

# DEPARTMENTAL 2023 PROPOSED BUDGETS

Prepared for the Administration Committee Budget Hearings

October 2022

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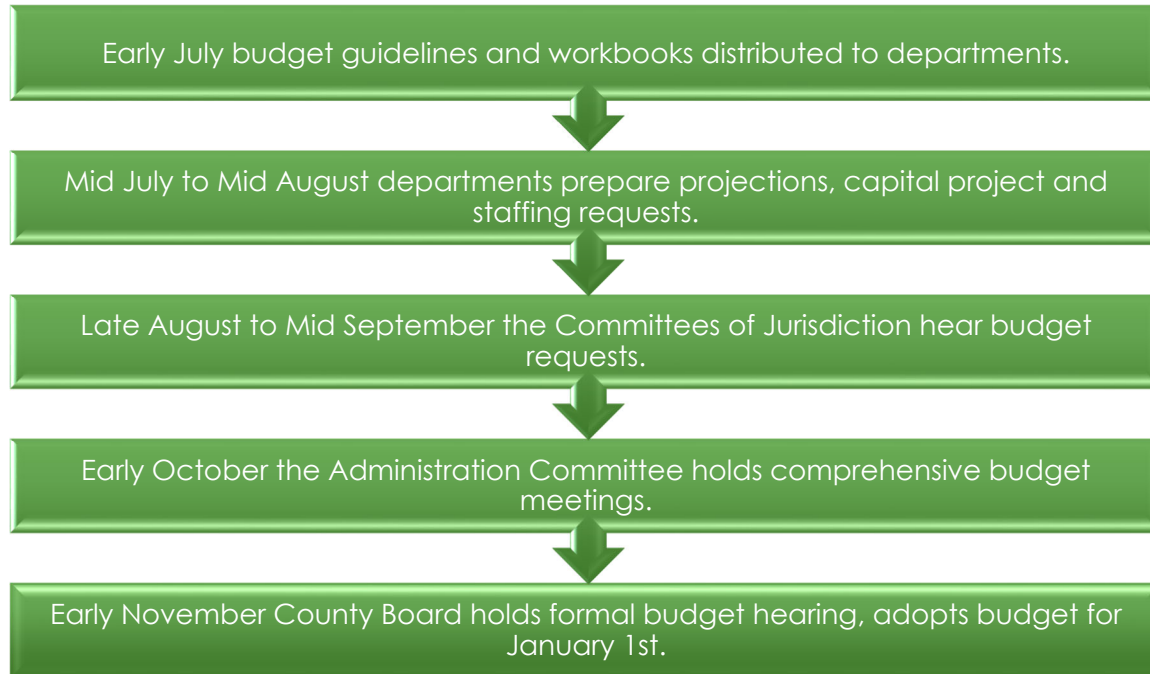
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## BUDGET PROCESS

Oneida County's fiscal year is January to December. The process for the budget begins in July and wraps-up in November to be effective January 1<sup>st</sup>.



In early July, the Administration Committee of the County Board sets guidelines and the schedule for the upcoming budget year. At that time, the Finance Department distributes materials to assist departments in preparing year-end estimates for the current year, revenue projections and spending requests for the upcoming year.

In early August, the County Departments submit their budget documentation to the Finance Department for compilation and entry into the computerized financial system. During the month of September, Departments will present their budget requests - including capital projects and new staffing requests - to their Committee of Jurisdiction (i.e. Public Safety Committee hears the budget request for the Sheriff's Office). The Committees of Jurisdiction approve, deny or make modifications to the departmental budget requests. New staff requests and capital project requests are also presented by the Departments to the Labor Relations and Employee Services Committee and the Capital Improvement Plan Committee, respectively, for consideration and action. Departments then report any changes made to their initial budget requests to the Finance Department by mid-September for updated entry into the computerized financial system, and in order to prepare the comprehensive budget proposal for a series of public meetings in early October held by the Administration Committee.

The Administration Committee holds these public meetings in a "workshop" type format to review the comprehensive budget requests from all the County Departments and County-supported outside agencies for the upcoming year. This report has been prepared for the purpose of these hearings, and the departmental budget requests are grouped and ordered by



Committee of Jurisdiction. While hosted by the Administration Committee, all Supervisors of the County Board and the public may attend these budget discussions. The Administration Committee will determine necessary cuts and/or revisions to the budget requests at this time, and make a final recommendation to the County Board. After these early October meetings, and based on the direction of the Administration Committee, the Finance Department finalizes the 2022 proposed budget into the formal, appropriation format for full County Board consideration.

The County Clerk publishes the legally required Budget Public Hearing Notice in the newspaper. The County Board holds a formal budget hearing in early November. Further changes and modifications to the budget may be made by the Board. Once the budget is adopted, the Finance Department will complete and file the necessary financial and levy reports to take effect January 1<sup>st</sup>.

Once the budget is adopted, departments are expected to govern their operations within the spending limits established by the County Board. During the year, expenses are verified to be within budgeted limitations with variances reported to the appropriate Committee of Jurisdiction. The budget is prepared primarily on a "cash basis" in order to ensure adequate cash balances are available during the year to fund planned expenditures. After the fiscal year end close, and the annual independent audit is complete, entries are made to convert the County's accounts to an "accrual basis" in accordance with generally accepted accounting standards. The County Board will review and approve a final budget reconciliation, referred to as an Appropriation Transfer, to "close□out" the fiscal year.



## ACCOUNT STRUCTURE

Governmental fund accounting demonstrates compliance with finance-related and legal requirements by grouping an entity's finances into stand-alone funds as dictated by Governmental Accounting Standards Board (GASB) guidelines. A for-profit entity would have one general ledger, which is a single self-balancing account, whereas governments have a number of general ledgers or funds. This concept is a key difference between for-profit and governmental accounting. For-profit accounting focuses on profitability, whereas governmental accounting focuses on accountability. By utilizing fund accounting and placing financial activity into self-balancing funds, the government and its stakeholders are able to see that resources are placed in proper categories in order to mitigate taxpayer funds from being spent on inappropriate expenses.

## FUNDS

The County's funds consist of 3 digits and may be divided into several categories as dictated by the Governmental Accounting Standards Board (GASB), and are described below.

The General Fund (Fund 101) accounts for the majority of governmental activities or the services that are provided by the government. It is used for all *general* transactions that are not accounted for elsewhere. The activities of supporting the County's courts, public safety, facilities, forests and parks, as well as general administration are reported in the General Fund.

Special Revenue Funds (Funds 200 – 299) are used to track the revenue from resources that are legally restricted to specific purposes, such as grants. Much of the County's Public Health and Social Services activities are grant funded with precise restrictions on the use of the grant monies, and therefore are accounted for in Special Revenue Funds.

Debt Service Funds (Funds 300 – 399) are stand-alone restricted, specialized set of accounts. Debt Service Funds are created to account for the repayment of long-term debt that has been issued by the government in order to finance specific government-related projects. Assets in these funds may not be used for day-to-day operations of the government.

Capital Project Funds (Funds 400 – 499) account for financial resources that are related to the construction of major, significant governmental capital projects. For example, repairs made to County owned facilities or investments in large-scale information technology upgrades are reported in the Capital Projects Funds.

A Proprietary Fund (Funds 600 – 799) is used to account for activities that involve business-like interactions, and is similar to what would be found in the private sector. These types of funds are often referred to as Enterprise Funds or Enterprise Operations. The County's Solid Waste Department charges fees for services to cover the costs of the operations, and is reported via a Proprietary Fund. The Highway Department's services provided to the State and Towns are charged based on use of time and materials in order to recoup the cost of operations.



**OBJECTS**

Within each Fund, the chart of accounts consists of "Objects" which designate specifically what the financial activity relates to. Revenue accounts begin with "4", expenses begin with "5" or if capital in nature a "6", and financing activities begin with a "7". These accounts are included, on a summary basis, in the annual audit and are subject to the annual appropriation (budget) process. Objects are categorized as follows:

<b>Object #</b>	<b>Type</b>	<b>Category</b>
41xxx	Revenue	Taxes
42xxx	Revenue	Special Assessments
43xxx	Revenue	Intergovernmental Revenues
44xxx	Revenue	Licenses & Permits
45xxx	Revenue	Fines, Forfeitures & Penalties
46xxx	Revenue	Public Charges for Services
47xxx	Revenue	Intergovernmental Charges for Services
48xxx	Revenue	Miscellaneous Revenues
49xxx	Revenue	Other Financing Sources
51xxx	Expense	Personnel Services
52xxx	Expense	Contractual Services
53xxx	Expense	Supplies & Expenses
57xxx	Expense	Debt Service
58xxx	Expense	Grants & Contributions
59xxx	Expense	Other Expenses
69xxx	Expense	Capital Outlay
71xxx	Financing Activity	Transfers Out
72xxx	Financing Activity	Budgetary Reserve Spending
73xxx	Financing Activity	Contingency for Proprietary Spending

**BUSINESS UNITS**

Object accounts are further categorized into Business Units. Business Units are 5 digits in length and proceed the Object. They allow for the County's financial reports, within the larger Fund designation, to further delineate the focus of the fiscal activity.

<b>Business Unit</b>	<b>Category</b>
51xxx	General Government
52xxx	Public Safety





53xxx	Public Works
54xxx	Human Services
55xxx	Culture, Education & Recreation
56xxx	Conservation & Development
57xxx	Capital Outlay
58xxx	Debt Service
59xxx	Transfers & Contingencies

**EXAMPLE ACCOUNT**

In the County's financial reporting, the Fund is followed by the Business Unit and then the Object Code. The Fund may be excluded in certain reports if all data is within just one Fund. The following example is provided to illustrate how accounts appear in the County's financial reports:

Fund, BusUnit, Object  
 101, 51210, 435101

General Fund General Government Business Unit (Circuit Court Branch I) **Intergovernmental Revenue** (State Aid)

**DEPARTMENT LISTING**

Finally, across the Funds and Business Units all financial activity is designated by County Department or Division. This coding is used for reporting purposes in order to identify which department is responsible for the financial activity of one or more Business Units. While this designation does not appear in the General Ledger account code, it is a helpful system to slice and dice financial information in presentations.

2	CLERK OF COURTS
4	CORPORATION COUNSEL
6	COUNTY BOARD
8	COUNTY CLERK
10	COUNTY TREASURER
12	INFORMATION TECHNOLOGY SERVICE
14	DISTRICT ATTORNEY
16	EMERGENCY MANAGEMENT
18	BUILDINGS AND GROUNDS
20	FORESTRY DEPARTMENT
22	HIGHWAY DEPARTMENT
24	HUMAN SERVICE CENTER



26	LIBRARIES
28	MEDICAL EXAMINER
30	LABOR REL & EMP BENEFITS
32	PLANNING AND ZONING
34	PUBLIC HEALTH
36	INSURANCE AND RISK MANAGEMENT
38	REAL PROPERTY LISTING
40	REGISTER OF DEEDS
42	UW-EXTENSION
44	DEPARTMENT ON AGING
46	SHERIFF'S DEPARTMENT
48	SOCIAL SERVICES
50	LAND CONSERVATION
52	LAND INFORMATION
54	VETERAN'S SERVICE
56	SOLID WASTE
58	FINANCE DEPARTMENT
60	CIRCUIT COURT BRANCH I
62	CIRCUIT COURT BRANCH II



**FINANCIAL OVERVIEW <sup>1</sup>**

**ALL FUNDS**

Revenues, expenses and transfers between funds are summarized below by fund type. All funds combined are estimated to generate \$58.3 million in revenue, proposed to expend \$61.6 million resulting in a \$3.3 million operating deficit. The County's largest fund, the General Fund, has projected revenues of \$27.8 million, expense of \$29.5 million resulting in a net of -\$1.7 million. Other sections of this proposal document include departmental budget requests with line item detail, sorted by Committee of Jurisdiction, readers are encouraged to review those sections in conjunction with the Executive Summary.

Fund Type	Revenues	Expenses	Net Before Transfers	Transfers	Net After Transfers
General Fund	\$ 27,829,857	\$ 29,530,396	\$ (1,700,539)	\$ (1,624,000)	\$ (3,324,539)
Special Revenue Funds	20,009,177	21,209,177	(1,200,000)	1,200,000	-
Debt Service & Trust Funds	552,000	548,000	4,000	-	4,000
Capital Project Funds	1,109,550	1,533,550	(424,000)	424,000	-
Proprietary Funds	8,776,251	8,776,251	-	-	-
<b>TOTAL</b>	<b>\$ 58,276,835</b>	<b>\$ 61,597,374</b>	<b>\$ (3,320,539)</b>	<b>\$ -</b>	<b>\$ (3,320,539)</b>

**REVENUES, EXPENSES AND NET TRANSFERS**

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>ALL FUNDS</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes	-22,179,653	-23,019,873	-23,952,720	-24,016,122	-24,950,638	-934,516	4%
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-8,367,207	-10,370,285	-11,606,729	-14,344,464	-10,826,319	3,518,145	-25%
44 Licenses & Permits	-5,625	-5,640	-6,435	-5,500	-5,500	0	0%
45 Fines, Forfeitures & Penalties	-165,325	-130,704	-173,434	-160,400	-164,800	-4,400	3%
46 Public Charges for Services	-4,635,039	-4,782,770	-6,495,137	-4,917,591	-4,846,566	71,025	-1%
47 Intergovernmental Charges for Services	-8,681,580	-9,231,480	-8,322,209	-9,698,636	-8,639,831	1,058,805	-11%
48 Miscellaneous Revenues	-1,962,206	-1,011,732	-1,580,767	-479,045	-565,898	-86,853	18%
49 Other Financing Sources	-3,244,338	-3,260,345	-3,550,380	-9,677,499	-8,277,283	1,400,216	-14%
<b>TOTAL REVENUES</b>	<b>-49,240,973</b>	<b>-51,812,829</b>	<b>-55,687,811</b>	<b>-63,299,257</b>	<b>-58,276,835</b>	<b>5,022,422</b>	<b>-8%</b>
<b>EXPENSES</b>							
51 Personnel Services	23,615,446	23,904,207	24,248,305	25,950,740	28,095,244	2,144,504	8%
52 Contractual Services	8,566,703	8,664,339	9,762,369	14,066,078	10,784,924	-3,281,154	-23%
53 Supplies & Expenses	8,773,408	9,343,892	9,906,215	10,362,846	11,450,744	1,087,898	10%
57 Debt Service	3,275,626	3,279,705	3,279,216	3,294,100	608,500	-2,685,600	-82%
58 Grants & Contributions	2,632,863	3,796,217	2,216,995	3,412,274	2,780,233	-632,041	-19%
59 Other Expenses	-3,192,277	-2,982,660	-2,930,662	-3,476,013	-3,477,616	-1,603	0%
69 Capital Outlay	3,421,164	5,144,263	6,445,519	12,339,233	11,355,345	-983,888	-8%
<b>TOTAL EXPENSES</b>	<b>47,092,934</b>	<b>51,149,964</b>	<b>52,927,957</b>	<b>65,949,258</b>	<b>61,597,374</b>	<b>-4,351,884</b>	<b>-7%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>-2,148,039</b>	<b>-662,865</b>	<b>-2,759,855</b>	<b>2,650,001</b>	<b>3,320,539</b>		
49 Transfers In	-2,421,000	-7,365,840	-2,461,391	-3,315,000	-1,624,000		
71 Transfers Out	2,345,999	7,337,370	2,450,458	3,315,000	1,624,000		
72 Budgetary Reserve Spending	0	0	0	-560,000	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>-2,223,040</b>	<b>-691,335</b>	<b>-2,770,788</b>	<b>2,090,001</b>	<b>3,320,539</b>		

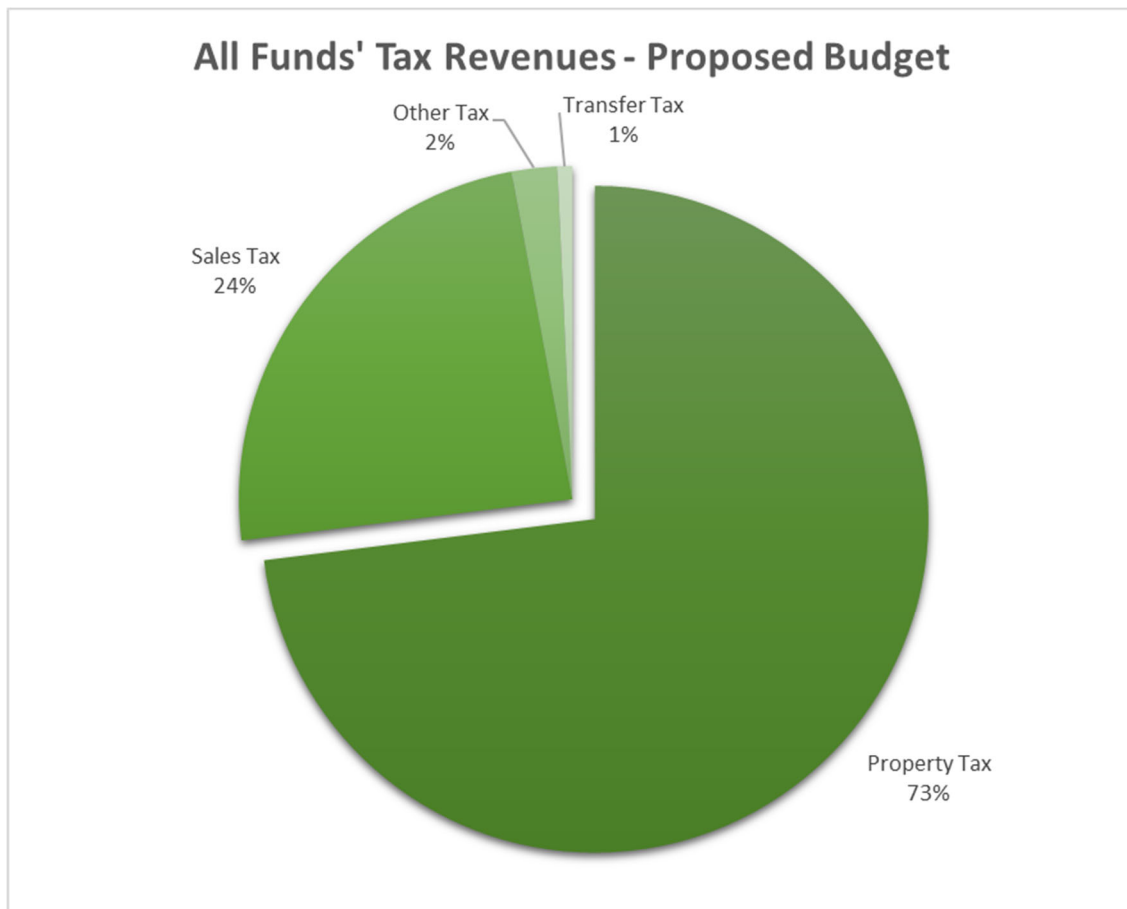
<sup>1</sup> For purposes of all table and charts in this section, revenue excludes transfers-in from other funds which is included in the "Other Financing Sources" revenue category for line item reporting and instead are included in the transfers to / (from) category.



REVENUES

Total Revenues are estimated to be \$58.3 million for 2023, a projected decrease of 8%, or \$5 million. While lower than the 2022 total budget, the total revenues still remain higher than prior years – over 2021 by \$2.6 million. The revenue categories expected to increase compared to the prior year budget are taxes and miscellaneous revenues. The most significant declines from the prior year budget are in the categories of intergovernmental revenues, intergovernmental charges for services, and other financing sources. As the COVID-19 pandemic winds down, federal and state grants are expected to decline, and the County will enter another year without State revenues relative to housing State of Wisconsin inmates.

Taxes account for the majority of County revenues, making up 43%, or \$25.0 of the \$58.3 million in the current proposed budget plan. Of those tax revenues, the County's general property tax accounts for 73% of tax dollars budgeted.



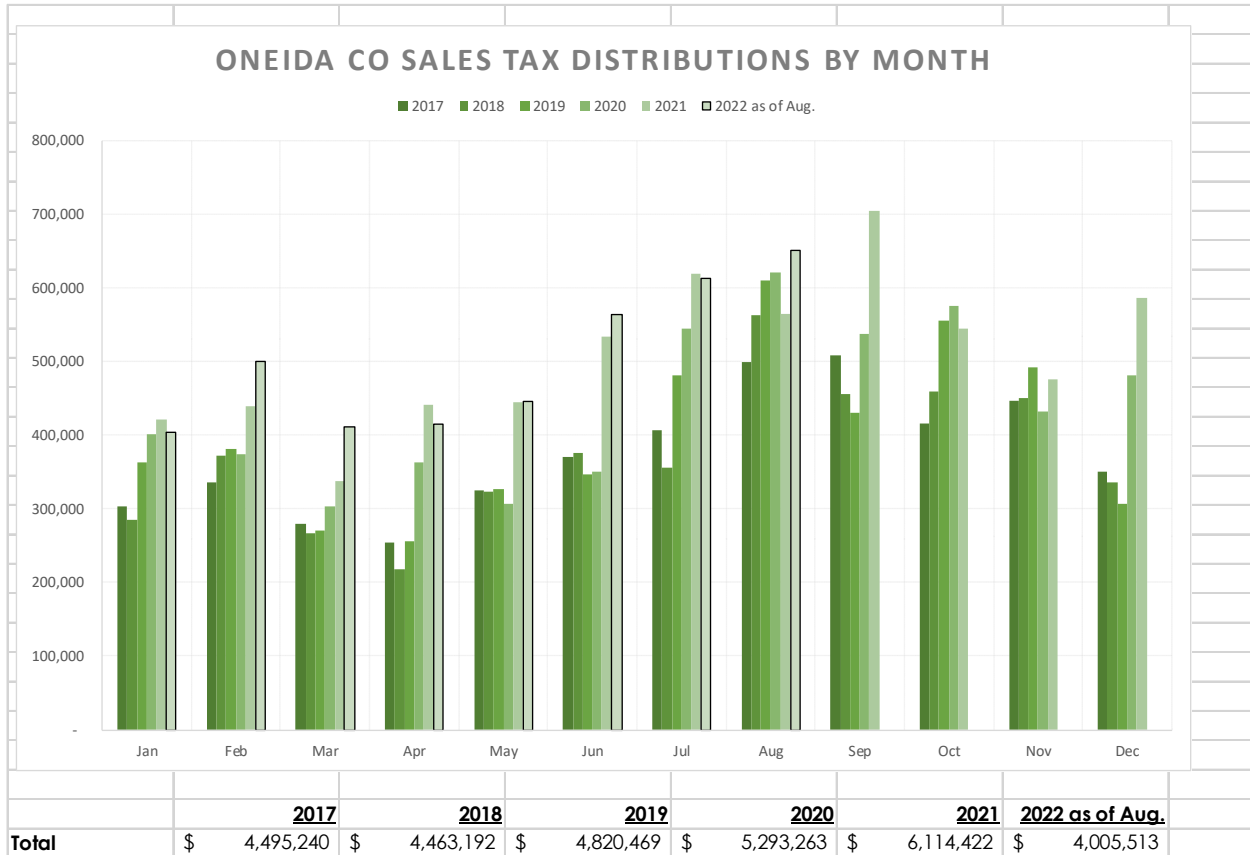


Across all funds, property taxes are currently proposed at \$18.2 million, a 3% or \$480 thousand increase over the prior year budget. As currently proposed, 77% of those tax dollars are slated for the General Fund, 11% for Social Services and Aging, 9% for the County Highway Department, and 3% for the Public Health Department. The estimated property tax rate, subject to change and/or modification, is projected at \$2.02. The rate is a combination of the total tax levy and the Wisconsin Department of Revenue reported equalized valuation for Oneida County. The equalized valuation is reported as \$9.0 billion. The following tables provide details on the currently proposed allocation of tax levy, and the valuation changes from the prior year.

Property Tax	2021 Levy	2022 Proposed Levy	% Change	\$ Increase / Decrease
General Fund - Library	432,015	435,650	1%	3,635
General Fund - EMS	2,328,869	2,758,386	18%	429,517
General Fund - Gov't. Purposes	10,852,752	10,831,359	0%	-21,393
Social Services Fund	1,742,580	2,016,447	16%	273,867
Public Health Fund	527,797	600,000	14%	72,203
ADRC Fund	141,413	0	-100%	-141,413
County Highway Services	1,716,296	1,578,796	-8%	-137,500
Debt Service	0	0	0%	0
<b>Total</b>	<b>17,741,722</b>	<b>18,220,638</b>	<b>3%</b>	<b>478,916</b>
Equalized Valuation	7,797,473,900	9,040,757,600	16%	1,243,283,700
<b>Rate per \$1000 Eq. Value</b>	<b>\$ 2.28</b>	<b>\$ 2.02</b>	<b>-11%</b>	<b>\$ (0.26)</b>
Equalized Value by Class	2021 Eq. Value	2022 Eq. Value	% Change	\$ Increase / Decrease
Residential	6,702,865,400	7,810,972,700	17%	1,108,107,300
Commercial	708,069,400	797,214,200	13%	89,144,800
Manufacturing	55,818,000	60,231,300	8%	4,413,300
Agricultural	2,227,800	2,344,800	5%	117,000
Undeveloped	23,993,900	26,946,100	12%	2,952,200
Ag. Forest	5,273,100	6,244,800	18%	971,700
Forest	214,491,500	244,861,400	14%	30,369,900
Other	14,470,400	15,528,100	7%	1,057,700
Personal	70,264,400	76,414,200	9%	6,149,800
<b>Total</b>	<b>7,797,473,900</b>	<b>9,040,757,600</b>	<b>16%</b>	<b>1,243,283,700</b>



Sales tax, the County's second largest tax revenue, is currently budgeted at \$6 million for 2023. This is a \$500 thousand increase over the 2022 budget; however, it is less than anticipated collections for the current year. Due to inflationary pressures on consumer behavior, the projection is assuming better than historical collections from 2017 to 2020, but less robust than 2021 and 2022. Following, please find a chart illustrating the County's sales tax collections as of August 2022, the data most recently available at the drafting of this report.



**EXPENSES**

In total, expenses are proposed for a total of \$61.6 million, a 7% or \$4.4 million decrease compared to the prior year budget. The largest category of spending is personnel services, proposed for \$28.1 million in 2023. This reflects an 8%, or \$2.1 million increase when compared to the 2022 budget. The County's employee wages are set by the Committees of and approved by the County Board, with certain fringe benefits established by state statute or a collective bargaining agreement. This proposed budget uses assumptions based on past practice and in consultation with the Human Resources Department, and at the direction of the Labor Relations and Employee Services Committee of the County Board. Wage or benefit assumptions incorporated into the proposed budget is for financial planning only, and does not guarantee any such wage or benefit changes. The budget as currently proposed is only one tool taken into consideration as staffing funding levels are determined by the County Board. Supplies and contractual services are budgeted for a combined \$22.3 million resulting in a net budgeted



decrease of \$2.2 million, dropping 9% from the 2022 budget. Across all funds, capital outlay is planned for \$11.4 million, nearly \$1 million less than the prior year's plan.

Total 2023 budgeted expense of \$61.6 million is shown by department below. The departments with the highest proposed expenses in 2023 include the following: Sheriff's Office & Emergency Management at \$13.7 million (22% of total), Highway Department at \$12 million (19% of total), Social Services & ADRC at \$6.9 million (11% of total), County Board at \$6.6 million, including ARPA (11% of total), Public Health \$3.0 million (5% of total), and Information Technology at \$2.4 million (4% of total).

<b>ALL FUNDS</b>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>Expenses by Department</b>							
2 CLERK OF COURTS	543,944	504,636	519,867	580,708	589,046	8,338	1%
4 CORPORATION COUNSEL	515,466	532,650	572,079	577,934	616,778	38,844	7%
6 COUNTY BOARD	116,943	93,235	108,236	7,031,409	6,582,054	-449,355	-6%
8 COUNTY CLERK	203,490	382,072	228,231	300,748	310,526	9,778	3%
10 COUNTY TREASURER	209,540	211,166	214,141	230,379	221,597	-8,782	-4%
12 INFORMATION TECHNOLOGY	1,666,965	1,891,706	1,651,932	1,931,464	2,366,825	435,361	23%
14 DISTRICT ATTORNEY	206,968	223,658	248,308	260,163	287,259	27,096	10%
16 EMERGENCY MANAGEMENT	1,963,928	2,015,255	2,291,497	2,874,642	3,165,067	290,425	10%
18 BUILDINGS & GROUNDS	1,967,368	1,617,070	1,667,119	1,612,397	1,652,486	40,089	2%
20 FORESTRY	1,235,098	1,086,491	1,112,944	1,807,658	1,394,678	-412,980	-23%
22 HIGHWAY	7,966,755	9,131,153	9,716,909	14,217,535	12,008,704	-2,208,831	-16%
24 HUMAN SERVICE CENTER	1,505,768	1,535,706	1,486,188	1,505,768	1,505,768	0	0%
26 LIBRARIES	424,177	430,829	431,039	432,015	435,650	3,635	1%
28 MEDICAL EXAMINER	220,080	204,703	217,359	275,033	289,730	14,697	5%
30 LABOR RELATIONS & EMPLOYEE SERV.	321,384	330,603	461,659	355,306	367,106	11,800	3%
32 PLANNING & ZONING	826,098	808,901	910,209	1,070,441	1,182,572	112,131	10%
34 PUBLIC HEALTH	2,031,978	2,323,417	3,035,707	2,987,713	2,963,294	-24,419	-1%
36 INSURANCE & RISK	698,826	740,771	684,753	703,550	827,650	124,100	18%
40 REGISTER OF DEEDS	312,251	304,135	292,680	342,745	344,551	1,806	1%
42 UW EXTENSION	220,072	181,806	222,846	255,340	204,599	-50,741	-20%
44 DEPT ON AGING	1,443,852	1,405,971	1,301,332	1,565,862	0	-1,565,862	-100%
46 SHERIFF	9,844,766	11,535,630	11,267,882	10,292,498	10,525,854	233,356	2%
48 SOCIAL SERVICES	4,866,465	4,947,860	4,886,743	5,187,372	6,875,685	1,688,313	33%
50 LAND CONSERVATION	272,232	256,211	308,319	385,868	385,744	-124	0%
52 LAND INFORMATION	678,517	675,959	535,141	596,256	655,606	59,350	10%
54 VETERAN'S SERVICE	140,173	134,212	158,210	164,258	176,265	12,007	7%
56 SOLID WASTE	1,397,550	1,336,497	1,513,941	1,895,750	1,699,500	-196,250	-10%
58 FINANCE DEPARTMENT	521,082	405,961	514,959	506,379	567,654	61,275	12%
58 FINANCE - OUTSIDE AGENCIES	915,216	1,257,371	2,479,303	1,860,231	1,349,431	-510,800	-27%
58 FINANCE - DEBT SERVICE & TRUSTS	3,275,525	3,275,525	3,275,525	3,259,100	548,000	-2,711,100	-83%
58 FINANCE - CONTINGENCY & TRANSFERS	0	775,780	734	235,452	800,000	564,548	240%
60 CIRCUIT COURT BRANCH I	398,346	418,843	424,114	427,898	480,546	52,648	12%
62 CIRCUIT COURT BRANCH II	182,113	174,178	188,050	219,386	217,149	-2,237	-1%
<b>TOTAL</b>	<b>47,092,934</b>	<b>51,149,964</b>	<b>52,927,957</b>	<b>65,949,258</b>	<b>61,597,374</b>	<b>-4,351,884</b>	<b>-7%</b>



Each department's budget request is detailed in a separate section of this report by Committee of Jurisdiction. <sup>2</sup> Readers are encouraged to review those sections in conjunction with the Executive Summary.

Committee of the County Board of Supervisors, Elected	County Department and/or Office
<b>Administration Committee</b>	County Clerk, <i>Elected</i> , County Treasurer, <i>Elected</i> , Information Technology Systems, Finance Department
<b>Aging &amp; Disability Resource Center / Social Services Committee</b>	Aging & Disability Resource Center, Social Services, Veteran's Services
<b>Board of Health</b>	Public Health Department
<b>County Facilities Committee</b>	Buildings & Grounds Department
<b>Labor Relations &amp; Employee Services Committee</b>	Labor Relations & Employee Services
<b>Land Records Committee</b>	Land Information Department, Register of Deeds, <i>Elected</i>
<b>Forestry, Land &amp; Recreation Committee</b>	Forestry Department
<b>Planning, Development Committee / Conservation &amp; UW Extension Committee</b>	Planning & Zoning, Land & Water Conservation, University of Wisconsin Extension
<b>Public Safety Committee</b>	Clerk of Courts, <i>Elected</i> ; Circuit Courts, <i>Elected</i> ; Probate, Corporation Counsel, County Sheriff, <i>Elected</i> , District Attorney, <i>Elected</i> , Medical Examiner
<b>Public Works Committee</b>	Highway Department, Solid Waste Department

<sup>2</sup> For purposes of the budget presentation, and due to the combination of the two departments into one fund in 2023, the ADRC and Social Services Committees are combined for reporting purposes only.





HEADCOUNT

The following table indicates department requests for personnel reported on a Full Time Equivalent (FTE) basis. For example, 520 hours per year is a 0.25 FTE (520 / 2080 full time hours). Other sections of this proposal document include job titles by department, sorted by Committee of Jurisdiction, readers are encouraged to review those sections in conjunction with the Executive Summary.

FTE HEADCOUNT BY DEPARTMENT			
DEPARTMENT	2022	2023 PROPOSED	CHANGE
DEPT 02 _ CLERK OF COURTS	7.25	7.25	-
DEPT 04 _ CORPORATION COUNSEL	4.80	5.00	0.20
DEPT 08 _ COUNTY CLERK	2.65	2.65	-
DEPT 10 _ COUNTY TREASURER	2.60	2.60	-
DEPT 12 _ INFORMATION TECHNOLOGY	7.80	8.00	0.20
DEPT 14 _ DISTRICT ATTORNEY	3.50	3.50	-
DEPT 16 & 46 _ EMERGENCY MGT, SHERIFF'S DEPT	92.00	92.00	-
DEPT 18 _ BUILDINGS & GROUNDS	9.00	9.50	0.50
DEPT 20 _ FORESTRY	6.82	6.82	-
DEPT 22 _ HIGHWAY	28.37	28.37	-
DEPT 28 _ MEDICAL EXAMINER	2.25	2.25	-
DEPT 30 _ LABOR RELATIONS & EMPLOYEE BENEFITS	2.50	2.50	-
DEPT 32 _ PLANNING & ZONING	13.06	13.06	-
DEPT 34 _ PUBLIC HEALTH	25.65	25.65	-
DEPT 40 _ REGISTER OF DEEDS	4.50	4.50	-
DEPT 42 _ UW EXTENSION	1.00	1.00	-
DEPT 44 & 48 _ ADRC, SOCIAL SERVICES	54.50	54.90	0.40
DEPT 50 _ LAND CONSERVATION	2.75	2.75	-
DEPT 52 _ LAND INFORMATION	6.50	6.50	-
DEPT 54 _ VETERAN'S SERVICE	2.25	2.25	-
DEPT 56 _ SOLID WASTE	8.50	8.50	-
DEPT 58 _ FINANCE	3.25	3.25	-
DEPT 60 _ CIRCUIT COURT BRANCH I	3.25	3.25	-
DEPT 62 _ CIRCUIT COURT BRANCH II	1.25	1.25	-
<b>TOTAL</b>	<b>295.98</b>	<b>297.28</b>	<b>1.30</b>

TRANSFERS

In 2023 the transfers out of the General Fund are intended to fund pay-go capital projects for 2023 totaling \$1.6 million. In prior years, the General Fund has made other similar transfers for capital projects. The 2023 plan includes \$1.2 million to the County Highway Special Revenue Fund for roadway improvements and \$424 thousand to the Capital Projects Fund for Buildings & Grounds, Information Technology, and Land Information projects. This transfer is a purposeful reallocation of unassigned fund balance.

In addition to transfers out of the General Fund, there have been prior year transfers-in to the General Fund. At the close of 2021, the Public Health and Social Services / ADRC Special Revenue Funds transferred \$509 thousand of excess funding to the General Fund; \$108 thousand, and \$401 thousand respectively. The average annual return of excess funding from



these funds from 2017 to 2021 is \$345 thousand: \$108 thousand annual average for Public Health, and \$237 thousand on average from Social Services and ADRC combined.

**GENERAL FUND**

The General Fund accounts for the majority of County operations. General Fund revenues are budgeted at \$27.8 million for 2023, and expenses \$29.5 million resulting in a \$1.7 million operating deficit. Transfers out of General Fund balance for the purposes of funding capital projects is \$1.6 million.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes	-18,091,493	-18,747,481	-19,754,877	-19,888,036	-20,755,395	-867,359	4%
42 Special Assessments	0	0	0	0	0	0	0%
43 Intergovernmental Revenues	-2,134,634	-2,565,908	-2,459,242	-2,068,602	-1,916,860	151,742	-7%
44 Licenses & Permits	-5,625	-5,640	-6,435	-5,500	-5,500	0	0%
45 Fines, Forfeitures & Penalties	-165,325	-130,704	-173,434	-160,400	-164,800	-4,400	3%
46 Public Charges for Services	-2,432,441	-2,692,844	-3,306,450	-2,698,699	-2,415,041	283,658	-11%
47 Intergovernmental Charges for Services	-3,255,255	-3,504,019	-2,659,589	-1,422,683	-1,551,080	-128,397	9%
48 Miscellaneous Revenues	-1,829,298	-917,682	-1,088,571	-408,718	-524,828	-116,110	28%
49 Other Financing Sources	0	0	-272,884	-905,615	-496,353	409,262	-45%
<b>TOTAL REVENUES</b>	<b>-27,914,071</b>	<b>-28,564,278</b>	<b>-29,721,482</b>	<b>-27,558,253</b>	<b>-27,829,857</b>	<b>-271,604</b>	<b>1%</b>
<b>EXPENSES</b>							
51 Personnel Services	14,523,679	14,879,454	15,249,414	16,097,187	17,586,142	1,488,955	9%
52 Contractual Services	4,657,391	4,581,917	5,427,727	5,383,129	5,824,661	441,532	8%
53 Supplies & Expenses	3,372,800	3,529,591	3,202,077	3,601,366	3,749,661	148,295	4%
57 Debt Service	101	15	0	0	0	0	0%
58 Grants & Contributions	1,064,137	918,876	938,625	864,746	862,532	-2,214	0%
59 Other Expenses	0	0	0	0	0	0	0%
69 Capital Outlay	1,065,443	1,022,733	983,763	2,081,150	1,507,400	-573,750	-28%
<b>TOTAL EXPENSES</b>	<b>24,683,552</b>	<b>24,932,587</b>	<b>25,801,606</b>	<b>28,027,578</b>	<b>29,530,396</b>	<b>1,502,818</b>	<b>5%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>-3,230,519</b>	<b>-3,631,691</b>	<b>-3,919,877</b>	<b>469,325</b>	<b>1,700,539</b>		
49 Transfers In	-269,096	-751,410	-508,720				
71 Transfers Out	2,151,904	6,588,809	1,951,544	3,315,000	1,624,000		
72 Budgetary Reserve Spending	0	0	0	-560,000	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>-1,347,711</b>	<b>2,205,708</b>	<b>-2,477,053</b>	<b>3,224,325</b>	<b>3,324,539</b>		



The General Fund includes all departments except for Public Health, Social Services / ADRC, and Solid Waste. Only a small aspect of the Highway Department, a set aside for an employee safety program, is included in the General Fund. General Fund 2023 proposed expenses by Department is shown below.

