

**Conservation/UW-EX Education Committee**  
**January 9, 2017**  
**Minutes**

**Committee members present:** Chairman Bob Mott, Robb Jensen, Alan Van Raalte, Jim Winkler, and Mitchell Ives. Kim Simac was excused.

**Others present:** Lynn Feldman, Myles Alexander, Sara Richie, Karl Jennrich, Michele Sadauskas, Stephanie Boismenu, Mike Romportl, Jim Tharman, Jon Simonsen, Dan Butkus, Craig Zarley, and Merry Lehner. Public: Dakota Sherek, Greg Krueger, Jeff Viegut, Lisa Zunker, Cindy J. and John A. Olson, Jerod Bennett, and Sharon Sparling.

**Call to order:** Chairman Mott called the meeting to order at 1:00 p.m. The meeting has been properly posted and the facility is handicap accessible.

**Approve Amended Agenda:** Motion by Van Raalte/Winkler to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Squash Lake Public Hearing Minutes:** Motion by Van Raalte/Winkler to approve minutes from 12/3/16 with noted corrections. All ayes; motion carried.

**Approve Minutes:** Motion by Jensen/Van Raalte to approve the 12/9/16 minutes with one minor correction. All Ayes; motion carried.

**Date(s) of future meetings:**

February 13, 2017	1:00 p.m.	UWEX Conference Room
March 13, 2017	1:00 p.m.	UWEX Conference Room

**Crop Claim Denial:**

Jim Tharman reviewed the appraised damages on the claim discussed last month (\$5,523.20 after deductibles). This claim was denied due to non-compliance of the shooting permit. Based on the claim compliance the client needed to shoot 50% of his deer in 45 days. The client only shot one deer during the time where he needed to shoot three to be in compliance. For the 80% objective, he had to shoot four deer by January 8, 2017 and he only shot two. He could not substantiate in his log that he shot any more deer. For 2017, fences will prevent these sorts of claims from occurring. Tharman asked Mott to sign the claim denial document as the county representative. A motion by Jensen/Ives to deny the crop claim as presented. All ayes; motion carried. Tharman was excused.

**Scott Creek Culvert Project- Jon Simonsen, WDNR**

Simonsen, from the Wisconsin DNR, gave an overview of a road project in the town of Lynne in western Oneida County. He is the contact person for transportation projects that involve streams, wetlands, water quality, and permits. The goal of the County Land Conservation project, working with DATCP, is to prevent/restore water quality impacts. The project involves South Turcott Road, township road. Rain washouts occur and the road has very deep gullies. From a safety and maintenance perspective, the road requires improvements. He presented a DOT map showing the location of S. Turcott Road and Willow Road, which is included in the project. The current road looks like a logging road. Willow is an asphalt road. Both roads are located in a swampy area. Scott Creek crosses the road in two different locations and this is a very large watershed area. Despite two four-foot culverts that are in place, the stream flows over (overtops) the road. An environmental impact exists due to ponding that results from the water overflow, raising the temperature of the water, which affects the survival of trout. Scott Creek is a class two trout stream and the best brook trout habitat is between the two stream crossings. There is much concern about sediment load from the washouts as well. A third element is that new road improvements or culverts cannot change the existing flood plains. Sadauskas has an interest in the project and is asking for feedback from the Committee. Simonsen had approached Sadauskas and Jennrich about the project. Sadauskas consulted with Stacy

Denny, their DATCP engineer about interest in Scott Creek. They can cost share with the town of Lynne as well as individuals. Land and Water has cost share funding available for 2017. Of the \$27,500 in funding, they have one signed contract for \$7,500, leaving \$20,000 still available. No other shoreline projects have come in but they anticipate applications in springtime. DATCP funding cannot be used to correct any existing violations on the flood plain. Completed road grade improvements that affect the flood plain cannot be part of a new project. Discussion over funding and sources of money ensued. The town of Lynne plans to make this section of road more like West Road, which is a two-lane gravel road. If the cost share agreement is approved, Land and Water could ask for cost share cap of \$7,500.00 be raised. Land and Water could defer individual people requesting cost shares until 2018. Land and Water could request a one-time \$20,000 cost share allocation for the culvert crossings only. It would be a 50/50 match. Jensen/Van Raalte made motion to allow 2017 DATCP funds cost share not to exceed \$20,000 to work with the town of Lynne on the cost share project. All ayes; motion carried.

Simonsen and Town of Lynne public attendees excused at 1:50 p.m.

