

Conservation/UWEX Education Committee
July 16, 2012
Minutes

Committee members present: Chairman Tom Rudolph, Jim Intrepidi, Bob Martini, Bob Mott, and Clint Zimbeck. Excused: Greg Berard.

Others present: Jean Hansen, Erica Brewster, Holly Schepp, Jim Tharman, Michele Sadauskas, Roger Luce, Tina Werres, Jim Winkler, Margie Sorenson and Kerri Ison.

Call to order: The meeting was called to order at 1:30 p.m. by Chairman Rudolph noting the meeting has been properly posted and the facility is handicap accessible.

Approve agenda: Martini/Mott to approve the agenda for today with order of items at discretion of the chair. All ayes; motion carried.

Approve minutes: Motion by Intrepidi/Martini to approve the minutes of 6/4/12 as presented. All ayes; motion carried. Motion by Intrepidi/Zimbeck to approve the minutes of 6/18/12 as presented. All ayes; motion carried.

Date of future meetings:

8/13/12	1:30 p.m.	Extension meeting room
7/25/12	9:00 a.m.	Courthouse Conference Room, Courthouse (joint w/LRES)
9/10/12	1:30 p.m.	Extension meeting room

Fair update:

Werres noted the volunteers are hard at work. A-1 Septic will not be providing services this year. She asked that committee members represent the County during the opening ceremony if possible. New website is oneidacountyfairwi.com.

Approve new members: None. At this time, the board is four members short. Committee members were urged to help with recruitment.

Approve contracts: Werres presented Northwoods Portable Toilets contract for toilets and hand washing sinks which has been sent to Corporation Counsel for review. Cost: \$2,100. Motion by Intrepidi/Mott to approve the Northwoods Portable Toilet contract if insurance requirements are met. All ayes; motion carried. Other contracts presented for approval: The Band Tolerance (\$599); Star Productions/pony and petting zoo (\$500); Northwoods Mounted Patrol for overnight security services (\$1,500); and RSC for dance floor (\$406). Total: \$3,306. Motion by Martini/Intrepidi to approve the contracts as presented. All ayes; motion carried.

WDACP Venison Donation Program agreement: Jim Tharman distributed information on the WI Deer Donation program. Processors in Oneida County include

TJ's Butcher Block and Lake Tomahawk Meat Market. The program allows hunters to drop off harvested deer at a participating processor, who then processes for distribution to area food pantries. Cost to county is reimbursable by the DNR. Tharman presented contract for Oneida County to participate in the deer donation program for July through December 2012. Discussion followed. Motion by Martini/Mott that Oneida County participate in the WI Deer Donation program in 2012. All ayes; motion carried.

Agency reports:

USDA: Tharman reported two new people have been enrolled in the program and the office has issued several shooting permits.

Lake Districts: Intrepidi plans to attend the Nokomis Lake District meeting this week. Rudolph reported Horsehead Lake District met last week. Commissioners declined a donation of lowland lakeshore property because of tax/liability issues. DNR will plant large mouth bass this fall. The annual meeting will be held 8/18/12.

FSA: Zimbeck reported the local office is open on Monday and Tuesday. Staff is concerned about drought areas in the southern part of the state but it has not been labeled as a disaster at this point.

OCEDC: Luce has been working with several entrepreneurs from the Minocqua area. Three Lakes continues to work on making broadband county-wide. Presentations on the survey results highlighting the importance of broadband second homeowners will be made throughout the area. Luce continues to work with Printpack. The site has been annexed to the City and OCEDC will close on the property by 7/26/12. He noted the final site plan from the architect may require the purchase of additional property for a right-of-way and access point. OCEDC is waiting for a cost from the DOT for access rights and plans to apply for funds to help offset this cost. A site proposal for a wastewater pond is still needed. HiPro plans to purchase the former Solon property and Luce continues to work with local company on expansion plans.

LWCB: Rudolph reported the August meeting has been cancelled.

WLWCA: Rudolph reported the merger with WLWCE is complete. The board is now comprised of 16 people and he reviewed the slate of officers. Rudolph will serve as an at-large member on the Executive Committee and was also asked to continue to serve on the NACD Board representing Wisconsin.

RC&D: Rudolph reported the next Lumberjack meeting is 7/26/12 in Antigo. Hansen reported RC&D is now on Facebook.

Monthly staff reports:

- Brewster is facilitating strategic planning with the Human Service Center, she is still active with Healthy People/Healthy Oneida County coalition and continues to work on a parenting class at the state level. She has spent a majority of time on administrative activities this past month. The Health Department move date is the week of 8/20/12 and she has met with ITS staff regarding needs when the department actually moves.
- Winkler reported Family Fishing Fun Day was very successful and hopes it continues in the future. The STEM grant was returned to the state since it was not possible to

organize the session at LUHS. Winkler just returned from chaperoning 46 students for Citizenship Washington Focus, a leadership opportunity for 4H youth. Teen Court will see several cases this month. Winkler will help acclimate Schepp to her new role and assist with the Fair prior to his retirement.