EXPENSES								
2 CLERK OF COURTS	543,944	504,636	519,867	580,708	589,046	8,338	1%	
4 CORPORATION COUNSEL	515,466	532,650	572,079	577,934	616,778	38,844	7%	
6 COUNTY BOARD	116,943	93,235	108,236	131,409	141,909	10,500	8%	
8 COUNTY CLERK	203,490	382,072	228,231	300,748	310,526	9,778	3%	
10 COUNTY TREASURER	209,540	211,166	214,141	230,379	221,597	-8,782	-4%	
12 INFORMATION TECHNOLOGY	1,034,993	1,287,424	1,386,644	1,615,116	1,929,825	314,709	19%	
14 DISTRICT ATTORNEY	206,968	223,658	248,308	260,163	287,259	27,096	10%	
16 EMERGENCY MANAGEMENT	1,963,928	2,015,255	2,291,497	2,874,642	3,165,067	290,425	10%	
18 BUILDINGS & GROUNDS	1,581,307	1,479,133	1,398,305	1,396,997	1,428,486	31,489	2%	
20 FORESTRY	1,235,098	1,086,491	1,112,944	1,807,658	1,394,678	-412,980	-23%	
22 HIGHWAY	1,881	1,898	1,900	1,900	1,900	0	0%	
24 HUMAN SERVICE CENTER	1,505,768	1,535,706	1,486,188	1,505,768	1,505,768	0	0%	
26 LIBRARIES	424,177	430,829	431,039	432,015	435,650	3,635	1%	
28 MEDICAL EXAMINER	220,080	204,703	217,359	275,033	289,730	14,697	5%	
30 LABOR RELATIONS & EMPLOYEE SERV.	321,384	330,603	461,659	355,306	367,106	11,800	3%	
32 PLANNING & ZONING	826,098	808,901	910,209	1,070,441	1,182,572	112,131	10%	
36 INSURANCE & RISK	698,826	740,771	684,753	703,550	827,650	124,100	18%	
40 REGISTER OF DEEDS	312,251	304,135	292,680	342,745	344,551	1,806	1%	
42 UW EXTENSION	220,072	181,806	222,846	255,340	204,599	-50,741	-20%	
46 SHERIFF	9,773,231	10,040,655	10,392,745	10,292,498	10,525,854	233,356	2%	
50 LAND CONSERVATION	272,232	256,211	308,319	385,868	385,744	-124	0%	
52 LAND INFORMATION	678,517	675,959	535,141	596,256	655,606	59,350	10%	
54 VETERAN'S SERVICE	140,173	134,212	158,210	164,258	176,265	12,007	7%	
58 FINANCE DEPARTMENT	521,082	405,961	514,959	506,379	567,654	61,275	12%	
58 FINANCE - OUTSIDE AGENCIES	575,646	466,689	490,448	481,731	476,881	-4,850	-1%	
58 FINANCE - CONTINGENCY & TRANSFERS	0	4,804	734	235,452	800,000	564,548	240%	
60 CIRCUIT COURT BRANCH I	398,346	418,843	424,114	427,898	480,546	52,648	12%	
62 CIRCUIT COURT BRANCH II	182,113	174,178	188,050	219,386	217,149	-2,237	-1%	
<b>TOTAL EXPENSES</b>	<b>24,683,552</b>	<b>24,932,587</b>	<b>25,801,606</b>	<b>28,027,578</b>	<b>29,530,396</b>	<b>1,502,818</b>	<b>5%</b>	

The reader should refer to the sections of this report, by Committee of Jurisdiction, for more detailed information on a departmental basis.



**SPECIAL REVENUE FUNDS**

Special Revenue Funds account for those activities which are funded via restricted sources such as federal or state grants. Revenues are budgeted at \$20 million, expenses \$21.2 million, and transfers in of \$1.2 million for 2023.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>200-299 SPECIAL REVENUE FUNDS</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes	-4,088,160	-4,272,392	-4,197,843	-4,128,086	-4,195,243	-67,157	2%
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-6,128,264	-7,057,521	-7,839,597	-10,881,212	-7,734,459	3,146,753	-29%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-762,727	-719,908	-1,023,058	-807,392	-830,025	-22,633	3%
47 Intergovernmental Charges for Services	-31,871	-13,974	-32,146	-12,000	-12,000	0	0%
48 Miscellaneous Revenues	-68,675	-49,803	-152,895	-36,827	-8,520	28,307	-77%
49 Other Financing Sources	0	0	0	-5,436,436	-7,228,930	-1,792,494	33%
<b>TOTAL REVENUES</b>	<b>-11,079,697</b>	<b>-12,113,598</b>	<b>-13,245,539</b>	<b>-21,301,953</b>	<b>-20,009,177</b>	<b>1,292,776</b>	<b>-6%</b>
<b>EXPENSES</b>							
51 Personnel Services	5,212,900	5,420,712	5,648,256	6,020,881	6,609,100	588,219	10%
52 Contractual Services	2,385,877	2,675,572	3,179,255	7,089,170	3,420,777	-3,668,393	-52%
53 Supplies & Expenses	889,374	812,004	876,757	1,048,952	1,624,848	575,896	55%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	1,518,183	2,237,244	1,278,370	1,489,428	1,612,701	123,273	8%
59 Other Expenses	-1,436	-911	-1,386	-1,000	-1,000	0	0%
69 Capital Outlay	864,511	1,662,922	2,062,040	6,943,691	7,942,751	999,060	14%
<b>TOTAL EXPENSES</b>	<b>10,869,409</b>	<b>12,807,543</b>	<b>13,043,292</b>	<b>22,591,122</b>	<b>21,209,177</b>	<b>-1,381,945</b>	<b>-6%</b>
<b>NET REVENUES OVER EXPENSES</b>							
	<b>-210,288</b>	<b>693,945</b>	<b>-202,247</b>	<b>1,289,169</b>	<b>1,200,000</b>		
49 Transfers In	-595,151	-964,305	-1,129,219	-1,200,000	-1,200,000		
71 Transfers Out	186,361	748,561	509,847	0	0		
72 Budgetary Reserve Spending	0	0	0	0	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>-619,078</b>	<b>478,201</b>	<b>-821,619</b>	<b>89,169</b>	<b>0</b>		

The County's Special Revenue Funds with budgeted activity planned for 2023 include the Relief Fund (ARPA) which is assigned to the County's Board department, the Highway Special Revenue Fund that accounts for that department's activities supported by general property tax dollars, and the Public Health Funds which are mostly supported via grant funds. The Aging (ADRC) and Social Services Departments have been merged, therefore, the 2023 fiscal data is combined under the Social Services Fund. Social Services is also primarily supported via grant dollars. In 2020, a revolving loan was recorded associated with an economic development project to a Special Revenue Fund, but there is no planned activity presently.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>200-299 SPECIAL REVENUE FUNDS</b>							
TOTAL BY DEPARTMENT							
<b>EXPENSES</b>							
6 COUNTY BOARD	0	0	0	6,900,000	6,440,145	-459,855	-7%
22 HIGHWAY	2,527,114	3,359,319	3,819,510	5,950,175	4,930,053	-1,020,122	-17%
34 PUBLIC HEALTH	2,031,978	2,323,417	3,035,707	2,987,713	2,963,294	-24,419	-1%
44 DEPT ON AGING	1,443,852	1,405,971	1,301,332	1,565,862	0	-1,565,862	-100%
48 SOCIAL SERVICES	4,866,465	4,947,860	4,886,743	5,187,372	6,875,685	1,688,313	33%
58 FINANCE - CONTINGENCY & TRANSFERS	0	770,976	0	0	0	0	0%
<b>TOTAL EXPENSES</b>	<b>10,869,409</b>	<b>12,807,543</b>	<b>13,043,292</b>	<b>22,591,122</b>	<b>21,209,177</b>	<b>-1,381,945</b>	<b>-6%</b>



**DEBT SERVICE FUND**

The County will be retiring a bond in 2023, which served as a pass-through financing for an economic development project. That is the only activity in this category currently budgeted for 2023. Therefore the revenues and expenses for 2023 are dropping compared to the prior year.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>334 ECON DEV TRUST (DEBT SERVICE FUND)</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues						0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources	-3,244,338	-3,260,345	-3,277,496	-3,259,100	-552,000	2,707,100	-83%
<b>TOTAL REVENUES</b>	<b>-3,244,338</b>	<b>-3,260,345</b>	<b>-3,277,496</b>	<b>-3,259,100</b>	<b>-552,000</b>	<b>2,707,100</b>	<b>-83%</b>
<b>EXPENSES</b>							
51 Personnel Services						0	
52 Contractual Services						0	
53 Supplies & Expenses						0	
57 Debt Service	3,275,525	3,275,525	3,275,525	3,259,100	548,000	-2,711,100	-83%
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay						0	
<b>TOTAL EXPENSES</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,259,100</b>	<b>548,000</b>	<b>-2,711,100</b>	<b>-83%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>31,187</b>	<b>15,180</b>	<b>-1,971</b>	<b>0</b>	<b>-4,000</b>		
49 Transfers In							
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>31,187</b>	<b>15,180</b>	<b>-1,971</b>	<b>0</b>	<b>-4,000</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>300-399 DEBT SERVICE FUNDS</b>							
TOTAL BY DEPARTMENT							
<b>EXPENSES</b>							
58 FINANCE - DEBT SERVICE & TRUSTS	3,275,525	3,275,525	3,275,525	3,259,100	548,000	-2,711,100	-83%
<b>TOTAL EXPENSES</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,259,100</b>	<b>548,000</b>	<b>-2,711,100</b>	<b>-83%</b>



CAPITAL PROJECT FUNDS

The County's Capital Project Funds account for governmental investments in capital assets. Projects for 2023 include facility and technology improvements. The Airport's capital projects are also accounted for in these funds, under the Finance – Outside Agencies department coding. These projects are funded via federal or state grants, and use of transfers from the General Fund.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>400-499 FUNDS (CAPITAL FUNDS)</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	-630,980	-1,171,025	-1,290,400	-1,037,000	253,400	-20%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-116,189	-64,505	-872,304	-100,000	-40,000	60,000	-60%
47 Intergovernmental Charges for Services	0	-16,454	0	0	0	0	
48 Miscellaneous Revenues	-28,842	-39,577	-322,620	-28,500	-32,550	-4,050	14%
49 Other Financing Sources	0	0	0	-46,348	0	46,348	-100%
<b>TOTAL REVENUES</b>	<b>-145,031</b>	<b>-751,516</b>	<b>-2,365,949</b>	<b>-1,465,248</b>	<b>-1,109,550</b>	<b>355,698</b>	<b>-24%</b>
<b>EXPENSES</b>							
51 Personnel Services	0	0	0	0	0	0	
52 Contractual Services	0	9,450	27,764	125,000	70,000	-55,000	-44%
53 Supplies & Expenses	0	0	0	0	0	0	
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	610,204	0	1,003,100	250,000	-753,100	-75%
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	1,429,138	2,408,222	3,370,330	782,148	1,213,550	431,402	55%
<b>TOTAL EXPENSES</b>	<b>1,429,138</b>	<b>3,027,876</b>	<b>3,398,094</b>	<b>1,910,248</b>	<b>1,533,550</b>	<b>-376,698</b>	<b>-20%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>1,284,107</b>	<b>2,276,360</b>	<b>1,032,145</b>	<b>445,000</b>	<b>424,000</b>		
49 Transfers In	-1,556,753	-4,925,510	-638,452	-445,000	-424,000		
71 Transfers Out	7,734	0	-10,933	0	0		
72 Budgetary Reserve Spending	0	0	0	0	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>-264,912</b>	<b>-2,649,150</b>	<b>382,760</b>	<b>0</b>	<b>0</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>400-499 FUNDS (CAPITAL FUNDS)</b>							
TOTAL BY DEPARTMENT							
<b>EXPENSES</b>							
12 INFORMATION TECHNOLOGY	631,972	604,282	265,288	316,348	437,000	120,652	38%
18 BUILDINGS & GROUNDS	386,061	137,937	268,814	215,400	224,000	8,600	4%
46 SHERIFF	71,535	1,494,975	875,137	0	0	0	0%
58 FINANCE - OUTSIDE AGENCIES	339,570	790,682	1,988,855	1,378,500	872,550	-505,950	-37%
<b>TOTAL EXPENSES</b>	<b>1,429,138</b>	<b>3,027,876</b>	<b>3,398,094</b>	<b>1,910,248</b>	<b>1,533,550</b>	<b>-376,698</b>	<b>-20%</b>



PROPRIETARY FUNDS

The County's Highway and Solid Waste Departments are not tax supported, but rather are business-type entities expected to generate sufficient fees and charges to cover the cost of their respective operations and capital needs. Each fund is shown separately below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>601 SOLID WASTE FUND</b>							
<b>DEPARTMENT 56 SOLID WASTE</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues	-104,309	-105,597	-136,865	-104,250	-138,000	-33,750	32%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-1,322,646	-1,305,513	-1,293,325	-1,311,500	-1,561,500	-250,000	19%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues	-26,822	-3,570	-36,813	-5,000		5,000	-100%
49 Other Financing Sources				-30,000		30,000	-100%
<b>TOTAL REVENUES</b>	<b>-1,453,777</b>	<b>-1,414,680</b>	<b>-1,467,003</b>	<b>-1,450,750</b>	<b>-1,699,500</b>	<b>-248,750</b>	<b>17%</b>
<b>EXPENSES</b>							
51 Personnel Services	480,071	397,620	348,624	452,778	515,879	63,101	14%
52 Contractual Services	648,830	734,014	848,709	733,317	845,486	112,169	15%
53 Supplies & Expenses	214,570	170,805	287,468	134,655	148,735	14,080	10%
57 Debt Service		4,165	3,552	35,000	60,000	25,000	71%
58 Grants & Contributions	50,543	29,893		55,000	55,000	0	0%
59 Other Expenses						0	
69 Capital Outlay	3,536		25,588	485,000	74,400	-410,600	-85%
<b>TOTAL EXPENSES</b>	<b>1,397,550</b>	<b>1,336,497</b>	<b>1,513,941</b>	<b>1,895,750</b>	<b>1,699,500</b>	<b>-196,250</b>	<b>-10%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>-56,227</b>	<b>-78,183</b>	<b>46,938</b>	<b>445,000</b>	<b>0</b>		
49 Transfers In				-445,000			
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-56,227</b>	<b>-78,183</b>	<b>46,938</b>	<b>0</b>	<b>0</b>		

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>710 HIGHWAY FUND</b>							
<b>DEPARTMENT 22 HIGHWAY</b>							
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues		-10,279				0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-1,036					0	
47 Intergovernmental Charges for Services	-5,394,454	-5,697,033	-5,630,474	-8,263,953	-7,076,751	1,187,202	-14%
48 Miscellaneous Revenues	-8,569	-1,100	20,132			0	
49 Other Financing Sources		0	0	0		0	
<b>TOTAL REVENUES</b>	<b>-5,404,059</b>	<b>-5,708,412</b>	<b>-5,610,342</b>	<b>-8,263,953</b>	<b>-7,076,751</b>	<b>1,187,202</b>	<b>-14%</b>
<b>EXPENSES</b>							
51 Personnel Services	3,398,796	3,206,421	3,002,011	3,379,894	3,384,123	4,229	0%
52 Contractual Services	874,605	663,386	278,914	735,462	624,000	-111,462	-15%
53 Supplies & Expenses	4,296,664	4,831,492	5,539,913	5,577,873	5,927,500	349,627	6%
57 Debt Service			139		500	500	
58 Grants & Contributions						0	
59 Other Expenses	-3,190,841	-2,981,749	-2,929,276	-3,475,013	-3,476,616	-1,603	0%
69 Capital Outlay	58,536	50,386	3,798	2,047,244	617,244	-1,430,000	-70%
<b>TOTAL EXPENSES</b>	<b>5,437,760</b>	<b>5,769,936</b>	<b>5,895,499</b>	<b>8,265,460</b>	<b>7,076,751</b>	<b>-1,188,709</b>	<b>-14%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>33,701</b>	<b>61,524</b>	<b>285,157</b>	<b>1,507</b>	<b>0</b>		
49 Transfers In		-724,615	-185,000	-1,225,000			
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>33,701</b>	<b>-663,091</b>	<b>100,157</b>	<b>-1,223,493</b>	<b>0</b>		



**CIP AND ARPA**

The Capital Improvement Sub-Committee recommendations follow, the reader is encouraged to refer to the Appendix for detailed CIP and ARPA plan information.

**CAPITAL IMPROVEMENT PLAN**

<b>GENERAL FUND ONE-TIME TRANSFER</b>		
<b>Buildings &amp; Grounds</b>		
LEC and ADRC/PH Facilities Fire Panels Upgrade	69,000	
LEC Water Softener Installation	57,000	
LEC Dispatch and IT Server Room A/C Upgrade	48,000	
<b>Highway</b>		
Highway Construction	1,200,000	
<b>Land Information</b>		
Aerial Photography/Imagery	100,000	
LiDAR (Elevation Data) *	100,000	
<b>Medical Examiner</b>		
Medical Examiner Replacement Vehicle	50,000	
		<u>1,624,000</u>
<b>GENERAL FUND LOAN</b>		
<b>Highway</b>		
Patrol Truck Replacements	1,000,000	
<b>Solid Waste</b>		
Trash Compactor & Truck	495,000	
		<u>1,495,000</u>
<b>OTHER FUNDS</b>		
<b>Land Information</b>		
LiDAR (Elevation Data) *	237,000	
<b>Highway</b>		
25 Ton Trailer	45,000	
Air Compressor	35,000	
Brush Chipper Purchase	80,000	
Mini Excavator	90,000	
Tractor / Mower	60,000	
<b>Solid Waste</b>		
Forklift	25,000	
		<u>572,000</u>
<b>TOTAL CIP 2023</b>		<b><u>3,691,000</u></b>

\* LiDAR project total value of \$437,000 as follows: \$100,000 General Fund 2022, \$100,000 General Fund 2023, \$237,000 State Grant 2023.





AMERICAN RESCUE PLAN ACT

PROJECTS UNDERWAY		
<b>Buildings &amp; Grounds</b>		
LEC Jail Plumbing & ICON Project (#51-2022, 4/19/2022)	102,025	
LEC Chiller (#18-2022, 1/18/2022)	383,037	
LEC Jail Glass (#42-2022, 3/15/2022)	109,450	
Dept Social Services Office Remodel (#73-2022, 6/21/2022)	118,401	
<b>Finance</b>		
CDBG CLOSE Grant Admin. Serv. (#17-2022, 1/18/2022)	55,000	
Single Audit Fees (#60-2022, 5/17/2022)	13,000	
<b>Info Tech Systems</b>		
ERP Upgrade (#71-2022, 6/21/2022)	517,000	
Information Technology Systems Cybersecurity (#90-2022, 8/16/2022)	983,000	
<b>OCEDC</b>		
Broadband Middle/End of Mile Expansion (#35-2022, 2/15/2022)	1,500,000	
<b>Planning &amp; Zoning</b>		
Tourist Rooming House Licensing & Enforcement (#61-2022, 5/17/2022)	100,000	
<b>Register of Deeds</b>		
Back Indexing On-line Documents (#92-2022, 8/16/2022)	102,000	
<b>Social Services</b>		
Children Serv. Support Worker #1 (#19-2022, 1/18/2022)	211,708	
		<u>4,194,621</u>
RECOMMENDED PROJECTS		
<b>Buildings &amp; Grounds</b>		
Courthouse HVAC Upgrades - Phase I (Chiller Replacement)	210,000	
Courthouse HVAC Upgrades - Phase II (Air Supply & Handling)	608,000	
<b>Highway</b>		
Backup Generator Installation	400,000	
<b>Info Tech Systems</b>		
Replacement of Polycom Video Conferencing in Court System	200,000	
<b>Medical Examiner</b>		
Medical Examiner Radio	22,000	
<b>OCEDC</b>		
Oneida County Broadband Expansion - Consulting Services	100,000	
Oneida County Outdoor Trail Improvements	50,000	
<b>Public Health</b>		
Vaccine Administration & Promotion	50,000	
<b>Social Services</b>		
Substance Abuse Mitigation	130,000	
<b>Solid Waste</b>		
Trash Compactor & Truck	235,000	
Quonset / Transfer Roof & Repairs	45,000	
		<u>2,050,000</u>
<b>Contingency / Not Programmed</b>		<u>669,290</u>
<b>Total</b>		<b>6,913,911</b>



## ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include departmental budget requests with line item detail, sorted by Committee of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).

# PUBLIC SAFETY



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DEPARTMENT DESCRIPTIONS

PUBLIC SAFETY COMMITTEE

Oneida County is governed by an elected Board of Supervisors, each representing one of the County's 21 districts. Several committees are established to subdivide responsibilities of the County Board, usually consisting of five County Board Supervisors and supported by County staff, to handle day-to-day business matters of various County departments, and conduct research of certain legislative and administrative matters. The Public Safety Committee is an advisory and planning body, to which the offices of Corporation Counsel, District Attorney, Judicial, Medical Examiner and the Sheriff are assigned as Committee of Jurisdiction.

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CORPORATION COUNSEL

The Oneida County Corporation Counsel is the Attorney charged with representing the interests of the county, its elected officials, departments, boards and commissions in civil legal matters. This includes both prosecutorial and defense responsibilities. Consequently, the Corporation Counsel's Office represents the county in litigation or legal matters involving the county's interest. Additionally, statutes require that the Corporation Counsel represent the interest of the public in all involuntary mental commitment and certain guardianship and protective placement matters.

The Corporation Counsel's Office renders both formal and informal legal opinions to county officials and departments. While this office only represents Oneida County government and may not render a legal opinion to non-county individuals, it will to the extent permissible answer questions posed by citizens regarding county government operations.

In addition to the above, the Oneida County Corporation Counsel's Office also represents the state of Wisconsin in paternity establishment and child support enforcement cases. The office also provides representation in matters authorized by the following statutes: Mental and Alcohol Commitments Chapter 51, Wis. Stats., Guardianships Chapter 54, Wis. Stats., Protective Placements Chapter 55, Wis. Stats., Children in Need of Protection and Services, Minor Guardianships and Termination of Parental Rights, Chapter 48, Wis. Stats., Juveniles in Need of Protection and Services, Chapter 938, Wis. Stats, Zoning Enforcement/Injunctions & Forfeitures Chapter 59, Wis. Stats., Child Support Enforcement/Contempt and Paternity Chapter 767, Wis. Stats., Small Claims/Collections Chapter 799, Wis. Stats. These proceedings are civil and not criminal. However, many do involve liberty interests and are statutorily limited to prosecution through this office.

DISTRICT ATTORNEY (ELECTED)

The District Attorney is the head law enforcement officer in Oneida County and in this capacity, he and his staff work with the Oneida County Sheriff's Department, the Wisconsin State Patrol and local police departments to ensure the effective, efficient and uniform enforcement of the criminal laws and the administration of criminal justice throughout the county.

The mission of the Oneida County District Attorney's Office is to use all reasonable and lawful diligence to hold accountable those who violate the law; to ensure that crime victims are



treated with fairness, dignity and respect; and to maintain safety and obtain justice for the residents of Oneida County.

#### JUDICIAL: CIRCUIT COURTS (ELECTED), CLERK OF COURTS (ELECTED) & PROBATE

The Clerk of Court's office provides administrative support for all branches of the Oneida County Circuit Court including recordkeeping for all court cases, collecting money on court ordered obligations, and managing the court's jury system. The mission of the Clerk of Court's staff is to provide courteous and professional services treating those we help and serve with dignity, fairness and sensitivity. The office provides services to the public; legal profession; law enforcement; and local, state, and federal agencies for criminal, traffic, small claims, civil and family cases.

Probate assists the public with determining whether a probate procedure is necessary in answering procedural questions regarding juvenile, guardianship, adoption, and termination of parental rights files but cannot provide information on specific files as all of those files are confidential and closed to the public. Mandated by Wisconsin statutes. Assist lawyers, the judges and the public in probate, guardianship, mental commitment, adoption and termination of parental rights files. Annually monitor all guardianship and trust accountings. Clerk all relevant court hearings and create and docket minutes.

#### MEDICAL EXAMINER

The Medical Examiner makes the pronouncement of death, conducts death investigations, and issues necessary permits as specified in statutes. The Medical Examiner has the ultimate responsibility for determining the manner and cause of death. These services are provided for Oneida, Vilas and Forest Counties.

#### SHERIFF'S OFFICE (ELECTED)

The Office of Sheriff is created by the Wisconsin Constitution (Article VI, Section 4), elected with a four year term. The Sheriff is a constitutional officer who is the Chief Law Enforcement Officer of the County as defined in the Wisconsin Statutes. These duties include, enforcing state law and County ordinances, maintaining the peace, running the jail, and serving both criminal and civil process. In addition to the duties under Wisconsin Statute, the Oneida County Sheriff's Office serves processes, writs, precepts, and legal orders; manages the County's emergency medical services program; oversees the County's emergency management functions; operates the County's Public Safety Answering Point (9-1-1 Center) and the Sheriff's Communications Center (i.e. Dispatch) for the entire county; and performs all other duties required of the Sheriff by law.

Under the emergency management functions, the Sheriff's Office manages any hazardous material spill response, develops emergency response plans, and assists municipal departments with emergency response plans, and direct Oneida County emergency management activities during a disaster declaration.

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**SHERIFF'S OFFICE**

The Sheriff's Office has fiscal activity in two different funds, the General Fund 101 and the Capital Project Fund 404. The Sheriff's Office is responsible for two fiscal departments, 16 Emergency Management and 46 Sheriff's Department. The combined General Fund request is \$13.7 million, a 4% or \$524 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Sheriff's Office.

Meeting Overview			
Department(s)	Sheriff		
COJ & Meeting Date	Public Safety Committee	8/18/2022	
Overview		Summary of revenue and / or expense changes compared to the prior year.	
<p>A detailed report of expense changes has been provided. Additional expenses are due to the rise in the cost of fuel, ammunition, automobiles and related parts and supplies as well as increased paper costs. In addition, the agency anticipates medical costs for inmate health care will increase by 5 percent and inmate food will increase by 10 percent. The Investigative Division is also paying maintenance for an investigative program that will be due in 2023. The overall increase for Sheriff's Office non-personnel expenses without ambulance costs is \$13,687.00. Emergency Services had an overall expense increase of \$466,200.00. This is primarily due to an increase in contractual expenses in the amount of \$450,000 due to action by the Oneida County Board. There were additional increases due to the cost of fuel and automobiles, and a small increase for meal reimbursement (\$200.00).</p>			

**FIVE-YEAR OVERVIEW**

Department fiscal overviews, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
101 GENERAL FUND							
16 EMERGENCY MANAGEMENT							
COMBINED: 52310 AMBULANCE, 52510 EMER MGT, 52520 EM PLAN							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-79,097	-72,228	-89,829	-59,800	-61,800	-2,000	3%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-45,981	-34,500	-28,875	-23,348	-23,350	-2	0%
47 Intergovernmental Charges for Services	-195,619	-172,315	-180,318	-125,500	-160,000	-34,500	27%
48 Miscellaneous Revenues	-733	-33	-1,519	0	0	0	
49 Other Financing Sources	0	0	0	-182,908	0	182,908	-100%
<b>TOTAL REVENUES</b>	<b>-321,429</b>	<b>-279,077</b>	<b>-300,541</b>	<b>-391,556</b>	<b>-245,150</b>	<b>146,406</b>	<b>-37%</b>
51 Personnel Services	186,167	187,734	191,341	211,932	219,267	7,335	3%
52 Contractual Services	1,470,321	1,640,264	1,766,371	1,832,900	2,282,900	450,000	25%
53 Supplies & Expenses	97,763	84,993	74,978	110,902	115,900	4,998	5%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	3,852	3,535	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	205,825	98,729	258,807	718,908	547,000	-171,908	-24%
<b>TOTAL EXPENSES</b>	<b>1,963,928</b>	<b>2,015,255</b>	<b>2,291,497</b>	<b>2,874,642</b>	<b>3,165,067</b>	<b>290,425</b>	<b>10%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>1,642,499</b>	<b>1,736,178</b>	<b>1,990,956</b>	<b>2,483,086</b>	<b>2,919,917</b>		





Oneida County

Budget Proposal 2023

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
<b>46 SHERIFF'S DEPARTMENT</b>							
COMBINED: 52110 SHERIFF, 52115 SUPPORT, 52116 JAIL, 52117 PATROL, 52118 DISPATCH, 52119 DETECTIVE, 52120 CIVIL SERV., 52150 DIVE TEAM, 52610 E911, 54190 ANIMAL CNTRL							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-324,528	-461,696	-262,444	-73,323	-71,600	1,723	-2%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	-2,965	-2,893	-1,439	-3,000	-2,800	200	-7%
46 Public Charges for Services	-317,045	-261,603	-284,287	-200,300	-185,300	15,000	-7%
47 Intergovernmental Charges for Services	-2,053,885	-2,365,346	-1,566,116	-382,267	-381,000	1,267	0%
48 Miscellaneous Revenues	-113,453	-57,154	-67,583	-98,700	-59,400	39,300	-40%
49 Other Financing Sources	0	0	0	-100,000	-100,782	-782	1%
<b>TOTAL REVENUES</b>	<b>-2,811,877</b>	<b>-3,148,692</b>	<b>-2,181,869</b>	<b>-857,590</b>	<b>-800,882</b>	<b>56,708</b>	<b>-7%</b>
51 Personnel Services	7,941,776	8,244,460	8,440,611	8,697,322	8,956,589	259,267	3%
52 Contractual Services	1,012,010	868,824	1,046,197	898,220	848,370	-49,850	-6%
53 Supplies & Expenses	491,115	520,026	489,400	418,241	452,980	34,739	8%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	146,045	111,887	125,437	49,415	49,415	0	0%
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	182,284	295,458	291,099	229,300	218,500	-10,800	-5%
<b>TOTAL EXPENSES</b>	<b>9,773,231</b>	<b>10,040,655</b>	<b>10,392,745</b>	<b>10,292,498</b>	<b>10,525,854</b>	<b>233,356</b>	<b>2%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>6,961,354</b>	<b>6,891,964</b>	<b>8,210,876</b>	<b>9,434,908</b>	<b>9,724,972</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>404 CAPITAL PROJECTS FUND</b>							
<b>46 SHERIFF'S DEPARTMENT</b>							
<b>57142 CAPITAL PROJECTS SHERIFF</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues						0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services		-16,454				0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>-16,454</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
51 Personnel Services						0	
52 Contractual Services						0	
53 Supplies & Expenses						0	
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	71,535	1,494,975	875,137			0	
<b>TOTAL EXPENSES</b>	<b>71,535</b>	<b>1,494,975</b>	<b>875,137</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>71,535</b>	<b>1,478,521</b>	<b>875,137</b>	<b>0</b>	<b>0</b>		



HEADCOUNT

The Sheriff's Office 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

OFFICE OF THE SHERIFF & EMERGENCY MANAGEMENT, DEPTS 16 & 46			
TITLE	2022	2023 PROPOSED	CHANGE
CAPTAIN	2.00	2.00	-
CAPTAIN EMERGENCY SERV	1.00	1.00	-
CHIEF DEPUTY	1.00	1.00	-
COMMUNICATIONS LT	1.00	1.00	-
CORRECTIONS CAPTAIN	1.00	1.00	-
CORRECTIONS LIEUTENANT	1.00	1.00	-
CORRECTIONS OFFICER	20.00	20.00	-
CORRECTIONS SERGEANT	4.00	4.00	-
DEPUTY SHERIFF	23.00	23.00	-
DETECTIVE SERGEANT	5.00	5.00	-
E911 LEAD TELECOMMUNICATORS	2.00	2.00	-
E911 TELECOMMUNICATOR	11.00	11.00	-
FINANCE TECHNICIAN	1.00	1.00	-
LTE - VARIOUS TITLES, FUNCTION	1.00	1.00	-
MECHANIC	1.00	1.00	-
PAYROLL /CIVIL PRCSS TECH	1.00	1.00	-
PROGRAM ASST	1.00	1.00	-
PROPERTY MGT / EVIDENCE SPC	1.00	1.00	-
RADIO TECHNICIAN	1.00	1.00	-
RMS SUPPORT SPECIALIST	1.00	1.00	-
SERGEANT	6.00	6.00	-
SHERIFF	1.00	1.00	-
SUPPORT SERVICES LEAD	1.00	1.00	-
SUPPORT SRVCS ADMIN.	1.00	1.00	-
TECHNICAL SUPPORT	3.00	3.00	-
TOTAL	92.00	92.00	-



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
16 EMERGENCY MANAGEMENT, 101 GENERAL FUND			
52310 AMBULANCE			
4 Revenue			
473200 INTERGOV CHGS-AMB	-125,500	-160,000	34,500
493019 APPL CONT APPR-AM	-182,908		-182,908
	-308,408	-160,000	-148,408
4 Revenue	-308,408	-160,000	-148,408
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	20,488	20,221	267
511205 HOLIDAY WORKED PA	300	300	
512001 SOCIAL SECURITY	1,600	2,297	-697
512002 RETIREMENT-EMPLOY	1,380	1,314	66
512004 HEALTH/DENTAL INS	6,546	4,025	2,521
512005 LIFE INSURANCE	40	61	-21
512006 WORKER'S COMPENSA	640	613	27
512007 INCOME CONTINUATI	50	30	20
512011 CLOTHING AND UNIF	75	75	
523201 VEHICLE REPAIR	50,000	50,000	
523203 MACY AND EQUIP SV	25,000	25,000	
523306 AMBULANCE, CLINIC	1,750,000	2,200,000	-450,000
531305 MEALS LODGING & M		200	-200
531501 GASOLINE MOTOR OI	35,000	40,000	-5,000
531503 MACHINERY & EQUIP	14,250	14,250	
531752 INS ON VEHICLES &	25,000	25,000	
699001 AUTOMOTIVE EQUIPM	464,000	475,000	-11,000
699009 OTHER CAPITAL EQU	242,908	60,000	182,908



.	2,606,158	2,889,450	-283,292
5 Expense	2,637,277	2,918,386	-281,109
52310 AMBULANCE	2,328,869	2,758,386	-429,517
52510 EMERGENCY MANAGEMENT			
4 Revenue			
.			
435204 STATE AID-EMERGEN	-43,000	-45,000	2,000
.	-43,000	-45,000	2,000
4 Revenue	-43,000	-45,000	2,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	61,464	60,662	802
511102 WAGES-PERM EMPLOY	47,745	52,685	-4,940
511103 OVERTIME WAGES	500	500	
511105 WAGES-LIMITED TER	2,600	2,600	
511107 CALL PAY	50		50
511205 HOLIDAY WORKED PA	700	700	
512001 SOCIAL SECURITY	8,670	10,921	-2,251
512002 RETIREMENT-EMPLOY	7,280	7,368	-88
512004 HEALTH/DENTAL INS	39,514	28,175	11,339
512005 LIFE INSURANCE	543	340	203
512006 WORKER'S COMPENSA	1,960	1,917	43
512007 INCOME CONTINUATI	270	170	100
512011 CLOTHING AND UNIF	255	400	-145
8 512017 RETIREE HEALTH I	N	15,408	-15,408
1 Personnel Expenses	171,551	181,846	-10,295
.			
531102 PRINTING AND DUPL	200		200
531103 CENTRAL PURCHASIN	760	960	-200
531201 PUBLICATION OF LE	100	100	
531203 MEMBERSHIP DUES	130	130	
531302 EMPLOYEE AUTO ALL	470	100	370
531305 MEALS LODGING & M	1,300	1,500	-200
531501 GASOLINE MOTOR OI	1,700	1,700	
531901 OTHER SUPPLIES &	2,350	2,350	



699009 OTHER CAPITAL EQU	4,000	4,000	
	-----	-----	-----
.	11,010	10,840	170
	-----	-----	-----
5 Expense	182,561	192,686	-10,125
	-----	-----	-----
52510 EMERGENCY MANAGEMENT	139,561	147,686	-8,125
	-----	-----	-----
52520 EM PLAN & CIT RIGHT-H			
4 Revenue			
.			
435250 STATE AID-EM PLAN	-16,800	-16,800	
462501 PUBLIC CHGS-HAZMA	-23,348	-23,350	2
	-----	-----	-----
.	-40,148	-40,150	2
	-----	-----	-----
4 Revenue	-40,148	-40,150	2
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	3,492		3,492
511105 WAGES-LIMITED TER	2,340	5,864	-3,524
511301 COMMITTEE PER DIE	2,000	2,000	
512001 SOCIAL SECURITY	1,140	449	691
512006 WORKER'S COMPENSA	290	172	118
	-----	-----	-----
1 Personnel Expenses	9,262	8,485	777
.			
521101 MEDICAL SERVICES	3,700	3,700	
522005 TELEPHONE AND FAX	4,200	4,200	
531102 PRINTING AND DUPL	290		290
531103 CENTRAL PURCHASIN	290		290
531301 TRAINING/CONFEREN	640	640	
531302 EMPLOYEE AUTO ALL	270	270	
531305 MEALS LODGING & M	500	500	
531494 HAZMAT CONTRACTUA	23,952	24,000	-48
531501 GASOLINE MOTOR OI	1,200	1,200	
531502 MOTOR VEHICLE PAR	500	500	
531901 OTHER SUPPLIES &	2,000	2,500	-500
699009 OTHER CAPITAL EQU	8,000	8,000	
	-----	-----	-----
.	45,542	45,510	32
	-----	-----	-----