### **Squash Lake District:**

A time line and review on the draft of the Squash Lake District report was distributed. Mott read the timeline to the Committee. Today the draft report details the petition, proposed district boundaries, public hearing, and staff review of the petition. It needs to be determined if the number of signatories on the petition meets the requirement of 51% of the proposed district landowners. The final report is due on February 13, 2017. On February 21, Jennrich presents to the County Board. This Committee will approve or deny the petition on March 13. The County Board will receive resolution and recommendation on March 21. The annual meeting has to occur before September 20. If approved by the County Board, the Lake District must appoint three property owners within the district, one who is a resident of the district, and one member from this committee, who will serve as commissioners until the first annual meeting takes place. Forming initial meetings by the commissioners and a budget will need to be drafted. The timeline sounds reasonable. The Committee posed questions on the Petition Draft to Butkus, Jennrich, Sadauskas, and Mike Romportl from Land Information Office. There were 157 qualified signatures on the draft. Two methods had to be calculated. Clarification to show there were enough signatures and landowner percentage were required for both methods. Winkler/Van Raalte made a motion to accept the draft of Squash Lake Protection & Rehabilitation District Report as presented. All Ayes; motion carried.

Mike Romportl and Dan Butkus excused.

### **2017 Work Plan:**

All departments are to provide to their committee of jurisdiction a work plan. In theory, all plans should be incorporated into the long-range plan of Oneida County. The Land Water Conservation would like to place it on the All Share drive as their long-range plan. They must follow the format that DATCP accepts, so their format differs from those of other departments. DATCP requires Land Water to consolidate their work plan into a template they provide. Seven pages will come from approximately 28 pages of work plan from 2016. They will be on 2016 plan until April of 2017. They want committee approval to direct staff to put this work plan on the ALLSHARE folder on the network. A motion by Winkler/Van Raalte to accept 2017 template draft with data presented will be the Oneida County long-range plan, placed under the ALLSHARE folder. All ayes; motion approved.

### **AIS Report- Stephanie Boismenu, AIS Coordinator:**

The department just submitted a grant to the DNR for an AIS prevention and control project. That project timeline is February 2017 through June 2018. It is a long-range project and a continuation of existing projects. The projects will remain the same focusing on education through Clean Boats Clean Waters (CBCW) and restoring areas affected by aquatic invasive species. The grant allows them to form partnerships with professional organizations and with schools outside the County to participate by donating volunteer hours to the program. Two new partners are the Hazelhurst Unified Lakes Group and UW Stevens Point Tree Haven campus. They will donate a significant amount of hours towards the program. Volunteer hours are worth money towards the program over and above the amount of grant money used to pay the coordinator position. AIS plans to reach out to other areas and schools in the County other than Rhinelander schools. Rhinelander still is involved in removing invasive species. The hours spent for 2015 to 2016 has increased and Boismenu is happy with the amount of hours logged. Watercraft inspection results for Oneida County boat landings as a whole, not just Land Water's AIS program, were impressive.

It lists 17,914 boats inspected for the summer of 2016. There were 42,892 people contacted. One of the questions asked is if boaters had their craft in another body of water in the last five days. The information logged into the State database shows less than a quarter of the people had their boat elsewhere in the last five days. Most people put their boat in for the whole season in one lake. Inspections take place predominately over the weekends. They should know by the first part of February on the grant approval. The education efforts are working.

**Consent Agenda:**

Sadauskas submitted one additional out of county travel request. The monthly budget reports were not available and will be approved next month. There were no line item transfers. Van Raalte/Winker made a motion to approve Land and Water Consent Agenda Items A & C only. All ayes; motion passed.

**Agency reports:**

Lake Districts: Bear Lake minutes were submitted; they will meet on Saturday, January 14. Lake Nokomis will meet on Monday, January 16. The Thunder Lake annual meeting is in June. Horsehead Lake and Mid Lake will be applying for weed permits.

RC&D: There will be a meeting on January Thursday, January 26.

APHIS: Jim Tharman already reported earlier

OCEDC: Roger Luce could not present today

WHIP: The meeting is on Friday, January 20 at Trees for Tomorrow.

WLWCA: Annual conference is March 15 -17 at Osthoff Resort. Registration is open. Contact Jonna Jewell to register; no funding available for Committee members. Land and Water is presenting on March 15.

