

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF AUGUST 28, 2018**

Members present: Mr. Bob Metropulos, Mr. Alan VanRaalte, Mr. Steven Schreier, and Mr. Jim Winkler

Absent: Mr. Bill Liebert

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Heidi Chavez, Ms. Beth Hoerchler, Ms. Brenda Lee and Ms. Megan Mode

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – July 24, 2018:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Social Services Committee minutes of July 24, 2018. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. County Veterans Services Officers Association Fall Conference at The Waters of Minocqua:

Ms. Javenkoski presented the schedule for the conference and some activities they will be doing, including visiting the new veterans national cemetery and having a reception at Camp American Legion.

2. 2018 Financial/Statistical Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept statistical report. Motion carried unanimously.

3. Audit of Payments/Line Item Transfers:

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the payments and line item transfers as presented. Motion carried unanimously.

4. Agenda Items for Future Meetings:

Debrief of Fall Conference.

Social Services:

1. 2019 Social Services Budget:

Ms. Mary Rideout and Ms. Heidi Chavez presented the 2019 budget. There will be a County tax levy increase of \$32,281.00, which is the allowed increase due to salary and fringe benefit costs. The Agency vehicle has been used every day since it was received; the projected reduction in costs is \$4,000.00 for mileage in 2019. Ms. Rideout stated there has been discussion of purchasing a second vehicle. Out-of-home care costs are still unpredictable, and have varied from \$2,000,000.00 to \$500,000.00 over the past 17 years.

Mr. Alan VanRaalte presented an out-of-home care analysis spreadsheet that he composed. Ms. Rideout presented a statistical information packet and also went over the Supplemental Information Form; a new, required document that lists efficiencies to justify current staffing and goes to the Administrative Committee for review. Ms. Rideout also presented the 2016 Efficiency Study, ranking programs and determining if anything could be cut.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to accept the 2019 Social Services Budget, as presented, and forward on to the Administration Committee for review. Motion carried unanimously.

2. Economic Support Specialist Vacancy Review:

Ms. Mary Rideout discussed the vacant Economic Support Specialist position. Ms. Heidi Chavez accepted the Financial Services Supervisor position, and Ms. Linda Jacques accepted the subsequent vacant Finance Technician, leaving her position of Economic Support Specialist.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the request to fill the Economic Support Specialist position as presented. Motion carried unanimously.

3. Teen Court Follow-Up Discussion:

Ms. Mary Rideout spoke with Steve Nelson, Regional Coordinator of UW-Extension. There has been approval to continue with Teen Court under UW-Extension, hiring a Youth Coordinator, with Lynn Feldman staying on as LTE to help with the transition. There are some concerns with the ongoing case management needed. Communication will stay open between the Agency and UW-Extension for 2019.

4. Drug Endangered Children (DEC) Program Presentation:

Ms. Beth Hoerchler and Ms. Brenda Lee presented information on the Drug Endangered Children (DEC) program trainings and conferences. DEC is a collaborative effort between Law Enforcement and Social Services to minimize the effects of drug use by parents/caregivers on affected children. The Agency transports children suspected of being exposed to drugs to the Children Advocacy Center in Marshfield, WI for hair and urine testing. The Agency is

working with Ascension locally to minimize wait on drug test results, which could be two to three weeks. Currently, 60-70% of caseload is drug/AODA related.

5. The Human Service Center Budget Concerns:

Ms. Mary Rideout made committee member aware of her discussions with Finance regarding the Human Service Center's budget concerns. For 2018, the Human Service Center had a budget deficit of over \$700,000 and projects a similar deficit for 2019 unless services are cut or additional revenues are found. Mr. VanRaalte commented that the budget deficit was almost equal to the reductions in contributions from the three member counties due to Family Care. Questions are being asked about how the counties will handle this situation. Ms. Rideout stated the Human Service Center may need to investigate a different structure. Ms. Rideout stated that Social Services would need information on what programs, FTE, cost and number of people being served at the Human Service Center to begin discussions on a different structure for Oneida County. These are preliminary discussions, and other solutions may be available. Ms. Rideout will keep committee updated on progression of this discussion.

6. 2018-2019 Juvenile Justice Community Intervention Program Contract:

Ms. Mary Rideout presented the continuation of the Juvenile Justice Community Intervention Program contract with Department of Children and Families (DCF) from July 1, 2018 to June 30, 2019 for \$16,315.00 and the concerns expressed by the Corporation Counsel's office. This is an annual contract, and DCF is not likely to make changes to their standard contract with counties.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2018-2019 Juvenile Justice Community Intervention Program Contract as presented. Motion carried unanimously.

7. Agency Update – Staffing, Closure of Lincoln Hills, Youth Justice Innovation Grant, Learning in Retirement Presentation, Agency Vehicle, Foster Parent Grant Award, Written Off Documentary:

- There is one vacant Economic Support position.
- The Agency participated in an input session with the State on Secure Residential Care Centers.
- A continuation grant for Youth Justice Innovation for 2019 was applied for and we were awarded an additional \$50,000.00.
- Ms. Apryl Rickert, Social Work Supervisor, and Ms. Kim Haugen, Youth Justice Social Worker, will be presenting information to the Learning in Retirement group at Nicolet College on November 1.
- The Agency vehicle has had most repairs made, is running well and being used every day.
- The Northwoods Foster Care Community (Oneida County plus eight surrounding counties) was awarded a grant of \$70,357.00. These funds must be spent by June 30, 2019.
- Written Off is a documentary created about a young man who struggled with an opioid addiction. The Human Service Center, Public Health

Department, and our Agency worked together to have two screenings scheduled, one at the Three lakes Center for the Arts on September 25th and one at Rouman Cinema in Rhinelander on Saturday, September 29 .

8. September Meeting Date:

The September Social Services Committee Meeting will be held on Wednesday, September 19, 2018 at 9:00 a.m.

9. 2018 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. State statistics were presented on Food Share and MA benefits. There are similar trends statewide.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steve Schreier, to approve the 2018 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

10. Audit of Payments/Line Item Transfers:

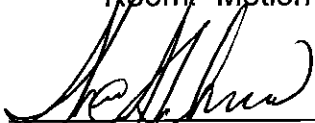
Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

11. Agenda Items for Future Meetings:

Update on The Human Service Center Budget Concerns.

12. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to adjourn the meeting at 10:53 a.m. The next meeting of the Social Services Committee will be Wednesday, September 19, 2018 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: August 28, 2018