5 Expense	54,804	53,995	809
52520 EM PLAN & CIT RIGHT-H	14,656	13,845	811
.	2,483,086	2,919,917	436,83

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
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46 SHERIFF'S  
DEPARTMENT, 101  
GENERAL FUND  
52110 SHERIFF'S DEPARTMENT  
4 Revenue

435201 STATE AID-LAW ENF	-9,000	-9,000	
435213 STATE AID-SAFETY/	-1,300	-1,300	
435214 STATE AID-NW COMM	-32,000	-32,000	
451950 PARKING ENFORCEME	-1,200	-1,000	-200
452900 SHERIFF RESTITUTI	-1,800	-1,800	
483400 SALE OF SALVAGE/V	-39,800		-39,800
.	-85,100	-45,100	-40,000

4 Revenue -85,100 -45,100 -40,000

5 Expense

522005 TELEPHONE AND FAX	44,700	44,700	
523202 MACY AND EQUIP RE	500	500	
523203 MACY AND EQUIP SV	4,700	4,700	
523318 TELETYPE	8,000	8,000	
531101 POSTAGE AND BOX R	4,500	4,500	
531102 PRINTING AND DUPL	3,060	4,000	-940
531103 CENTRAL PURCHASIN	5,640	6,700	-1,060
531204 ADVERTISING	3,000	3,000	
531405 FIREARM SUPPLIES	12,000	14,000	-2,000
531407 SAFETY EQUIPMENT	7,700	7,700	
531450 SPECIAL EMERGENCY	10,000	10,000	
531454 CRIME PREVENTION	700	700	
531457 SPECIAL RESPONSE	17,000	17,000	



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531501 GASOLINE MOTOR OI	131,730	150,000	-18,270
531502 MOTOR VEHICLE PAR	24,000	29,000	-5,000
531901 OTHER SUPPLIES &	2,000	2,000	
699001 AUTOMOTIVE EQUIPM	210,800	200,000	10,800
699009 OTHER CAPITAL EQU	4,500	4,500	
	-----	-----	-----
.	494,530	511,000	-16,470
	-----	-----	-----
5 Expense	494,530	511,000	-16,470
	-----	-----	-----
52110 SHERIFF'S DEPARTMENT	409,430	465,900	-56,470
	-----	-----	-----
52115 SHERIFF-SUPPORT AND A			
4 Revenue			
.			
462001 PUBLIC CHGS-SHERI	-4,000	-4,000	
462002 PUBLIC CHGS-SHERI	-600	-600	
	-----	-----	-----
.	-4,600	-4,600	
	-----	-----	-----
4 Revenue	-4,600	-4,600	
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	298,945	316,395	-17,450
511102 WAGES-PERM EMPLOY	312,860	359,752	-46,892
511103 OVERTIME WAGES	27,718	18,872	8,846
511105 WAGES-LIMITED TER	683		683
511107 CALL PAY	56		56
511205 HOLIDAY WORKED PA	2,904	3,113	-209
512001 SOCIAL SECURITY	49,260	51,725	-2,465
512002 RETIREMENT-EMPLOY	55,720	56,774	-1,054
512004 HEALTH/DENTAL INS	222,332	177,100	45,232
512005 LIFE INSURANCE	1,093	2,028	-935
512006 WORKER'S COMPENSA	5,530	5,945	-415
512007 INCOME CONTINUATI	1,530	1,014	516
- 512011 CLOTHING AND UNI	F 900	900	
512014 VEBA CONTRIBUTION	2,725	5,433	-2,708
512017 RETIREE HEALTH IN	3,777	26,748	-22,971
512018 CASH IN LIEU OF H	1,250		1,250
	-----	-----	-----
1 Personnel Expenses	987,283	1,025,799	-38,516



.			
521101 MEDICAL SERVICES	200	200	
531301 TRAINING/CONFEREN	3,900	3,900	
531302 EMPLOYEE AUTO ALL	500	250	250
531304 MEALS-TAXABLE	250		250
531305 MEALS LODGING & M	2,500	2,750	-250
531901 OTHER SUPPLIES &	500	500	

.	7,850	7,600	250
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5 Expense	995,133	1,033,399	-38,266
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8			
52115 SHERIFF-SUPPORT AND A	990,533	1,028,799	-38,266

52116 SHERIFF-JAIL

4 Revenue

.			
435217 STATE AID-DNA SAM	-2,500	-2,500	
462010 PUBLIC CHGS-BOARD	-18,000	-18,000	
462011 PUBLIC CHGS-JAIL	-15,000	-15,000	
462013 PUBLIC CHGS-PRISO	-15,000	-15,000	
462014 PUBLIC CHGS-JUV D	-4,000	-4,000	
462015 PUBLIC CHGS-SOC S	-2,500	-1,000	-1,500
462016 PUBLIC CHGS-LOCAL	-40,000	-40,000	
462017 PUBLIC CHGS-MEDIC	-10,000	-10,000	
462018 PUBLIC CHGS-JAIL	-10,000	-9,000	-1,000
462026 PUBLIC CHGS-ELEC	-10,000	-5,000	-5,000
472200 INTERGOV CHGS-BD	-100,000	-100,000	
493127 APPL CONT APPN-HU	-100,000	-100,782	782

.	-327,000	-320,282	-6,718
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4 Revenue	-327,000	-320,282	-6,718
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5 Expense

1 Personnel Expenses

511101 SALARIES-PERM EMP	149,032	159,140	-10,108
511102 WAGES-PERM EMPLOY	1,017,142	1,120,091	-102,949
511103 OVERTIME WAGES	181,856	159,990	21,866
511105 WAGES-LIMITED TER	34,330	34,330	
511107 CALL PAY	3,816	4,090	-274
511109 SHIFT DIFFERENTIA	9,548	9,548	
511205 HOLIDAY WORKED PA	34,680	37,167	-2,487





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512001 SOCIAL SECURITY	110,470	97,861	12,609
512002 RETIREMENT-EMPLOY	109,150	83,150	26,000
512004 HEALTH/DENTAL INS	328,620	402,500	-73,880
512005 LIFE INSURANCE	2,163	3,838	-1,675
512006 WORKER'S COMPENSA	27,250	29,166	-1,916
512007 INCOME CONTINUATI	2,880	1,919	961
512011 CLOTHING AND UNIF	14,092	16,000	-1,908
512018 CASH IN LIEU OF H	3,750		3,750
	-----	-----	-----
1 Personnel Expenses	2,028,779	2,158,790	-130,011
.			
521101 MEDICAL SERVICES	477,200	400,300	76,900
523202 MACY AND EQUIP RE	1,000	1,000	
523203 MACY AND EQUIP SV	6,000	6,000	
523311 CATERED FOOD	260,000	287,050	-27,050
523316 JUVENILE DETENTIO	23,000	23,000	
531103 CENTRAL PURCHASIN	1,700	1,700	
531301 TRAINING/CONFEREN	7,000	7,000	
531302 EMPLOYEE AUTO ALL	100	100	
531304 MEALS-TAXABLE	250		250
531305 MEALS LODGING & M	6,000	6,250	-250
531466 LITERACY GRANT EX	5,000	5,000	
531472 JAIL SUPPLIES	50,000	50,000	
531481 JAIL PRESCRIPT &	946	950	-4
531901 OTHER SUPPLIES &	4,500	4,500	
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.	842,696	792,850	49,846
	-----	-----	-----
5 Expense	2,871,475	2,951,640	-80,165
	-----	-----	-----
52116 SHERIFF-JAIL	2,544,475	2,631,358	-86,883
	-----	-----	-----
52117 SHERIFF-PATROL			
4 Revenue			
.			
435206 STATE AID-WATER S	-1,500	-1,500	
435207 STATE AID-SATURAT	-1,723		-1,723
435210 STATE AID-SNOMOBI	-6,800	-6,800	
435218 STATE AID-ATV PAT	-7,000	-7,000	
462003 PUBLIC CHGS-CIVIL	-55,000	-50,000	-5,000
462004 PUBLIC CHGS-WARRA	-15,000	-12,500	-2,500
462025 PUBLIC CHGS-BLOOD	-1,200	-1,200	
473202 INTERGOV CHGS-SCH	-231,000	-240,000	9,000



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473210 INTERGOV CHGS-PAT	-12,767		-12,767
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.	-331,990	-319,000	-12,990
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4 Revenue	-331,990	-319,000	-12,990
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	95,618	98,900	-3,282
511102 WAGES-PERM EMPLOY	1,801,929	1,886,578	-84,649
511103 OVERTIME WAGES	310,679	321,184	-10,505
511107 CALL PAY	9,831	10,176	-345
511109 SHIFT DIFFERENTIA	7,095	7,095	
511111 SPECIAL ACT PAY	23,087	23,896	-809
511112 HOLD OVER PAY	4,844	5,014	-170
511205 HOLIDAY WORKED PA	36,861	38,152	-1,291
512001 SOCIAL SECURITY	172,800	151,889	20,911
512002 RETIREMENT-EMPLOY	271,120	239,051	32,069
512004 HEALTH/DENTAL INS	490,632	490,044	588
512005 LIFE INSURANCE	2,946	5,956	-3,010
512006 WORKER'S COMPENSA	43,050	45,269	-2,219
512007 INCOME CONTINUATI	4,620	2,978	1,642
512011 CLOTHING AND UNIF	19,299	30,000	-10,701
512014 VEBA CONTRIBUTION	81,752	86,922	-5,170
512017 RETIREE HEALTH IN	38,558	90,360	-51,802
512018 CASH IN LIEU OF H	13,750		13,750
	-----	-----	-----
1 Personnel Expenses	3,428,471	3,533,464	-104,993
.			
521101 MEDICAL SERVICES	3,000	3,000	
521102 EMPLOYEE MEDICAL	400	400	
521901 OTHER PROFESSIONA	5,000	5,000	
523202 MACY AND EQUIP RE	4,200	4,200	
523318 TELETYPE	14,000	14,000	
531301 TRAINING/CONFEREN	7,000	7,000	
531304 MEALS-TAXABLE	1,500		1,500
531305 MEALS LODGING & M	8,100	9,600	-1,500
531456 WATER SAFETY PROG	4,000	4,000	
531458 LIASON OFFICER	500	500	
531460 SNOWMOBILE PATROL	4,500	4,500	
531467 ATV ENFORCEMENT E	500	500	
531901 OTHER SUPPLIES &	5,500	5,500	
699009 OTHER CAPITAL EQU	4,000	4,000	
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.	62,200	62,200	
5 Expense	3,490,671	3,595,664	-104,993
52117 SHERIFF-PATROL	3,158,681	3,276,664	-117,983
52118 SHERIFF-DISPATCH			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	68,910	71,184	-2,274
511102 WAGES-PERM EMPLOY	604,524	642,559	-38,035
511103 OVERTIME WAGES	63,010	48,135	14,875
511105 WAGES-LIMITED TER	11,440	11,442	-2
511107 CALL PAY	930	997	-67
511109 SHIFT DIFFERENTIA	6,382	6,382	
511205 HOLIDAY WORKED PA	19,452	20,847	-1,395
512001 SOCIAL SECURITY	59,740	54,601	5,139
512002 RETIREMENT-EMPLOY	54,840	46,393	8,447
512004 HEALTH/DENTAL INS	251,690	225,400	26,290
512005 LIFE INSURANCE	560	2,141	-1,581
512006 WORKER'S COMPENSA	1,690	2,437	-747
512007 INCOME CONTINUATI	1,620	1,071	549
512011 CLOTHING AND UNIF	6,416	6,500	-84
512018 CASH IN LIEU OF H	2,750		2,750
1 Personnel Expenses	1,153,954	1,140,089	13,865
.			
531301 TRAINING/CONFEREN	4,500	4,500	
531302 EMPLOYEE AUTO ALL	190	100	90
531304 MEALS-TAXABLE	250		250
531305 MEALS LODGING & M	1,800	2,050	-250
531901 OTHER SUPPLIES &	950	950	
.	7,690	7,600	90
5 Expense	1,161,644	1,147,689	13,955
52118 SHERIFF-DISPATCH	1,161,644	1,147,689	13,955
52119 SHERIFF-DETECTIVE			
4 Revenue			
.			
435203 STATE AID-NORDEG-	-11,500	-11,500	



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474500 LOCAL DEPT CHGS-F	-500	-500	
483100 SALE OF FIXED ASS	-500	-1,000	500
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.	-12,500	-13,000	500
	-----	-----	-----
4 Revenue	-12,500	-13,000	500
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	95,618	98,900	-3,282
511102 WAGES-PERM EMPLOY	420,043	415,309	4,734
511103 OVERTIME WAGES	101,092	103,216	-2,124
511107 CALL PAY	3,563	3,688	-125
511109 SHIFT DIFFERENTIA	795	795	
511111 SPECIAL ACT PAY	4,711	4,876	-165
511112 HOLD OVER PAY	245	254	-9
511205 HOLIDAY WORKED PA	10,740	11,116	-376
512001 SOCIAL SECURITY	49,110	39,337	9,773
512002 RETIREMENT-EMPLOY	74,170	58,743	15,427
512004 HEALTH/DENTAL INS	119,023	112,700	6,323
512005 LIFE INSURANCE	890	1,543	-653
512006 WORKER'S COMPENSA	13,280	10,506	2,774
512007 INCOME CONTINUATI	1,250	771	479
512011 CLOTHING AND UNIF	6,400	6,400	
512014 VEBA CONTRIBUTION	16,350	16,298	52
512017 RETIREE HEALTH IN	6,167	13,800	-7,633
512018 CASH IN LIEU OF H	1,250		1,250
	-----	-----	-----
1 Personnel Expenses	924,697	898,252	26,445
.			
521102 EMPLOYEE MEDICAL	200	200	
531301 TRAINING/CONFEREN	5,750	5,750	
531304 MEALS-TAXABLE	400		400
531305 MEALS LODGING & M	5,000	5,400	-400
531402 CHEMISTRY LAB & M	1,200	2,000	-800
531455 NORDEG PROGRAM EX	6,000	6,000	
531901 OTHER SUPPLIES &	8,500	15,500	-7,000
699009 OTHER CAPITAL EQU	2,100	2,100	
	-----	-----	-----
.	29,150	36,950	-7,800
	-----	-----	-----
5 Expense	953,847	935,202	18,645
	-----	-----	-----
52119 SHERIFF-DETECTIVE	941,347	922,202	19,145



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52120 CIVIL SERVICE COMMISS			
5 Expense			
1 Personnel Expenses			
511301 COMMITTEE PER DIE	1,500	1,500	
512001 SOCIAL SECURITY	115	115	
512006 WORKER'S COMPENSA	2		2
	-----	-----	-----
1 Personnel Expenses	1,617	1,615	2
.			
531302 EMPLOYEE AUTO ALL	395	400	-5
531901 OTHER SUPPLIES &	100	100	
	-----	-----	-----
.	495	500	-5
	-----	-----	-----
5 Expense	2,112	2,115	-3
	-----	-----	-----
52120 CIVIL SERVICE COMMISS	2,112	2,115	-3
8-----	-----	-----	-----
52150 DIVE TEAM			
4 Revenue			
.			
473208 INTERGOV CHGS-MUT	-2,000	-2,000	
485100 DONATIONS	-6,400	-6,400	
	-----	-----	-----
.	-8,400	-8,400	
	-----	-----	-----
4 Revenue	-8,400	-8,400	
5 Expense			
1 Personnel Expenses			
511105 WAGES-LIMITED TER	16,419	16,419	
512001 SOCIAL SECURITY	1,256	1,256	
512006 WORKER'S COMPENSA	506	375	131
	-----	-----	-----
1 Personnel Expenses	18,181	18,050	131
.			
521101 MEDICAL SERVICES	1,400	1,400	
531301 TRAINING/CONFEREN	350	350	
531302 EMPLOYEE AUTO ALL	2,960	2,960	
531304 MEALS-TAXABLE	120		120
531305 MEALS LODGING & M	300	420	-120
531901 OTHER SUPPLIES &	7,000	7,000	
699009 OTHER CAPITAL EQU	1,000	1,000	



.	13,130	13,130	
5 Expense	31,311	31,180	131
52150 DIVE TEAM	22,911	22,780	131
52610 911 EMERGENCY SYSTEM			
4 Revenue			
.			
474503 LOCAL DEPT CHGS-M	-36,000	-38,500	2,500
482100 RENT OF OTHER FAC	-52,000	-52,000	
.	-88,000	-90,500	2,500
4 Revenue	-88,000	-90,500	2,500
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	108,801	116,917	-8,116
511103 OVERTIME WAGES	6,002	2,912	3,090
511107 CALL PAY	7,360	7,888	-528
512001 SOCIAL SECURITY	9,350	8,944	406
512002 RETIREMENT-EMPLOY	8,680	7,600	1,080
512004 HEALTH/DENTAL INS	10,258	32,200	-21,942
512005 LIFE INSURANCE	269	351	-82
512006 WORKER'S COMPENSA	3,350	3,543	-193
512007 INCOME CONTINUATI	270	175	95
1 Personnel Expenses	154,340	180,530	-26,190
522005 TELEPHONE AND FAX	4,000	4,000	
523203 MACY AND EQUIP SV	30,120	30,120	
523214 COMM TOWER MAINT	8,000	8,000	
523307 MICROWAVE RADIO M	2,600	2,600	
531701 RENTS AND LEASES	33,400	33,400	
531901 OTHER SUPPLIES &	3,000	3,000	
581203 GRANTS TO MINOCQU	48,915	48,915	
699009 OTHER CAPITAL EQU	6,900	6,900	
.	136,935	136,935	



**Oneida County**

Budget Proposal 2023

5 Expense	291,275	317,465	-26,190
	-----	-----	-----
52610 911 EMERGENCY SYSTEM	203,275	226,965	-23,690
	-----	-----	-----
54190 ANIMAL CONTROL			
5 Expense			
.			
581201 GRANTS TO INSTITU	500	500	
	-----	-----	-----
.	500	500	
	-----	-----	-----
5 Expense	500	500	
	-----	-----	-----
54190 ANIMAL CONTROL	500	500	
	-----	-----	-----
.	9,434,908	9,724,972	-290,064



**JUDICIAL – CIRCUIT COURT BRANCHES 1 & 2, CLERK OF COURTS**

The Judicial has fiscal activity in the General Fund 101. It is broken into three fiscal departments, 02 Clerk of Courts, 60 Circuit Court Branch I, and 62 Circuit Court Branch II. The combined General Fund request is \$1.3 million, a 5% or \$59 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by the Clerk of Courts and Circuit Courts' departments.

	<b>Meeting Overview</b>			
Department(s)	Clerk of Courts			
COJ & Meeting Date	Public Safety			8/18/2022

	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>		
<p>Revenue</p> <p>451100 County Ordinance - We received payment of \$22,800 from an old 2013 CX case making 2022 revenues exceed budgeted expectations. Increased 2023 County Ordinance revenue from \$95,000 to \$100,000. Collections have been good.</p> <p>461401 Public Chgs Court - Reduced from \$93,000 to \$90,000 to better reflect actual revenue.</p> <p>2023 Revenue increased by \$2,000.</p> <p>Expense</p> <p>2023 expenses remain the same as 2022.</p>				

	<b>Meeting Overview</b>			
Department(s)	Branch I			
COJ & Meeting Date	Public Safety Committee			8/18/2022

	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>		
<p>Increase requested for GAL fees, Medical Services, Court Appointed Attorneys and Central Purchasing. Law Clerk position has been reduced due to increased sharing of position with Vilas County.</p>				

	<b>Meeting Overview</b>			
Department(s)	Branch II			
COJ & Meeting Date	Public Safety Committee			8/18/2022

	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>		
<p>No changes to budget requests for 2023 versus 2022.</p>				





FIVE-YEAR OVERVIEW

Department fiscal overviews, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
2 CLERK OF COURTS							
51220 CLERK OF COURTS							
41 Taxes							
42 Special Assessments							
43 Intergovernmental Revenues	-5,028	-2,676	-2,885	-2,885	-2,885	0	0%
44 Licenses & Permits							
45 Fines, Forfeitures & Penalties	-161,228	-127,474	-171,344	-157,000	-162,000	-5,000	3%
46 Public Charges for Services	-128,339	-87,803	-104,262	-96,400	-93,400	3,000	-3%
47 Intergovernmental Charges for Services							
48 Miscellaneous Revenues							
49 Other Financing Sources							
<b>TOTAL REVENUES</b>	<b>-294,595</b>	<b>-217,954</b>	<b>-278,491</b>	<b>-256,285</b>	<b>-258,285</b>	<b>-2,000</b>	<b>1%</b>
51 Personnel Services	497,096	485,722	501,389	543,975	551,871	7,896	1%
52 Contractual Services	35,893	9,529	8,883	25,900	25,900	0	0%
53 Supplies & Expenses	10,955	9,385	9,596	10,833	11,275	442	4%
57 Debt Service							
58 Grants & Contributions							
59 Other Expenses							
69 Capital Outlay							
<b>TOTAL EXPENSES</b>	<b>543,944</b>	<b>504,636</b>	<b>519,867</b>	<b>580,708</b>	<b>589,046</b>	8,338	1%
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>249,349</b>	<b>286,682</b>	<b>241,376</b>	<b>324,423</b>	<b>330,761</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
60 CIRCUIT COURT BRANCH I							
COMBINED: 51210 CIR CRT BRANCH I, 51230 REG PROBATE, 51240 FAMILY CRT COMMISH							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-95,141	-100,409	-105,794	-96,598	-100,936	-4,338	4%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-32,657	-55,314	-57,012	-46,112	-46,307	-195	0%
47 Intergovernmental Charges for Services	-22,813	-23,951	-26,192	-24,616	-24,616	0	0%
48 Miscellaneous Revenues	0	-75	-655	0	0	0	
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-150,611</b>	<b>-179,750</b>	<b>-189,653</b>	<b>-167,326</b>	<b>-171,859</b>	<b>-4,533</b>	<b>3%</b>
51 Personnel Services	249,112	261,896	247,698	263,225	290,629	27,404	10%
52 Contractual Services	143,840	152,646	171,507	156,800	181,800	25,000	16%
53 Supplies & Expenses	5,393	4,302	4,909	7,873	8,117	244	3%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>398,346</b>	<b>418,843</b>	<b>424,114</b>	<b>427,898</b>	<b>480,546</b>	<b>52,648</b>	<b>12%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>247,736</b>	<b>239,094</b>	<b>234,460</b>	<b>260,572</b>	<b>308,687</b>		



	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
101 GENERAL FUND							
62 CIRCUIT COURT II							
51211 CIRCUIT COURT BRANCH II							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues	-95,141	-100,870	-105,065	-96,600	-97,773	-1,173	1%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-21,794	-22,678	-30,028	-23,374	-23,374	0	0%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>-116,935</b>	<b>-123,548</b>	<b>-135,093</b>	<b>-119,974</b>	<b>-121,147</b>	<b>-1,173</b>	<b>1%</b>
51 Personnel Services	76,950	82,170	94,009	95,148	92,911	-2,237	-2%
52 Contractual Services	103,230	90,121	92,816	119,800	119,800	0	0%
53 Supplies & Expenses	1,934	1,888	1,225	4,438	4,438	0	0%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay						0	
<b>TOTAL EXPENSES</b>	<b>182,113</b>	<b>174,178</b>	<b>188,050</b>	<b>219,386</b>	<b>217,149</b>	<b>-2,237</b>	<b>-1%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>65,179</b>	<b>50,630</b>	<b>52,957</b>	<b>99,412</b>	<b>96,002</b>		

HEADCOUNT

The Judicial 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

CLERK OF COURTS, DEPT 02			
TITLE	2022	2023 PROPOSED	CHANGE
BALIFF (LTE)	0.25	0.25	-
CHIEF DEPUTY CLK OF COURT	1.00	1.00	-
CLERK OF COURT-ELECTED	1.00	1.00	-
DEPUTY CLRK OF CT	5.00	5.00	-
TOTAL	7.25	7.25	-

CIRCUIT COURT I, DEPT 60			
TITLE	2022	2023 PROPOSED	CHANGE
JUV CLRK/ASST REG OF PROBATE	1.00	1.00	-
LTE - LAW CLERK	0.25	0.25	-
PROBATE REGISTRAR	1.00	1.00	-
PROGRAM ASSISTANT	1.00	1.00	-
TOTAL	3.25	3.25	-



CIRCUIT COURT II, DEPT 62			
TITLE	2022	2023 PROPOSED	CHANGE
LTE - LAW CLERK	0.25	0.25	-
PROGRAM ASSISTANT	1.00	1.00	-
TOTAL	1.25	1.25	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
02 CLERK OF COURTS, 101 GENERAL FUND			
51220 CLERK OF COURTS			
4 Revenue			
435115 STATE AID-INTERPR	-2,885	-2,885	
451100 COUNTY ORDINANCE	-95,000	-100,000	5,000
451200 PENAL FEES	-52,000	-52,000	
451900 BONDS AND DEFAULT	-10,000	-10,000	
461400 PUBLIC CHGS-COURT	-93,000	-90,000	-3,000
461402 PUBLIC CHGS-FAMIL	-3,400	-3,400	
	-256,285	-258,285	2,000
4 Revenue	-256,285	-258,285	2,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	121,368	71,105	50,263
511102 WAGES-PERM EMPLOY	227,473	303,660	-76,187
511103 OVERTIME WAGES	400	400	
511105 WAGES-LIMITED TER	5,000	7,883	-2,883
512001 SOCIAL SECURITY	27,076	29,273	-2,197
512002 RETIREMENT-EMPLOY	22,683	24,386	-1,703
512004 HEALTH/DENTAL INS	137,442	112,700	24,742
512005 LIFE INSURANCE	1,185	1,148	37



Oneida County

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512006 WORKER'S COMPENSA	508	742	-234
512007 INCOME CONTINUATI	840	574	266
	-----	-----	-----
1 Personnel Expenses	543,975	551,871	-7,896
.			
521901 OTHER PROFESSIONA	1,000	1,000	
522005 TELEPHONE AND FAX	1,400	1,400	
523203 MACY AND EQUIP SV	500	500	
523304 VICTIM/WITNESS SE	2,000	2,000	
523312 JURY FEES	21,000	21,000	
531101 POSTAGE AND BOX R	6,570	6,570	
531102 PRINTING AND DUPL	25	25	
531103 CENTRAL PURCHASIN	2,558	3,000	-442
531203 MEMBERSHIP DUES	125	125	
531301 TRAINING/CONFEREN	375	375	
531302 EMPLOYEE AUTO ALL	640	640	
531305 MEALS LODGING & M	540	540	
	-----	-----	-----
.	36,733	37,175	-442
	-----	-----	-----
5 Expense	580,708	589,046	-8,338
	-----	-----	-----
51220 CLERK OF COURTS	324,423	330,761	-6,338
	-----	-----	-----
<hr/>			
60 CIRCUIT COURT			
BRANCH, 101 GENERAL			
FUND			
51210 CIRCUIT COURT BRANCH			
4 Revenue			
.			
435101 STATE AID-COURT S	-69,265	-69,265	
435107 STATE AID-GUARDIA	-27,333	-27,333	
435116 STATE AID-GAL 4E		-4,338	4,338
461010 PUBLIC CHGS-MEDIA	-112	-112	
461403 PUBLIC CHGS-GUARD	-13,000	-13,000	
461404 PUBLIC CHGS-COURT	-15,000	-15,195	195
472113 INTERGOV CHGS-LAW	-24,616	-24,616	
	-----	-----	-----
.	-149,326	-153,859	4,533
	-----	-----	-----



Oneida County

Budget Proposal 2023

4 Revenue	-149,326	-153,859	4,533
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	45,500	52,685	-7,185
511105 WAGES-LIMITED TER	36,600	45,325	-8,725
512001 SOCIAL SECURITY	6,150	7,498	-1,348
512002 RETIREMENT-EMPLOY	5,500	6,371	-871
512004 HEALTH/DENTAL INS	26,210	28,175	-1,965
512005 LIFE INSURANCE	325	294	31
512006 WORKER'S COMPENSA	110	147	-37
512007 INCOME CONTINUATI	110	147	-37
	-----	-----	-----
1 Personnel Expenses	120,505	140,642	-20,137
.			
521101 MEDICAL SERVICES	28,800	35,000	-6,200
521202 GUARDIAN AD LITEM	55,000	65,000	-10,000
521204 MEDIATION SERVICE	5,700	5,700	
521206 COURT APPOINTED A	21,400	30,000	-8,600
522005 TELEPHONE AND FAX	1,000	1,000	
523203 MACY AND EQUIP SV	2,500	2,500	
523301 TRANSCRIPTIONS	1,400	1,600	-200
531101 POSTAGE AND BOX R	1,000	1,000	
531102 PRINTING AND DUPL	50	50	
531103 CENTRAL PURCHASIN	750	1,000	-250
531202 SUBSCRIPTIONS	1,756	1,756	
531203 MEMBERSHIP DUES	590	600	-10
8 531204 ADVERTISING	140	140	
531301 TRAINING/CONFEREN	50	50	
531302 EMPLOYEE AUTO ALL	50	50	
531901 OTHER SUPPLIES &	50	50	
	-----	-----	-----
.	120,236	145,496	-25,260
	-----	-----	-----
5 Expense	240,741	286,138	-45,397
	-----	-----	-----
51210 CIRCUIT COURT BRANCH	91,415	132,279	-40,864
-----	-----	-----	-----
51230 REGISTER IN PROBATE			
4 Revenue			
.			
461500 PUBLIC CHGS-PROBA	-18,000	-18,000	
	-----	-----	-----
.	-18,000	-18,000	



4 Revenue	-18,000	-18,000	
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	60,000		60,000
511102 WAGES-PERM EMPLOY	55,314	114,103	-58,789
511103 OVERTIME WAGES		2,584	-2,584
512001 SOCIAL SECURITY	8,771	8,927	-156
512002 RETIREMENT-EMPLOY	7,635	7,585	50
512004 HEALTH/DENTAL INS	10,100	16,100	-6,000
512005 LIFE INSURANCE	500	342	158
512006 WORKER'S COMPENSA	150	175	-25
512007 INCOME CONTINUATI	250	171	79
1 Personnel Expenses	142,720	149,987	-7,267
522005 TELEPHONE AND FAX	350	350	
523203 MACY AND EQUIP SV	100	100	
531101 POSTAGE AND BOX R	800	800	
531102 PRINTING AND DUPL	50	50	
531103 CENTRAL PURCHASIN	1,114	1,114	
531203 MEMBERSHIP DUES	115	115	
531301 TRAINING/CONFEREN	150	150	
531302 EMPLOYEE AUTO ALL	592	592	
531304 MEALS-TAXABLE	16		16
531305 MEALS LODGING & M	500	500	
531901 OTHER SUPPLIES &	100	100	
.	3,887	3,871	16
5 Expense	146,607	153,858	-7,251
51230 REGISTER IN PROBATE	128,607	135,858	-7,251
51240 FAMILY COURT COMMISSI			
5 Expense			
.			
521201 LEGAL SERVICES	40,000	40,000	
522005 TELEPHONE AND FAX	250	250	
523301 TRANSCRIPTIONS	300	300	
.	40,550	40,550	



5 Expense	40,550	40,550	
51240 FAMILY COURT COMMISSI	40,550	40,550	
<hr/>			
62 CIRCUIT COURT BRANCH, 101 GENERAL FUND			
51211 CIRCUIT COURT BRANCH			
4 Revenue			
.			
435101 STATE AID-COURT S	-69,267	-69,267	
435107 STATE AID-GUARDIA	-27,333	-27,333	
435116 STATE AID-GAL 4E		-1,173	1,173
461010 PUBLIC CHGS-MEDIA	-374	-374	
461403 PUBLIC CHGS-GUARD	-12,500	-12,500	
461404 PUBLIC CHGS-COURT	-10,500	-10,500	
.	-119,974	-121,147	1,173
4 Revenue	-119,974	-121,147	1,173
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	46,598	52,685	-6,087
511105 WAGES-LIMITED TER	18,270	15,108	3,162
512001 SOCIAL SECURITY	5,720	5,186	534
512002 RETIREMENT-EMPLOY	6,420	3,425	2,995
512004 HEALTH/DENTAL INS	17,840	16,100	1,740
512005 LIFE INSURANCE	50	203	-153
512006 WORKER'S COMPENSA	100	102	-2
512007 INCOME CONTINUATI	150	102	48
1 Personnel Expenses	95,148	92,911	2,237
.			
521101 MEDICAL SERVICES	50,000	50,000	
521202 GUARDIAN AD LITEM	45,000	45,000	
521204 MEDIATION SERVICE	7,100	7,100	
521206 COURT APPOINTED A	15,700	15,700	
522005 TELEPHONE AND FAX	1,000	1,000	
523301 TRANSCRIPTIONS	1,000	1,000	
531101 POSTAGE AND BOX R	1,500	1,500	



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531102 PRINTING AND DUPL	290	290	
531103 CENTRAL PURCHASIN	1,200	1,200	
531202 SUBSCRIPTIONS	600	600	
531204 ADVERTISING	100	100	
531302 EMPLOYEE AUTO ALL	184	184	
531305 MEALS LODGING & M	164	164	
531761 OFFICIALS BONDS &	50	50	
531901 OTHER SUPPLIES &	350	350	
	-----	-----	-----
.	124,238	124,238	
	-----	-----	-----
5 Expense	219,386	217,149	2,237
	-----	-----	-----
51211 CIRCUIT COURT BRANCH	99,412	96,002	3,410
	-----	-----	-----
.	684,407	735,450	-51,043





**CORPORATION COUNSEL**

Corporation Counsel has fiscal activity in the General Fund 101 in Department 04. The General Fund request is \$617 thousand, a 7% or \$39 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by Corporation Counsel.

Meeting Overview	
Department(s)	Corporation Counsel
COJ & Meeting Date	Public Safety 8/18/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
Due to the recessionary pressure relative to anticipated expenses in 2023, line items (excluding labor costs) were increased 8% over last year's actual. The Public Safety Committee approved the budget as proposed. There were no departmental changes to labor costs. The Assistant Corporation Counsel that currently works and is paid as 60% full time was kept in the budget as a full time employee expense.	

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>101 GENERAL FUND</b>							
4 CORPORATION COUNSEL							
COMBINED: 51252 LAW LIBRARY - CORP COUNSEL & 51320 CORPORATION COUNSEL							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues			-12,841		-7,000	-7,000	0%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues			-3,318			0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>-16,158</b>	<b>0</b>	<b>-7,000</b>	<b>-7,000</b>	<b>0%</b>
51 Personnel Services	478,752	495,429	524,799	526,621	562,674	36,053	7%
52 Contractual Services	6,756	8,337	7,650	9,095	9,005	-90	-1%
53 Supplies & Expenses	13,751	12,340	14,042	17,423	17,074	-349	-2%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	16,208	16,545	25,588	24,795	28,025	3,230	13%
<b>TOTAL EXPENSES</b>	<b>515,466</b>	<b>532,650</b>	<b>572,079</b>	<b>577,934</b>	<b>616,778</b>	<b>38,844</b>	<b>7%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>515,466</b>	<b>532,650</b>	<b>555,920</b>	<b>577,934</b>	<b>609,778</b>		



**HEADCOUNT**

Corporation Counsel 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

CORPORATION COUNSEL, DEPT 04			
TITLE	2022	2023 PROPOSED	CHANGE
ADMINISTRATIVE SUPPORT	1.00	1.00	-
ASST CORP COUNSEL	1.80	2.00	0.20
CORPORATION COUNSEL	1.00	1.00	-
OFFICE COORDINATOR	1.00	1.00	-
TOTAL	4.80	5.00	0.20

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
.			
<b>04 CORPORATION COUNSEL,</b>	<b>-----</b>	<b>-----</b>	<b>-----</b>
<b>101 GENERAL FUND</b>			
<b>51252 LAW LIBRARY-CORP</b>			
<b>COUN</b>			
<b>5 Expense</b>			
.			
699006 LIBRARY BOOKS AND	19,795	17,619	2,176
	-----	-----	-----
.	19,795	17,619	2,176
	-----	-----	-----
5 Expense	19,795	17,619	2,176
	-----	-----	-----
51252 LAW LIBRARY-CORP			
COUN	19,795	17,619	2,176
-----	-----	-----	-----
51320 CORPORATION COUNSEL			
4 Revenue			
.			
435116 STATE AID-LEGAL 4		-7,000	7,000
	-----	-----	-----



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.		-7,000	7,000
4 Revenue		-7,000	7,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	301,393	298,589	2,804
511102 WAGES-PERM EMPLOY	109,000	118,212	-9,212
511103 OVERTIME WAGES		21	-21
512001 SOCIAL SECURITY	32,262	31,885	377
512002 RETIREMENT-EMPLOY	27,066	22,092	4,974
512004 HEALTH/DENTAL INS	54,000	73,000	-19,000
512005 LIFE INSURANCE	1,600	1,250	350
512006 WORKER'S COMPENSA	600	625	-25
512007 INCOME CONTINUATI	700		700
512017 RETIREE HEALTH IN		12,000	-12,000
512018 CASH IN LIEU OF H		5,000	-5,000
1 Personnel Expenses	526,621	562,674	-36,053
5 Expense			
.			
522005 TELEPHONE AND FAX	1,605	916	689
523303 PAPER SERVICE	7,490	8,089	-599
531101 POSTAGE AND BOX R	4,815	3,203	1,612
531102 PRINTING AND DUPL	2,140	4,478	-2,338
531103 CENTRAL PURCHASIN	3,210	1,516	1,694
531202 SUBSCRIPTIONS	803	1,337	-534
531203 MEMBERSHIP DUES	1,800	1,531	269
531301 TRAINING/CONFEREN	1,070	1,156	-86
531302 EMPLOYEE AUTO ALL	856	853	3
531304 MEALS-TAXABLE	54	100	-46
531305 MEALS LODGING & M	2,675	2,900	-225
699007 SOFTWARE	5,000	10,406	-5,406
.	31,518	36,485	-4,967
5 Expense	558,139	599,159	-41,020
51320 CORPORATION COUNSEL	558,139	592,159	-34,020
.	577,934	609,778	-31,844



**DISTRICT ATTORNEY**

The District Attorney has fiscal activity in the General Fund 101 in Department 14. The General Fund request is \$287 thousand, a 10% or \$27 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the District Attorney's Office.

