

**Conservation/UW-EX Education Committee**  
**August 13, 2012**  
**Minutes**

**Committee members present:** Chair Tom Rudolph, Greg Berard, Bob Martini, Bob Mott, and Clint Zimbeck. Excused: Jim Intrepedi.

**Others present:** Erica Brewster, Holly Schepp, Michele Sadauskas, Jim Tharman, Jean Hansen and Kerri Ison.

**Call to order:** The meeting was called to order at 1:30 p.m. by Tom Rudolph noting the meeting has been properly posted and the facility is handicap accessible.

**Approve agenda:** Motion by Mott/Martini to approve the agenda for today's meeting as presented. All ayes; motion carried.

**Approve minutes:** Motion by Mott/Martini to approve the minutes of 7/16/12 as presented. All ayes; motion carried. Minutes of 7/25/12 were unavailable.

**Dates of future meetings:**

September 10, 2012	1:30 p.m.	Extension meeting room
October 8, 2012	1:30 p.m.	Extension meeting room

**Fair update:** Tabled.

**Agency reports:**

Lake Districts: Annual Lake Association meetings scheduled include: Horsehead Lake-8/18/12; Lake Nokomis-8/25/12; Bear Lake and Mid Lake-Labor Day weekend.

USDA/APHIS: Tharman provided an updated list of venison donations. Venison donated at TJ's Butcher Block and Lake Tomahawk Meat Market has been donated to the Lakeland and Rhinelander Area Food Pantries. Rudolph suggested a press release highlighting the program be issued to the local media. Tharman discussed bear issues throughout the northern portion of the state.

FSA: Zimbeck reported the next meeting will be held in September.

OCEDC: Rudolph reported Roger Luce is out on medical leave; Jim Kumbera is assisting in the interim.

WLWCA: Executive Committee meeting was held last week in Appleton; Rudolph participated via telephone. Discussion included new committee structure and strategic plan for the new organization.

RC&D: Rudolph and Hansen attended the Lumberjack meeting in Antigo on 7/26/12. The Executive Committee plans to hire a part-time staff person to provide backup for staff at the Rhinelander Office and allow the Director time for additional outreach. Lumberjack has agreed to monetary support of extending the sidewalk along Eisenhower Parkway which was requested by the Oneida County Biking and Walking Trails Committee. Hansen reported RC&D has extended funding to 2013 for the Vilas County roadside survey.

Other: Martini attended the Tourism Council last week, noting there was a lot of support for land and water protection.

**Monthly staff reports:**

- Schepp felt the fair went well with 30 new families completing 4-H interest cards. Winkler trained her in Teen Court and TAG procedures. She will continue the weekly radio program with Coyote Radio 93.7.
- Brewster continues to work with the Human Services Center, Raising a Thinking Child workshops and the Chronic Disease Coalition. She received a one-year extension for her tenure.
- Hansen worked with Brewster on department reorganization/administration duties this past month. She met with the Town of Three Lakes Natural/Cultural Resources Subcommittee regarding an invasive species roadside survey. Discussed oak wilt issues in the area.
- Sadauskas is very pleased with media coverage of the AIS program this year. She continues to work with purple loosestrife bio-control and showcased outreach materials available at events/workshops.

**Out-of-county travel requests:**

Brewster:

7/25/12	Point-in-Time Homeless Count	Eagle River
8/6/12	State Liaison meeting	Eagle River*
8/4/12	Grant Writing 101 @ Conserve School	Land O Lakes
8/27-28/12	ND Department Head meeting	Eagle River*
8/27/12	CNRED preliminary interviews	Spooner*

Hansen:

9/12-13/12	Shoreline Stabilization meeting	Rice Lake
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\*district/state expense

Motion by Berard/Martini to approve the out-of-county travel requests as presented. All ayes; motion carried.

**Monthly budget reports:** Tabled to next meeting.

**Monthly invoices:**

- Motion by Martini/Berard to approve the LWC monthly invoices as presented. All ayes; motion carried.
- Motion by Berard/Martini to approve the UWEX monthly invoices as presented. All ayes; motion carried.
- Motion by Berard/Martini to approve the monthly invoices for the Oneida County Fair as presented. All ayes; motion carried.

**Agents 133 contract:** Brewster reviewed the contract for the Extension agent salaries for the period 7/1/12-6/30/13 in detail. The state provides 60% funding for agent services and the county provides 40%. Discussion followed regarding the tenure process. Motion by Martini/Mott to approve the Agents 133 contract for the period 7/1/12-6/30/13 as presented. All ayes; motion carried. The contract will be forwarded to the LRES Committee for approval.

**2013 staffing requests:** Staffing requests were submitted for Fair Manager, Fair Secretary, Horticulture Assistant and AIS Program Assistant (4) LTE positions for 2013. Discussion followed. Motion by Berard/Martini to approve the 2013 staffing requests as presented. All ayes; motion carried.

**LWCD Association dues:** Hansen provided a listing of 2013 Association dues for review. Lengthy discussion followed.

**County Conservationist position:** Brewster reported a resolution to re-create the County Conservationist position and include an annual review was approved at the LRES Committee meeting last week and will be presented at the Administration Committee this week. Once approved at County Board, the HR Director will assist Brewster in drafting an appointment resolution for approval in September. Mott noted he spoke at the LRES meeting indicating the acceptance of the staffing decision included the understanding that the Conservation Specialist position would be reinstated if funding becomes available. Also that Hansen would be reclassified to Conservationist. Discussion followed.

**County cost-share program update/approval:** Hansen presented contractor cost estimates for the Manke project. Motion by Mott/Berard to approve the low-cost estimate for Dave Thomas Landscaping in the amount of \$18,268. 50% cost share=\$9,134. All ayes; motion carried.

**Public comment/communications:**

- Brewster reported final interviews are scheduled for the CNRED position on 9/27/12 in Oneida County. She requested a committee member participate in the interview process.
- Sadauskas reminded the Committee of the AIS Awards Banquet on 8/23/12 at Holiday Acres from 5-9 p.m. Cost is \$10 to attend and includes dinner.
- Rudolph noted the Lakeland Times listed \$15 admission to the Oneida County Fair. He spoke with the reporter regarding the issue. Discussion followed.

**Items for next agenda:** LWC membership dues, 2013 budget, cost share change order authorization, fair update.

**Adjournment:** Motion by Martini/Mott to adjourn at 4:06 p.m.

Respectfully submitted,

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Kerri Ison, Recording Secretary

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Thomas Rudolph, Chair