

Parcel ID # \_\_\_\_\_

PERMIT # \_\_\_\_\_

# ONEIDA COUNTY MOBILE TOWER SITING & COLLOCATION Permit Application

Office use only: Photos to be scanned?  Yes  No  
File name: \_\_\_\_\_

Oneida County Zoning  
P.O. Box 400  
Rhineland, WI 54501



Oneida County Zoning  
Minocqua Branch Office  
P.O. Box 624  
Minocqua, WI 54548

**Black ink only**

**PERMIT APPLYING FOR (check all that apply) :**  Class II Collocation (\$500)  Class I Collocation (\$1,500)  
 New Mobile Support Structure (\$1,500)  New Equipment Facility Structure (\$75) **Fees to be submitted with application**

1. **Property owner's last name:** \_\_\_\_\_ **First:** \_\_\_\_\_  
2. Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
3. Telephone number (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

4. **Tower owner:** \_\_\_\_\_  
5. Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
6. Telephone number (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

7. **Applicant/Agent last name:** \_\_\_\_\_ **First:** \_\_\_\_\_  
8. Company name: \_\_\_\_\_  
9. Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
10. Telephone number (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

11. **Site contractor:** \_\_\_\_\_  
12. Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
13. Telephone number (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

14. Legal Description (¼ ¼ , Gov't Lot, CSM, Subdivision & Lot #) \_\_\_\_\_  
15. Section: \_\_\_\_\_ Town: \_\_\_\_\_ Range: \_\_\_\_\_ Town of: \_\_\_\_\_  
16. Tower site address: \_\_\_\_\_  
17. Tower structure type: \_\_\_\_\_ Tower height: \_\_\_\_\_

OFFICE USE ONLY			
Zoning district:	Is the project located in a floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	Map #:	FIRM dated:
Remarks and/or conditions of issuance:			
This application has been reviewed pursuant to ordinance dated:			
<b>Fee:</b>		<b>Receipt #:</b>	
<b>Granted by:</b>		<b>Issued date:</b>	
Zoning Director's signature (staff initials)		Expiration date:	

---

**18. Class I Collocation or New Mobile Tower Requirements §9.54(D) Oneida County Zoning & Shoreland Protection Ordinance**

- a) Proof of lease information and survey of lease area
- b) FCC license and registration numbers
- c) Finding of No Significant Impacts (FONSI) or Environmental Impact Study (EIS) statement
- d) Proof of FAA compliance
- e) Security information (ie. access fencing, lighting, etc.)
- f) Engineering report
- g) Proof of liability insurance coverage
- h) Affidavit of Notification to owners of airports within five miles of the proposed tower location
- i) Is the facility and utilities designed to promote site sharing?  Yes  No
- j) Site analysis and sworn statement (new tower placement) see 9.54(2)(f)
- k) Security removal bond, \$20,000
- l) Engineering certification for tower collapse if tower height exceeds setback or fall zone area
- m) Replacement/adding equipment within existing facility structure?  Yes  No
- n) New equipment facility structure(s)?  Yes  No (if 'yes', \$75 fee applies)
- o) Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Total square feet \_\_\_\_\_

---

**19. Class II Collocation Requirements §9.54(E) Oneida County Zoning & Shoreland Protection Ordinance**

- a) Number of antennas (proposed): \_\_\_\_\_ Number of antennas to be removed: \_\_\_\_\_
- b) Provider antenna location height: \_\_\_\_\_
- c) Other additional, removal or replacement of equipment placed on tower: \_\_\_\_\_
- d) Replacement and/or adding equipment within an existing equipment facility structure?  Yes  No
- e) New equipment facility structure(s)?  Yes  No (if 'yes', \$75 fee applies)
- f) Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Total square feet \_\_\_\_\_

---

**20. Engineer Site Plans are to be submitted for all permit types**

21. **Cost of project upon completion:** \_\_\_\_\_

22. **Applicable setback information (complete page 3, PLOT PLAN, of this application)**

23. **Summary of project details:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

**APPLICANTS CERTIFICATION:** The undersigned hereby applies for the above-described permit and certifies that the information provided is complete, accurate, and that all projects will be completed in compliance with the requirements of the Oneida County Zoning & Shoreland Protection Ordinance and all other applicable ordinances and laws of the State of Wisconsin. The applicant understands that the issuance of this permit creates no legal liability, express or implied, on Oneida County and that failure to comply with the permit may result in suspension or revocation of this permit or other penalty. You are responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources (DNR) wetlands identification page at <http://dnr.wi.gov/topic/wetlands/locating.html> or contact a DNR Service Center. The undersigned assumes responsibility for the above said project(s) and hereby grants Oneida County permission to enter upon and inspect the property as needed. Additional responsibilities for owners of projects disturbing one or more acres(s) of soil. I understand that this project is subject to NR 151 regarding additional erosion control and storm water management and will comply with those standards. For more information, visit the DNR or DNR Service Center.

Print name (owner/agent) \_\_\_\_\_ Date \_\_\_\_\_

Signature (owner/agent) \_\_\_\_\_ Date \_\_\_\_\_

**PLOT PLAN DRAWING.** Required for any new mobile service support structure or Class I collocation. A detailed drawing of the plot plan must be given for the entire property/tax parcel that the project is located in. Include on the drawing **ALL** the information requested below. If parcel has a CSM (Certified Survey Map or parcel survey of record) please attach a copy.

- 1) Shape of the parcel, include all lot line dimensions. Indicate north with arrow.
- 2) Show the location and names of all surrounding roads.
- 3) Show the location and names of all water bodies (lakes, rivers, creeks, ponds, etc.).
- 4) Indicate any wetlands or floodplain on property.
- 5) Show the location of the construction on the parcel including the following measurements:
  - a) distance from the centerline of all roads;
  - b) distance from the right-of-way of all roads;
  - c) distance to lot lines;
  - d) distance to ordinary high water mark, as applicable.
- 6) Show **ALL** existing structures on parcel.
- 7) Show septic tank or holding tank and indicate distance to construction.
- 8) Show septic system drainfield and indicate distance from construction, as applicable.

**Also, fill in the measurements in the spaces below:**

\_\_\_\_\_ feet to centerline of road      \_\_\_\_\_ feet to right-of-way      \_\_\_\_\_ feet to both side lot lines  
\_\_\_\_\_ feet to septic tank      \_\_\_\_\_ feet to drainfield  
\_\_\_\_\_ feet to wetland area      \_\_\_\_\_ feet to ordinary high water mark