<b>Meeting Overview</b>			
Department(s)	District Attorney		
COJ & Meeting Date	Public Safety	8/21/2022	
<b>Overview</b>		Summary of revenue and / or expense changes compared to the prior year.	
Increased amount in budget for expert witness.			

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
14 DISTRICT ATTORNEY							
51310 DISTRICT ATTORNEY							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues	-14,810	-13,939	-25,983	-18,000	-35,000	-17,000	94%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties	-1,132	-336	-651	-400		400	-100%
46 Public Charges for Services	-427	-5,681	-5,730	-6,325	-7,200	-875	14%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>-16,368</b>	<b>-19,956</b>	<b>-32,364</b>	<b>-24,725</b>	<b>-42,200</b>	<b>-17,475</b>	<b>71%</b>
51 Personnel Services	167,186	194,765	223,392	226,640	246,899	20,259	9%
52 Contractual Services	32,700	22,189	17,409	23,174	30,050	6,876	30%
53 Supplies & Expenses	7,081	6,704	7,507	10,349	10,310	-39	0%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay						0	
<b>TOTAL EXPENSES</b>	<b>206,968</b>	<b>223,658</b>	<b>248,308</b>	<b>260,163</b>	<b>287,259</b>	<b>27,096</b>	<b>10%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>190,599</b>	<b>203,702</b>	<b>215,944</b>	<b>235,438</b>	<b>245,059</b>		



**HEADCOUNT**

District Attorney 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

DISTRICT ATTORNEY, DEPT 14			
TITLE	2022	2023 PROPOSED	CHANGE
ADMINISTRATIVE SUPPORT	2.00	2.00	-
VICTIM WITNESS COORDINATOR	1.50	1.50	-
TOTAL	3.50	3.50	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
.			
<b>14 DISTRICT ATTORNEY, 101 GENERAL FUND</b>			
51310 DISTRICT ATTORNEY			
4 Revenue			
.			
435102 STATE AID-VICTIM	-18,000	-35,000	17,000
452910 DA RESTITUTION	-400		-400
461002 PUBLIC CHGS-DUPLI	-125	-1,000	875
461600 PUBLIC CHGS-DIST	-6,200	-6,200	
.	-24,725	-42,200	17,475
4 Revenue	-24,725	-42,200	17,475
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	122,000	137,939	-15,939
511104 WAGES-PART-TIME E	31,000	33,320	-2,320
512001 SOCIAL SECURITY	12,000	12,000	
512002 RETIREMENT-EMPLOY	10,000	10,000	
512004 HEALTH/DENTAL INS	49,000	49,000	
512005 LIFE INSURANCE	240	240	



512006 WORKER'S COMPENSA	2,000	2,000	
512007 INCOME CONTINUATI	400	400	
512018 CASH IN LIEU OF H		2,000	-2,000
	-----	-----	-----
1 Personnel Expenses	226,640	246,899	-20,259
.			
521205 EXPERT WITNESS	400	5,000	-4,600
521901 OTHER PROFESSIONA	6,533	7,000	-467
522005 TELEPHONE AND FAX	1,900	2,000	-100
523301 TRANSCRIPTIONS	515	550	-35
523303 PAPER SERVICE	13,326	15,000	-1,674
523304 VICTIM/WITNESS SE	500	500	
531101 POSTAGE AND BOX R	1,600	1,600	
531102 PRINTING AND DUPL	1,700	1,500	200
531103 CENTRAL PURCHASIN	3,000	3,000	
531202 SUBSCRIPTIONS	589	750	-161
531203 MEMBERSHIP DUES	1,660	1,660	
531301 TRAINING/CONFEREN	500	500	
531302 EMPLOYEE AUTO ALL	400	400	
531305 MEALS LODGING & M	900	900	
	-----	-----	-----
.	33,523	40,360	-6,837
	-----	-----	-----
5 Expense	260,163	287,259	-27,096
	-----	-----	-----
51310 DISTRICT ATTORNEY	235,438	245,059	-9,621
	-----	-----	-----
.	235,438	245,059	-9,621



**MEDICAL EXAMINER**

The Medical Examiner has fiscal activity in the General Fund 101 in Department 28. The General Fund request is \$290 thousand, a 5% or \$15 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Medical Examiner.

<b>Meeting Overview</b>							
Department(s)	Medical Examiner						
COJ & Meeting Date	Public Safety			8/18/2022			
<b>Overview</b>		<b>Summary of revenue and / or expense changes compared to the prior year.</b>					
Deputies are going on more calls, more deaths. Obtained 3rd work phone for Deputies. More items shipped via mail, cost of supplies up. Price of gas risen. Request for a continued appropriations account for surplus money to be put into training. I would like to send 5 people to specialized trainings in 2023 for an estimated cost of \$8455.00. Approved by committee to make a continued appropriation for training.							

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
28 MEDICAL EXAMINER							
51270 MEDICAL EXAMINER							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues		-154				0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-91,700	-111,685	-109,778	-118,620	-119,370	-750	1%
47 Intergovernmental Charges for Services	-135,000	-135,350	-135,000	-137,000	-141,950	-4,950	4%
48 Miscellaneous Revenues		-193				0	
49 Other Financing Sources					-5,000	-5,000	
<b>TOTAL REVENUES</b>	<b>-226,700</b>	<b>-247,382</b>	<b>-244,778</b>	<b>-255,620</b>	<b>-266,320</b>	<b>-10,700</b>	<b>4%</b>
51 Personnel Services	131,892	142,019	166,878	200,033	209,980	9,947	5%
52 Contractual Services	56,836	45,205	39,817	58,500	59,190	690	1%
53 Supplies & Expenses	14,707	11,019	10,665	14,382	15,560	1,178	8%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	16,646	6,460		2,118	5,000	2,882	136%
<b>TOTAL EXPENSES</b>	<b>220,080</b>	<b>204,703</b>	<b>217,359</b>	<b>275,033</b>	<b>289,730</b>	<b>14,697</b>	<b>5%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-6,620</b>	<b>-42,679</b>	<b>-27,418</b>	<b>19,413</b>	<b>23,410</b>		



**HEADCOUNT**

Medical Examiner 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

MEDICAL EXAMINER, DEPT 28			
TITLE	2022	2023 PROPOSED	CHANGE
CHIEF DEP. MED. EXMNR - LTE	0.25	0.25	-
CHIEF DEPUTY MEDICAL EXMNR	1.00	1.00	-
MEDICAL EXAMINER	1.00	1.00	-
TOTAL	2.25	2.25	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
28 MEDICAL EXAMINER, 101 GENERAL FUND 51270 MEDICAL EXAMINER 4 Revenue			
461030 PUBLIC CHGS-MED E	-115,020	-115,020	
461031 PUBLIC CHGS-MED E	-3,600	-4,350	750
472112 INTERGOV CHGS-MED	-137,000	-141,950	4,950
493123 APPL CONT APPN-ME		-5,000	5,000
	-255,620	-266,320	10,700
4 Revenue	-255,620	-266,320	10,700
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	118,418	129,372	-10,954
511104 WAGES-PART-TIME E	15,000	17,000	-2,000
511107 CALL PAY	4,320	6,200	-1,880
511205 HOLIDAY WORKED PA	2,400	2,400	
512001 SOCIAL SECURITY	8,548	9,897	-1,349
512002 RETIREMENT-EMPLOY	7,347	8,409	-1,062





512004 HEALTH/DENTAL INS	40,000	32,200	7,800
512005 LIFE INSURANCE	100	388	-288
512006 WORKER'S COMPENSA	3,600	3,920	-320
512007 INCOME CONTINUATI	300	194	106
	-----	-----	-----
1 Personnel Expenses	200,033	209,980	-9,947
.			
521103 PATHOLOGY	55,000	55,000	
522005 TELEPHONE AND FAX	1,500	2,190	-690
523306 AMBULANCE, CLINIC	2,000	2,000	
531101 POSTAGE AND BOX R	200	260	-60
531103 CENTRAL PURCHASIN	4,882	5,000	-118
531301 TRAINING/CONFEREN	500	1,000	-500
531302 EMPLOYEE AUTO ALL	1,500	2,000	-500
531501 GASOLINE MOTOR OI	6,000	6,000	
531502 MOTOR VEHICLE PAR	1,300	1,300	
699009 OTHER CAPITAL EQU	2,118	5,000	-2,882
	-----	-----	-----
.	75,000	79,750	-4,750
	-----	-----	-----
5 Expense	275,033	289,730	-14,697
	-----	-----	-----
51270 MEDICAL EXAMINER	19,413	23,410	-3,997
	-----	-----	-----
.	19,413	23,410	-3,997

**ADDITIONAL INFORMATION**

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



# LAND RECORDS



Oneida County  
BUDGET PROPOSAL 2023



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## DEPARTMENT DESCRIPTIONS

### LAND RECORDS COMMITTEE

The Land Records Committee has oversight of matters pertaining to the Wisconsin Land Information Program, Real Property Listings, and liaisons with the Register of Deeds. The Register of Deeds and the Land Information Department are assigned to the Land Records Committee as their Committee of Jurisdiction.

### LAND INFORMATION

Land Information provides access to land related data of properties in the county. Information includes Real Property Listing data; Tax Parcel Maps; Geographic Information System (GIS); Land Surveys; Public Land Survey Monumentation Records; Aerial Photography; Town or County maps produced from the County's GIS Site address applications and maps; Land ownership data.

Land information performs the duties of the County's Land Information Officer, Real Property Listing, Geographic Information System (GIS), County Surveyor, Countywide Addressing and Sales for Tax Foreclosed Properties; reviews deed transactions for updating real property listing, assessment data, produces tax bills, maintains tax parcel maps, assigns site addresses and develops and maintains the County's GIS and Public Land Survey System.

### REGISTER OF DEEDS (*ELECTED*)

The Register of Deeds office records, files, indexes and maintains documents authorized by law based on the Wisconsin statutes. All real estate documents that affect ownership of property, easements, mortgages, satisfactions, land contracts, name changes, power of attorney, federal tax liens, plats and certified survey maps are recorded in this office. This office also files Vital Records which include birth, death, and marriage records along with military discharges. Duties carried out by the Register of Deeds office are set forth in Wisconsin Statute 59.43(1).



**LAND INFORMATION**

Land Information has fiscal activity in the General Fund 101, fiscal department 52. The General Fund request is \$656 thousand, a 10% or \$59 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Land Information Department.

<b>Meeting Overview</b>							
Department(s)	Land Information						
COJ & Meeting Date	Land Records			8/9/2022			
<b>Overview</b>		Summary of revenue and / or expense changes compared to the prior year.					
No Changes from data that was submitted. \$100,000 for 2024 Aerial Photography Flight, request from ARPA and if not approved for ARPA, then it is a CIP request. \$100,000 CIP request to continue the 2022 request for LiDAR flight. All approved by committee.							

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
52 LAND INFORMATION							
COMBINED: 51521 TAX DEED, 51790 LAND INFORMATION							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-55,446	-68,981	-51,481	-51,000	-52,000	-1,000	2%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-2,630	-1,673	-945	-1,100	-1,100	0	0%
47 Intergovernmental Charges for Services	-15	0	-100	0	0	0	
48 Miscellaneous Revenues	0	-15,000	15,000	0	0	0	
49 Other Financing Sources	0	0	0	-10,000	-10,000	0	0%
<b>TOTAL REVENUES</b>	<b>-58,091</b>	<b>-85,654</b>	<b>-37,526</b>	<b>-62,100</b>	<b>-63,100</b>	<b>-1,000</b>	<b>2%</b>
51 Personnel Services	529,828	551,520	522,074	512,736	566,306	53,570	10%
52 Contractual Services	37,064	45,970	3,891	67,900	72,400	4,500	7%
53 Supplies & Expenses	12,745	12,469	9,176	15,620	16,900	1,280	8%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	98,880	66,000	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>678,517</b>	<b>675,959</b>	<b>535,141</b>	<b>596,256</b>	<b>655,606</b>	<b>59,350</b>	<b>10%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>620,426</b>	<b>590,305</b>	<b>497,615</b>	<b>534,156</b>	<b>592,506</b>		



**HEADCOUNT**

The Land Information 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

LAND INFORMATION, DEPT 52			
TITLE	2022	2023 PROPOSED	CHANGE
ASST REAL PROPERTY LISTER	1.00	1.00	-
DEPUTY ROD & LIO AIDE	0.50	0.50	-
GEO SEPC / ADDRESS COORD.	1.00	1.00	-
GEOSPAT ADMIN / ASST DIR.	1.00	1.00	-
GEOSPATIAL ANALYST	1.00	1.00	-
LAND INFO. DIRECTOR	1.00	1.00	-
REAL PROPERTY LISTER	1.00	1.00	-
TOTAL	6.50	6.50	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
52 LAND INFORMATION, 101 GENERAL FUND			
51521 TAX DEED EXPENSES			
5 Expense			
521901 OTHER PROFESSIONA	1,500	1,500	
531901 OTHER SUPPLIES &	1,500	1,500	
	3,000	3,000	
5 Expense	3,000	3,000	
51521 TAX DEED EXPENSES	3,000	3,000	
51790 LAND INFORMATION			
4 Revenue			



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435103 STATE AID-LAND RE		-1,000	1,000
435108 STATE AID-GPS		-50,000	50,000
435117 STATE AID-WLIP ED	-1,000	-1,000	
435118 STATE AID-WLIP BA	-50,000		-50,000
461710 PUBLIC CHGS-LAND	-1,100	-1,100	
493110 APPL CONT APPR-RO	-10,000	-10,000	

.	-62,100	-63,100	1,000
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4 Revenue	-62,100	-63,100	1,000
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5 Expense

1 Personnel Expenses

511101 SALARIES-PERM EMP	85,635	75,240	10,395
511102 WAGES-PERM EMPLOY	266,100	320,060	-53,960
512001 SOCIAL SECURITY	26,926	30,240	-3,314
512002 RETIREMENT-EMPLOY	22,875	25,694	-2,819
512004 HEALTH/DENTAL INS	108,600	112,700	-4,100
512005 LIFE INSURANCE	1,200	1,186	14
512006 WORKER'S COMPENSA	500	593	-93
512007 INCOME CONTINUATI	900	593	307

1 Personnel Expenses	512,736	566,306	-53,570
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521901 OTHER PROFESSIONA		4,500	-4,500
521905 LAND INFO PROJECT	10,000	10,000	
521911 PUB LAND & OTHER	4,700	4,700	
521912 WLIP BASE BUD & S	50,000	50,000	
522005 TELEPHONE AND FAX	1,700	1,700	
531101 POSTAGE AND BOX R	800	500	300
531102 PRINTING AND DUPL	20		20
531103 CENTRAL PURCHASIN	3,200	3,500	-300
531203 MEMBERSHIP DUES	700	700	
531301 TRAINING/CONFEREN	2,200	2,500	-300
531302 EMPLOYEE AUTO ALL	1,700	2,000	-300
531305 MEALS LODGING & M	1,800	2,500	-700
531901 OTHER SUPPLIES &	3,700	3,700	

.	80,520	86,300	-5,780
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52 LAND INFORMATION



00101 GENERAL FUND  
51790 LAND INFORMATION  
5 Expense

.	-----	-----	-----
5 Expense	593,256	652,606	-59,350
	-----	-----	-----
51790 LAND INFORMATION	531,156	589,506	-58,350
	-----	-----	-----
.	534,156	592,506	-58,350





**REGISTER OF DEEDS**

The Register of Deeds has fiscal activity in the General Fund 101, fiscal department 40. The General Fund request is \$345 thousand, a 1% or \$2 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by the Register of Deeds.

	<b>Meeting Overview</b>						
Department(s)	Register of Deeds						
COJ & Meeting Date	Land Records Committee				8/9/2022		
	<b>Overview</b>	Summary of revenue and / or expense changes compared to the prior year.					
The Land Records Committee made no changes to revenues or expenses. The Land Records Committee made no changes to personnel. The Land Records Committee made no changes to my Relief Funding request for back indexing.							

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
40 REGISTER OF DEEDS							
51710 REGISTER OF DEEDS							
41 Taxes	-193,256	-261,504	-355,619	-190,000	-180,000	10,000	-5%
42 Special Assessments						0	
43 Intergovernmental Revenues						0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-365,759	-438,955	-467,685	-276,800	-276,000	800	0%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources				30		-30	-100%
<b>TOTAL REVENUES</b>	<b>-559,015</b>	<b>-700,459</b>	<b>-823,304</b>	<b>-466,770</b>	<b>-456,000</b>	<b>10,770</b>	<b>-2%</b>
51 Personnel Services	294,382	296,979	285,281	331,060	332,821	1,761	1%
52 Contractual Services	11,088	2,320	2,447	3,300	3,300	0	0%
53 Supplies & Expenses	6,781	4,836	4,953	8,385	8,430	45	1%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay						0	
<b>TOTAL EXPENSES</b>	<b>312,251</b>	<b>304,135</b>	<b>292,680</b>	<b>342,745</b>	<b>344,551</b>	<b>1,806</b>	<b>1%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-246,764</b>	<b>-396,325</b>	<b>-530,624</b>	<b>-124,025</b>	<b>-111,449</b>		



**HEADCOUNT**

The Register of Deeds 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

REGISTER OF DEEDS, DEPT 40			
TITLE	2022	2023 PROPOSED	CHANGE
DEPUTY REGISTER OF DEEDS I	1.00	1.00	-
DEPUTY REGISTER OF DEEDS II	2.50	2.50	-
REGISTER OF DEEDS	1.00	1.00	-
TOTAL	4.50	4.50	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
40 REGISTER OF DEEDS, 101 GENERAL FUND 51710 REGISTER OF DEEDS 4 Revenue			
412300 REAL ESTATE TRANS	-190,000	-180,000	-10,000
461300 PUBLIC CHGS-REGIS	-260,000	-255,000	-5,000
461301 PUBLIC CHGS-ABSTR	-16,800	-21,000	4,200
494070 HOLDING-REGISTER	30		30
	-466,770	-456,000	-10,770
4 Revenue	-466,770	-456,000	-10,770
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	67,100	69,107	-2,007
511102 WAGES-PERM EMPLOY	143,900	139,278	4,622
511104 WAGES-PART-TIME E		19,630	-19,630
512001 SOCIAL SECURITY	16,100	17,443	-1,343



512002 RETIREMENT-EMPLOY	13,700	13,545	155
512004 HEALTH/DENTAL INS	89,000	72,450	16,550
512005 LIFE INSURANCE	400	684	-284
512006 WORKER'S COMPENSA	320	342	-22
512007 INCOME CONTINUATI	540	342	198
	-----	-----	-----
1 Personnel Expenses	331,060	332,821	-1,761
.			
522005 TELEPHONE AND FAX	2,300	2,300	
523290 SUNDRY REPAIR & M	1,000	1,000	
531101 POSTAGE AND BOX R	2,400	2,400	
531102 PRINTING AND DUPL	30	30	
531103 CENTRAL PURCHASIN	1,500	1,500	
531203 MEMBERSHIP DUES	125	125	
531204 ADVERTISING	100	100	
531301 TRAINING/CONFEREN	300	300	
531302 EMPLOYEE AUTO ALL	900	900	
531304 MEALS-TAXABLE	30	75	-45
531305 MEALS LODGING & M	1,000	1,000	
531901 OTHER SUPPLIES &	2,000	2,000	
	-----	-----	-----
.	11,685	11,730	-45
	-----	-----	-----
5 Expense	342,745	344,551	-1,806
	-----	-----	-----
51710 REGISTER OF DEEDS	-124,025	-111,449	-12,576
	-----	-----	-----
.	-124,025	-111,449	-12,576

**ADDITIONAL INFORMATION**

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



# FORESTRY, LAND & OUTDOOR RECREATION



Oneida County  
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DEPARTMENT DESCRIPTIONS

FORESTRY, LAND & OUTDOOR RECREATION COMMITTEE

The Forestry, Land & Outdoor Recreation Committee is responsible for the management, activity and functions of the County forest and recreation areas. The Forestry Department is assigned to the Forestry, Land & Recreation Committee as its Committee of Jurisdiction.

FORESTRY & OUTDOOR RECREATION

The Forestry Department manages approximately 83,000 acres of Oneida County Forest, including timber harvesting, forest protection (fire and disease), reforestation, and wild life habitat. Recreational trails include – snowmobile, all-terrain/utility terrain vehicle (ATV/UTV), cross-country skiing, mountain/fat tire bike, snowshoe, hunter/hiking, and nature. The Department also maintains 39-miles of County Forest roads parks, picnic areas, swimming beaches, disc golf course, boat landings, a fishing bridge, and scientific areas.

FORESTRY

Forestry has fiscal activity in the General Fund 101, fiscal department 20. The General Fund request is \$1.4 million, a -23% or \$(413) thousand decrease over the prior year budget.

COMMITTEE OF JURISDICTION SUMMARY

The following summary is provided by the Forestry Department.

Meeting Overview	
Department(s)	Forestry Department
COJ & Meeting Date	Forestry, Land & Recreation Committee 9/7/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
<p>County Land - Reduction in revenue due to expected Hwy Q parcel sale in 2022. Sale proceeds remain in land account for future purchases.</p> <p>Parks - Reduction in revenue due to CDBG grant funding for Almon Park Shelters; Operating expenses only up .8% (\$300) over 2022 despite increased utility costs. Maps account expenses of \$2,000 absorbed into Parks account.</p> <p>Campground - Revenue increase of 6% (\$500) expected due to occupancy rates. There aren't any requested headcount changes for 2023. All permanent employees budgeted at 2,080 hours.</p> <p>ATV &amp; Snowmobile - 100% grant funded</p> <p>Forestry - Reduction in revenue of 18.5% (\$225,117) due to Verso mill closure and decreased stumpage rates over the last couple years. Reduction in expenses of 15.7% (\$23,875) for Town of Lynne Survey expenses. Additionally other operational expenses increased slightly for increased fuel and utility costs and equipment maintenance expenses.</p> <p>County Forest Roads and Wildlife Habitat Management - 100% grant funded. No headcount increases, all full time budgeted at 2080 hours.</p>	



**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
20 FORESTRY							
COMBINED: 51570 CO LAND, 55210 PARKS, 55212 CAMPGRND, 55410 SNOWMOBILE, 55412 ATV, 56110 CO FOR., 56111 CO FOR. RDS., 56116 WILDLIFE, 56920 M.							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-690,996	-577,290	-953,493	-803,273	-508,155	295,118	-37%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-863,287	-1,049,919	-1,448,655	-1,171,000	-942,550	228,450	-20%
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	-45,513	-9,557	-15,491	-50,962	-14,847	36,115	-71%
49 Other Financing Sources	0	0	0	-347,990	-253,314	94,676	-27%
<b>TOTAL REVENUES</b>	<b>-1,599,796</b>	<b>-1,636,765</b>	<b>-2,417,639</b>	<b>-2,373,225</b>	<b>-1,718,866</b>	<b>654,359</b>	<b>-28%</b>
51 Personnel Services	560,149	502,291	498,784	554,064	602,178	48,114	9%
52 Contractual Services	41,385	38,256	73,226	117,050	79,400	-37,650	-32%
53 Supplies & Expenses	428,984	445,160	330,819	464,096	469,225	5,129	1%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	2,033	3,637	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	202,546	97,147	210,116	672,448	243,875	-428,573	-64%
<b>TOTAL EXPENSES</b>	<b>1,235,098</b>	<b>1,086,491</b>	<b>1,112,944</b>	<b>1,807,658</b>	<b>1,394,678</b>	<b>-412,980</b>	<b>-23%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>-364,698</b>	<b>-550,274</b>	<b>-1,304,695</b>	<b>-565,567</b>	<b>-324,188</b>		

**HEADCOUNT**

The Forestry 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

FORESTRY, DEPT 20			
TITLE	2022	2023 PROPOSED	CHANGE
ASST DIRECTOR FORESTRY	1.00	1.00	-
CTY FORESTER	1.00	1.00	-
DIRECTOR FORESTRY	1.00	1.00	-
FORESTER	1.00	1.00	-
LTE - LABORER	0.58	0.58	-
LTE - RANGER	0.24	0.24	-
MAINT TECH / EQUIP OPERATOR	1.00	1.00	-
OFFICE COORINATOR	1.00	1.00	-
TOTAL	6.82	6.82	-



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
20 FORESTRY DEPARTMENT, 101 GENERAL FUND 51570 COUNTY LAND PURCHASE 4 Revenue			
435801 STATE AID-CONSERV	-30,000		-30,000
483110 SALE OF COUNTY LA	-40,000	-2,000	-38,000
493038 APPL CONT APPR-CT	-16,000		-16,000
	-86,000	-2,000	-84,000
4 Revenue	-86,000	-2,000	-84,000
5 Expense			
521901 OTHER PROFESSIONA	1,000		1,000
699101 LAND	60,000		60,000
	61,000		61,000
5 Expense	61,000		61,000
51570 COUNTY LAND PURCHASE	-25,000	-2,000	-23,000
55210 PARKS 4 Revenue			
432001 CDBG GRANT	-60,000		-60,000
435731 STATE AID-PARKS	-15,000	-15,000	
435805 STATE AID-FORESTR	-29,698	-30,846	1,148
467100 PUBLIC CHGS-PARKS	-11,000	-12,000	1,000
485100 DONATIONS	-500	-700	200





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493076 APPL CONT APPR-PA		-15,000	15,000
	-----	-----	-----
.	-116,198	-73,546	-42,652
	-----	-----	-----
4 Revenue	-116,198	-73,546	-42,652
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	120,421	121,736	-1,315
511102 WAGES-PERM EMPLOY	41,933	50,600	-8,667
511105 WAGES-LIMITED TER	26,101	27,589	-1,488
512001 SOCIAL SECURITY	14,412	15,295	-883
512002 RETIREMENT-EMPLOY	10,568	11,203	-635
512004 HEALTH/DENTAL INS	50,000	41,860	8,140
512005 LIFE INSURANCE	860	600	260
512006 WORKER'S COMPENSA	5,861	5,115	746
512007 INCOME CONTINUATI	390	284	106
512008 UNEMPLOYMENT			
COMP	300	300	
512011 CLOTHING AND UNIF		200	-200
512018 CASH IN LIEU OF H		3,000	-3,000
513001 COST ALLOC-WAGES		-3,300	3,300
	-----	-----	-----
1 Personnel Expenses	270,846	274,482	-3,636
.			
521901 OTHER PROFESSIONA	26,500	26,500	
522001 WATER AND SEWER	800	800	
522002 ELECTRIC	850	1,000	-150
522004 PROPANE	850	1,400	-550
523290 SUNDRY REPAIR & M	1,200	1,200	
523310 REFUSE COLLECTION	1,400	1,400	
531102 PRINTING AND DUPL	700	800	-100
531204 ADVERTISING	800	300	500
531404 HOUSEHOLD & JANIT	700	700	
531507 SIGN PARTS AND SU	600	600	
	-----	-----	-----
.			
20 FORESTRY DEPARTMENT			
00101 GENERAL FUND			
55210 PARKS			
5 Expense			
.			
531901 OTHER SUPPLIES &	700	700	
531904 MAPS-ATV		1,000	-1,000



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531907 MAPS-SILENT SPORT		1,000	-1,000
699262 PROJECT 3-SHELTER	60,000		60,000
	-----	-----	-----
.	95,100	37,400	57,700
	-----	-----	-----
5 Expense	365,946	311,882	54,064
	-----	-----	-----
55210 PARKS	249,748	238,336	11,412
	-----	-----	-----
55212 CAMPGROUND FACILITIES			
4 Revenue			
.			
467120 PUBLIC CHGS-CAMPG	-8,000	-8,500	500
485100 DONATIONS	-250	-250	
	-----	-----	-----
.	-8,250	-8,750	500
	-----	-----	-----
4 Revenue	-8,250	-8,750	500
5 Expense			
.			
522001 WATER AND SEWER	500	500	
523310 REFUSE COLLECTION	300	400	-100
531102 PRINTING AND DUPL	600	500	100
531507 SIGN PARTS AND SU	50	150	-100
531901 OTHER SUPPLIES &	750	750	
699109 OTHER CAPITAL IMP	100		100
	-----	-----	-----
.	2,300	2,300	
	-----	-----	-----
5 Expense	2,300	2,300	
	-----	-----	-----
55212 CAMPGROUND FACILITIES	-5,950	-6,450	500
	-----	-----	-----
55410 SNOWMOBILE TRAILS			
4 Revenue			
.			
435730 STATE AID-SNOWMOB	-472,367	-384,390	-87,977
493024 APPL CONT APPR-SN		-175,850	175,850
493076 APPL CONT APPR-PA	-87,073		-87,073
	-----	-----	-----
.	-559,440	-560,240	800



4 Revenue	-559,440	-560,240	800
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES		2,300	-2,300
1 Personnel Expenses		2,300	-2,300
.			
531650 TRAIL MAINT-PROJE	128,130	128,130	
531651 TRAIL MAINT-SUPPL	256,260	256,260	
699280 PROJECT 21-GILMOR	120,050	118,550	1,500
699293 THREE LAKES CULVE	55,000	55,000	
.	559,440	557,940	1,500
5 Expense	559,440	560,240	-800
55410 SNOWMOBILE TRAILS			
55412 ATV TRAILS			
4 Revenue			
.			
435732 STATE AID-ATV/UTV	-134,861	-24,301	-110,560
493092 APPL CONT APPR-AT	-229,917	-35,464	-194,453
.	-364,778	-59,765	-305,013
4 Revenue	-364,778	-59,765	-305,013
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES		1,000	-1,000
1 Personnel Expenses		1,000	-1,000
.			
531650 TRAIL MAINT-ATV T	36,480	37,440	-960
699271 PROJECT 12-KELLY	4,983		4,983
699272 PROJECT 13-MONICO	128,840		128,840
699295 BURROWS LK RD N R	194,475		194,475
699302 EN EROSION		21,325	-21,325
.	364,778	58,765	306,013



5 Expense	364,778	59,765	305,013
-----			
55412 ATV TRAILS			
-----			
56110 COUNTY FOREST			
4 Revenue			
.			
435805 STATE AID-FORESTR	-29,698	-30,846	1,148
435852 STATE AID-HUNTING	-10,000		-10,000
468100 PUBLIC CHGS-SALE	-1,150,000	-920,000	-230,000
468106 PUBLIC CHGS-FIREW	-1,200	-1,300	100
468205 PUBLIC CHGS-BEAVE	-800	-750	-50
481200 LATE PENALTY	-100	-100	
482100 RENT OF OTHER FAC	-10,087	-10,087	
483100 SALE OF FIXED ASS	-25		-25
489150 REIMBURSEMENT OF		-1,710	1,710
493029 APPL CONT APPR-SO		-12,000	12,000
493090 APPL CONT APPR-FO	-15,000	-15,000	
-----			
.	-1,216,910	-991,793	-225,117
-----			
4 Revenue	-1,216,910	-991,793	-225,117
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	146,010	161,910	-15,900
511102 WAGES-PERM EMPLOY	42,151	50,885	-8,734
512001 SOCIAL SECURITY	14,455	16,278	-1,823
512002 RETIREMENT-EMPLOY	12,242	13,832	-1,590
512004 HEALTH/DENTAL INS	60,500	54,740	5,760
512005 LIFE INSURANCE	860	638	222
512006 WORKER'S COMPENSA	5,310	5,229	81
512007 INCOME CONTINUATI	440	334	106
512008 UNEMPLOYMENT COMP	500		500
512011 CLOTHING AND UNIF	750	550	200
512017 RETIREE HEALTH IN		17,000	-17,000
512018 CASH IN LIEU OF H		3,000	-3,000
-----			
1 Personnel Expenses	283,218	324,396	-41,178
.			
521901 OTHER PROFESSIONA	36,000	7,000	29,000
522001 WATER AND SEWER	500	400	100
522002 ELECTRIC	3,200	3,800	-600



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522005 TELEPHONE AND FAX	4,300	4,500	-200
522009 OTHER UTILITIES	1,000	1,000	
523290 SUNDRY REPAIR & M	1,000	500	500
523305 TREE PLANTING	22,000	22,000	
523310 REFUSE COLLECTION	500	1,000	-500
531101 POSTAGE AND BOX R	450	500	-50
531102 PRINTING AND DUPL	1,300	1,300	
531103 CENTRAL PURCHASIN	800	900	-100
531203 MEMBERSHIP DUES	5,000	6,575	-1,575
531204 ADVERTISING	400	400	
531301 TRAINING/CONFEREN	800	700	100
531302 EMPLOYEE AUTO ALL	50	50	
531304 MEALS-TAXABLE	100	100	
531305 MEALS LODGING & M	1,200	1,000	200
531501 GASOLINE MOTOR OI	11,000	12,000	-1,000
531502 MOTOR VEHICLE PAR	5,000	7,000	-2,000
531504 PAINTING SUPPLIES	5,000	5,000	
531507 SIGN PARTS AND SU	300	300	
531901 OTHER SUPPLIES &	3,200	3,200	
699001 AUTOMOTIVE EQUIPM	40,000	40,000	
699044 SMALL EQUIPMENT	500	500	
699102 BUILDINGS	7,500	7,500	
699103 ROAD IMPROVEMENTS	1,000	1,000	
.	-----	-----	-----
.	152,100	128,225	23,875
.	-----	-----	-----
5 Expense	435,318	452,621	-17,303
.	-----	-----	-----
56110 COUNTY FOREST	-781,592	-539,172	-242,420
.	-----	-----	-----
56111 COUNTY FOREST ROADS			
4 Revenue			
.			
435806 STATE AID-FOREST	-13,148	-13,636	488
435814 STATE AID-TROUTES	-4,625	-5,266	641
.	-----	-----	-----
.	-17,773	-18,902	1,129
.	-----	-----	-----
4 Revenue	-17,773	-18,902	1,129
5 Expense			
.			
523101 GRAVELING	10,000		10,000
523103 REPAIR AND MAINT-	2,000	2,500	-500



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531507 SIGN PARTS AND SU	500	500	
531650 TRAIL MAINT-ATV R	500		500
531901 OTHER SUPPLIES &		1,000	-1,000
	-----	-----	-----
.	13,000	4,000	9,000
	-----	-----	-----
5 Expense	13,000	4,000	9,000
	-----	-----	-----
56111 COUNTY FOREST ROADS	-4,773	-14,902	10,129
	-----	-----	-----
56116 WILDLIFE HABITAT MANA			
4 Revenue			
.			
435808 STATE AID-WILDLIF	-3,876	-3,870	-6
	-----	-----	-----
.	-3,876	-3,870	-6
	-----	-----	-----
4 Revenue	-3,876	-3,870	-6
5 Expense			
.			
521901 OTHER PROFESSIONA	3,150	3,500	-350
531901 OTHER SUPPLIES &	726	370	356
	-----	-----	-----
.	3,876	3,870	6
	-----	-----	-----
5 Expense	3,876	3,870	6
	-----	-----	-----
56116 WILDLIFE HABITAT MANA			
	-----	-----	-----
56920 MAPS			
5 Expense			
.			
531904 MAPS-ATV	900		900
531905 MAPS-FOREST BLOCK	100		100
531906 MAPS-PARKS	100		100
531907 MAPS-SILENT SPORT	900		900
	-----	-----	-----
.	2,000		2,000
	-----	-----	-----
5 Expense	2,000		2,000
	-----	-----	-----



56920 MAPS

2,000

2,000

.

-----  
-565,567

-----  
-324,188

-----  
-241,379

ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us) .



# LABOR RELATIONS & EMPLOYEE SERVICES



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DEPARTMENT DESCRIPTIONS

LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE

The LRES Committee establishes wage and benefit programs for County employees, generally supervises employment policies, and conducts labor negotiations on behalf of the County as a whole. The LRES Department reports to the LRES Committee as its Committee of Jurisdiction.

LABOR RELATIONS & EMPLOYEE SERVICES

Oneida County employs approximately 342 regular employees. The Labor Relations and Employee Services Department assures fair employment practices within the County system; negotiates labor agreements with employee groups; administers employee benefits; develops personnel policies; provides management educational opportunities; develops safety programs to protect workers from occupational injuries and diseases, administers the County's worker's compensation program; reviews and recommends changes in salary and classifications; studies staffing levels and organizational design; consults with departments on policy administration including grievance handling and employee discipline.

LRES

LRES has fiscal activity in the General Fund 101, fiscal department 30. The General Fund request is \$367 thousand, a 3% or \$12 thousand increase over the prior year budget.

COMMITTEE OF JURISDICTION SUMMARY

The following summary is provided by the LRES Department.

