

Ms. Mary Rideout discussed contracts and stated that Corporation Counsel Brian J. Desmond has reviewed the documents and stated that nothing is unusual. Any concerns raised by Corporation Counsel are shared with the Wisconsin County Human Service Association (WCHSA).

Motion by Mr. William Freudenberg, seconded by Ms. Carol Pederson, to approve the Child Welfare contract as presented. Motion carried unanimously.

Motion by Mr. William Freudenberg, seconded by Mr. Alan VanRaalte, to approve the Post Reunification contract as presented. Motion carried unanimously.

Motion by Mr. William Freudenberg, seconded by Ms. Carol Pederson, to approve the Youth Justice Innovation Grant as presented. Motion carried unanimously.

3. Holiday Donation Programs:

Ms. Mary Rideout informed that 76 families were gifted with donations for Thanksgiving; the majority of which were gifted by Rouman Cinema.

Ms. Mary Rideout informed that this Agency, along with numerous donors in the community, were able to provide Christmas donations to 167 families/370 children.

Ms. Mary Rideout stated that with the donations the Agency was able to serve everyone who submitted a request.

4. Drug Testing for Food Share-Update:

Ms. Amy Mayo discussed that under a current proposal, able-bodied adults without dependents participating in the Food Stamp Employment and Training (FSET) program will be subject to drug screening and, if necessary, a drug test to continue participation. Treatment services, if necessary, would be required.

Mr. Alan VanRaalte questioned the difference in numbers regarding drug v. alcohol and Ms. Amy Mayo stated she will try to get an answer to that.

5. Agency Update-Staffing:

Ms. Mary Rideout provided the following updates:

Second interviews for the social work position are being arranged;

Tom Eernisse is now the Child Support Agency supervisor;

Elyssa Kingstad has started as the new Child Support Specialist;

Nancy Fedderly, now retired, is eligible and willing to be an LTE for the Child Support Agency starting in February; and

Sharon Bergman, Agency receptionist, has accepted a position with the Oneida County Health Department.

6. Vacancy Review-Child Support Specialist:

Ms. Mary Rideout stated that Tom Eernisse is now the Child Support Agency Supervisor, so his position as a Child Support Specialist is now open. Ms. Mary Rideout stated that this position is not subject to the six-month waiting period and requests approval to fill the position as it is needed.

Motion made by Ms. Carol Pederson, seconded by Mr. Bob Metropulos, to approve the filling the Child Support Specialist vacant position and forward to LRES for approval. Motion carried unanimously.

7. Vacancy Review and Appeal-Clerical Support:

Ms. Mary Rideout discussed the receptionist position. Ms. Mary Rideout stated there are four (4) positions in the Clerical Unit, and requested she be able to fill the position without the six-month wait period.

Motion by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to approve the Vacancy Review and Appeal-Clerical Support as presented. Motion carried unanimously.

8. 2017 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency anticipates a \$300,000.00 surplus based on December projections for 2017.

Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the 2017 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

9. Audit of Payments/Line Item Transfers:

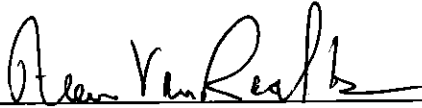
Motion by Mr. Alan VanRaalte, seconded by Mr. William Freudenberg, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

10. Agenda Items for Future Meetings:

Get information on where/how Kindness for Kids receives its funding; and
Update on Lincoln Hills.

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. William Freudenberg, seconded by Mr. Bob Metropulos, to adjourn the meeting at 10:37 a.m. The next meeting of the Social Services Committee will be Tuesday, February 27, 2018 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Alan VanRaalte



Ms. Carol Pederson, Chairperson

Date: January 25, 2018

