

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF JULY 24, 2018**

Members present: Mr. Bob Metropulos, Mr. Alan VanRaalte, Mr. Bill Liebert,
Mr. Steven Schreier, and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Amy Mayo,
Ms. Heidi Chavez, Ms. Beth Hoerchler, Mr. Brian Desmond, and
Ms. Megan Mode

Public: Ms. Chrissy Binversie and Ms. Dawn Winquist

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:05 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – June 26, 2018:

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the Social Services Committee minutes of June 26, 2018. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. 2017 Annual Report:

Ms. Javenkoski presented the 2017 Annual Report for the committee. There was an increase in benefits to veterans in 2017 by about \$4 million from the previous year.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2017 Annual Report, and forwarded to the County Board in August as presented. Motion carried unanimously.

2. 2019 Veteran's Services Office Budget Proposal:

Ms. Javenkoski discussed the Veterans Service Office budget. She added a new line item for advertising, which will pay \$600.00 for advertising on social media for their Facebook page, a cost paid by the ITS Department in previous years. It

will also be used to educate veterans, their families and their survivors about benefits.

Motion made by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the 2019 Veterans Service Office Budget, as presented. Motion carried unanimously.

3. 2018 Financial/Statistical/Comp. Time Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept statistical and comp time report. Motion carried unanimously.

4. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the payments and line item transfers as presented. Motion carried unanimously.

5. Agenda Items for Future Meetings:

None.

Social Services:

1. Fieldprint Fingerprint Service Agreement:

Mr. Brian Desmond presented the contract for the Fieldprint Fingerprint service agency. Right now, all foster parents and Child Support Specialists have to be fingerprinted for background checks, including DOJ and FBI. This is a long process as it is currently being done through the Sheriff's Department. With Fieldprint, these services would be electronic and more efficient. Mr. Desmond's concern with the contract is Fieldprint does not want to allow Oneida County to be an additional insurer, nor do they agree to give a 30-day notice when they no longer have insurance. Mr. Desmond believes the County's liability insurance will fill in that gap, where it should not be a problem.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steve Schreier, to approve the Fieldprint Fingerprint Service Agreement as presented. Motion carried unanimously.

2. Foster Home Recruitment and Retention Strategies:

Ms. Beth Hoerchler discussed the process of licensing foster homes. The SAFE Home Study must be completed now, which is much more in depth and time consuming. Previously, there was one part-time position to process the Foster Care applications. Now, two Access positions are split with Foster Care Coordination. However, the State survey indicates we need 14 more foster homes in our county. As of now, the agency has eight to license. The State has presented they have funds to pay for an outside licensing agency to help complete these licenses. The agency is currently looking into contracting with a licensing agency.

Ms. Hoerchler also applied for a grant for retention of foster homes which includes nine counties. This grant would go towards a Personal Essentials Pantry, for items that foster parents may need right away for a child in their care (i.e. car seat), normalcy opportunities (sports and recreational activities the child may want to be involved in) and communicating with other foster families/coordinators. It is an approximate \$70,000.00 grant, with \$3,000.00 for a pantry and \$3,000.00 for normalcy opportunities for each county participating.

3. 2019 Technology Plan and Budget:

Ms. Rideout and Ms. Chavez presented the 2019 Technology Plan and Budget. Currently, the agency is regularly replacing personal computers every seven years. To reduce that cost, it may be beneficial to transition laptops with docking stations, and eliminating some personal computers (for supervisors and social workers). The agency is in the process of comparing prices with private consultants to reduce the 2019 Budget. The budget is \$10,000.00 more than last year's technology budget.

Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the 2019 Technology Plan and Budget as presented. Motion carried unanimously.

4. 2019 Budget – Decision Items:

Ms. Rideout and Ms. Chavez presented the beginning of the 2019 budget with the following decision items:

- Ms. Rideout presented a letter from Shellie Holmes, Director of Tri-County Council, and would like to continue to fund \$15,000.00 to Tri-County Council on Domestic Violence.
- Reduce the Supportive Home Care budget by \$9,750.00.
- Continue funding Guardianship/Protective Placement at \$60,000.00
- The Juvenile and Children and Families in-community programs will be cut by \$90,000.00 due to the Post-Reunification Program being eliminated during 2019.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Budget – Decision Items as presented. Motion carried unanimously.

5. Agency Update – Staffing, Closure of Lincoln Hills, Department Vehicles:

Ms. Rideout stated Ms. Heidi Chavez accepted the Financial Services Supervisor position and the subsequent vacant Finance Technician position was accepted by Economic Support Specialist, Linda Jacques. There will be one vacant Economic Support position in August.

Ms. Rideout informed there has been a Juvenile Study Committee formed for the Lincoln Hills closure. One of the members is the Vilas County Sheriff.

Ms. Rideout stated the 2011 Ford Expedition to be purchased from the Medical Examiner's Office was inspected by a mechanic and will need approximately \$2,000.00 in repairs. The agency will pay the Medical Examiner \$3,000.00, rather than the \$5,000.00 initially offered, and the remaining \$2,000.00 will go to the repairs.

6. Teen Court:

Mr. VanRaalte and Mr. Winkler proposed Teen Court being transferred to this agency from UW-Extension. The current Teen Court Coordinator, Lynn Feldman, will be retiring. The program would be run by a subcontracted, independent coordinator and would add approximately \$10,000.00 to the 2019 Budget. Negotiations will continue.

7. 2018 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. It is projected that the Agency will break even, with no sufficient return of tax levy.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2018 Financial/Statistical/Comp. Time Reports. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:

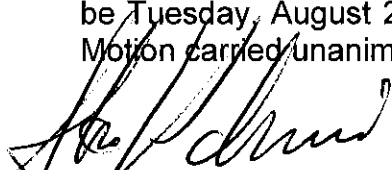
Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

9. Agenda Items for Future Meetings:

Teen Court, 2019 Budget, State Statistics on Economic Support – Food Share and Medical Assistance

10. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler, seconded by Mr. Steve Schreier, to adjourn the meeting at 11:24 a.m. The next meeting of the Social Services Committee will be Tuesday, August 28, 2018 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Steven Schreier



Mr. Bob Metropulos | Chairperson

Date: July 24, 2018