	<b>Meeting Overview</b>				
Department(s)	Labor Relations Employee Services				
COJ & Meeting Date	Labor Relations Employee Services			8/10/2022	
	<b>Overivew</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
<p>There are small tweaks from one line item to another with an additional \$100 increase to Meals and Lodging. When the pandemic hit and all meetings and trainings were virtual or cancelled, line items to training and travel were reduced. Now we are going back to inperson meetings without virtual options, therefore the request for an increase. The increased dollars in the personnel line items are due to the increase in salary for HR Director and Employee Services Manager positions going to 2080 salary base. In 2021, a proposal was made to the LRES Committee to move the afore mentioned positions to a 2080 salary base and reduce our full time Employee Services Assistant to 60% with an overall savings to the budget of approximately \$34,000. This was something that had been done for other departments within the County prior to the request being made. LRES Committee approved the reduction of the Employee Services Assistant, but not the increase in salary to the two exempt positions. The LRES Committee had already began discussions about the inequity of the 1950 base salaries to the 2080 base salaries of the exempt employees and were looking to correct the remainder of them all at once. Unfortunately, with such a small budget there is no way to cover the increase in salary for the two exempt positions.</p>					



## FIVE-YEAR OVERVIEW

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
101 GENERAL FUND							
30 LABOR RELATIONS & EMPLOYEE SERVICES							
COMBINED: 51430 LRES, 51431 EMPLOYEE BENEFITS							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	0	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	0	82	0	0	0	
47 Intergovernmental Charges for Services	-34,756	-33,867	3,461	-37,000	-37,000	0	0%
48 Miscellaneous Revenues	-12,500	-6,312	0	0	0	0	
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-47,256</b>	<b>-40,179</b>	<b>3,543</b>	<b>-37,000</b>	<b>-37,000</b>	<b>0</b>	<b>0%</b>
51 Personnel Services	290,253	303,159	281,355	274,451	286,101	11,650	4%
52 Contractual Services	9,827	17,633	174,993	66,300	73,800	7,500	11%
53 Supplies & Expenses	21,303	9,810	5,312	14,555	7,205	-7,350	-50%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>321,384</b>	<b>330,603</b>	<b>461,659</b>	<b>355,306</b>	<b>367,106</b>	<b>11,800</b>	<b>3%</b>
71 Transfers Out	0	0	0	0	0		
72 Budgetary Reserve Spending	0	0	0	0	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>274,128</b>	<b>290,424</b>	<b>465,202</b>	<b>318,306</b>	<b>330,106</b>		

## HEADCOUNT

The LRES 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

LABOR RELATIONS & EMPLOYEE SERVICES, DEPT 30			
TITLE	2022	2023 PROPOSED	CHANGE
EMPLOYEE SERVICES ASST	0.50	0.50	-
EMPLOYEE SERVICES MGR	1.00	1.00	-
HUMAN RESOURCES DIRECTOR	1.00	1.00	-
TOTAL	2.50	2.50	-



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
30 LABOR REL & EMP BEN, 101 GENERAL FUND 51430 LABOR REL & EMP BENEF 5 Expense 1 Personnel Expenses			
511101 SALARIES-PERM EMP	175,129	186,996	-11,867
511104 WAGES-PART-TIME E	14,000	31,611	-17,611
512001 SOCIAL SECURITY	13,934	16,723	-2,789
512002 RETIREMENT-EMPLOY	10,788	14,209	-3,421
512004 HEALTH/DENTAL INS	58,000	32,200	25,800
512005 LIFE INSURANCE	625	656	-31
512006 WORKER'S COMPENSA	325	328	-3
512007 INCOME CONTINUATI	400	328	72
512018 CASH IN LIEU OF H		1,800	-1,800
512019 EMPLOYEE RECOGNIT	1,250	1,250	
1 Personnel Expenses	274,451	286,101	-11,650
521102 EMPLOYEE MEDICAL	9,500	9,500	
522005 TELEPHONE AND FAX	800	800	
531101 POSTAGE AND BOX R	300	250	50
531102 PRINTING AND DUPL	900	750	150
531103 CENTRAL PURCHASIN	750	750	
531202 SUBSCRIPTIONS	120	120	
531203 MEMBERSHIP DUES	235	235	
531301 TRAINING/CONFEREN	500	650	-150
531302 EMPLOYEE AUTO ALL	600	600	
531305 MEALS LODGING & M	550	750	-200
	14,255	14,405	-150
5 Expense	288,706	300,506	-11,800



51430 LABOR REL & EMP BENEF	288,706	300,506	-11,800
-----			
51431 EMPLOYEE BENEFITS			
4 Revenue			
.			
474113 LOCAL DEPT CHGS-1	-37,000	-37,000	
.			
	-37,000	-37,000	
-----			
4 Revenue	-37,000	-37,000	
5 Expense			
.			
521901 OTHER PROFESSIONA	42,000	42,000	
521902 SECT 125 ADMINIST	14,000	14,000	
521910 CONTRACTUAL PROGR		7,500	-7,500
531102 PRINTING AND DUPL	600	600	
531903 WELLNESS INCENTIV	10,000	2,500	7,500
-----			
.	66,600	66,600	
-----			
5 Expense	66,600	66,600	
-----			
51431 EMPLOYEE BENEFITS	29,600	29,600	
-----			
.	318,306	330,106	-11,800

ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).

# SOCIAL SERVICES & ADRC



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## DEPARTMENT DESCRIPTIONS

### SOCIAL SERVICES COMMITTEE; AGING AND DISABILITY RESOURCE CENTER (ADRC) COMMITTEE

The Social Services Committee acts in regards to social services and veterans affairs matters in the County. The Aging and Disability Resource Center (ADRC) Committee acts in regards to serving the County's population of older adults and persons with disabilities. For the budget presentation, the Departments reporting to these two committees as Committee of Jurisdiction are combined for presentation purposes. .

### SOCIAL SERVICES

The Department of Social Services is a governmental agency authorized by Wisconsin State Statutes. The mission of the department is to serve and assist residents in ways that strengthen and preserve families, encourage personal responsibility, and foster independence. The Department evaluates eligibility and administers a variety of Social Service and financial support programs to persons living in Oneida County and makes appropriate referrals to other service providers. Programs administered include: Child Support Enforcement, Medical Assistance, FoodShare, Energy Assistance, Child Care Assistance, Child Abuse and Neglect Investigations, Child Welfare Services, Adult Protective Service, Supportive Home Care, Kinship Care Program, Juvenile Court Services, Foster Home Licensing, and Child Care Certification.

The Aging & Disability Resource Center (ADRC) provides older adults and adults with physical or intellectual/developmental disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. ADRC has been merged into the Social Services Department. The goal of the ADRC is to empower individuals to make informed choices and to streamline access the right and appropriate services and supports. ADRC provides programs in the following areas: Providing information, assistance, options and programs to help older adults (age 60+) and adults with disabilities (ages 18-59) live independently with an enhanced quality of life; Trained professionals to help customers access the benefits and services they are entitled to; People age 60 and older, enjoy a nutritious meal in a social setting at seven locations (Rhineland, Woodruff, Sugar Camp, Three Lakes, Nokomis, Cassian/Harshaw, Lake Tomahawk). Meals on Wheels are available for those unable to attend their local meal site; Volunteer escort drivers for travel in and outside county limits; Mobility aids (wheelchairs, walkers, canes) available for 90 day loan for older adults or persons with disabilities of Oneida County; Support and financial assistance to family caregivers providing care for an adult age 60 or older; Offers recreational, educational, social events and activities. Monthly calendar of events listed in the monthly newsletter; and, Over 200 volunteers make our programs possible. Volunteers help at all Dining Sites, deliver Meals on Wheels, provide transportation to appointments, and assist with activities and programs.

### VETERANS SERVICES

The Veterans Services' Department assists veterans, dependents, and survivors with all federal and state veterans' benefits to which they are entitled, including but not limited to service-connected disability claims, VA pensions, VA healthcare, survivor's benefits, burial benefits, education benefits, etc.





**SOCIAL SERVICES**

Social Services has fiscal activity in Fund 201, fiscal departments 44 for ADRC and 48 for Social Services. In prior years, ADRC recorded its fiscal activity in Fund 209. The Social Services request is \$6.9 million, a 33% or \$1.7 million increase over the prior year budget; however, if taking Fund 209 into consideration the 2023 request is an increase of \$122 thousand, or 2%.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Social Services Department.

Meeting Overview			
Department(s)	Social Services/ADRC		
COJ & Meeting Date	Social Services/ADRC	8/22/2022	
Overview		Summary of revenue and / or expense changes compared to the prior year.	
<p>There is an increase in salary and fringe benefits due to staff moving to 2080 hours per year versus 1950. The department is requesting to add a Social Work position to the Children Services Unit and move 2 Social Work positions to Lead Social Work position. Health insurance was budgeted based on actual amounts as opposed to an average amount submitted by finance. This allows us to project the various state and federal funding available to the department more accurately. We are still working on integrating budgets and staffing with the ADRC. This causes some fluctuation and variance in our budgeting. COVID-19 precautions continue to impact services within social services and the ADRC. Funding and expenditures in program areas continue to fluctuate and vary.</p> <p>Additional revenue was budgeted for Subsidized Guardianship placements. The State started paying for these placements in 2022. The department also has ARPA revenue budgeted for a Children Services Support position that was added in 2022. The department is requesting to add 1 Social Work position and has eliminated one 0.6 FTE Account Technician position. We are also requesting to move 2 Social Work positions to Lead Social Work positions. This would result in \$1 per hour raise for these positions. The department will renew the ARPA funding for the Children Services Support position added in 2022 and request ARPA funding for Substance Abuse Mitigation throughout the county.</p>			



FIVE-YEAR OVERVIEW

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<u>201 SOCIAL SERVICES FUND</u>							
48 SOCIAL SERVICES							
41 Taxes	-1,686,513	-1,846,687	-1,859,578	-1,742,580	-2,016,447	-273,867	16%
42 Special Assessments						0	
43 Intergovernmental Revenues	-3,176,218	-3,265,587	-3,275,243	-3,346,065	-4,628,540	-1,282,475	38%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-15,829	-14,994	-19,624	-16,000	-222,178	-206,178	1289%
47 Intergovernmental Charges for Services			-6,492			0	
48 Miscellaneous Revenues	-6,600	-6,336	-10,556	-7,128	-8,520	-1,392	20%
49 Other Financing Sources	-37,812	-147,033	-53,046			0	
<b>TOTAL REVENUES</b>	<b>-4,922,972</b>	<b>-5,280,637</b>	<b>-5,224,539</b>	<b>-5,111,773</b>	<b>-6,875,685</b>	<b>-1,763,912</b>	<b>35%</b>
51 Personnel Services	3,036,088	3,111,238	3,152,302	3,345,194	4,573,827	1,228,633	37%
52 Contractual Services	246,640	353,131	331,317	331,531	548,132	216,601	65%
53 Supplies & Expenses	236,470	169,476	158,872	198,765	301,393	102,628	52%
57 Debt Service						0	
58 Grants & Contributions	1,333,263	1,260,315	1,209,085	1,289,724	1,432,701	142,977	11%
59 Other Expenses	-1,436	-911	-1,386	-1,000	-1,000	0	0%
69 Capital Outlay	15,440	54,611	36,553	23,158	20,632	-2,526	-11%
<b>TOTAL EXPENSES</b>	<b>4,866,465</b>	<b>4,947,860</b>	<b>4,886,743</b>	<b>5,187,372</b>	<b>6,875,685</b>	<b>1,688,313</b>	<b>33%</b>
71 Transfers Out	56,505	333,129	325,284				
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-2</b>	<b>352</b>	<b>-12,512</b>	<b>75,599</b>	<b>0</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<u>209 ADRC FUND</u>							
44 ADRC							
41 Taxes	-256,509	-202,109	-149,415	-141,413		141,413	-100%
42 Special Assessments						0	
43 Intergovernmental Revenues	-1,033,876	-1,126,241	-1,160,988	-1,197,286		1,197,286	-100%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-166,867	-154,630	-152,904	-226,163		226,163	-100%
47 Intergovernmental Charges for Services		-146	-3,672			0	
48 Miscellaneous Revenues	-11,925	-9,383	-134,078	-1,000		1,000	-100%
49 Other Financing Sources	-5,876	-15,803	-4,470			0	
<b>TOTAL REVENUES</b>	<b>-1,475,053</b>	<b>-1,508,312</b>	<b>-1,605,527</b>	<b>-1,565,862</b>	<b>0</b>	<b>1,565,862</b>	<b>-100%</b>
51 Personnel Services	842,142	836,385	841,545	888,872		-888,872	-100%
52 Contractual Services	198,666	231,904	253,908	324,366		-324,366	-100%
53 Supplies & Expenses	136,560	131,729	129,006	152,920		-152,920	-100%
57 Debt Service						0	
58 Grants & Contributions	184,920	205,953	69,285	199,704		-199,704	-100%
59 Other Expenses						0	
69 Capital Outlay	81,564		7,588			0	
<b>TOTAL EXPENSES</b>	<b>1,443,852</b>	<b>1,405,971</b>	<b>1,301,332</b>	<b>1,565,862</b>	<b>0</b>	<b>-1,565,862</b>	<b>-100%</b>
71 Transfers Out	73,697	88,566	70,135				
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>42,496</b>	<b>-13,775</b>	<b>-234,060</b>	<b>0</b>	<b>0</b>		



HEADCOUNT

The Social Services 2022 and proposed 2023 headcount is provided as follows on a FTE basis, with Fund information added to help illustrate the impact of the merger.

SOCIAL SERVICES & ADRC, DEPTS 44 & 48				
TITLE	2022	2023 PROPOSED	CHANGE	FUND
ACCOUNT TECHNICIAN	1.00	0.40	(0.60)	201
ADMINISTRATIVE SUPPORT	1.00	5.00	4.00	201
ADRC SPECIALIST	-	3.00	3.00	201
AIDE - SOCIAL SERVICES	2.00	2.00	-	201
ASSISTANT DIRECTOR	1.00	1.00	-	201
CHILD SUPPORT SPECIALIST	3.00	3.00	-	201
CHILD SUPPORT SUPERVISOR	1.00	1.00	-	201
CHILDREN SRVCS SUPPORT	2.00	2.00	-	201
CLERICAL SUPPORT	5.00	1.00	(4.00)	201
DEMENTIA CARE SPECIALIST	-	1.00	1.00	201
DISABILITY BENEFITS SPECIALIST	-	1.00	1.00	201
ECONOMIC SUPPORT SPECIALIST	9.00	9.00	-	201
ELDER BENEFITS SPECIALIST	-	1.00	1.00	201
FINANCE TECHNICIAN	2.00	2.00	-	201
FINANCIAL SRVS SUPERVISOR	1.00	1.00	-	201
LEAD SOCIAL WORKER	-	2.00	2.00	201
LTE - VARIOUS TITLES, FUNCTIONS	-	0.50	0.50	201
PROGRAM ASST	1.00	1.00	-	201
RSVP COORDINATOR	-	1.00	1.00	201
SOCIAL SERVICES DIRECTOR	1.00	1.00	-	201
SOCIAL WORKER	11.00	10.00	(1.00)	201
SOCIAL WORKER / CAAN INVEST.	3.00	3.00	-	201
SOCIAL WORKER SUPERVISOR	2.00	2.00	-	201
SUPPORT PRGMS SUPERVISOR	1.00	1.00	-	201
<i>ADRC SPECIALIST</i>	<i>3.00</i>	<i>-</i>	<i>(3.00)</i>	<i>209</i>
<i>DEMENTIA CARE SPECIALIST</i>	<i>1.00</i>	<i>-</i>	<i>(1.00)</i>	<i>209</i>
<i>DISABILITY BENEFITS SPECIALIST</i>	<i>1.00</i>	<i>-</i>	<i>(1.00)</i>	<i>209</i>
<i>ELDER BENEFITS SPECIALIST</i>	<i>1.00</i>	<i>-</i>	<i>(1.00)</i>	<i>209</i>
<i>LTE - VARIOUS TITLES, FUNCTIONS</i>	<i>0.50</i>	<i>-</i>	<i>(0.50)</i>	<i>209</i>
<i>RSVP COORDINATOR</i>	<i>1.00</i>	<i>-</i>	<i>(1.00)</i>	<i>209</i>
TOTAL	54.50	54.90	0.40	



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
.			
44 ADRC (DOA), 209 ADRC (DOA) FUND			
54600 OUTREACH/ADVOCACY			
4 Revenue			
.			
411100 GENERAL PROPERTY	-36,300		-36,300
435671 STATE AID-ADRC DO	-22,119		-22,119
435683 STATE AID-BENEFIT	-38,480		-38,480
435694 STATE AID-MEDICAR	-6,700		-6,700
435696 STATE AID-MEDICAR	-7,428		-7,428
466107 PUBLIC CHGS-OUTRE	-250		-250
.	-111,277		-111,277
4 Revenue	-111,277		-111,277
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	52,154		52,154
511103 OVERTIME WAGES	500		500
512001 SOCIAL SECURITY	4,010		4,010
512002 RETIREMENT-EMPLOY	3,430		3,430
512004 HEALTH/DENTAL INS	30,506		30,506
512005 LIFE INSURANCE	140		140
512006 WORKER'S COMPENSA	1,600		1,600
512007 INCOME CONTINUATI	130		130
513406 COST ALLOC-AMSO	12,134		12,134
1 Personnel Expenses	104,604		104,604
.			
522005 TELEPHONE AND FAX	600		600
531203 MEMBERSHIP DUES	35		35
531204 ADVERTISING	3,664		3,664



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531301 TRAINING/CONFEREN	250	250
531302 EMPLOYEE AUTO ALL	650	650
531305 MEALS LODGING & M	300	300
531490 OTHER OPERATING S	250	250
581201 GRANTS TO INSTITU	5,000	5,000
	-----	-----
.	10,749	10,749
	-----	-----
5 Expense	115,353	115,353
	-----	-----
54600 OUTREACH/ADVOCACY	4,076	4,076
	-----	-----
54610 SEN CTR PROGRAM DEVEL		
4 Revenue		
.		
433601 FEDERAL GRANTS- A	-9,163	-9,163
435691 STATE AID-ALZHEIM	-23,824	-23,824
435693 STATE AID-III E	-22,829	-22,829
	-----	-----
.	-55,816	-55,816
	-----	-----
4 Revenue	-55,816	-55,816
5 Expense		
1 Personnel Expenses		
513401 COST ALLOC-WAGES	3,464	3,464
513402 COST ALLOC-ADMINI	2,199	2,199
	-----	-----
1 Personnel Expenses	5,663	5,663
.		
581110 DIRECT PYMNTS	21,625	21,625
581120 DIRECT PYMNTS-YOU	28,528	28,528
	-----	-----
.	50,153	50,153
	-----	-----
5 Expense	55,816	55,816
	-----	-----
54610 SEN CTR PROGRAM DEVEL		
	-----	-----
54635 RSVP AMERICORPS SENIO		
4 Revenue		
.		
433400 FEDERAL GRANTS-RS	-64,141	-64,141
466114 PUBLIC CHGS-ADRC	-5,000	-5,000



.	----- -69,141 -----	----- -69,141 -----
4 Revenue	----- -69,141 -----	----- -69,141 -----
5 Expense		
1 Personnel Expenses		
511102 WAGES-PERM EMPLOY	43,828	43,828
511103 OVERTIME WAGES	250	250
511301 COMMITTEE PER DIE	750	750
512001 SOCIAL SECURITY	3,280	3,280
512002 RETIREMENT-EMPLOY	2,950	2,950
512004 HEALTH/DENTAL INS	19,170	19,170
512005 LIFE INSURANCE	200	200
512006 WORKER'S COMPENSA	60	60
512007 INCOME CONTINUATI	100	100
513401 COST ALLOC-WAGES	-30,859	-30,859
513406 COST ALLOC-AMSO	10,330	10,330
	-----	-----
1 Personnel Expenses	50,059	50,059
.		
531101 POSTAGE AND BOX R	800	800
531203 MEMBERSHIP DUES	200	200
531204 ADVERTISING	500	500
531301 TRAINING/CONFEREN	250	250
531302 EMPLOYEE AUTO ALL	500	500
531303 NON-EMPLOYEE AUTO	4,000	4,000
531305 MEALS LODGING & M	250	250
531477 VOLUNTEER RECOGNI	6,000	6,000
531490 OTHER OPERATING S	6,582	6,582
	-----	-----
.	19,082	19,082
	-----	-----
5 Expense	69,141	69,141
	-----	-----
54635 RSVP AMERICORPS SENIO		
-----	-----	-----
54640 TRANSPORTATION ESCORT		
4 Revenue		
.		
411100 GENERAL PROPERTY	-36,787	-36,787
435690 STATE AID-TRANSPO	-128,906	-128,906
466102 PUBLIC CHGS-TRANS	-3,538	-3,538



.	----- -169,231 -----	----- -169,231 -----
4 Revenue	-169,231	-169,231
5 Expense		
1 Personnel Expenses		
513401 COST ALLOC-WAGES	12,203	12,203
513406 COST ALLOC-AMSO	2,330	2,330
	-----	-----
1 Personnel Expenses	14,533	14,533
.		
523216 MAJOR MAINT/MINOR	1,000	1,000
531302 EMPLOYEE AUTO ALL	617	617
531303 NON-EMPLOYEE AUTO	7,500	7,500
531305 MEALS LODGING & M	30	30
531490 OTHER OPERATING S	1,000	1,000
581214 GRANTS TO REGIONA	144,551	144,551
	-----	-----
.	154,698	154,698
	-----	-----
5 Expense	169,231	169,231
	-----	-----
54640 TRANSPORTATION ESCORT		
-----	-----	-----
54660 CONGREGATE NUTRITION		
4 Revenue		
.		
435685 STATE AID-C-1	-80,824	-80,824
466100 PUBLIC CHGS-C-1-C	-42,000	-42,000
	-----	-----
.	-122,824	-122,824
	-----	-----
4 Revenue	-122,824	-122,824
5 Expense		
1 Personnel Expenses		
511105 WAGES-LIMITED TER	14,630	14,630
511301 COMMITTEE PER DIE	168	168
512001 SOCIAL SECURITY	1,130	1,130
512006 WORKER'S COMPENSA	450	450
513401 COST ALLOC-WAGES	17,529	17,529
513406 COST ALLOC-AMSO	6,808	6,808
	-----	-----



**Oneida County**

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1 Personnel Expenses	40,715	40,715
.		
523311 CATERED FOOD	79,109	79,109
531490 OTHER OPERATING S	3,000	3,000
	-----	-----
.	82,109	82,109
	-----	-----
5 Expense	122,824	122,824
	-----	-----
54660 CONGREGATE NUTRITION		
-----	-----	-----
54670 HOME DELIVERED MEALS		
4 Revenue		
.		
411100 GENERAL PROPERTY	-38,831	-38,831
433601 FEDERAL GRANTS- A	-52,817	-52,817
435686 STATE AID-C-2	-73,038	-73,038
435687 STATE AID-SCS	-6,292	-6,292
435689 STATE AID-USDA-C-	-29,434	-29,434
466101 PUBLIC CHGS-C-2-C	-130,422	-130,422
466112 PUBLIC CHGS-COP W	-43,953	-43,953
485100 DONATIONS	-1,000	-1,000
	-----	-----
.	-375,787	-375,787
	-----	-----
4 Revenue	-375,787	-375,787
5 Expense		
1 Personnel Expenses		
511105 WAGES-LIMITED TER	43,870	43,870
511301 COMMITTEE PER DIE	392	392
512001 SOCIAL SECURITY	3,390	3,390
512006 WORKER'S COMPENSA	1,350	1,350
513401 COST ALLOC-WAGES	68,675	68,675
513406 COST ALLOC-AMSO	6,808	6,808
	-----	-----
1 Personnel Expenses	124,485	124,485
.		
522005 TELEPHONE AND FAX	250	250
523311 CATERED FOOD	237,407	237,407
531301 TRAINING/CONFEREN	250	250
531302 EMPLOYEE AUTO ALL	1,000	1,000
531303 NON-EMPLOYEE AUTO	30,000	30,000
531490 OTHER OPERATING S	15,000	15,000





.	283,907	283,907
5 Expense	408,392	408,392
54670 HOME DELIVERED MEALS	32,605	32,605
54680 DEPT ON AGING ADMINIS		
4 Revenue		
.		
411100 GENERAL PROPERTY	-29,495	-29,495
433601 FEDERAL GRANTS- A	-4,096	-4,096
435680 STATE AID-III-D	-4,699	-4,699
435684 STATE AID-III-B	-49,580	-49,580
466108 PUBLIC CHGS-ADMIN	-1,000	-1,000
.	-88,870	-88,870
4 Revenue	-88,870	-88,870
5 Expense		
1 Personnel Expenses		
511301 COMMITTEE PER DIE	2,100	2,100
512001 SOCIAL SECURITY	160	160
513401 COST ALLOC-WAGES	47,259	47,259
513406 COST ALLOC-AMSO	9,315	9,315
1 Personnel Expenses	58,834	58,834
.		
522005 TELEPHONE AND FAX	2,000	2,000
8 531101 POSTAGE AND BOX R	3,720	3,720
531103 CENTRAL PURCHASIN	2,500	2,500
531203 MEMBERSHIP DUES	200	200
531204 ADVERTISING	150	150
531301 TRAINING/CONFEREN	150	150
531302 EMPLOYEE AUTO ALL	500	500
531304 MEALS-TAXABLE	25	25
531305 MEALS LODGING & M	250	250
531476 RADON TESTING EXP	541	541
531478 FUND RAISER SUPPL	1,000	1,000
531479 PROGRAM EXPENSES-	42,258	42,258
531490 OTHER OPERATING S	2,221	2,221
.	55,515	55,515



5 Expense	114,349	114,349
54680 DEPT ON AGING ADMINIS	25,479	25,479
54696 AGING DISABILITY RES		
4 Revenue		
435671 STATE AID-ADRC DO	-572,916	-572,916
	-572,916	-572,916
4 Revenue	-572,916	-572,916
5 Expense		
1 Personnel Expenses		
511102 WAGES-PERM EMPLOY	237,338	237,338
511103 OVERTIME WAGES	5,500	5,500
511104 WAGES-PART-TIME E	37,106	37,106
512001 SOCIAL SECURITY	21,269	21,269
512002 RETIREMENT-EMPLOY	15,840	15,840
512004 HEALTH/DENTAL INS	91,890	91,890
512005 LIFE INSURANCE	810	810
512006 WORKER'S COMPENSA	7,376	7,376
512007 INCOME CONTINUATI	590	590
513401 COST ALLOC-WAGES	17,517	17,517
513406 COST ALLOC-AMSO	54,743	54,743
1 Personnel Expenses	489,979	489,979
522005 TELEPHONE AND FAX	4,000	4,000
531101 POSTAGE AND BOX R	500	500
531102 PRINTING AND DUPL	1,000	1,000
531103 CENTRAL PURCHASIN	500	500
531203 MEMBERSHIP DUES	100	100
531204 ADVERTISING	5,500	5,500
531301 TRAINING/CONFEREN	1,000	1,000
531302 EMPLOYEE AUTO ALL	3,500	3,500
531304 MEALS-TAXABLE	50	50
531305 MEALS LODGING & M	500	500
531490 OTHER OPERATING S	4,127	4,127
	20,777	20,777



5 Expense	510,756		510,756
	-----	-----	-----
54696 AGING DISABILITY RES	-62,160		-62,160
	-----	-----	-----
<hr/>			
48 SOCIAL SERVICES, 201			
SOCIAL SERVICES FUND			
51330 CHILD SUPPORT UNIT			
4 Revenue			
.			
435104 STATE AID-CHILD S	-556,183	-590,104	33,921
435106 STATE AID-CHILD F	-8,000	-8,000	
466005 PUBLIC CHGS-CHILD	-8,000	-8,000	
466006 PUBLIC CHGS-CHILD	-2,500	-3,000	500
	-----	-----	-----
.	-574,683	-609,104	34,421
	-----	-----	-----
4 Revenue	-574,683	-609,104	34,421
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	68,623	71,477	-2,854
511102 WAGES-PERM EMPLOY	176,865	195,761	-18,896
511103 OVERTIME WAGES	1,000	1,000	
511104 WAGES-PART-TIME E	16,091	17,811	-1,720
512001 SOCIAL SECURITY	19,658	21,883	-2,225
512002 RETIREMENT-EMPLOY	15,957	17,436	-1,479
512004 HEALTH/DENTAL INS	85,300	85,271	29
512005 LIFE INSURANCE	600	855	-255
512006 WORKER'S COMPENSA	6,113	6,774	-661
512007 INCOME CONTINUATI	590	428	162
512018 CASH IN LIEU OF H	4,200	4,200	
513401 COST ALLOC-WAGES	21,000	21,700	-700
513403 COST ALLOC-NON MA	-3,700	-3,300	-400
513406 COST ALLOC-AMSO	66,963	73,564	-6,601
513407 COST ALLOC-VEHICL	250	100	150
	-----	-----	-----
1 Personnel Expenses	479,510	514,960	-35,450
.			
521101 MEDICAL SERVICES	2,000	2,000	
521901 OTHER PROFESSIONA	14,500	12,000	2,500
521915 CONTRACT SERV-NON	8,000	8,000	
522005 TELEPHONE AND FAX	656		656



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523205 SOFTWARE MAINTENA	3,390	1,848	1,542
531101 POSTAGE AND BOX R	3,500	3,500	
531102 PRINTING AND DUPL	1,013	1,000	13
531202 SUBSCRIPTIONS		100	-100
531203 MEMBERSHIP DUES	100		100
531204 ADVERTISING	200	200	
531301 TRAINING/CONFEREN	250	250	
531302 EMPLOYEE AUTO ALL	300	300	
531304 MEALS-TAXABLE	25		25
531305 MEALS LODGING & M	400	425	-25
531490 OTHER OPERATING S	200	200	
531901 OTHER SUPPLIES &	1,759	1,759	
699008 COMPUTER HARDWARE	300	300	
699009 OTHER CAPITAL EQU	500	500	
	-----	-----	-----
.	37,093	32,382	4,711
	-----	-----	-----
5 Expense	516,603	547,342	-30,739
	-----	-----	-----
51330 CHILD SUPPORT UNIT	-58,080	-61,762	3,682
	-----	-----	-----
54400 SOC SERV AGENCY MANAG			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	106,350	112,461	-6,111
512001 SOCIAL SECURITY	8,143	8,603	-460
512002 RETIREMENT-EMPLOY	6,913	7,310	-397
512004 HEALTH/DENTAL INS	18,670	19,424	-754
512005 LIFE INSURANCE	620	337	283
512006 WORKER'S COMPENSA	150	169	-19
512007 INCOME CONTINUATI	250	169	81
	-----	-----	-----
1 Personnel Expenses	141,096	148,473	-7,377
	-----	-----	-----
531301 TRAINING/CONFEREN	250	250	
531302 EMPLOYEE AUTO ALL	250	250	
531305 MEALS LODGING & M	150	150	
	-----	-----	-----
.	650	650	
	-----	-----	-----
5 Expense	141,746	149,123	-7,377
	-----	-----	-----



54400 SOC SERV AGENCY MANAG	141,746	149,123	-7,377
-----	-----	-----	-----
54402 SOC SERV SUPPORT STAF			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	144,707	155,239	-10,532
511102 WAGES-PERM EMPLOY	315,348	341,147	-25,799
511103 OVERTIME WAGES	1,000	1,000	
511301 COMMITTEE PER DIE	2,000	2,000	
512001 SOCIAL SECURITY	36,106	38,203	-2,097
512002 RETIREMENT-EMPLOY	39,958	32,330	7,628
512004 HEALTH/DENTAL INS	162,278	183,184	-20,906
512005 LIFE INSURANCE	730	1,489	-759
512006 WORKER'S COMPENSA	700	746	-46
512007 INCOME CONTINUATI	1,150	745	405
512018 UNEMPLOYMENT COMP		3,000	-3,000
513401 COST ALLOC-WAGES	-462,618	-426,750	-35,868
513402 COST ALLOC-ADMINI	-2,949	-2,499	-450
513403 COST ALLOC-NON MA	3,700	3,300	400
513406 COST ALLOC-AMSO	-536,904	-606,661	69,757
-----	-----	-----	-----
1 Personnel Expenses	-294,794	-273,527	-21,267
.			
531301 TRAINING/CONFEREN	650	650	
531302 EMPLOYEE AUTO ALL	750	750	
531304 MEALS-TAXABLE	40		40
531305 MEALS LODGING & M	650	690	-40
-----	-----	-----	-----
.	2,090	2,090	
-----	-----	-----	-----
5 Expense	-292,704	-271,437	-21,267
-----	-----	-----	-----
54402 SOC SERV SUPPORT STAF	-292,704	-271,437	-21,267
-----	-----	-----	-----
54404 SOC SERV OVERHEAD			
5 Expense			
1 Personnel Expenses			
513407 COST ALLOC-VEHICL	-14,300	-16,000	1,700
-----	-----	-----	-----
1 Personnel Expenses	-14,300	-16,000	1,700
.			
521901 OTHER PROFESSIONA	13,500		13,500



522005 TELEPHONE AND FAX	18,400	18,400	
523201 VEHICLE REPAIR	1,500	1,500	
523203 MACY AND EQUIP SV	504	504	
523205 SOFTWARE MAINTENA	14,488	8,474	6,014
531102 PRINTING AND DUPL	8,000	10,000	-2,000
531103 CENTRAL PURCHASIN	11,500	10,000	1,500
531202 SUBSCRIPTIONS	1,100	1,100	
531204 ADVERTISING	250	250	
531490 OTHER OPERATING S	1,750	1,750	
531501 GASOLINE MOTOR OI	3,300	4,500	-1,200
531502 MOTOR VEHICLE PAR	1,000	1,000	
531702 BUILDINGS AND OFF	62,856	62,856	
531753 PUBLIC LIABILITY		20,000	-20,000
531757 AUTO LIABILITY PR		2,000	-2,000
531759 OTHER INSURANCE	48,000		48,000
531901 OTHER SUPPLIES &	1,170	420	750
699008 COMPUTER HARDWARE	2,509	2,379	130
699009 OTHER CAPITAL EQU	500	500	
.	190,327	145,633	44,694
5 Expense	176,027	129,633	46,394
54404 SOC SERV OVERHEAD	176,027	129,633	46,394
54410 SOC SERV ECONOMIC SUP			
4 Revenue			
.			
435610 STATE AID-ECONOMI	-588,703	-664,643	75,940
466007 PUBLIC CHGS-CO SH	-5,500	-5,500	
.	-594,203	-670,143	75,940
4 Revenue	-594,203	-670,143	75,940
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	62,676	65,835	-3,159
511102 WAGES-PERM EMPLOY	412,910	429,380	-16,470
511103 OVERTIME WAGES	8,000	8,000	
512001 SOCIAL SECURITY	36,483	38,496	-2,013
512002 RETIREMENT-EMPLOY	31,466	32,709	-1,243
512004 HEALTH/DENTAL INS	177,572	179,186	-1,614
512005 LIFE INSURANCE	1,590	1,486	104



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512006 WORKER'S COMPENSA	700	755	-55
512007 INCOME CONTINUATI	1,170	743	427
512018 CASH IN LIEU OF H	3,000	3,000	
513401 COST ALLOC-WAGES	5,000	6,800	-1,800
513402 COST ALLOC-ADMINI	-69,000	-44,000	-25,000
513403 COST ALLOC-NON MA	-12,000	-12,000	
513404 COST ALLOC-CASE M	-5,500	-5,000	-500
513405 COST ALLOC-FRAUD/	-15,000	-13,000	-2,000
513406 COST ALLOC-AMSO	90,232	115,452	-25,220
513407 COST ALLOC-VEHICL	2,500	200	2,300
	-----	-----	-----
1 Personnel Expenses	731,799	808,042	-76,243
.			
521901 OTHER PROFESSIONA	4,612	4,400	212
523205 SOFTWARE MAINTENA	368	96	272
531101 POSTAGE AND BOX R	1,750	1,000	750
531102 PRINTING AND DUPL	600	450	150
531204 ADVERTISING	200	200	
531301 TRAINING/CONFEREN	395	150	245
531302 EMPLOYEE AUTO ALL	1,500	750	750
531304 MEALS-TAXABLE	25		25
531305 MEALS LODGING & M	100	125	-25
531490 OTHER OPERATING S	500	500	
699008 COMPUTER HARDWARE	4,717	8,616	-3,899
699009 OTHER CAPITAL EQU	500	500	
	-----	-----	-----
.	15,267	16,787	-1,520
	-----	-----	-----
5 Expense	747,066	824,829	-77,763
	-----	-----	-----
54410 SOC SERV ECONOMIC SUP	152,863	154,686	-1,823
	-----	-----	-----
54450 LIEAP ADMINISTRATION			
4 Revenue			
.			
435615 STATE AID-LIEAP A	-87,471	-73,467	-14,004
	-----	-----	-----
.	-87,471	-73,467	-14,004
	-----	-----	-----
4 Revenue	-87,471	-73,467	-14,004
5 Expense			
1 Personnel Expenses			
513401 COST ALLOC-WAGES	12,000	12,000	



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513402 COST ALLOC-ADMINI	20,000	17,000	3,000
513403 COST ALLOC-NON MA	12,000	12,000	
513404 COST ALLOC-CASE M	5,500	5,000	500
513405 COST ALLOC-FRAUD/	12,000	12,000	
513406 COST ALLOC-AMSO	11,205	14,986	-3,781
	-----	-----	-----
1 Personnel Expenses	72,705	72,986	-281
.			
531101 POSTAGE AND BOX R	1,000		1,000
531204 ADVERTISING	2,000		2,000
531301 TRAINING/CONFEREN	100		100
531302 EMPLOYEE AUTO ALL	600		600
531305 MEALS LODGING & M	164		164
531901 OTHER SUPPLIES &	481	481	
581124 DIRECT PYMNTS-LIE	500		500
	-----	-----	-----
.	4,845	481	4,364
	-----	-----	-----
5 Expense	77,550	73,467	4,083
	-----	-----	-----
54450 LIEAP ADMINISTRATION	-9,921		-9,921
-----	-----	-----	-----
54470 FRONT END VERIFICATIO			
4 Revenue			
.			
435620 STATE AID-FRONT E	-19,069	-18,310	-759
	-----	-----	-----
.	-19,069	-18,310	-759
	-----	-----	-----
4 Revenue	-19,069	-18,310	-759
5 Expense			
1 Personnel Expenses			
513401 COST ALLOC-WAGES	9,000	7,000	2,000
513406 COST ALLOC-AMSO	4,548	1,055	3,493
	-----	-----	-----
1 Personnel Expenses	13,548	8,055	5,493
.			
521901 OTHER PROFESSIONA	1,496	8,817	-7,321
	-----	-----	-----
.	1,496	8,817	-7,321
	-----	-----	-----
5 Expense	15,044	16,872	-1,828
	-----	-----	-----





