

Conservation/UW-EX Education Committee
October 8, 2012
Minutes

Committee members present: Chair Tom Rudolph, Jim Intrepidi, Bob Martini, Excused: Bob Mott and Clint Zimbeck.

Others present: Holly Schepp, Erica Brewster, Michele Sadauskas, Jean Hansen, Nancy Gehrig (Fair), Jim Tharman (USDA/APHIS), Luann Brunette (B&G) and Anna Gauthier.

Call to order: The meeting was called to order at 1:30 p.m. by Tom Rudolph noting the meeting was properly posted and the facility is handicap accessible.

Approve agenda: Motion by Intrepidi/Martini to approve the agenda for today's meeting as presented. All ayes; motion carried.

Approve minutes: Motion by Martini/Intrepidi to approve minutes 9/10/12 as presented. All ayes; motion carried.

Date(s) of future meetings:

November 12, 2012	1:30 p.m.	Extension Meeting Room
December 10, 2012	1:30 p.m.	Extension Meeting Room

Update on move to Courthouse: Brunette reported the departmental move to the Courthouse is on hold until courtroom space can be resolved. At that point, the UWEX floor plan will be re-evaluated. Brunette will request funding be reinstated for 2013 to keep UWEX at the Oneida County Airport. Brunette indicated Social Services may downsize so additional office space may become available in the future.

Brewster voiced concern regarding copy machine usage. Once the office moves to the Courthouse, staff is expected to use the Courthouse copier and the department's current copier will be placed elsewhere in the Courthouse. Brewster voiced budget concerns regarding printing as UWEX makes an average of 150,000 copies per year. Based on the yearly average and the cost charged back to departments for copies at the Courthouse, it would cost the department \$3,000. The 2013 budget for maintenance, paper and toner is only \$2,300. Brunette stated if the move is delayed a year, the UWEX may be able to keep the copier as the current Courthouse copier will most likely be replaced by then.

Future of the Fair/Fair update: Brewster stated the Fair Committee met this past Tuesday night. Gehrig proposed to be the Coordinator/Fair Manager on a volunteer/unpaid basis. Sue Glentz would like to remain as the Fair Secretary. Berard hopes the County Board will back the fair/volunteers so we don't lose the project. Brewster stated the new CNRED agent will conduct strategic planning with the fair; Martini supports that plan. Rudolph stated the fair is a very important event for the UWEX/4-H.

Brewster presented two applicants for the Fair Committee – Leroy Eades and Tom Peterson. Both have served on the Committee before. Motion by Martini/Berard to approve LeRoy Eades as a Fair Committee member. All ayes; motion carried.

Motion by Intrepidi/Martini to approve Tom Peterson as a Fair Committee member. All ayes; motion carried.

Agency reports:

- OCEDC: Rudolph reported Roger Luce is attending an ABX meeting.
- Lake Districts: Intrepidi reported Lake Nokomis Web Site is up and running well.
- NRCS: Hansen distributed packet regarding a survey done on Oneida County Invasive Species and Roadsides. NRCS staff hosted a Local Work Group meeting on September 11, 2012.
- LWCB: Rudolph reminded the Committee of the upcoming Lumberjack meeting in Lincoln County on 10/17/12.
- WLWCA: Rudolph reported the Board met 10/2/12 in Madison. Discussion included area support of representative's attendance at WLWCA meetings.
- RC&D: Rudolph stated additional proposals are being submitted for project funding.
- USDA/APHIS: Report given by Tharman. See WDP Budget.

Wildlife Damage program budget: Tharman reported a \$5,000 increase to this year's budget. Some increases are based on higher activity in the county as well as increases in individual line items. Eleven people enrolled in the damage program in 2012. Rudolph pointed out this is not county money, it is all from the reimbursement program. Motion by Berard/Martini to approve budget for the Wildlife Damage Claims program. All ayes; motion carried.