**Work Place Environment /Alternate Site Update**

Last Friday Feldman held a conference call with Kate Sullivan, State Institutional Planner, Joe Brauer, Luann Brunette, and Bear Daniel to discuss Daniel's recommendations. Brauer spoke with Stan Grys from R/CAD in Rhinelander who works on the Airport HVAC system for Brauer and Grys is in agreement with the proposed improvements. They discussed an air filtration system and taping the air ducts seams with a specialized duct tape to prevent fume infiltration. Finally, the recommendation was to install a pressurized air curtain at the upstairs opening of the luggage conveyor to keep the fumes from settling into the lower level. Daniel had proposed to complete the work in three phases, but Brauer prefers to complete all three at once. The overall cost per Brauer would be approximately twenty thousand dollars. Brauer has received tentative approval for the Airport Commission to provide half of the necessary project funding. Brunette has approached the Chair of Buildings & Grounds for approval to have a request for the other half of the funds on their next committee agenda. Brunette discussed funding the project with Darcy Smith, Finance Director, requesting the money come from the 2017 contingency fund. Money will not come from the general fund. The proposed timeline is to start the work this winter season. They can install the filter system now, which would cost approximately \$6,500. Brauer feels they should complete all recommendations. All involved feel confident that this plan will work. Two engineering firms have confirmed that these actions should remedy the air quality. At the end of the month, the Airport Commission will have their meeting and then Bldg. & Grounds will have to present the plan to the Administration Committee, which will meet next on Feb 14. There is the cautionary section on page 6 section two, where air in rare circumstances, will flow over the wall on the west side of the Airport building. Under certain conditions, the wind direction will cause the fumes to continue to sink into basement. Brauer would like to have R/CAD do 100 percent of the work.

Mitchell Ives excused.

**Consent Agenda Items:**

No monthly budget report was available from the Finance Department. Richie had one additional out of county travel request in Woodruff (Vilas County) for FoodWise on January 25. Jensen/Van Raalte made motion to approve items A, C, and D. All ayes; motion passed.

**Vacancy Review Update:**

LRES approved a Limited Term Employee (LTE) to fill the position until the Extension re-organization is complete. No further details are available at this time. Originally, Williams gave her notice listing January 2 as her last day of

work. Her last day was December 20, 2016. LRES could not act until their after the final employment day. Mott requested a report on the percentage of time the Extension staff spends on the Fair duties. Feldman said Fair work is performed is year round. Most of it occurs June through September. The Fair Board will address this next month.

**2017 County Work Plan:**

There are only a few changes in the 2017 work plan from last year. WNEP changed their name to FoodWise and the Coordinator position is vacant for Oneida County. The Coordinator, Karly Johnson, now works at the Forest County location serving Forest, Florence, and Vilas County. There are no further updates for this. The question was asked if the Extension office would provide open meeting law training to County Board supervisors. Alexander stated he does not know Wisconsin law well enough to train Board Members but the Wisconsin Counties Association will assist with this task. Extension presents to the Board once a year and provides a monthly newsletter. A motion to accept the UW-Extension 2017 County work plan by Winkler/Van Raalte as presented. All ayes; motion carried.

**Re-organization update:**

Feldman had no further updates. The work groups are working many hours on three areas: organizational structure, roles, and responsibility of the organization, and contractual relationships. The work groups will have broad recommendations by late February/early March.

**Fair Planning Committee:**

Winkler said a Fair Committee Review Team has been formed. The five person team will meet to update existing Fair by-laws. Discussion regarding the management of the Exhibit Court took place. Gehrig has an appointment with a 4-H volunteer where she is hoping to interest the volunteer in the Exhibit Court Superintendent position. Feldman will write a job description and offer her recommendations. Once that person is in place, Winkler will assist in training until he leaves for Alaska before the Fair. The board has opted for a donation box at gates, where trained staff will promote fair goers to make a donation. There will be boxes at all three gates to collect donations. They decided to collect themselves rather than outsourcing a group to collect donations. Mott felt if admission is not charged then there should not be any requests for additional money considered. Jensen said donation boxes at the entertainment stage and the beer tent might generate revenue. Funding for 2017 will include a raffle, but no brat sale. The contract for K& M is pending. The Fair committee will assume some of the responsibilities previously performed by Extension support staff for the Fair. The Fair must take on more duties previously performed by UW Extension staff. The Fair committee approved Gehrig's contract with an attached letter regarding omitting workers compensation; Gehrig has no employees. Brian Desmond advised the letter be an attachment to the contract. A motion to accept to the Fair Coordinator Contract as presented with letter was made by Jensen/Van Raalte. All ayes; motion approved.

**Vendor Contract:**

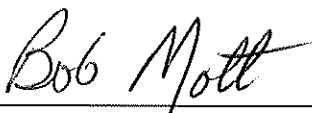
Winkler spoke with Desmond regarding Fair vendor contracts. Since vendor requests trickle into the Extension office right up to the day of the Fair, they are asking for some flexibility. Desmond and Tom Wench advised that as long as they file the three approved contracts, it should be fine. A Contract template has been pre-approved.

**Public Comment:** Mott stated that Air Quality plan seems positive. Collaboration between, State, County and the Airport Commission is nice to see. If it works, it will be terrific. Richie has a temporary office at the courthouse.

**Items to Include on next Agenda:** Squash Lake update, UW Re-organization, Air Quality, Broadband, Fair.

**Adjournment:** A motion to adjourn by Van Raalte/ Winker was made at 3:30 p.m. All ayes; motion carried.

Respectfully Submitted,



Bob Mott, Committee Chair



Merry J. Lehner, Recording Secretary