54470 FRONT END VERIFICATIO	-4,025	-1,438	-2,587
-----			
54500 SOCIAL SERVICES UNIT			
4 Revenue			
.			
433100 FEDERAL GRANTS-CA	-3,710		-3,710
433600 FEDERAL GRANTS-SL	-50,933	-59,013	8,080
435640 STATE AID-BASE AL	-760,620	-757,781	-2,839
-----			
.	-815,263	-816,794	1,531
-----			
4 Revenue	-815,263	-816,794	1,531
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	136,330	131,851	4,479
511102 WAGES-PERM EMPLOY	863,566	943,533	-79,967
511103 OVERTIME WAGES	31,928	21,500	10,428
511105 WAGES-LIMITED TER	8,000		8,000
511107 CALL PAY	18,980	18,980	
511301 COMMITTEE PER DIE	2,000	2,000	
512001 SOCIAL SECURITY	77,759	85,517	-7,758
512002 RETIREMENT-EMPLOY	65,915	72,531	-6,616
512004 HEALTH/DENTAL INS	207,323	230,227	-22,904
512005 LIFE INSURANCE	2,920	3,226	-306
512006 WORKER'S COMPENSA	25,110	28,848	-3,738
512007 INCOME CONTINUATI	2,320	1,613	707
512017 RETIREE HEALTH IN		10,942	-10,942
512018 CASH IN LIEU OF H		15,000	-15,000
513401 COST ALLOC-WAGES	-135,775	-138,371	2,596
513402 COST ALLOC-ADMINI	-32,000	-30,000	-2,000
513406 COST ALLOC-AMSO	223,443	256,837	-33,394
513407 COST ALLOC-VEHICL	8,800	9,900	-1,100
-----			
1 Personnel Expenses	1,506,619	1,664,134	-157,515
.			
521101 MEDICAL SERVICES	3,500	3,500	
521201 LEGAL SERVICES	1,000	1,000	
521901 OTHER PROFESSIONA	200		200
522005 TELEPHONE AND FAX	8,720	8,600	120
523203 MACY AND EQUIP SV	562	562	
523205 SOFTWARE MAINTENA	3,540	3,540	
531101 POSTAGE AND BOX R	2,700	2,700	
531102 PRINTING AND DUPL	800	800	



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531204 ADVERTISING	750	500	250
531301 TRAINING/CONFEREN	2,000	2,000	
531302 EMPLOYEE AUTO ALL	7,500	6,500	1,000
531304 MEALS-TAXABLE	125		125
531305 MEALS LODGING & M	1,750	1,875	-125
531490 OTHER OPERATING S	3,200	2,000	1,200
531901 OTHER SUPPLIES &	4,254	4,254	
581110 DIRECT PYMNTS	600	600	
581127 DIRECT PYMNTS-FOS	964	964	
599201 REFUND OFFSETS	-1,000	-1,000	
699008 COMPUTER HARDWARE	6,926	6,537	389
699009 OTHER CAPITAL EQU	4,197	500	3,697
.	-----	-----	-----
.	52,288	45,432	6,856
.	-----	-----	-----
5 Expense	1,558,907	1,709,566	-150,659
.	-----	-----	-----
54500 SOCIAL SERVICES UNIT	743,644	892,772	-149,128
-----	-----	-----	-----
54501 TRI COUNTY COUNCIL			
5 Expense			
.			
521901 OTHER PROFESSIONA	15,000	15,000	
-----	-----	-----	-----
.	15,000	15,000	
-----	-----	-----	-----
5 Expense	15,000	15,000	
-----	-----	-----	-----
54501 TRI COUNTY COUNCIL	15,000	15,000	
-----	-----	-----	-----
54502 ADULT SERVICES			
4 Revenue			
.			
435656 STATE AID BASE AL	-157,816	-157,832	16
435661 STATE AID-MA CASE	-2,000		-2,000
-----	-----	-----	-----
.	-159,816	-157,832	-1,984
-----	-----	-----	-----
4 Revenue	-159,816	-157,832	-1,984
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	16,754	24,262	-7,508
511102 WAGES-PERM EMPLOY	112,236	141,587	-29,351



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511103 OVERTIME WAGES	1,000	1,000	
512001 SOCIAL SECURITY	11,426	12,764	-1,338
512002 RETIREMENT-EMPLOY	9,760	10,846	-1,086
512004 HEALTH/DENTAL INS	41,695	66,377	-24,682
512005 LIFE INSURANCE	550	497	53
512006 WORKER'S COMPENSA	4,060	4,328	-268
512007 INCOME CONTINUATI	380	249	131
513401 COST ALLOC-WAGES	55,652	45,000	10,652
513406 COST ALLOC-AMSO	28,241	30,364	-2,123
513407 COST ALLOC-VEHICL	1,000	300	700
	-----	-----	-----
1 Personnel Expenses	282,754	337,574	-54,820
.			
521101 MEDICAL SERVICES	500	250	250
523205 SOFTWARE MAINTENA	3,300		3,300
531101 POSTAGE AND BOX R	400	300	100
531102 PRINTING AND DUPL	600	300	300
531301 TRAINING/CONFEREN	200	200	
531302 EMPLOYEE AUTO ALL	2,500	1,750	750
531304 MEALS-TAXABLE	16		16
531305 MEALS LODGING & M	85	100	-15
531490 OTHER OPERATING S	500	250	250
581104 DIRECT SERVICES	1,800	2,500	-700
699008 COMPUTER HARDWARE	2,509	300	2,209
699009 OTHER CAPITAL EQU	500	500	
	-----	-----	-----
.	12,910	6,450	6,460
	-----	-----	-----
5 Expense	295,664	344,024	-48,360
	-----	-----	-----
54502 ADULT SERVICES	135,848	186,192	-50,344
	-----	-----	-----
54505 SOCIAL SERVICES PURCH			
4 Revenue			
.			
411100 GENERAL PROPERTY	-1,742,580	-1,875,034	132,454
435659 STATE AID-PRIOR Y	-10,313		-10,313
482100 RENT OF OTHER FAC	-7,128	-7,320	192
	-----	-----	-----
.	-1,760,021	-1,882,354	122,333
	-----	-----	-----
4 Revenue	-1,760,021	-1,882,354	122,333
	-----	-----	-----



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54505 SOCIAL SERVICES PURCH	-1,760,021	-1,882,354	122,333
-----	-----	-----	-----
54524 SUPPORTIVE HOME CARE			
5 Expense			
.			
581110 DIRECT PYMNTS	30,000	15,000	15,000
581120 DIRECT PYMNTS-YOU		15,000	-15,000
	-----	-----	-----
.	30,000	30,000	
	-----	-----	-----
5 Expense	30,000	30,000	
	-----	-----	-----
54524 SUPPORTIVE HOME CARE	30,000	30,000	
-----	-----	-----	-----
54527 ELDER ABUSE-DSS			
4 Revenue			
.			
435642 STATE AID-CIP II	-17,100	-17,100	
	-----	-----	-----
.	-17,100	-17,100	
	-----	-----	-----
4 Revenue	-17,100	-17,100	
5 Expense			
.			
531204 ADVERTISING	504	854	-350
531301 TRAINING/CONFEREN	100	100	
581110 DIRECT PYMNTS	16,496	16,146	350
	-----	-----	-----
.	17,100	17,100	
	-----	-----	-----
5 Expense	17,100	17,100	
	-----	-----	-----
54527 ELDER ABUSE-DSS			
-----	-----	-----	-----
54530 W-2 CHILD CARE			
4 Revenue			
.			
435611 STATE AID-W-2 CHI	-66,947	-43,164	-23,783
	-----	-----	-----
.	-66,947	-43,164	-23,783
	-----	-----	-----
4 Revenue	-66,947	-43,164	-23,783
5 Expense			



1 Personnel Expenses			
513402 COST ALLOC-ADMINI	49,000	27,000	22,000
513405 COST ALLOC-FRAUD/	3,000	1,000	2,000
513406 COST ALLOC-AMSO	6,180	4,077	2,103
	-----	-----	-----
1 Personnel Expenses	58,180	32,077	26,103
.			
521901 OTHER PROFESSIONA	2,253	5,000	-2,747
531101 POSTAGE AND BOX R	400	200	200
531302 EMPLOYEE AUTO ALL	500	200	300
531304 MEALS-TAXABLE	16		16
531305 MEALS LODGING & M	82	98	-16
531490 OTHER OPERATING S	50	50	
	-----	-----	-----
.	3,301	5,548	-2,247
	-----	-----	-----
5 Expense	61,481	37,625	23,856
	-----	-----	-----
54530 W-2 CHILD CARE	-5,466	-5,539	73
	-----	-----	-----
54532 CRISIS/RESPITE CARE			
5 Expense			
.			
581110 DIRECT PYMNTS	1,600	1,600	
	-----	-----	-----
.	1,600	1,600	
	-----	-----	-----
5 Expense	1,600	1,600	
	-----	-----	-----
54532 CRISIS/RESPITE CARE	1,600	1,600	
	-----	-----	-----
54534 KINSHIP CARE			
4 Revenue			
.			
435651 STATE AID-KINSHIP	-153,024	-192,008	38,984
	-----	-----	-----
.	-153,024	-192,008	38,984
	-----	-----	-----
4 Revenue	-153,024	-192,008	38,984
5 Expense			
1 Personnel Expenses			
513401 COST ALLOC-WAGES	4,496	7,000	-2,504
	-----	-----	-----



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1 Personnel Expenses	4,496	7,000	-2,504
.			
531490 OTHER OPERATING S	3,912	1,408	2,504
581110 DIRECT PYMNTS	144,616	183,600	-38,984
	-----	-----	-----
.	148,528	185,008	-36,480
	-----	-----	-----
5 Expense	153,024	192,008	-38,984
	-----	-----	-----
54538 SAFE AND STABLE FAMIL			
4 Revenue			
.			
435649 STATE AID-FAMILY	-50,101	-42,827	-7,274
	-----	-----	-----
.	-50,101	-42,827	-7,274
	-----	-----	-----
4 Revenue	-50,101	-42,827	-7,274
5 Expense			
1 Personnel Expenses			
513401 COST ALLOC-WAGES	29,383	35,371	-5,988
513407 COST ALLOC-VEHICL	1,500	5,500	-4,000
	-----	-----	-----
1 Personnel Expenses	30,883	40,871	-9,988
.			
521101 MEDICAL SERVICES	17,675	14,675	3,000
521901 OTHER PROFESSIONA	12,500	12,500	
521910 CONTRACTUAL PROGR	9,274	3,000	6,274
531302 EMPLOYEE AUTO ALL	200		200
531303 NON-EMPLOYEE AUTO	2,000		2,000
531305 MEALS LODGING & M	200		200
581110 DIRECT PYMNTS	5,010	5,010	
581123 DIRECT PYMNTS-CAA	3,345		3,345
	-----	-----	-----
.	50,204	35,185	15,019
	-----	-----	-----
5 Expense	81,087	76,056	5,031
	-----	-----	-----
54538 SAFE AND STABLE FAMIL	30,986	33,229	-2,243
	-----	-----	-----
54540 FOSTER/GROUP HOME			
CAR			
4 Revenue			



.			
435698 STATE AID-SUB GUA	-82,483	-85,000	2,517
	-----	-----	-----
.	-82,483	-85,000	2,517
	-----	-----	-----
4 Revenue	-82,483	-85,000	2,517
5 Expense			
.			
521910 CONTRACTUAL PROGR	27,000	27,000	
521915 CONTRACT SERV-NON	67,638	29,000	38,638
581104 DIRECT SERVICES	5,000	5,000	
581110 DIRECT PYMNTS	7,536	7,536	
581116 DIRECT PYMNTS-CCI	79,066	35,221	43,845
581120 DIRECT PYMNTS-YOU	24,000	24,000	
	-----	-----	-----
.	210,240	127,757	82,483
	-----	-----	-----
5 Expense	210,240	127,757	82,483
	-----	-----	-----
54540 FOSTER/GROUP HOME CAR	127,757	42,757	85,000
	-----	-----	-----
54542 RESIDENTIAL CARE CENT			
4 Revenue			
.			
435646 STATE AID-YOUTH A	-618,476	-618,476	
	-----	-----	-----
.	-618,476	-618,476	
	-----	-----	-----
4 Revenue	-618,476	-618,476	
5 Expense			
.			
581116 DIRECT PYMNTS-CCI	363,141	363,141	
581120 DIRECT PYMNTS-YOU	402,081	356,365	45,716
	-----	-----	-----
.	765,222	719,506	45,716
	-----	-----	-----
5 Expense	765,222	719,506	45,716
	-----	-----	-----
54542 RESIDENTIAL CARE CENT	146,746	101,030	45,716
	-----	-----	-----
54544 YOUTH AIDS CORRECTION			
5 Expense			



.			
581120 DIRECT PYMNTS-YOU	113,368	113,368	
	-----	-----	-----
.	113,368	113,368	
	-----	-----	-----
5 Expense	113,368	113,368	
	-----	-----	-----
54544 YOUTH AIDS CORRECTION	113,368	113,368	
-----	-----	-----	-----
54546 YOUTH AIDS PROVIDED S			
5 Expense			
1 Personnel Expenses			
513401 COST ALLOC-WAGES	296,074	281,000	15,074
	-----	-----	-----
1 Personnel Expenses	296,074	281,000	15,074
	-----	-----	-----
5 Expense	296,074	281,000	15,074
	-----	-----	-----
54546 YOUTH AIDS PROVIDED S	296,074	281,000	15,074
-----	-----	-----	-----
54547 YOUTH AIDS AFTERCARE			
4 Revenue			
.			
435653 STATE AID-YOUTH A	-9,942		-9,942
	-----	-----	-----
.	-9,942		-9,942
	-----	-----	-----
4 Revenue	-9,942		-9,942
5 Expense			
.			
521901 OTHER PROFESSIONA	677		677
521915 CONTRACT SERV-NON	6,988		6,988
581104 DIRECT SERVICES	2,277		2,277
	-----	-----	-----
.	9,942		9,942
	-----	-----	-----
5 Expense	9,942		9,942
	-----	-----	-----
54547 YOUTH AIDS AFTERCARE			
-----	-----	-----	-----
54548 PROTECTIVE PLACEMENT			
5 Expense			
.			





581110 DIRECT PYMNTS	60,000	60,000	
	-----	-----	-----
.	60,000	60,000	
	-----	-----	-----
5 Expense	60,000	60,000	
	-----	-----	-----
54548 PROTECTIVE PLACEMENT	60,000	60,000	
-----	-----	-----	-----
54550 POST REUNIFICATION PR			
5 Expense			
.			
581110 DIRECT PYMNTS	4,000	4,000	
	-----	-----	-----
.	4,000	4,000	
	-----	-----	-----
5 Expense	4,000	4,000	
	-----	-----	-----
54550 POST REUNIFICATION PR	4,000	4,000	
-----	-----	-----	-----
54551 IN HOME SAFETY SERVIC			
4 Revenue			
.			
435663 STATE AID-OTHER D	-36,000	-42,100	6,100
	-----	-----	-----
.	-36,000	-42,100	6,100
	-----	-----	-----
4 Revenue	-36,000	-42,100	6,100
5 Expense			
.			
521901 OTHER PROFESSIONA	31,800	32,500	-700
531302 EMPLOYEE AUTO ALL	200	200	
581110 DIRECT PYMNTS	4,000	9,400	-5,400
	-----	-----	-----
.	36,000	42,100	-6,100
	-----	-----	-----
5 Expense	36,000	42,100	-6,100
	-----	-----	-----
54551 IN HOME SAFETY SERVIC			
-----	-----	-----	-----
54560 CHILDREN AND FAMILIES			
4 Revenue			
.			
435652 STATE AID-CHILDRE	-400	-400	



.	-400	-400	
4 Revenue	-400	-400	
5 Expense			
.			
521910 CONTRACTUAL PROGR	14,022	14,022	
531301 TRAINING/CONFEREN	2,243		2,243
581110 DIRECT PYMNTS	1,500	1,500	
581120 DIRECT PYMNTS-YOU	1,000	1,000	
.	18,765	16,522	2,243
5 Expense	18,765	16,522	2,243
54560 CHILDREN AND FAMILIES	18,365	16,122	2,243
-----	-----	-----	-----
54562 CAPACITY BUILDING			
4 Revenue			
.			
435644 STATE AID-CAPACIT	-6,774	-6,774	
.	-6,774	-6,774	
4 Revenue	-6,774	-6,774	
5 Expense			
.			
521101 MEDICAL SERVICES	250	100	150
521901 OTHER PROFESSIONA	2,000	1,750	250
521915 CONTRACT SERV-NON	2,000	4,924	-2,924
581104 DIRECT SERVICES	2,524		2,524
.	6,774	6,774	
5 Expense	6,774	6,774	
54562 CAPACITY BUILDING			
-----	-----	-----	-----
54590 COORDINATED SERVICE T			
4 Revenue			
.			
435650 STATE AID-COORIDI	-60,000	-60,000	
-----	-----	-----	-----



.	-60,000	-60,000	
	-----	-----	-----
4 Revenue	-60,000	-60,000	
5 Expense			
1 Personnel Expenses			
513402 COST ALLOC-ADMINI	32,750	30,300	2,450
513406 COST ALLOC-AMSO	3,624	2,192	1,432
513407 COST ALLOC-VEHICL	250		250
	-----	-----	-----
1 Personnel Expenses	36,624	32,492	4,132
.			
521901 OTHER PROFESSIONA	17,168	17,191	-23
522005 TELEPHONE AND FAX	550	550	
531301 TRAINING/CONFEREN	250	250	
531302 EMPLOYEE AUTO ALL	350	350	
531305 MEALS LODGING & M	350	200	150
531490 OTHER OPERATING S	1,200	500	700
581110 DIRECT PYMNTS	15,300	20,485	-5,185
	-----	-----	-----
.	35,168	39,526	-4,358
	-----	-----	-----
5 Expense	71,792	72,018	-226
	-----	-----	-----
54590 COORDINATED SERVICE T	11,792	12,018	-226
	-----	-----	-----
54603 ELDERLY BENEFIT SPECI			
4 Revenue			
.			
411100 GENERAL PROPERTY		-43,367	43,367
435671 STATE AID-ADRC DO		-24,240	24,240
435683 STATE AID-BENEFIT		-39,000	39,000
435694 STATE AID-MEDICAR		-6,525	6,525
435696 STATE AID-MEDICAR		-7,428	7,428
466107 PUBLIC CHGS-OUTRE		-250	250
		-----	-----
.		-120,810	120,810
		-----	-----
4 Revenue		-120,810	120,810
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY		57,174	-57,174
511103 OVERTIME WAGES		500	-500
512001 SOCIAL SECURITY		4,412	-4,412



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512002 RETIREMENT-EMPLOY	3,749	-3,749
512004 HEALTH/DENTAL INS	29,107	-29,107
512005 LIFE INSURANCE	172	-172
512006 WORKER'S COMPENSA	1,732	-1,732
512007 INCOME CONTINUATI	86	-86
513406 COST ALLOC-AMSO	13,727	-13,727
-----		
1 Personnel Expenses	110,659	-110,659
.		
522005 TELEPHONE AND FAX	310	-310
531203 MEMBERSHIP DUES	35	-35
531204 ADVERTISING	3,556	-3,556
531301 TRAINING/CONFEREN	250	-250
531302 EMPLOYEE AUTO ALL	500	-500
531305 MEALS LODGING & M	250	-250
531490 OTHER OPERATING S	250	-250
581201 GRANTS TO INSTITU	5,000	-5,000
-----		
.	10,151	-10,151
-----		
5 Expense	120,810	-120,810
-----		
54603 ELDERLY BENEFIT SPECI		
-----		
54611 CAREGIVER FUNDS		
4 Revenue		
.		
435691 STATE AID-ALZHEIM	-23,824	23,824
435693 STATE AID-III E	-22,839	22,839
-----		
.	-46,663	46,663
-----		
4 Revenue	-46,663	46,663
5 Expense		
1 Personnel Expenses		
513401 COST ALLOC-WAGES	2,750	-2,750
513402 COST ALLOC-ADMINI	2,199	-2,199
-----		
1 Personnel Expenses	4,949	-4,949
.		
581110 DIRECT PYMNTS	21,625	-21,625
581120 DIRECT PYMNTS-YOU	20,089	-20,089
-----		



.	41,714	-41,714
5 Expense	46,663	-46,663
54611 CAREGIVER FUNDS		
54636 RSVP AMERICORPS SENIO		
4 Revenue		
.		
433400 FEDERAL GRANTS-RS	-71,010	71,010
466114 PUBLIC CHGS-ADRC	-5,000	5,000
.	-76,010	76,010
4 Revenue	-76,010	76,010
5 Expense		
1 Personnel Expenses		
511102 WAGES-PERM EMPLOY	47,419	-47,419
511103 OVERTIME WAGES	250	-250
511301 COMMITTEE PER DIE	750	-750
512001 SOCIAL SECURITY	3,704	-3,704
512002 RETIREMENT-EMPLOY	3,098	-3,098
512004 HEALTH/DENTAL INS	19,424	-19,424
512005 LIFE INSURANCE	142	-142
512006 WORKER'S COMPENSA	72	-72
512007 INCOME CONTINUATI	71	-71
513401 COST ALLOC-WAGES	-25,400	25,400
513406 COST ALLOC-AMSO	7,280	-7,280
1 Personnel Expenses	56,810	-56,810
.		
531101 POSTAGE AND BOX R	500	-500
531203 MEMBERSHIP DUES	200	-200
531204 ADVERTISING	3,000	-3,000
531301 TRAINING/CONFEREN	250	-250
531302 EMPLOYEE AUTO ALL	500	-500
531303 NON-EMPLOYEE AUTO	3,500	-3,500
531305 MEALS LODGING & M	250	-250
531477 VOLUNTEER RECOGNI	6,000	-6,000
531490 OTHER OPERATING S	5,000	-5,000
.	19,200	-19,200



5 Expense	76,010	-76,010
-----		
54636 RSVP AMERICORPS SENIO		
-----		
54641 TRANSPORTATION ESCORT		
4 Revenue		
.		
411100 GENERAL PROPERTY	-34,351	34,351
435690 STATE AID-TRANSP	-129,360	129,360
466102 PUBLIC CHGS-TRANS	-3,541	3,541
-----		
.	-167,252	167,252
-----		
4 Revenue	-167,252	167,252
5 Expense		
1 Personnel Expenses		
513401 COST ALLOC-WAGES	12,600	-12,600
513406 COST ALLOC-AMSO	1,951	-1,951
-----		
1 Personnel Expenses	14,551	-14,551
.		
523216 MAJOR MAINT/MINOR	1,000	-1,000
531302 EMPLOYEE AUTO ALL	120	-120
531303 NON-EMPLOYEE AUTO	6,500	-6,500
531305 MEALS LODGING & M	30	-30
531490 OTHER OPERATING S	500	-500
581214 GRANTS TO REGIONA	144,551	-144,551
-----		
.	152,701	-152,701
-----		
5 Expense	167,252	-167,252
-----		
54641 TRANSPORTATION ESCORT		
-----		
54661 CONGREGATE NUTRITION		
4 Revenue		
.		
435685 STATE AID-C-1	-85,961	85,961
466100 PUBLIC CHGS-C-1-C	-21,000	21,000
-----		
.	-106,961	106,961



4 Revenue	-106,961	106,961
5 Expense		
1 Personnel Expenses		
511105 WAGES-LIMITED TER	34,297	-34,297
512001 SOCIAL SECURITY	2,624	-2,624
512005 LIFE INSURANCE	103	-103
512006 WORKER'S COMPENSA	1,039	-1,039
513401 COST ALLOC-WAGES	18,000	-18,000
513406 COST ALLOC-AMSO	3,468	-3,468
1 Personnel Expenses	59,531	-59,531
.		
523311 CATERED FOOD	45,280	-45,280
531302 EMPLOYEE AUTO ALL	150	-150
531490 OTHER OPERATING S	2,000	-2,000
.	47,430	-47,430
5 Expense	106,961	-106,961
54661 CONGREGATE NUTRITION		
54671 HOME DELIVERED MEALS		
4 Revenue		
.		
411100 GENERAL PROPERTY	-34,200	34,200
435686 STATE AID-C-2	-94,833	94,833
435687 STATE AID-SCS	-6,292	6,292
435689 STATE AID-USDA-C-	-29,434	29,434
466101 PUBLIC CHGS-C-2-C	-132,000	132,000
466112 PUBLIC CHGS-COP W	-41,687	41,687
485100 DONATIONS	-1,000	1,000
.	-339,446	339,446
4 Revenue	-339,446	339,446
5 Expense		
1 Personnel Expenses		
511105 WAGES-LIMITED TER	34,297	-34,297
512001 SOCIAL SECURITY	2,624	-2,624
512005 LIFE INSURANCE	103	-103
512006 WORKER'S COMPENSA	1,039	-1,039



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513401 COST ALLOC-WAGES	65,000	-65,000
513406 COST ALLOC-AMSO	13,505	-13,505
-----	-----	-----
1 Personnel Expenses	116,568	-116,568
.		
522005 TELEPHONE AND FAX	200	-200
523311 CATERED FOOD	236,939	-236,939
531301 TRAINING/CONFEREN	100	-100
531302 EMPLOYEE AUTO ALL	1,200	-1,200
531303 NON-EMPLOYEE AUTO	30,000	-30,000
531490 OTHER OPERATING S	20,632	-20,632
-----	-----	-----
.	289,071	-289,071
-----	-----	-----
5 Expense	405,639	-405,639
-----	-----	-----
54671 HOME DELIVERED MEALS	66,193	-66,193
-----	-----	-----
54681 DEPT ON AGING		
4 Revenue		
.		
411100 GENERAL PROPERTY	-29,495	29,495
435680 STATE AID-III-D	-4,699	4,699
435684 STATE AID-III-B	-51,012	51,012
466106 PUBLIC CHGS-FUND	-200	200
466108 PUBLIC CHGS-ADMIN	-2,000	2,000
485100 DONATIONS	-200	200
-----	-----	-----
.	-87,606	87,606
-----	-----	-----
4 Revenue	-87,606	87,606
5 Expense		
1 Personnel Expenses		
511301 COMMITTEE PER DIE	2,000	-2,000
512001 SOCIAL SECURITY	153	-153
512006 WORKER'S COMPENSA	2	-2
513401 COST ALLOC-WAGES	47,800	-47,800
513406 COST ALLOC-AMSO	9,057	-9,057
-----	-----	-----
1 Personnel Expenses	59,012	-59,012
-----	-----	-----
54681 DEPT ON AGING		
5 Expense		





.			
531101 POSTAGE AND BOX R	3,300	-3,300	
531103 CENTRAL PURCHASIN	2,500	-2,500	
531203 MEMBERSHIP DUES	200	-200	
531204 ADVERTISING	150	-150	
531301 TRAINING/CONFEREN	150	-150	
531302 EMPLOYEE AUTO ALL	300	-300	
531305 MEALS LODGING & M	275	-275	
531476 RADON TESTING EXP	200	-200	
531478 FUND RAISER SUPPL	200	-200	
531479 PROGRAM EXPENSES-	33,500	-33,500	
531490 OTHER OPERATING S	750	-750	
531753 PUBLIC LIABILITY	4,500	-4,500	
	-----	-----	
.	46,025	-46,025	
	-----	-----	
5 Expense	105,037	-105,037	
	-----	-----	
54681 DEPT ON AGING	17,431	-17,431	
-----	-----	-----	
54698 AGING DISABILITY RESO			
4 Revenue			
.			
435671 STATE AID-ADRC DO	-595,084	595,084	
	-----	-----	
.	-595,084	595,084	
	-----	-----	
4 Revenue	-595,084	595,084	
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	277,087	-277,087	
511103 OVERTIME WAGES	3,500	-3,500	
512001 SOCIAL SECURITY	21,465	-21,465	
512002 RETIREMENT-EMPLOY	18,238	-18,238	
512004 HEALTH/DENTAL INS	77,467	-77,467	
512005 LIFE INSURANCE	831	-831	
512006 WORKER'S COMPENSA	6,960	-6,960	
512007 INCOME CONTINUATI	416	-416	
513401 COST ALLOC-WAGES	28,500	-28,500	
513406 COST ALLOC-AMSO	59,146	-59,146	
	-----	-----	
1 Personnel Expenses	493,610	-493,610	
522005 TELEPHONE AND FAX	3,700	-3,700	



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531101 POSTAGE AND BOX R	500	-500
531102 PRINTING AND DUPL	1,000	-1,000
531103 CENTRAL PURCHASIN	500	-500
531203 MEMBERSHIP DUES	100	-100
531204 ADVERTISING	5,500	-5,500
531301 TRAINING/CONFEREN	1,000	-1,000
531302 EMPLOYEE AUTO ALL	2,500	-2,500
531305 MEALS LODGING & M	550	-550
531490 OTHER OPERATING S	2,500	-2,500
.	-----	-----
.	17,850	-17,850
.	-----	-----
5 Expense	511,460	-511,460
.	-----	-----
54698 AGING DISABILITY RESO	-83,624	83,624
.	-----	-----
.	75,599	75,599



**VETERANS' SERVICES**

Veterans' Services has fiscal activity in the General Fund 101, fiscal department 54. The General Fund request is \$176 thousand, a 7% or \$12 thousand increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by Veterans Services.

Meeting Overview	
Department(s)	Veterans Service Office
COJ & Meeting Date	Social Services Committee 7/26/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
<p>In 2022, we were expecting to receive a \$10,000 grant from the Wisconsin Department of Veterans Affairs and that's what we reported. Because of legislation that was passed, the grant was increased 5% so we received \$11,000. We will receive that again in 2023 and forward until and unless it increases again. For the past few years, we've requested 160 hours for an LTE. We planned to use 60 hours to cover the office for the two conferences we attend each year and 100 hours for file scanning. This year, we only requested 60 hours for conferences. We have a volunteer in our office who's scanning files for us and doesn't want to be paid.</p>	

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
101 GENERAL FUND							
54 VETERAN'S SERVICE							
COMBINED: 54710 VET SERV., 54712 VET GRANTS							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-10,000	-10,000	-10,000	-10,000	-11,000	-1,000	10%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	0	0	0	0	0	
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	-2,904	-415	-2,526	-1,200	-1,000	200	-17%
49 Other Financing Sources	0	0	0	0	-1,257	-1,257	
<b>TOTAL REVENUES</b>	<b>-12,904</b>	<b>-10,415</b>	<b>-12,526</b>	<b>-11,200</b>	<b>-13,257</b>	<b>-2,057</b>	<b>18%</b>
51 Personnel Services	127,955	126,913	145,516	152,235	164,242	12,007	8%
52 Contractual Services	1,015	518	551	600	900	300	50%
53 Supplies & Expenses	8,100	4,232	6,160	9,316	9,366	50	1%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	3,103	2,550	5,984	2,107	1,757	-350	-17%
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>140,173</b>	<b>134,212</b>	<b>158,210</b>	<b>164,258</b>	<b>176,265</b>	<b>12,007</b>	<b>7%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>127,269</b>	<b>123,798</b>	<b>145,684</b>	<b>153,058</b>	<b>163,008</b>		



**HEADCOUNT**

The Veteran's Service 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

VETERAN'S SERVICE, DEPT 54			
TITLE	2022	2023 PROPOSED	CHANGE
ADMINISTRATIVE SUPPORT - LTE	0.25	0.25	-
ASST CERT VET SRVC OFFICER	1.00	1.00	-
VETERANS SERV OFFICER	1.00	1.00	-
TOTAL	2.25	2.25	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
54 VETERAN'S SERVICE, 101 GENERAL FUND 54710 VETERAN'S SERVICE OFF 4 Revenue			
435502 STATE AID-VETERAN	-10,000	-11,000	1,000
.	-10,000	-11,000	1,000
4 Revenue	-10,000	-11,000	1,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	74,117	77,806	-3,689
511102 WAGES-PERM EMPLOY	49,296	55,750	-6,454
511105 WAGES-LIMITED TER	1,800	742	1,058
511205 HOLIDAY WORKED PA	100		100
511301 COMMITTEE PER DIE		500	-500
512001 SOCIAL SECURITY	9,415	10,312	-897
512002 RETIREMENT-EMPLOY	8,155	8,681	-526
512004 HEALTH/DENTAL INS	6,000		6,000



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512005 LIFE INSURANCE	409	402	7
512006 WORKER'S COMPENSA	2,124	4,049	-1,925
512007 INCOME CONTINUATI	280		280
512018 CASH IN LIEU OF H		6,000	-6,000
	-----	-----	-----
1 Personnel Expenses	151,696	164,242	-12,546
.			
522005 TELEPHONE AND FAX	600	600	
531101 POSTAGE AND BOX R	300	300	
531102 PRINTING AND DUPL	700	750	-50
531103 CENTRAL PURCHASIN	1,500	1,500	
531202 SUBSCRIPTIONS	200	100	100
531203 MEMBERSHIP DUES	250	200	50
531204 ADVERTISING	1,000	1,000	
531301 TRAINING/CONFEREN	850	900	-50
531302 EMPLOYEE AUTO ALL	700	900	-200
531304 MEALS-TAXABLE	16	16	
531305 MEALS LODGING & M	2,800	3,500	-700
	-----	-----	-----
.	8,916	9,766	-850
	-----	-----	-----
5 Expense	160,612	174,008	-13,396
	-----	-----	-----
54710 VETERAN'S SERVICE OFF	150,612	163,008	-12,396
	-----	-----	-----
54712 VETERAN'S GRANTS			
4 Revenue			
.			
485100 DONATIONS	-1,200	-1,000	-200
493120 APPL CONT APPN VE		-1,257	1,257
	-----	-----	-----
.	-1,200	-2,257	1,057
	-----	-----	-----
4 Revenue	-1,200	-2,257	1,057
5 Expense			
1 Personnel Expenses			
511301 COMMITTEE PER DIE	500		500
512001 SOCIAL SECURITY	38		38
512006 WORKER'S COMPENSA	1		1
	-----	-----	-----



1 Personnel Expenses	539		539
.			
531475 GRAVE MARKERS AND	1,000	500	500
581110 DIRECT PYMNTS	2,000	1,650	350
581119 DIRECT PYMNTS-TRA	107	107	
	-----	-----	-----
.	3,107	2,257	850
8	-----	-----	-----
5 Expense	3,646	2,257	1,389
	-----	-----	-----
54712 VETERAN'S GRANTS	2,446		2,446
	-----	-----	-----
.	153,058	163,008	-9,950

ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).

SOCIAL SERVICES APPENDIX

Social Services Department prepared additional materials included in this report at Department's request.



**Social Services 2023 Budget**

Aug-22

**County Tax Levy:**

	2022 Budget	2023 Budget	Difference
Social Services	1,742,580.00	1,875,034.00	132,454.00
ADRC - EBS	31,300.00	38,367.00	7,067.00
ADRC- Lakeland Retirement Foundation	5,000.00	5,000.00	0.00
ADRC - Transportation	36,787.00	34,351.00	(2,436.00)
ADRC - Nutrition	38,831.00	34,200.00	(4,631.00)
ADRC - Aging Unit	<u>29,495.00</u>	<u>29,495.00</u>	<u>0.00</u>
Total:	1,883,993.00	2,016,447.00	<u><b>132,454.00</b></u>

**New 2023 Requests:**

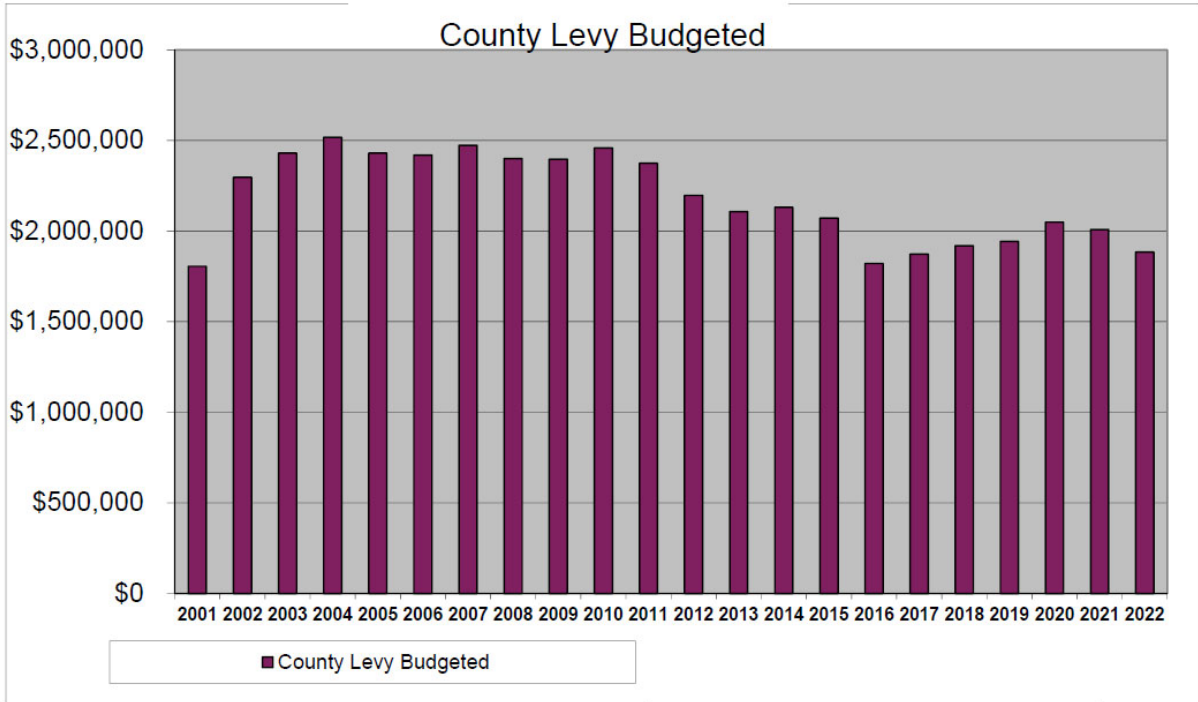
Additional Social Work position funded by Tax Levy	\$79,622.00
Adding Lead Social Work title and funding	<u>\$4,893.00</u>
<b>Remaining Tax Levy Needed</b>	<b><u>\$47,939.00</u></b>

**Non-Departmental Programs:**

Decrease Lakeland Retirement Foundation	5,000.00
Decrease Tri-County Domestic Violence funding	15,000.00

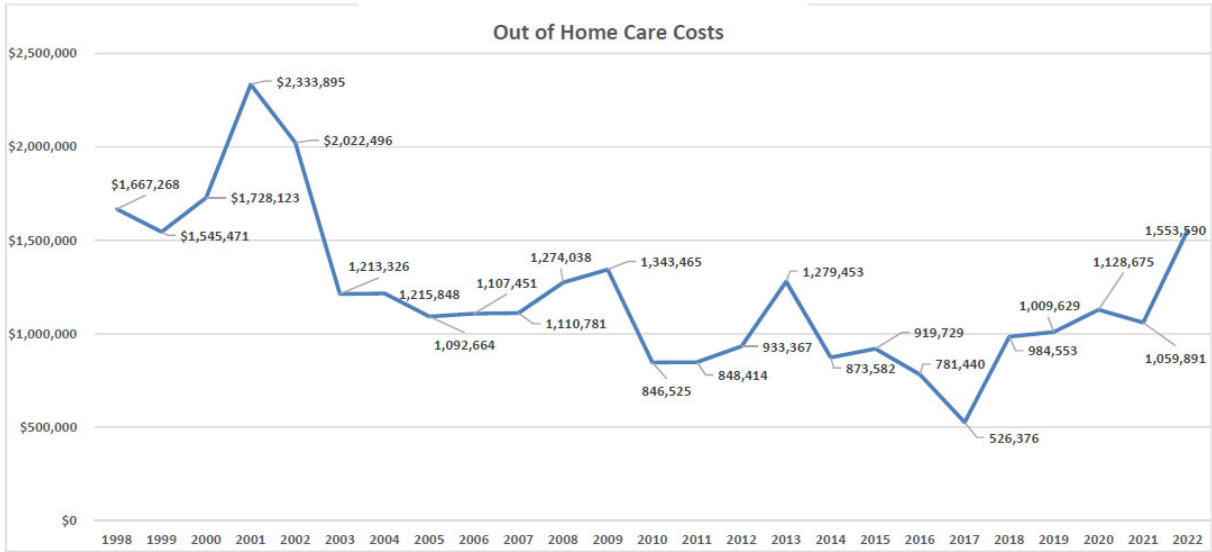
**Percentage of County Tax Levy in Total Budget**

29.32 % in 2023  
29.80% in 2022  
31.61% in 2021



10-year average budgeted county tax levy is \$1,980,876  
20-year average budgeted county tax levy is \$2,195,312  
2023 requested tax levy is \$2,016,447





10-year average spent in Out of Home Care is \$1,011,692.  
 5-year average spent in Out of Home Care is \$1,147,268.  
 3-year average spent in Out of Home Care is \$1,247,385.