- Sadauskas noted the AIS Program has a new website: oneidacountyais.com as well as a new blog. The Awards Ceremony is 8/23/12. The team is working on speakers, door prizes and silent auction donations. The team has ordered educational outreach materials such as pens, pencils, can coolers, notepads and canvas bags for distribution at lake fairs and school outreach programs.
- Hansen reported the invasive species roadside survey is under way. Staff is working from the south to the north to coincide the Highway Department's mowing schedule. The Highway Commissioner is extremely supportive of the project.

Out-of-county travel requests:

Sadauskas:

TBD Mabel Lake technical assistance Tomahawk*

Hansen:

7/26/12 Lumberjack RC&D Antigo*

Committee:

7/26/12 Lumberjack RC&D Antigo*

8/24/12 North Central Summer Tour Wood County*

Motion by Mott/Martini to approve the out-of-county travel requests as presented. All ayes; motion carried.

Monthly budget reports:

- Motion by Martini/Intrepidi to approve the LWCD monthly budget reports for the periods ending 5/31/12 and 6/30/12 as presented. All ayes; motion carried.
- Motion by Intrepidi/Martini to approve the UWEX monthly budget reports for the periods ending 5/31/12 and 6/30/12 as presented. All ayes; motion carried.

Approve monthly invoices:

- Motion by Martini/Mott to approve the LWCD monthly invoices as presented. All ayes; motion carried.
- Motion by Intrepidi/Mott to approve the UWEX monthly invoices as presented. All ayes; motion carried.
- Motion by Intrepidi/Martini to approve the monthly invoices for the Oneida County Fair as presented. All ayes; motion carried.

Department Information Document (DID) update: Brewster reported the update is done every two years providing a 10-year overview of the department. As directed the report was prepared reflecting the status of each department as of 01/01/12.

Hansen reviewed the DID for LWCD in detail. Martini requested adding a statement listing what FTE levels were in 2010; also a statement indicating that due to the staffing level other worthwhile programming has been suspended and all priority work is unable to be completed. Discussion followed. Motion by Martini/Mott to approve the 2012 DID for LWCD as amended. All ayes; motion carried.

Hansen was excused 4:43 p.m.

Brewster reviewed the DID for UWEX in detail. Motion by Martini/Intrepidi to approve the DID for UWEX as presented. All ayes; motion carried.

Agents 133 contracts: Tabled.

Approve equipment rental contracts: Motion by Martini/Intrepidi to approve the rental contracts for Bergman and Pederson and to approve Rudolph as signatory for future contracts. All ayes; motion carried.

Staffing updates:

- Brewster reported the CRD agent position was posted on 7/13/12 with hopes to have position filled by October.
- Sorenson, Brewster and Lisa Charbarneau have met several times regarding staffing issues for Land and Water Conservation and UW-Extension. Sorenson provided an analysis of the UW-Extension/Land Conservation Department and the different staffing proposals. Rudolph stressed the importance of filling the Conservationist position in order to keep the 100% funding stream for that position and DATCP wants that assurance ASAP. Sorenson believes the conservationist specialist meets the criteria to be eligible for the 100% funding. Lengthy discussion followed. Sorenson noted that several departments have reorganized and restructured. Options A & C allow committee structure to remain the same. Option B would require the committee structure to be changed – departments being looked at include Zoning or Forestry. Much discussion took place regarding this issue and the proposals presented. Martini felt Options A & C are a diminishment of conservation activities. Rudolph believes conservation and protection of natural resources in the county is important to our economy. If there isn't staff to implement the plan, cost share funding will be lost.
- Brewster reminded the Committee of Winkler's retirement effective 8/10/12 and introduced Holly Schepp, Interim 4H/Youth Development Educator through the end of October. Schepp is from Lincoln has been involved in 4H her entire life. Committee welcomed her aboard.

2013 AIS Grant: Sadauskas presented resolution to approve the application of the 2013 AIS grant, not exceeding \$50,000. Motion by Intrepidi/Martini to approve the resolution approving the application of the 2013 AIS grant. All ayes; motion carried.

AIS LTE hours: Saduaskas presented request to approve additional LTE hours for Angela Wenninger, AIS Program Assistant. The request has been approved by the DNR and Oneida County Human Resources Director -- funding is available through the 2011 DNR grant. Motion by Martini/Mott to approve the request for additional LTE hours for Angela Wenninger as presented. All ayes; motion carried.

Cost share program update: Nothing additional to report.

Public comment: Bob Mott noted Rudolph was recognized at the Annual WACEC Conference for 15 years of service to Oneida County. He hopes to present the award at the August County Board meeting.

Items to be included on next agenda: Fair recap, agents 133 contract.

Adjournment: Motion by Intrepidi/Martini to adjourn at 5:09 p.m. All ayes; motion carried.

Respectfully submitted,

Kerri Ison, Recording Secretary

Thomas Rudolph, Chair