Monthly staff reports:

- Sadauskas reported underwater videos are included on the AIS Blog and shared the final AIS calendar design using winning posters from the contest. Oneida County received approval last week for funding of \$47,000 in 2013 which includes funding for three LTE's.
- Schepp has been working with Brewster and Frank Ginther on visioning for the new 4-H Agent. The new 4-H one club name is "Keep it in the Northwoods".
- Hansen reported the Roadside Survey LTE created a summary regarding invasives on the roadside. Hansen has been busy working on the Cost Share program.
- Brewster main focus has been on administration: CNRED position interviews, budget preparation, 4H visioning session and working with Buildings and Grounds regarding departmental move. She was also able to hold some canning classes. She provided handout she prepared for budget hearings. She conducted an Analysis of Dollars Leverage from Extension Programs using 2011 data, noting UWEX brought in almost \$600,000 for the county.

Out-of-county travel requests:

Brewster:

11/7-9/12 Leadership Academy Conference Madison**

Michele:

10/29-10/31/12 Mid-West Invasive Species Conference La Crosse*

*county expense

**district/state expense

Motion by Intrepidi/Berard to approve the out-of-county travel requests as presented. All ayes; motion carried.

Approve monthly budget reports:

- Motion by Berard/Intrepidi to approve the LWC monthly budget reports for August/September as presented. All ayes; motion carried.
- Motion by Berard/Intrepidi to approve the UWEX monthly budget report for September as presented. All ayes; motion carried.

Approve monthly invoices:

- Motion by Martini/Berard to approve the LWC monthly invoices as presented. All ayes; motion carried.
- Motion by Martini/Intrepidi to approve the UWEX monthly invoices as presented. All ayes; motion carried.
- Motion by Berard/Martini to approve the Fair monthly invoice as presented. All ayes; motion carried.

Vacancy Review- 4-H Youth Dev. Agent Position: Brewster reported staff hosted visioning sessions the individual members of the 4-H Leaders Executive Committee as well as follow up session with community members. Youth Development services are still very important for Oneida County and staff/leaders are in a strategic transition to reorganize and build 4-H. Although the 133 Contracts have been approved and include a 100% 4H agent, there is no guarantee the position will be filled at that percentage. Brewster has prepared the vacancy review forms and plans to meet with LRES on 10/17/12 to begin the vacancy review process. Motion by Berard/Martini to request a 100% full time 4-H agent. All ayes; motion carried.

Staffing Updates:

- Brewster reported the CNRED position has been offered to Chris Nill; she is waiting on final acceptance.
- Brewster reported Schepp has agreed to extend her hours to the end of the year. Effective 11/1/12, Schepp will work two days per week. The Northern District continues to finance Schepp's salary.

Speaking/Poster contest:

Hansen reminded Committee members of the Conservation Speaking Contest scheduled for 10/18/12 at 6 p.m. in the County Board Room at the Courthouse. Rudolph confirmed his attendance and accepted Hansen's request to present awards. The Poster Awards ceremony is scheduled for 11/15/12 at 3:30 p.m. in the County Board Room at the Courthouse. Rudolph suggested 4-H get involved in the Poster/Speaking contest in the future.

County Cost-Share Program Update/Approval:

Hansen needs to spend down money by the end of the year. There are a couple project currently underway with three more in process. Rudolph suggested Martini discuss the options of the Cost Share program at the next OCLRA meeting.

WI Conservation Board nominations: Hansen reported LWC is looking for a variety of nominations and provided an informational packet. Rudolph noted the word "Board" should be taken off title.

Public comment:

- Rudolph provided 2013-2014 WCA Legislative Agenda.
- Rudolph stated there is a Public Issues Leadership Development (PILD) convention early next year and provided printed information. Rudolph noted it would be a great opportunity and would like to have a committee member attend. Submission deadline is 11/15/12. Brewster confirmed the conference dates of 4/21-24/13.

Items for next agenda:

WCWLA Award Nominations, staffing updates.

Adjournment: Motion by Berard/Martini to adjourn at 4:35 p.m. All ayes; motion carried.

Respectfully submitted,

Anna Gauthier, Recording Secretary

Thomas Rudolph, Chair