In 2023, we are budgeting the same as 2022 at \$960,901.



# BOARD OF HEALTH



Oneida County  
BUDGET PROPOSAL 2023



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## DEPARTMENT DESCRIPTIONS

### BOARD OF HEALTH

The Board of Health shall govern as set forth in § 251.04, Wis. Stats., and may adopt such additional regulations as it determines are necessary to protect and improve public health in the County. The Public Health Department is assigned to this Board as its Committee of Jurisdiction.

### PUBLIC HEALTH

Oneida County Health Department (OCHD) works to promote and protect the health of people and the communities where they live, learn, work, and play. We strive to prevent people from getting sick or injured in the first place by promoting wellness and encouraging healthy behaviors, assuring the conditions in which people can be healthy, tracking disease outbreaks, and using data and evidence to identify communities that are more likely to experience poorer health outcomes than others.

Another core function of public health is policy development such as speaking out for laws that promote smoke-free indoor air and seatbelts.

OCHD is changing to meet the needs of the 21st century. Building on our many decades of experience, health departments protect the public's health by using data to track, quickly respond to, and prevent outbreaks of infectious diseases, ensure food and water safety, strengthen immunization systems and policies, and promote wellness. We are also expanding our role to address the root causes of chronic illnesses, such as diabetes, asthma, and heart disease. OCHD is using their unique assets, skills and competencies to form partnerships with other sectors to reduce the incidence and high costs associated with these preventable chronic disease.

Example of services OCHD provides is immunizations, WIC, Reproductive Health Clinic, Licensing & Inspections, Car Seat Safety Checks, Radon & Water Tests, Wisconsin Well Woman Program, Health Hazard Investigation, and more.

### PUBLIC HEALTH

LRES has fiscal activity in the Nursing Fund 204, Women Infant Children Fund 205 and Public Health Fund 206, fiscal department 34. The Public Health request across all funds is \$2.96 million, a -1% or \$(24) thousand decrease from the prior year budget.



COMMITTEE OF JURISDICTION SUMMARY

The following summary is provided by the Public Health Department.

Meeting Overview	
Department(s)	Public Health
COJ & Meeting Date	Board of Health 8/9/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
<p>There is an increase in salary and fringe benefits due to staff moving to 2080 hours per year versus 1950 as well as a cost of living adjustment and increase in health insurance costs. Health insurance was budgeted based on actual amounts as opposed to an average amount submitted by finance. This allows us to bill and project the various state and federal funding sources available to the department more accurately. Grant dollar amounts and staffing changes cause some fluctuation and variance in our budgeting. COVID-19 precautions continue to impact services at the Health Department. Funding and expenditures in program areas continue to fluctuate and vary. The department has ARPA revenue budgeted for vaccine outreach and staffing support for administration and supporting activities. Funding request of \$25,000 from ARPA funds for vaccine administration and outreach. No Permanent staffing changes are included in this budget.</p>	

FIVE-YEAR OVERVIEW

Department fiscal overview, all funds, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<u>204 NURSING, 205 WIC, 206 PUBLIC HEALTH</u>							
34 PUBLIC HEALTH							
41 Taxes	-466,342	-494,800	-522,054	-527,797	-600,000	-72,203	14%
42 Special Assessments						0	
43 Intergovernmental Revenues	-1,022,250	-1,636,261	-2,059,155	-1,804,429	-1,620,990	183,439	-10%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-580,031	-550,284	-850,530	-565,229	-607,847	-42,618	8%
47 Intergovernmental Charges for Services	-31,871	-13,828	-21,982	-12,000	-12,000	0	0%
48 Miscellaneous Revenues	-50,150	-34,084	-5,691	-28,699		28,699	-100%
49 Other Financing Sources	-13,744	-30,381	-9,893	-9,489	-122,457	-112,968	1191%
<b>TOTAL REVENUES</b>	<b>-2,164,388</b>	<b>-2,759,638</b>	<b>-3,469,305</b>	<b>-2,947,643</b>	<b>-2,963,294</b>	<b>-15,651</b>	<b>1%</b>
51 Personnel Services	1,334,670	1,473,089	1,654,409	1,786,815	2,035,273	248,458	14%
52 Contractual Services	397,955	585,194	904,050	749,062	625,034	-124,028	-17%
53 Supplies & Expenses	284,267	234,568	429,035	416,804	302,987	-113,817	-27%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	15,086	30,566	48,213	35,032		-35,032	-100%
<b>TOTAL EXPENSES</b>	<b>2,031,978</b>	<b>2,323,417</b>	<b>3,035,707</b>	<b>2,987,713</b>	<b>2,963,294</b>	<b>-24,419</b>	<b>-1%</b>
71 Transfers Out	56,159	324,616	114,428				
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-76,251</b>	<b>-111,605</b>	<b>-319,170</b>	<b>40,070</b>	<b>0</b>		



**HEADCOUNT**

The Public Health 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

TITLE	2022	2023 PROPOSED	CHANGE
PUBLIC HEALTH, DEPT 34			
ACCOUNT TECHNICIAN	2.60	2.60	-
ADMINISTRATIVE SUPPORT	1.60	1.60	-
COMMUNITY HLTH SPECIALIST	4.40	4.40	-
DIETICIAN	1.00	1.00	-
ENVIRNOMENTAL HLTH SPECIALIST	3.80	3.80	-
FINANCE TECHNICIAN	1.00	1.00	-
HEALTH EDUCATOR	1.00	1.00	-
LTE - VARIOUS TECH/SPECIALIST	3.45	3.45	-
PUBLIC HEALTH ASST DIRECTOR	1.00	1.00	-
PUBLIC HEALTH DIRECTOR	1.00	1.00	-
PUBLIC HEALTH NURSE	4.80	4.80	-
TOTAL	25.65	25.65	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
34 PUBLIC HEALTH, 204 NURSING FUND			
54120 FAMILY PLANNING			
4 Revenue			
435520 STATE AID-FAMILY	-762,955	-638,223	-124,732
465110 PUBLIC CHGS-FAMIL	-2,350		-2,350
465112 PUBLIC CHGS-MEDIC	-140,000	-140,000	
465116 PUBLIC CHGS-HEALT	-1,000	-500	-500
493204 FUND BAL APP-FAMI		-57,755	57,755
	-906,305	-836,478	-69,827



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4 Revenue	-906,305	-836,478	-69,827
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	112,654	120,045	-7,391
511103 OVERTIME WAGES	24	1,000	-976
511104 WAGES-PART-TIME E	49,410	57,519	-8,109
511105 WAGES-LIMITED TER	12,300	27,810	-15,510
511107 CALL PAY		300	-300
512001 SOCIAL SECURITY	13,340	15,711	-2,371
512002 RETIREMENT-EMPLOY	10,535	11,542	-1,007
512004 HEALTH/DENTAL INS	18,813	18,813	
512005 LIFE INSURANCE	167	167	
512006 WORKER'S COMPENSA	3,927	4,858	-931
512007 INCOME CONTINUATI	390	390	
512018 CASH IN LIEU OF H	5,400	5,400	
513001 COST ALLOC-WAGES	2,032	874	1,158
	-----	-----	-----
1 Personnel Expenses	228,992	264,429	-35,437
.			
521901 OTHER PROFESSIONA	630,276	506,015	124,261
522005 TELEPHONE AND FAX	1,000	1,084	-84
531101 POSTAGE AND BOX R	600	700	-100
531102 PRINTING AND DUPL	300	300	
531103 CENTRAL PURCHASIN	850	600	250
531202 SUBSCRIPTIONS	1,350	20,300	-18,950
531203 MEMBERSHIP DUES	450	450	
531204 ADVERTISING	4,000	1,000	3,000
531301 TRAINING/CONFEREN	1,000	500	500
531302 EMPLOYEE AUTO ALL	500	300	200
531305 MEALS LODGING & M	1,254	300	954
531402 CHEMISTRY LAB & M	35,578	40,000	-4,422
531901 OTHER SUPPLIES &	1,500	500	1,000
699009 OTHER CAPITAL EQU	1,707		1,707
	-----	-----	-----
.	680,365	572,049	108,316
	-----	-----	-----
5 Expense	909,357	836,478	72,879
	-----	-----	-----
54120 FAMILY PLANNING	3,052		3,052
	-----	-----	-----
54140 LEAD GRANT			
4 Revenue			
.			



435532 STATE AID-LEAD GR	-4,281	-4,281	
	-----	-----	-----
.	-4,281	-4,281	
	-----	-----	-----
4 Revenue	-4,281	-4,281	
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	3,361	3,606	-245
	-----	-----	-----
1 Personnel Expenses	3,361	3,606	-245
.			
522005 TELEPHONE AND FAX	100		100
531101 POSTAGE AND BOX R	50	100	-50
531102 PRINTING AND DUPL	25	100	-75
531301 TRAINING/CONFEREN	100		100
531302 EMPLOYEE AUTO ALL	100	100	
531901 OTHER SUPPLIES &	545	375	170
	-----	-----	-----
.	920	675	245
	-----	-----	-----
5 Expense	4,281	4,281	
	-----	-----	-----
54140 LEAD GRANT			
-----	-----	-----	-----
54142 TOBACCO COMPLIANCE			
4 Revenue			
.			
435556 STATE AID-YOUTH T	-17,247	-11,088	-6,159
	-----	-----	-----
.	-17,247	-11,088	-6,159
	-----	-----	-----
4 Revenue	-17,247	-11,088	-6,159
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	12,197	7,731	4,466
	-----	-----	-----
1 Personnel Expenses	12,197	7,731	4,466
.			
521901 OTHER PROFESSIONA	3,100	1,200	1,900
522005 TELEPHONE AND FAX	52		52
531101 POSTAGE AND BOX R	600	600	
531102 PRINTING AND DUPL	250	250	
531103 CENTRAL PURCHASIN	50		50





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531302 EMPLOYEE AUTO ALL	600	1,200	-600
531901 OTHER SUPPLIES &	398	107	291
	-----	-----	-----
.	5,050	3,357	1,693
	-----	-----	-----
5 Expense	17,247	11,088	6,159
	-----	-----	-----
54142 TOBACCO COMPLIANCE			
-----	-----	-----	-----
54144 COVID-19 VACCINATION			
4 Revenue			
.			
435556 STATE AID-YOUTH T	-31,489		-31,489
	-----	-----	-----
.	-31,489		-31,489
	-----	-----	-----
4 Revenue	-31,489		-31,489
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	29,416		29,416
	-----	-----	-----
1 Personnel Expenses	29,416		29,416
.			
522005 TELEPHONE AND FAX	41		41
531102 PRINTING AND DUPL	1,676		1,676
531402 CHEMISTRY LAB & M	310		310
531901 OTHER SUPPLIES &	46		46
	-----	-----	-----
.	2,073		2,073
	-----	-----	-----
5 Expense	31,489		31,489
	-----	-----	-----
54148 TOBACCO COMM COALITIO			
4 Revenue			
.			
435557 STATE AID-TOBACCO	-140,501	-121,000	-19,501
	-----	-----	-----
.	-140,501	-121,000	-19,501
	-----	-----	-----
4 Revenue	-140,501	-121,000	-19,501
5 Expense			
1 Personnel Expenses			



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513001 COST ALLOC-WAGES	96,055	101,437	-5,382
	-----	-----	-----
1 Personnel Expenses	96,055	101,437	-5,382
.			
521901 OTHER PROFESSIONA	25,257	18,750	6,507
522005 TELEPHONE AND FAX	352	150	202
531101 POSTAGE AND BOX R	20		20
531102 PRINTING AND DUPL	42	50	-8
531103 CENTRAL PURCHASIN	50		50
531204 ADVERTISING	15,143		15,143
531301 TRAINING/CONFEREN	595		595
531302 EMPLOYEE AUTO ALL	11	300	-289
531305 MEALS LODGING & M	2,350	200	2,150
531901 OTHER SUPPLIES &	626	113	513
	-----	-----	-----
.	44,446	19,563	24,883
	-----	-----	-----
5 Expense	140,501	121,000	19,501
	-----	-----	-----
54148 TOBACCO COMM COALITIO			
	-----	-----	-----
54150 BIO-TERRORISM-PUB HEA			
4 Revenue			
.			
435558 STATE AID-BIO-TER	-22,533	-22,762	229
	-----	-----	-----
.	-22,533	-22,762	229
	-----	-----	-----
4 Revenue	-22,533	-22,762	229
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	17,089	18,298	-1,209
	-----	-----	-----
1 Personnel Expenses	17,089	18,298	-1,209
.			
522005 TELEPHONE AND FAX	325	322	3
531101 POSTAGE AND BOX R	86	86	
531102 PRINTING AND DUPL	25	25	
531103 CENTRAL PURCHASIN	50	50	
531301 TRAINING/CONFEREN	100	100	
531302 EMPLOYEE AUTO ALL	200	200	
531305 MEALS LODGING & M	150	150	



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531402 CHEMISTRY LAB & M	1,588	1,588	
531901 OTHER SUPPLIES &	2,920	1,943	977
	-----	-----	-----
.	5,444	4,464	980
	-----	-----	-----
5 Expense	22,533	22,762	-229
	-----	-----	-----
54150 BIO-TERRORISM-PUB HEA			
-----	-----	-----	-----
54154 MATERNAL CHILD HEALTH			
4 Revenue			
.			
435554 STATE AID-MATERNA	-15,875	-15,875	
	-----	-----	-----
.	-15,875	-15,875	
	-----	-----	-----
4 Revenue	-15,875	-15,875	
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	11,572	12,292	-720
	-----	-----	-----
1 Personnel Expenses	11,572	12,292	-720
.			
522005 TELEPHONE AND FAX	52		52
531101 POSTAGE AND BOX R	100	746	-646
531102 PRINTING AND DUPL	55	55	
531103 CENTRAL PURCHASIN	100		100
531204 ADVERTISING	750	750	
531301 TRAINING/CONFEREN	510	50	460
531302 EMPLOYEE AUTO ALL	200	150	50
531305 MEALS LODGING & M	250	200	50
531901 OTHER SUPPLIES &	2,286	1,632	654
	-----	-----	-----
.	4,303	3,583	720
	-----	-----	-----
5 Expense	15,875	15,875	
	-----	-----	-----
54154 MATERNAL CHILD HEALTH			
-----	-----	-----	-----
54156 SEXUAL VIOLENCE GRANT			
4 Revenue			
.			
435567 STATE AID-ADOLESC	-82,248	-70,000	-12,248



.	-82,248	-70,000	-12,248
4 Revenue	-82,248	-70,000	-12,248
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	42,169	54,757	-12,588
1 Personnel Expenses	42,169	54,757	-12,588
.			
521901 OTHER PROFESSIONA	23,000	13,385	9,615
522005 TELEPHONE AND FAX	150	150	
531101 POSTAGE AND BOX R	300		300
531102 PRINTING AND DUPL	100	50	50
531103 CENTRAL PURCHASIN	100	100	
531204 ADVERTISING	7,986	1,200	6,786
531301 TRAINING/CONFEREN	2,500		2,500
531302 EMPLOYEE AUTO ALL	500	150	350
531305 MEALS LODGING & M	3,300	100	3,200
531901 OTHER SUPPLIES &	2,143	108	2,035
.	40,079	15,243	24,836
5 Expense	82,248	70,000	12,248
54156 SEXUAL VIOLENCE GRANT			
54157 WORKFORCE DEVELOPMENT			
4 Revenue			
.			
435541 STATE AID-PREGNAN	-31,184		-31,184
.	-31,184		-31,184
4 Revenue	-31,184		-31,184
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	26,382	53,504	-27,122
1 Personnel Expenses	26,382	53,504	-27,122
.			
435699 STATE AID-COVID W		-53,504	53,504



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522005 TELEPHONE AND FAX	52		52
531103 CENTRAL PURCHASIN	250		250
531301 TRAINING/CONFEREN	500		500
531302 EMPLOYEE AUTO ALL	500		500
531305 MEALS LODGING & M	500		500
531901 OTHER SUPPLIES &	3,000		3,000

.	4,802	-53,504	58,306
---	-------	---------	--------

5 Expense	31,184		31,184
-----------	--------	--	--------

54157 WORKFORCE  
DEVELOPMENT

54158 ELC

4 Revenue

435541 STATE AID-PREGNAN	-166,682	-133,154	-33,528
--------------------------	----------	----------	---------

.	-166,682	-133,154	-33,528
---	----------	----------	---------

4 Revenue	-166,682	-133,154	-33,528
-----------	----------	----------	---------

5 Expense

1 Personnel Expenses

513001 COST ALLOC-WAGES	148,277	78,685	69,592
-------------------------	---------	--------	--------

1 Personnel Expenses	148,277	78,685	69,592
----------------------	---------	--------	--------

521901 OTHER PROFESSIONA		20,000	-20,000
--------------------------	--	--------	---------

522005 TELEPHONE AND FAX	5,050	986	4,064
--------------------------	-------	-----	-------

531101 POSTAGE AND BOX R	1,000	1,000	
--------------------------	-------	-------	--

531102 PRINTING AND DUPL	3,000	2,500	500
--------------------------	-------	-------	-----

531103 CENTRAL PURCHASIN	200	660	-460
--------------------------	-----	-----	------

531301 TRAINING/CONFEREN	100	1,000	-900
--------------------------	-----	-------	------

531302 EMPLOYEE AUTO ALL		1,000	-1,000
--------------------------	--	-------	--------

531901 OTHER SUPPLIES &	4,141	27,323	-23,182
-------------------------	-------	--------	---------

699009 OTHER CAPITAL EQU	4,914		4,914
--------------------------	-------	--	-------

.	18,405	54,469	-36,064
---	--------	--------	---------

5 Expense	166,682	133,154	33,528
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54158 ELC



-----			
54159 ARPC-AMERICAN RESCUE			
-----			
4 Revenue			
.			
435556 STATE AID-YOUTH T	-15,560	-114,740	99,180
-----			
.	-15,560	-114,740	99,180
-----			
4 Revenue	-15,560	-114,740	99,180
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	13,560	112,590	-99,030
-----			
1 Personnel Expenses	13,560	112,590	-99,030
.			
522005 TELEPHONE AND FAX		150	-150
531901 OTHER SUPPLIES &	500	2,000	-1,500
699009 OTHER CAPITAL EQU	1,500		1,500
-----			
.	2,000	2,150	-150
-----			
5 Expense	15,560	114,740	-99,180
-----			
54159 ARPC-AMERICAN RESCUE			
-----			
54160 PH PREPAREDNESS PANDE			
4 Revenue			
.			
435542 STATE AID-PH PREP	-53,283	-22,761	-30,522
-----			
.	-53,283	-22,761	-30,522
-----			
4 Revenue	-53,283	-22,761	-30,522
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	20,325	18,507	1,818
-----			
1 Personnel Expenses	20,325	18,507	1,818
.			
521901 OTHER PROFESSIONA	2,500		2,500
522005 TELEPHONE AND FAX		322	-322
531101 POSTAGE AND BOX R	79		79
531102 PRINTING AND DUPL	24		24



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531204 ADVERTISING	2,732		2,732
531301 TRAINING/CONFEREN	1,680		1,680
531402 CHEMISTRY LAB & M	12		12
531901 OTHER SUPPLIES &	2,663	3,933	-1,270
699009 OTHER CAPITAL EQU	23,268		23,268
	-----	-----	-----
.	32,958	4,255	28,703
	-----	-----	-----
5 Expense	53,283	22,762	30,521
	-----	-----	-----
54160 PH PREPAREDNESS PANDE		1	-1
-----	-----	-----	-----
54162 OVERDOSE TO ACTION-O2			
4 Revenue			
.			
435542 STATE AID-PH PREP	-128,063	-85,000	-43,063
	-----	-----	-----
.	-128,063	-85,000	-43,063
	-----	-----	-----
4 Revenue	-128,063	-85,000	-43,063
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	52,981	66,806	-13,825
	-----	-----	-----
1 Personnel Expenses	52,981	66,806	-13,825
.			
521901 OTHER PROFESSIONA	35,000	16,866	18,134
522005 TELEPHONE AND FAX	502	150	352
531101 POSTAGE AND BOX R	50	20	30
531102 PRINTING AND DUPL	100	50	50
531103 CENTRAL PURCHASIN	1,000		1,000
531204 ADVERTISING	7,000		7,000
531301 TRAINING/CONFEREN	1,699	300	1,399
531302 EMPLOYEE AUTO ALL	1,000	150	850
531305 MEALS LODGING & M	2,624	150	2,474
531901 OTHER SUPPLIES &	26,107	508	25,599
	-----	-----	-----
.	75,082	18,194	56,888
	-----	-----	-----
5 Expense	128,063	85,000	43,063
	-----	-----	-----
54162 OVERDOSE TO ACTION-O2			
-----	-----	-----	-----



54164 COMMUNICABLE DISEASE

4 Revenue

.			
435544 STATE AID-COMM DI	-4,126	-4,126	
	-----	-----	-----
.	-4,126	-4,126	
	-----	-----	-----
4 Revenue	-4,126	-4,126	

5 Expense

1 Personnel Expenses

513001 COST ALLOC-WAGES	4,114	4,118	-4
	-----	-----	-----
1 Personnel Expenses	4,114	4,118	-4

.			
531102 PRINTING AND DUPL	12	8	4
	-----	-----	-----
.	12	8	4
	-----	-----	-----

5 Expense	4,126	4,126	
	-----	-----	-----

54164 COMMUNICABLE DISEASE

54168 SUPPLEMENTAL NURTRITI

4 Revenue

.			
435546 STATE AID-SUPP NU	-14,079	-15,918	1,839
	-----	-----	-----
.	-14,079	-15,918	1,839
	-----	-----	-----
4 Revenue	-14,079	-15,918	1,839

5 Expense

1 Personnel Expenses

513001 COST ALLOC-WAGES	12,491	13,327	-836
	-----	-----	-----
1 Personnel Expenses	12,491	13,327	-836

.			
522005 TELEPHONE AND FAX	572		572
531101 POSTAGE AND BOX R	600	600	
531102 PRINTING AND DUPL		200	-200
531901 OTHER SUPPLIES &	416	1,791	-1,375
	-----	-----	-----
.	1,588	2,591	-1,003
	-----	-----	-----





5 Expense	14,079	15,918	-1,839
-----			
54168 SUPPLEMENTAL NURTRITI			
-----			
54170 SANITARIAN			
4 Revenue			
.			
435551 STATE AID-SANITAR	-54,764	-54,764	
465124 PUBLIC CHGS-SANIT	-265,187	-288,207	23,020
-----			
.	-319,951	-342,971	23,020
-----			
4 Revenue	-319,951	-342,971	23,020
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	145,209	186,715	-41,506
511104 WAGES-PART-TIME E	31,470	33,513	-2,043
512001 SOCIAL SECURITY	13,516	16,847	-3,331
512002 RETIREMENT-EMPLOY	10,895	14,315	-3,420
512004 HEALTH/DENTAL INS	15,238	24,261	-9,023
512005 LIFE INSURANCE	445	310	135
512006 WORKER'S COMPENSA	5,325	6,673	-1,348
512007 INCOME CONTINUATI	410	410	
512018 CASH IN LIEU OF H	3,000		3,000
513001 COST ALLOC-WAGES	21,960	11,951	10,009
-----			
1 Personnel Expenses	247,468	294,995	-47,527
521901 OTHER PROFESSIONA	7,150	8,000	-850
522005 TELEPHONE AND FAX	2,000	2,255	-255
531101 POSTAGE AND BOX R	1,665	900	765
531102 PRINTING AND DUPL	616	450	166
531103 CENTRAL PURCHASIN	170	150	20
531203 MEMBERSHIP DUES	80	100	-20
531204 ADVERTISING	2,000		2,000
531301 TRAINING/CONFEREN	325	800	-475
531302 EMPLOYEE AUTO ALL	15,000	15,000	
531304 MEALS-TAXABLE	35	20	15
531305 MEALS LODGING & M	1,000	300	700
531402 CHEMISTRY LAB & M	18,669	10,000	8,669
531901 OTHER SUPPLIES &	24,586	10,001	14,585
699009 OTHER CAPITAL EQU	272		272
-----			
.	73,568	47,976	25,592



5 Expense	321,036	342,971	-21,935
54170 SANITARIAN	1,085		1,085
54178 WI WOMEN HEALTH SCREE			
4 Revenue			
435536 STATE AID-WI WOME	-73,570	-68,031	-5,539
	-73,570	-68,031	-5,539
4 Revenue	-73,570	-68,031	-5,539
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	66,141	58,382	7,759
1 Personnel Expenses	66,141	58,382	7,759
522005 TELEPHONE AND FAX	390	643	-253
531101 POSTAGE AND BOX R	1,000	637	363
531102 PRINTING AND DUPL	400	300	100
531103 CENTRAL PURCHASIN	150	50	100
531204 ADVERTISING	789	5,000	-4,211
531301 TRAINING/CONFEREN	100		100
531302 EMPLOYEE AUTO ALL	1,050	800	250
531304 MEALS-TAXABLE		10	-10
531305 MEALS LODGING & M	500	100	400
531901 OTHER SUPPLIES &	3,050	2,109	941
	7,429	9,649	-2,220
5 Expense	73,570	68,031	5,539
54178 WI WOMEN HEALTH SCREE			
54182 IMMUNIZATION GRANT			
4 Revenue			
435548 STATE AID-IMMUNIZ	-10,966	-10,966	
	-10,966	-10,966	



4 Revenue	-10,966	-10,966	
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	7,171	7,639	-468
	-----	-----	-----
1 Personnel Expenses	7,171	7,639	-468
.			
522005 TELEPHONE AND FAX	124		124
531101 POSTAGE AND BOX R	676	700	-24
531102 PRINTING AND DUPL	700	700	
531103 CENTRAL PURCHASIN	33	33	
531204 ADVERTISING	1,727	1,677	50
531901 OTHER SUPPLIES &	535	217	318
	-----	-----	-----
.	3,795	3,327	468
	-----	-----	-----
5 Expense	10,966	10,966	
	-----	-----	-----
54182 IMMUNIZATION GRANT			
-----	-----	-----	-----
54186 PREVENTION			
4 Revenue			
.			
435553 STATE AID-PREVENT	-6,931	-7,005	74
	-----	-----	-----
.	-6,931	-7,005	74
	-----	-----	-----
4 Revenue	-6,931	-7,005	74
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	6,752	6,967	-215
	-----	-----	-----
1 Personnel Expenses	6,752	6,967	-215
.			
522005 TELEPHONE AND FAX	34		34
531901 OTHER SUPPLIES &	145	38	107
	-----	-----	-----
.	179	38	141
	-----	-----	-----
5 Expense	6,931	7,005	-74
	-----	-----	-----
54186 PREVENTION			
-----	-----	-----	-----



54188 IMMUNIZATION-ASSIST N

4 Revenue

.			
435555 STATE AID-IMMUN A	-40,120	-20,000	-20,120
	-----	-----	-----
.	-40,120	-20,000	-20,120
	-----	-----	-----
4 Revenue	-40,120	-20,000	-20,120

5 Expense

1 Personnel Expenses

513001 COST ALLOC-WAGES	34,916	19,786	15,130
	-----	-----	-----
1 Personnel Expenses	34,916	19,786	15,130

.			
522005 TELEPHONE AND FAX	150	150	
531101 POSTAGE AND BOX R	50		50
531102 PRINTING AND DUPL	50		50
531204 ADVERTISING	1,070		1,070
531302 EMPLOYEE AUTO ALL	100		100
531305 MEALS LODGING & M	180		180
531901 OTHER SUPPLIES &	3,604	64	3,540
	-----	-----	-----
.	5,204	214	4,990
	-----	-----	-----

5 Expense	40,120	20,000	20,120
	-----	-----	-----

54188 IMMUNIZATION-ASSIST N

54191 HEALTHY COMMUNITIES G

4 Revenue

.			
485550 PRIVATE GRANT	-28,699		-28,699
	-----	-----	-----
.	-28,699		-28,699
	-----	-----	-----
4 Revenue	-28,699		-28,699

5 Expense

.			
531901 OTHER SUPPLIES &	28,699		28,699
	-----	-----	-----
.	28,699		28,699
	-----	-----	-----
5 Expense	28,699		28,699



54191 HEALTHY COMMUNITIES G

34 PUBLIC HEALTH, 205  
WOMEN, INFANTS & CHILD  
FUND

54130 WOMEN INFANTS & CHILD

4 Revenue

435530 STATE AID-WOMEN I	-119,972	-114,792	-5,180
465112 PUBLIC CHGS-MEDIC		-1,100	1,100

.	-119,972	-115,892	-4,080
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4 Revenue	-119,972	-115,892	-4,080
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5 Expense

1 Personnel Expenses

511101 SALARIES-PERM EMP	3,946		3,946
511102 WAGES-PERM EMPLOY	59,795	65,894	-6,099
511104 WAGES-PART-TIME E	20,808	23,600	-2,792
511105 WAGES-LIMITED TER	4,575	4,713	-138
512001 SOCIAL SECURITY	6,820	7,207	-387
512002 RETIREMENT-EMPLOY	5,537	6,123	-586
512004 HEALTH/DENTAL INS	10,143	10,248	-105
512005 LIFE INSURANCE	55	55	
512006 WORKER'S COMPENSA	2,239	2,175	64
512007 INCOME CONTINUATI	200	200	
512018 CASH IN LIEU OF H	1,800	1,800	
513001 COST ALLOC-WAGES	-12,802	-15,685	2,883

1 Personnel Expenses	103,116	106,330	-3,214
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522005 TELEPHONE AND FAX	1,700	1,612	88
531101 POSTAGE AND BOX R	2,000	500	1,500
531102 PRINTING AND DUPL	360	500	-140
531103 CENTRAL PURCHASIN	555	500	55
531203 MEMBERSHIP DUES	50	50	
531204 ADVERTISING	4,453	4,453	
531301 TRAINING/CONFEREN	500	300	200
531302 EMPLOYEE AUTO ALL	500	500	
531305 MEALS LODGING & M	678	300	378



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531402 CHEMISTRY LAB & M		615	-615
531901 OTHER SUPPLIES &	7,196	232	6,964
699009 OTHER CAPITAL EQU	3,371		3,371
	-----	-----	-----
.	21,363	9,562	11,801
	-----	-----	-----
5 Expense	124,479	115,892	8,587
	-----	-----	-----
54130 WOMEN INFANTS & CHILD	4,507		4,507
-----	-----	-----	-----
54131 BREASTFEEDING PEER CO			
4 Revenue			
.			
435531 STATE AID-BREASTF	-8,000	-8,000	
	-----	-----	-----
.	-8,000	-8,000	
	-----	-----	-----
4 Revenue	-8,000	-8,000	
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	7,825	7,837	-12
	-----	-----	-----
1 Personnel Expenses	7,825	7,837	-12
.			
522005 TELEPHONE AND FAX	83	163	-80
531101 POSTAGE AND BOX R	14		14
531302 EMPLOYEE AUTO ALL	53		53
531901 OTHER SUPPLIES &	25		25
	-----	-----	-----
.	175	163	12
	-----	-----	-----
5 Expense	8,000	8,000	
	-----	-----	-----
54131 BREASTFEEDING PEER CO			
-----	-----	-----	-----
<hr/>			
34 PUBLIC HEALTH, 206			
PUBLIC HEALTH FUND			
54110 PUBLIC HEALTH			
4 Revenue			
.			



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411100 GENERAL PROPERTY	-527,797	-600,000	72,203
433600 FEDERAL GRANTS- S		-25,000	25,000
465100 PUBLIC CHGS-PUBLI	-20,000	-30,000	10,000
465102 PUBLIC CHGS-PATER	-40	-40	
465108 PUBLIC CHGS-INFLU	-136,652	-148,000	11,348
474400 LOCAL DEPT CHGS-V	-12,000	-12,000	
493235 FUND BAL APP - CO		-57,202	57,202
493253 FUND BAL APP-CAR	-9,489	-7,500	-1,989
	-----	-----	-----
.	-705,978	-879,742	173,764
	-----	-----	-----
4 Revenue	-705,978	-879,742	173,764
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	174,384	180,988	-6,604
511102 WAGES-PERM EMPLOY	520,269	591,160	-70,891
511103 OVERTIME WAGES	2,000	2,000	
511104 WAGES-PART-TIME E	90,805	112,525	-21,720
511105 WAGES-LIMITED TER	102,565	131,843	-29,278
511107 CALL PAY	1,000	1,000	
511205 HOLIDAY WORKED PA	1,000	1,000	
512001 SOCIAL SECURITY	67,948	77,764	-9,816
512002 RETIREMENT-EMPLOY	58,709	63,553	-4,844
512004 HEALTH/DENTAL INS	146,058	183,962	-37,904
512005 LIFE INSURANCE	1,670	1,692	-22
512006 WORKER'S COMPENSA	15,352	17,632	-2,280
512007 INCOME CONTINUATI	1,540	1,540	
513001 COST ALLOC-WAGES	-588,855	-643,409	54,554
	-----	-----	-----
1 Personnel Expenses	594,445	723,250	-128,805
.			
521901 OTHER PROFESSIONA	9,000	29,000	-20,000
522005 TELEPHONE AND FAX	50	3,181	-3,131
523202 MACY AND EQUIP RE	1,000	500	500
531101 POSTAGE AND BOX R	2,500	1,800	700
531102 PRINTING AND DUPL	50	50	
531103 CENTRAL PURCHASIN	1,500	900	600
531202 SUBSCRIPTIONS	500	100	400
531203 MEMBERSHIP DUES	2,800	1,000	1,800
531204 ADVERTISING	2,000	1,500	500
531301 TRAINING/CONFEREN	1,000	500	500
531302 EMPLOYEE AUTO ALL	3,000	2,000	1,000
531304 MEALS-TAXABLE	10	10	



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531305 MEALS LODGING & M	1,300	500	800
531402 CHEMISTRY LAB & M	95,000	95,000	
531476 RADON TESTING EXP	800	1,000	-200
531501 GASOLINE MOTOR OI	4,000	4,000	
531502 MOTOR VEHICLE PAR	5,489	3,500	1,989
531702 BUILDINGS AND OFF	320	320	
531751 INS ON BUILDINGS	1,610	1,610	
531753 PUBLIC LIABILITY	8,020	8,020	
531901 OTHER SUPPLIES &	3,010	2,000	1,010
	-----	-----	-----
.	142,959	156,491	-13,532
	-----	-----	-----
5 Expense	737,404	879,741	-142,337
	-----	-----	-----
54110 PUBLIC HEALTH	31,426	-1	31,427
	-----	-----	-----
.	40,070		40,070

**ADDITIONAL INFORMATION**

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us) .



# COUNTY FACILITIES



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**DEPARTMENT DESCRIPTIONS**

**COUNTY FACILITIES COMMITTEE**

The County Facilities Committee maintains authority over the County's real and personal property, manages janitorial services, and is responsible for all improvements made to and security of County facilities. The Buildings & Grounds Department is assigned to the County Facilities Committee as its Committee of Jurisdiction.

**BUILDINGS & GROUNDS**

The Oneida County Buildings & Grounds Department provides a wide variety of technical and functional support systems to serve the county's building infrastructure, maintenance and janitorial needs. It services the general public's need for clean and well-maintained facilities through a proactive system of facilities management. Additionally, the department serves as a conduit for interdepartmental services that are wide-ranging and diverse. Specifically the department provides maintenance, janitorial services, and asset acquisition and disposal for the Oneida County Law Enforcement Center, Courthouse, ADRC and Public Health Facility, various storage and communication tower sites and other county centers. The Buildings & Grounds Department also provides for management of countywide facilities planning, renovation and construction project.

**BUILDINGS & GROUNDS**

Buildings & Grounds has fiscal activity in the General Fund 101 and the Capital Project Fund 404, coded to fiscal department 18. The General Fund request is \$1.4 million, a 2% or \$31 thousand increase over the prior year budget. The Capital Projects Funds request is \$224 thousand, including projects benefiting other departments such as the Medical Examiner, a 4% or \$9 thousand increase over the prior year.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Buildings & Grounds Department.

	<b>Meeting Overview</b>	
Department(s)	Buildings & Grounds	
COJ & Meeting Date	County Facilities	8/8/2022
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>
<p>No significant changes to the operation budgets for cost centers: 51560 Buildings and Grounds, 51562 Buildings &amp; Grnds - DOA and 52114 Laws Enforce Ctr Operations. Individual account lines within those cost centers have been adjusted but the overall operations budgets will be the same as 2022 with the exception of a \$181 increase to the 51560 cost center. The personnel expenses have increased due to COLA increases, annual salary increases, Social Security, Retirement and Worker's Compensation increases. The department has been approved for an LTE Cleaning Technician for the year 2023. The department's overtime budget will be decreased by \$17,000 to offset the cost of the position. The remainder of funding for the position will come from the department's revenue accounts for public and local department charges. Year 2023 CIPs have been approved by the COJ and have been forwarded to the CIP committee. *See CIP forms for additional information.</p>		



FIVE-YEAR OVERVIEW

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>101 GENERAL FUND</b>							
18 BUILDINGS AND GROUNDS							
COMBINED: 51560 B&G, 51562 B&G DOA, 52114 B&G LEC							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	-153,062	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-405	-200	-1,388	-200	-200	0	0%
47 Intergovernmental Charges for Services	-88,480	-106,819	-96,428	0	0	0	
48 Miscellaneous Revenues	-67,077	-62,981	-82,833	-62,856	-62,856	0	0%
49 Other Financing Sources	0	0	0	-9,009	0	9,009	-100%
<b>TOTAL REVENUES</b>	<b>-155,962</b>	<b>-323,062</b>	<b>-180,648</b>	<b>-72,065</b>	<b>-63,056</b>	<b>9,009</b>	<b>-13%</b>
51 Personnel Services	719,925	689,815	692,945	721,486	753,236	31,750	4%
52 Contractual Services	588,022	509,101	553,487	547,060	566,250	19,190	4%
53 Supplies & Expenses	102,510	116,805	65,903	52,000	44,000	-8,000	-15%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	170,850	163,411	85,970	76,451	65,000	-11,451	-15%
<b>TOTAL EXPENSES</b>	<b>1,581,307</b>	<b>1,479,133</b>	<b>1,398,305</b>	<b>1,396,997</b>	<b>1,428,486</b>	<b>31,489</b>	<b>2%</b>
71 Transfers Out	0	0	0	0	0		
72 Budgetary Reserve Spending	0	0	0	0	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>1,425,345</b>	<b>1,156,072</b>	<b>1,217,657</b>	<b>1,324,932</b>	<b>1,365,430</b>		

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>404 CAPITAL PROJECTS FUND</b>							
18 BUILDINGS AND GROUNDS							
57143 CAPITAL PROJECTS B&G							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues				-40,400		40,400	-100%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues			-1,931			0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>-1,931</b>	<b>-40,400</b>	<b>0</b>	<b>40,400</b>	<b>-100%</b>
51 Personnel Services						0	
52 Contractual Services						0	
53 Supplies & Expenses						0	
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	386,061	137,937	268,814	215,400	224,000	8,600	4%
<b>TOTAL EXPENSES</b>	<b>386,061</b>	<b>137,937</b>	<b>268,814</b>	<b>215,400</b>	<b>224,000</b>	<b>8,600</b>	<b>4%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>386,061</b>	<b>137,937</b>	<b>266,883</b>	<b>175,000</b>	<b>224,000</b>		



**HEADCOUNT**

The Buildings & Grounds 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

BUILDING & GROUNDS, DEPT 18			
TITLE	2022	2023 PROPOSED	CHANGE
ASST FACILITIES DIRECTOR	1.00	1.00	-
BUILDING & GROUNDS DIRECTOR	1.00	1.00	-
CLEANING TECHNICIAN	3.00	3.50	0.50
MAINTENANCE TECHNICIAN	4.00	4.00	-
TOTAL	9.00	9.50	0.50

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
18 BUILDINGS AND GROUNDS, 101 GENERAL FUND			
51560 BUILDINGS AND GROUNDS			
4 Revenue			
461800 PUBLIC CHGS-VENDI	-200	-200	
482100 RENT OF OTHER FAC	-62,856	-62,856	
493114 APPL CONT APPR-B&	-9,009		-9,009
	-72,065	-63,056	-9,009
4 Revenue	-72,065	-63,056	-9,009
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	134,167	141,024	-6,857



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511102 WAGES-PERM EMPLOY	315,827	335,794	-19,967
511103 OVERTIME WAGES	25,000	8,000	17,000
511105 WAGES-LIMITED TER		20,800	-20,800
511107 CALL PAY	11,000	11,000	
511205 HOLIDAY WORKED PA	750	600	150
512001 SOCIAL SECURITY	37,524	39,835	-2,311
512002 RETIREMENT-EMPLOY	32,258	32,267	-9
512004 HEALTH/DENTAL INS	146,850	144,900	1,950
512005 LIFE INSURANCE	1,430	1,493	-63
512006 WORKER'S COMPENSA	11,970	13,277	-1,307
512007 INCOME CONTINUATI	1,110	746	364
512011 CLOTHING AND UNIF	3,600	3,500	100
	-----	-----	-----
1 Personnel Expenses	721,486	753,236	-31,750
.			
522001 WATER AND SEWER	8,700	9,750	-1,050
522002 ELECTRIC	60,000	70,000	-10,000
522003 GAS	30,000	42,000	-12,000
522005 TELEPHONE AND FAX	2,100	2,000	100
523102 SNOW REMOVAL	6,000	6,000	
523202 MACY AND EQUIP RE	12,000	12,000	
523205 SOFTWARE MAINTENA	10,000	7,500	2,500
523206 GROUNDS MAINTENAN	2,500	2,500	
523208 BUILDINGS MAINTEN	41,160	40,000	1,160
523209 STORAGE BUILDING	5,000	5,000	
523210 ELEVATOR REPAIR A	13,100	13,000	100
523214 COMM TOWER MAINTEN	13,000	15,000	-2,000
523216 MAJOR MAINT/MINOR	40,000	25,500	14,500
523310 REFUSE COLLECTION	5,000	6,500	-1,500
531101 POSTAGE AND BOX R	50	50	
531102 PRINTING AND DUPL	300	300	
531103 CENTRAL PURCHASIN	1,000	900	100
531204 ADVERTISING	250	250	
531301 TRAINING/CONFEREN	300	300	
531302 EMPLOYEE AUTO ALL	100	200	-100
531404 HOUSEHOLD & JANIT	15,000	15,000	
531501 GASOLINE MOTOR OI	4,000	5,000	-1,000
699009 OTHER CAPITAL EQU	2,000	2,000	
699230 CAP OUTLAY-ERGONO	10,442	5,000	5,442
699264 PROJECT 5-SIDEWAL	5,000	5,000	
699271 PROJECT 12-CTHSE	15,000	10,000	5,000
699275 PROJECT 16-FLOORI	24,009	15,000	9,009
699276 PROJECT 17-B&G EQ	15,000	25,000	-10,000



.	341,011	340,750	261
5 Expense	1,062,497	1,093,986	-31,489
51560 BUILDINGS AND GROUNDS	990,432	1,030,930	-40,498
51562 BUILDINGS & GRNDS-DOA 5 Expense			
.			
521601 JANITORIAL	9,100	8,000	1,100
522001 WATER AND SEWER	4,200	4,000	200
522002 ELECTRIC	13,000	13,000	
522003 GAS	3,500	5,500	-2,000
523102 SNOW REMOVAL	2,000	2,000	
523208 BUILDINGS MAINTEN	12,300	10,000	2,300
523210 ELEVATOR REPAIR A	2,000	2,000	
523310 REFUSE COLLECTION	4,900	6,500	-1,600
531901 OTHER SUPPLIES &	1,000	1,000	
.	52,000	52,000	
5 Expense	52,000	52,000	
51562 BUILDINGS & GRNDS-DOA	52,000	52,000	
52114 LAW ENFORCE CTR OPERA 5 Expense			
.			
521602 PEST EXTERMINATIO	4,100	4,000	100
522001 WATER AND SEWER	58,000	55,000	3,000
522002 ELECTRIC	70,500	75,000	-4,500
522003 GAS	33,000	51,000	-18,000
523102 SNOW REMOVAL	2,000	2,000	
523202 MACY AND EQUIP RE	27,300	20,000	7,300
523206 GROUNDS MAINTENAN	1,500	1,500	
523208 BUILDINGS MAINTEN	41,000	35,000	6,000
523310 REFUSE COLLECTION	10,100	15,000	-4,900
531404 HOUSEHOLD & JANIT	30,000	21,000	9,000
699009 OTHER CAPITAL EQU	5,000	3,000	2,000



.	282,500	282,500	
	-----	-----	-----
5 Expense	282,500	282,500	
	-----	-----	-----
52114 LAW ENFORCE CTR OPERA	282,500	282,500	
-----	-----	-----	-----
<hr/>			
18 BUILDINGS AND GROUNDS, 404 CAPITAL PROJECTS FUND			
57143 CAPITAL PROJECTS-BLDG			
4 Revenue			
.			
432001 CDBG GRANT	-40,400		-40,400
	-----	-----	-----
.	-40,400		-40,400
	-----	-----	-----
4 Revenue	-40,400		-40,400
5 Expense			
.			
699045 BUILDING ENTRY IM	25,000		25,000
699046 BUILDING DOORWAY	15,400		15,400
699204 CAP OUTLAY-MEDICA		50,000	-50,000
699214 CAP OUTLAY-NURSIN	50,000		50,000
699225 CAP OUTLAY-SHERIF		174,000	-174,000
699261 PROJ 2-CH ELEV-CH	125,000		125,000
	-----	-----	-----
.	215,400	224,000	-8,600
	-----	-----	-----
5 Expense	215,400	224,000	-8,600
	-----	-----	-----
57143 CAPITAL PROJECTS-BLDG	175,000	224,000	-49,000
	-----	-----	-----
.	1,499,932	1,589,430	-89,498





## ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



PLANNING &  
DEVELOPMENT,  
CONSERVATION & UW  
EXTENSION



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## DEPARTMENT DESCRIPTIONS

### PLANNING & DEVELOPMENT COMMITTEE; CONSERVATION & UW EXTENSION COMMITTEE

The Planning & Development Committee acts on County planning and zoning matters. The Conservation and UW-EX Education Committee appoints members to various Lake Districts and coordinates with the UW Extension program. For purposes of the budget presentation, the Departments reporting to these two committees as Committee of Jurisdiction are combined for presentation purposes.

### LAND & WATER CONSERVATION

The Land and Water Conservation Department (LWCD), works in cooperation with a committee of elected supervisors to conserve the land and water resources in Oneida County, and meet local soil, water and related natural resource priorities. Healthy lakes and habitat improve every aspect of life in the Northwoods, from fisheries to recreation to tourism to choosing real estate. Using proactive conservation planning, we can successfully manage our clean air, soil, and water, so that our region will be a better and healthier place for future generations of Oneida County residents. To find out more about what we do please visit [www.oclw.org](http://www.oclw.org).

### PLANNING & ZONING

The Planning and Zoning Department administers several Chapters of the County General Code, as directed by the Planning and Development Committee. The chapters are designed to promote public health, safety and welfare, and provide for orderly land use development and future growth in Oneida County. Zoning regulations apply in unincorporated areas of all 20 townships, except the un-zoned Towns of Enterprise, Monico, and Sugar Camp. Shoreland zoning is required in those three towns within 1,000 feet of from a lake or within 300 feet of from a river or stream. Zoning permits are required for most structures, including seasonal and permanent dwellings, garages, storage buildings, decks, and grading or filling within 200 feet of the shoreland. A new business use of property, or an expansion or change of the business use of the property also requires planning and zoning approval. Permits are also required for placements of signs and many other structures.

### UNIVERSITY OF WISCONSIN (UW) EXTENSION

Cooperative Extension helps the people of Wisconsin apply University research, knowledge and resources to meet their educational needs wherever they live and work. See website for detailed information.



**PLANNING & ZONING**

Planning & Zoning has fiscal activity in the General Fund 101, fiscal department 32. The General Fund request is \$1.2 million, a 10% or \$112 thousand increase versus the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by Planning & Zoning.

	<b>Meeting Overview</b>				
Department(s)	Planning and Zoning				
COJ & Meeting Date	Planning and Development Committee			8/10/2022	
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
The revenues for the Planning and Zoning Department were adjusted to \$550,000, which is \$15,000 less than what was budgeted in 2022. With higher interest rates, cost of construction, and rising costs of living, it is anticipated that construction will slow also.					

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
32 PLANNING & ZONING							
COMBINED: 56212 NON-METALIC MINING, 56410 PLANNING & ZONING							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	0	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-535,740	-606,508	-744,258	-675,520	-662,390	13,130	-2%
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	0	0	0	0	0	0	
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-535,740</b>	<b>-606,508</b>	<b>-744,258</b>	<b>-675,520</b>	<b>-662,390</b>	<b>13,130</b>	<b>-2%</b>
51 Personnel Services	780,527	762,051	850,199	995,725	1,121,786	126,061	13%
52 Contractual Services	8,312	12,774	25,434	22,950	8,524	-14,426	-63%
53 Supplies & Expenses	37,259	34,077	34,577	51,766	52,262	496	1%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>826,098</b>	<b>808,901</b>	<b>910,209</b>	<b>1,070,441</b>	<b>1,182,572</b>	<b>112,131</b>	<b>10%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>290,358</b>	<b>202,393</b>	<b>165,951</b>	<b>394,921</b>	<b>520,182</b>		



**HEADCOUNT**

The Planning & Zoning 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

PLANNING & ZONING, DEPT 32			
TITLE	2022	2023 PROPOSED	CHANGE
ADMINISTRATIVE SUPPORT	1.00	1.00	-
ASST DIRECTOR / ZONING ADMIN	2.00	2.00	-
DIRECTOR / ZONING ADMINISTRATOR	1.00	1.00	-
LAND USE SPECIALIST	2.00	2.00	-
LTE - PROJ ASST / ZONING TECH	1.06	1.06	-
OFFICE MANAGER	1.00	1.00	-
PROGRAM ASSISTANT	1.00	1.00	-
ZONING TECHNICIAN	4.00	4.00	-
TOTAL	13.06	13.06	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
32 PLANNING AND ZONING, 101 GENERAL FUND			
56212 NON-METALIC MINING			
4 Revenue			
468350 PUBLIC CHGS-NON-M	-14,520	-16,390	1,870
4 Revenue	-14,520	-16,390	1,870
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	8,036	8,036	
1 Personnel Expenses	8,036	8,036	



.			
523205 SOFTWARE			
MAINTENA	1,200	2,574	-1,374
531103 CENTRAL PURCHASIN	200	550	-350
531201 PUBLICATION OF LE	74	200	-126
531205 LICENSE FEES	4,760	4,780	-20
531302 EMPLOYEE AUTO ALL	250	250	
	-----	-----	-----
.	6,484	8,354	-1,870
	-----	-----	-----
5 Expense	14,520	16,390	-1,870
	-----	-----	-----
56212 NON-METALIC MINING			
-----			
56410 PLANNING AND ZONING			
4 Revenue			
.			
461901 PUBLIC CHGS-SANIT	-96,000	-96,000	
468300 PUBLIC CHGS-PLANN	-565,000	-550,000	-15,000
	-----	-----	-----
.	-661,000	-646,000	-15,000
	-----	-----	-----
4 Revenue	-661,000	-646,000	-15,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	327,282	317,618	9,664
511102 WAGES-PERM EMPLOY	374,000	426,509	-52,509
511105 WAGES-LIMITED TER	26,882	47,214	-20,332
512001 SOCIAL SECURITY	56,014	60,538	-4,524
512002 RETIREMENT-EMPLOY	47,771	49,684	-1,913
512004 HEALTH/DENTAL INS	144,566	193,200	-48,634
512005 LIFE INSURANCE	1,557	2,374	-817
512006 WORKER'S COMPENSA	8,201	15,426	-7,225
512007 INCOME CONTINUATI	1,416	1,187	229
	-----	-----	-----
1 Personnel Expenses	987,689	1,113,750	-126,061
.			
521201 LEGAL SERVICES	450	450	
521901 OTHER PROFESSIONA	15,800		15,800
522005 TELEPHONE AND FAX	4,500	4,500	
523203 MACY AND EQUIP SV	1,000	1,000	



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531101 POSTAGE AND BOX R	11,000	11,000	
531102 PRINTING AND DUPL	500	500	
531103 CENTRAL PURCHASIN	4,500	4,500	
531201 PUBLICATION OF LE	3,000	3,000	
531203 MEMBERSHIP DUES	150	150	
531290 OTHER PUBLICATION	52	52	
531301 TRAINING/CONFEREN	2,500	2,500	
531302 EMPLOYEE AUTO ALL	20,000	18,750	1,250
531304 MEALS-TAXABLE	30	30	
531305 MEALS LODGING & M	250	1,500	-1,250
531702 BUILDINGS AND OFF	4,500	4,500	
	-----	-----	-----
.	68,232	52,432	15,800
	-----	-----	-----
5 Expense	1,055,921	1,166,182	-110,261
	-----	-----	-----
56410 PLANNING AND ZONING	394,921	520,182	-125,261
	-----	-----	-----
.	394,921	520,182	-125,261





**LAND CONSERVATION**

Land Conservation has fiscal activity in Fund 101, fiscal department 50. The Land Conservation request is \$386 thousand, a 0% increase over the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Land Conservation Department.

Meeting Overview	
Department(s)	Land & Water Conservation
COJ & Meeting Date	Conservation & UW-Extension Education 8/15/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
0% increase in non-personnel expense categories. Committee was updated that two staff members are now budgeted for 40-hour work weeks beginning in 2023. An increase in the DATCP staffing grant has allowed Land & Water to experience only a small budget increase between 2022 and 2023.	

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>101 GENERAL FUND</b>							
50 LAND CONSERVATION							
COMBINED: 56140 LAND CONS., 56142 WILDLIFE DAMAGE, 56144 AQUATIC INVASIVE							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-201,329	-186,595	-291,173	-305,523	-304,211	1,312	0%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-2,000	0	-1,950	0	0	0	
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	-8,648	-2,488	-3,300	0	-284	-284	0%
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-211,977</b>	<b>-189,083</b>	<b>-296,423</b>	<b>-305,523</b>	<b>-304,495</b>	<b>1,028</b>	<b>0%</b>
51 Personnel Services	177,972	192,388	193,214	250,070	263,266	13,196	5%
52 Contractual Services	24,137	24,946	24,642	25,305	24,378	-927	-4%
53 Supplies & Expenses	67,973	37,916	89,523	109,466	97,075	-12,391	-11%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	2,150	962	940	1,027	1,025	-2	0%
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>272,232</b>	<b>256,211</b>	<b>308,319</b>	<b>385,868</b>	<b>385,744</b>	<b>-124</b>	<b>0%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>60,255</b>	<b>67,128</b>	<b>11,896</b>	<b>80,345</b>	<b>81,249</b>		



**HEADCOUNT**

The Land Conservation 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

LAND CONSERVATION, DEPT 50			
TITLE	2022	2023 PROPOSED	CHANGE
AIS COORDINATOR	1.00	1.00	-
COUNTY CONSERVATIONIST	1.00	1.00	-
LTE - VARIOUS PROGRAM TITLES	0.75	0.75	-
TOTAL	2.75	2.75	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
50 LAND CONSERVATION, 101 GENERAL FUND 56140 LAND CONSERVATION 4 Revenue			
435801 STATE AID-CONSERV	-119,325	-129,008	9,683
435804 STATE AID-PLAN IM	-79,900	-70,000	-9,900
435813 STATE AID OTHER C	-34,370	-34,900	530
	-233,595	-233,908	313
4 Revenue	-233,595	-233,908	313
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	67,110	70,750	-3,640
511105 WAGES-LIMITED TER	53,370	54,007	-637
512001 SOCIAL SECURITY	9,218	9,544	-326
512002 RETIREMENT-EMPLOY	4,364	4,599	-235
512004 HEALTH/DENTAL INS	10,060	10,660	-600
512005 LIFE INSURANCE	160	212	-52



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512006 WORKER'S COMPENSA	3,135	3,373	-238
512007 INCOME CONTINUATI	160	106	54
	-----	-----	-----
1 Personnel Expenses	147,577	153,251	-5,674
.			
522005 TELEPHONE AND FAX	1,050	1,050	
523323 REPAIR OF RENTAL	200	200	
531101 POSTAGE AND BOX R	150	150	
531102 PRINTING AND DUPL	100	100	
531103 CENTRAL PURCHASIN	800	800	
531203 MEMBERSHIP DUES	2,500	2,500	
531204 ADVERTISING	50	50	
531301 TRAINING/CONFEREN	1,700	1,700	
531302 EMPLOYEE AUTO ALL	4,003	3,850	153
531305 MEALS LODGING & M	800	800	
531406 EDUCATIONAL SUPPL	3,300	2,650	650
531482 LAND & WATER PLAN	79,900	70,000	9,900
531901 OTHER SUPPLIES &	1,407	1,037	370
582001 PRIZES AND AWARDS	780	780	
	-----	-----	-----
.	96,740	85,667	11,073
	-----	-----	-----
5 Expense	244,317	238,918	5,399
	-----	-----	-----
56140 LAND CONSERVATION	10,722	5,010	5,712
-----	-----	-----	-----
56142 WILDLIFE DAMAGE PROGR			
4 Revenue			
.			
435803 STATE AID-WILDLIF	-30,687	-30,000	-687
	-----	-----	-----
.	-30,687	-30,000	-687
	-----	-----	-----
4 Revenue	-30,687	-30,000	-687
5 Expense			
1 Personnel Expenses			
511105 WAGES-LIMITED TER		220	-220
512001 SOCIAL SECURITY		20	-20
	-----	-----	-----
1 Personnel Expenses		240	-240
.			
521901 OTHER PROFESSIONA	24,055	23,128	927



531101 POSTAGE AND BOX R	2	2	
531102 PRINTING AND DUPL	2	2	
531302 EMPLOYEE AUTO ALL	550	550	
531473 ABATEMENT EXPENSE	4,428	4,428	
531483 DEER PROCESSING	1,650	1,650	
	-----	-----	-----
.	30,687	29,760	927
	-----	-----	-----
5 Expense	30,687	30,000	687
	-----	-----	-----
56142 WILDLIFE DAMAGE PROGR			
	-----	-----	-----
56144 AQUATIC INVASIVE SPEC			
4 Revenue			
.			
435812 STATE AID-AQUATIC	-41,241	-40,303	-938
485100 DONATIONS		-284	284
	-----	-----	-----
.	-41,241	-40,587	-654
	-----	-----	-----
4 Revenue	-41,241	-40,587	-654
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	50,583	55,750	-5,167
511105 WAGES-LIMITED TER	29,692	30,287	-595
512001 SOCIAL SECURITY	6,137	6,581	-444
512002 RETIREMENT-EMPLOY	3,290	3,624	-334
512004 HEALTH/DENTAL INS	10,060	10,660	-600
512005 LIFE INSURANCE	130	167	-37
512006 WORKER'S COMPENSA	2,471	2,622	-151
512007 INCOME CONTINUATI	130	84	46
	-----	-----	-----
1 Personnel Expenses	102,493	109,775	-7,282
.			
531101 POSTAGE AND BOX R	300	300	
531102 PRINTING AND DUPL	300	300	
531103 CENTRAL PURCHASIN	300	300	
531301 TRAINING/CONFEREN	500	500	
531302 EMPLOYEE AUTO ALL	3,806	3,806	
531305 MEALS LODGING & M	500	500	
531406 EDUCATIONAL SUPPL	400	400	
531453 WORKSHOPS/PROGRAM	1,638	400	1,238



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531901 OTHER SUPPLIES &	380	300	80
582001 PRIZES AND AWARDS	247	245	2
	-----	-----	-----
.	8,371	7,051	1,320
	-----	-----	-----
5 Expense	110,864	116,826	-5,962
	-----	-----	-----
56144 AQUATIC INVASIVE SPEC	69,623	76,239	-6,616
	-----	-----	-----
.	80,345	81,249	-904



**UW EXTENSION**

UW Extension has fiscal activity in the General Fund 101, fiscal department 42. The General Fund request is \$205 thousand, a -20% or \$(51) thousand decrease versus the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by UW Extension.

Meeting Overview	
Department(s)	University of Wisconsin Division of Extension Oneida County
COJ & Meeting Date	Conservation and UW Extension Education Committee (CUW) 8/15/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
<p>*Requested and approved by LRES to move from 1 Part Time and 1 LTE to 1 Full Time Position. This will provide greater consistency in the office and saves the department \$5235. *There is a 3% increase in Contract Services for Educator fees/salaries. This is an increase in \$9,977. *With increase in service contract, staff looked for ways to adapt programming in order to decrease line items (cut a total of \$3,050 from printing, office supplies, programming supplies, professional development and travel.) When appropriate, without limiting access, staff will charge program fees to help offset supplies and other fees associated with educational programming. Requested and approved by LRES to move from 1 Part Time and 1 LTE to 1 Full Time Position. Budget savings of \$5235. Also hope it helps with consistency in staffing and opportunity/time cost in hiring and onboarding of LTE Staff.</p>	

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>101 GENERAL FUND</b>							
42 UW EXTENSION							
COMBINED: 55460 FAIR, 55620 UW-EXTENSION							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-2,553	-2,685	-2,929	-1,400	-1,500	-100	7%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-8,215	-1,863	-5,710	-25,800	-500	25,300	-98%
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	-26,787	-2,999	-30,618	-25,000	0	25,000	-100%
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-37,555</b>	<b>-7,547</b>	<b>-39,257</b>	<b>-52,200</b>	<b>-2,000</b>	<b>50,200</b>	<b>-96%</b>
51 Personnel Services	67,694	67,303	71,411	83,377	63,432	-19,945	-24%
52 Contractual Services	117,621	100,508	126,870	123,940	108,917	-15,023	-12%
53 Supplies & Expenses	34,757	13,995	24,565	48,023	32,250	-15,773	-33%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>220,072</b>	<b>181,806</b>	<b>222,846</b>	<b>255,340</b>	<b>204,599</b>	<b>-50,741</b>	<b>-20%</b>
71 Transfers Out	0	0	0	0	0		
72 Budgetary Reserve Spending	0	0	0	0	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>182,517</b>	<b>174,259</b>	<b>183,589</b>	<b>203,140</b>	<b>202,599</b>		



**HEADCOUNT**

The UW Extension 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

UW EXTENSION, DEPT 42			
TITLE	2022	2023 PROPOSED	CHANGE
LTE - PROGRAM ASSTS.	0.50	-	(0.50)
OFFICE MANAGER	0.50	1.00	0.50
TOTAL	1.00	1.00	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
42 UW-EXTENSION, 101 GENERAL FUND			
55460 FAIR			
4 Revenue			
467180 PUBLIC CHGS-FAIR	-25,000		-25,000
485100 DONATIONS	-25,000		-25,000
	-50,000		-50,000
4 Revenue	-50,000		-50,000
5 Expense			
1 Personnel Expenses			
511105 WAGES-LIMITED TER	14,500		14,500
512001 SOCIAL SECURITY	200		200
512006 WORKER'S COMPENSA	10		10
1 Personnel Expenses	14,710		14,710
521901 OTHER PROFESSIONA	25,000		25,000
531203 MEMBERSHIP DUES	1,000		1,000



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531204 ADVERTISING	1,500		1,500
531301 TRAINING/CONFEREN	1,000		1,000
531302 EMPLOYEE AUTO ALL	500		500
531305 MEALS LODGING & M	1,500		1,500
531484 JUNIOR FAIR COMMI	500		500
531701 RENTS AND LEASES	4,800		4,800
531901 OTHER SUPPLIES &	1,500		1,500
	-----	-----	-----
.	37,300		37,300
	-----	-----	-----
5 Expense	52,010		52,010
	-----	-----	-----
55460 FAIR	2,010		2,010
	-----	-----	-----
55620 UW-EXTENSION			
4 Revenue			
.			
435720 STATE AID-UW-EXTE	-1,400	-1,500	100
467210 PUBLIC CHGS-WORKS	-800	-500	-300
	-----	-----	-----
.	-2,200	-2,000	-200
	-----	-----	-----
4 Revenue	-2,200	-2,000	-200
5 Expense			
1 Personnel Expenses			
511104 WAGES-PART-TIME E	39,437	39,520	-83
511105 WAGES-LIMITED TER	13,000		13,000
512001 SOCIAL SECURITY	4,010	3,023	987
512002 RETIREMENT-EMPLOY	4,120	2,668	1,452
512004 HEALTH/DENTAL INS	7,700	18,122	-10,422
512005 LIFE INSURANCE	240	40	200
512006 WORKER'S COMPENSA	60	59	1
512007 INCOME CONTINUATI	100		100
	-----	-----	-----
1 Personnel Expenses	68,667	63,432	5,235
521901 OTHER PROFESSIONA	94,640	104,617	-9,977
522005 TELEPHONE AND FAX	2,000	2,000	
523203 MACY AND EQUIP SV	1,100	1,100	
523205 SOFTWARE MAINTENA	1,200	1,200	
531101 POSTAGE AND BOX R	1,100	1,000	100
531102 PRINTING AND DUPL	300	150	150
531103 CENTRAL PURCHASIN	1,300	1,100	200
531202 SUBSCRIPTIONS	200	200	





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531203 MEMBERSHIP DUES	652	400	252
531301 TRAINING/CONFEREN	1,271	1,100	171
531302 EMPLOYEE AUTO ALL	500	500	
531305 MEALS LODGING & M	7,900	6,500	1,400
531406 EDUCATIONAL SUPPL	600	550	50
531453			
WORKSHOPS/PROGRAM	3,300	2,250	1,050
531470 4-H SUPPLIES	600	500	100
531701 RENTS AND LEASES	18,000	18,000	
	-----	-----	-----
.	134,663	141,167	-6,504
	-----	-----	-----
5 Expense	203,330	204,599	-1,269
	-----	-----	-----
55620 UW-EXTENSION	201,130	202,599	-1,469
	-----	-----	-----
.	203,140	202,599	541

**ADDITIONAL INFORMATION**

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



# PUBLIC WORKS



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## DEPARTMENT DESCRIPTIONS

### PUBLIC WORKS COMMITTEE

The Highway Department and Solid Waste Department are assigned to the Public Works and Solid Waste Committee as their Committee of Jurisdiction. This Committee protects the public health, safety and environment by maintaining oversight of the County's roadways and related infrastructure as well as the County's solid waste disposal programs.

### HIGHWAY DEPARTMENT

The Highway Department is responsible for maintaining approximately 160 miles of State Highway and approximately 172 miles of County Truck Highway. Maintenance includes snow plowing, salting, sanding and brining, installing snow fence, road resurfacing, shoulder repair, drainage, sign repair and replacement, guardrail repair and replacement, pavement patching, crack sealing, mowing, brush and tree removal, and traffic control for emergency scenes. The department also issues driveway permits, overweight and oversize permits, utility permits and is responsible for administering the Adopt-A-Highway program for the county and the state.

### SOLID WASTE

The Solid Waste Department provides a fee based transfer station for residential and commercial municipal solid waste, as well as, a construction demolition site. Other services provided include; public recycling, hazardous waste collection, yard waste/composting site. The Solid Waste Department is responsible for the long-term care of the closed sanitary landfill and three closed demolition sites.



**HIGHWAY**

Highway has fiscal activity in the General Fund 101, Highway Fund 210, and Highway Enterprise Fund 710, all recorded to fiscal department 22. The Highway Department request across all funds is \$12 million, a -16% or \$2.2 million decrease from the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Highway Department.

	<b>Meeting Overview</b>				
Department(s)	Highway				
COJ & Meeting Date	Public Works			8/25/2022	
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
<p>General Fund \$1,900.00 every year to purchase safety items for the traveling public, walkers, and bikers. The CIP for \$1.2 million was included in the budget, as it has been past. Budget expenses include expected carry forward dollars from 2022. Bottom line Tax Levy appropriations for Highway remains the same. It has not changed since 2018. The only thing that makes it fluctuate every year is Town Bridge Aid that the Highway Dept is the administrator of. There were no requested Town Bridge Aid requests for 2023. Balance in account is for prior year requests and emergency funding.</p>					

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
22 HIGHWAY							
52140 HIGHWAY SAFETY							
41 Taxes							
42 Special Assessments							
43 Intergovernmental Revenues							
44 Licenses & Permits							
45 Fines, Forfeitures & Penalties							
46 Public Charges for Services							
47 Intergovernmental Charges for Services							
48 Miscellaneous Revenues							
49 Other Financing Sources							
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
51 Personnel Services							
52 Contractual Services							
53 Supplies & Expenses	1,881	1,898	1,900	1,900	1,900	0	0%
57 Debt Service							
58 Grants & Contributions							
59 Other Expenses							
69 Capital Outlay							
<b>TOTAL EXPENSES</b>	<b>1,881</b>	<b>1,898</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>	<b>0</b>	<b>0%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>1,881</b>	<b>1,898</b>	<b>1,900</b>	<b>1,900</b>	<b>1,900</b>		



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	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>210 HIGHWAY SPECIAL REVENUE FUND</b>							
<b>22 HIGHWAY DEPARTMENT</b>							
41 Taxes	-1,678,796	-1,728,796	-1,666,796	-1,716,296	-1,578,796	137,500	-8%
42 Special Assessments						0	
43 Intergovernmental Revenues	-895,920	-1,029,432	-1,344,211	-1,086,956	-1,484,929	-397,973	37%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources	-537,719	-771,088	-1,061,810	-3,146,923	-1,866,328	1,280,595	-41%
<b>TOTAL REVENUES</b>	<b>-3,112,435</b>	<b>-3,529,316</b>	<b>-4,072,817</b>	<b>-5,950,175</b>	<b>-4,930,053</b>	<b>1,020,122</b>	<b>-17%</b>
51 Personnel Services						0	
52 Contractual Services	1,542,616	1,505,343	1,689,980	2,597,164	1,900,228	-696,936	-27%
53 Supplies & Expenses	232,077	276,231	159,844	180,463	149,178	-31,285	-17%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	752,421	1,577,745	1,969,686	3,172,548	2,880,647	-291,901	-9%
<b>TOTAL EXPENSES</b>	<b>2,527,114</b>	<b>3,359,319</b>	<b>3,819,510</b>	<b>5,950,175</b>	<b>4,930,053</b>	<b>-1,020,122</b>	<b>-17%</b>
71 Transfers Out		2,250					
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-585,321</b>	<b>-167,747</b>	<b>-253,307</b>	<b>0</b>	<b>0</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>710 HIGHWAY ENTERPRISE FUND</b>							
<b>DEPARTMENT 22 HIGHWAY</b>							
<b>TOTAL BY CATEGORY</b>							
<b>REVENUES</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues		-10,279				0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-1,036					0	
47 Intergovernmental Charges for Services	-5,394,454	-5,697,033	-5,630,474	-8,263,953	-7,076,751	1,187,202	-14%
48 Miscellaneous Revenues	-8,569	-1,100	20,132			0	
49 Other Financing Sources		0	0	0		0	
<b>TOTAL REVENUES</b>	<b>-5,404,059</b>	<b>-5,708,412</b>	<b>-5,610,342</b>	<b>-8,263,953</b>	<b>-7,076,751</b>	<b>1,187,202</b>	<b>-14%</b>
<b>EXPENSES</b>							
51 Personnel Services	3,398,796	3,206,421	3,002,011	3,379,894	3,384,123	4,229	0%
52 Contractual Services	874,605	663,386	278,914	735,462	624,000	-111,462	-15%
53 Supplies & Expenses	4,296,664	4,831,492	5,539,913	5,577,873	5,927,500	349,627	6%
57 Debt Service			139		500	500	
58 Grants & Contributions						0	
59 Other Expenses	-3,190,841	-2,981,749	-2,929,276	-3,475,013	-3,476,616	-1,603	0%
69 Capital Outlay	58,536	50,386	3,798	2,047,244	617,244	-1,430,000	-70%
<b>TOTAL EXPENSES</b>	<b>5,437,760</b>	<b>5,769,936</b>	<b>5,895,499</b>	<b>8,265,460</b>	<b>7,076,751</b>	<b>-1,188,709</b>	<b>-14%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>33,701</b>	<b>61,524</b>	<b>285,157</b>	<b>1,507</b>	<b>0</b>		
49 Transfers In		-724,615	-185,000	-1,225,000			
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>33,701</b>	<b>-663,091</b>	<b>100,157</b>	<b>-1,223,493</b>	<b>0</b>		



HEADCOUNT

The Highway Department 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

HIGHWAY, DEPT 22		
TITLE	2022	2023 PROPOSED
EQUIPMENT OPERATOR	10.00	10.00
FINANCE SPECIALIST	1.00	1.00
FINANCE TECHNICIAN	1.00	1.00
HIGHWAY COMMISSIONER	1.00	1.00
HIGHWAY FOREPERSON	2.00	2.00
LTE - LABORER, PROJ COOR.	2.37	2.37
MECHANIC	2.00	2.00
MECHANIC / EQUIP OPERATOR	6.00	6.00
SIGN PAINTER	1.00	1.00
SUPERINTENDENT PATROL HIGHWAY	1.00	1.00
SUPERINTENDENT SHOP	1.00	1.00
TOTAL	28.37	28.37



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
.			
<hr/>			
22 HIGHWAY DEPARTMENT, 101 GENERAL FUND			
52140 HIGHWAY SAFETY COORDI			
5 Expense			
.			
531901 OTHER SUPPLIES &	1,900	1,900	
.	1,900	1,900	
5 Expense	1,900	1,900	
52140 HIGHWAY SAFETY COORDI	1,900	1,900	
<hr/>			
22 HIGHWAY DEPARTMENT, 210 COUNTY HIGHWAY FUND			
53110 CO-HWY ADMIN/RADIOS/G			
4 Revenue			
.			
411100 GENERAL PROPERTY	-1,716,296	-1,578,796	-137,500
435340 STATE AID-LOCAL R	-5,840	-5,843	3
493210 FUND BAL APP-HWY	-45,480		-45,480
.	-1,767,616	-1,584,639	-182,977
4 Revenue	-1,767,616	-1,584,639	-182,977
5 Expense			
.			
531901 OTHER SUPPLIES &	180,463	149,178	31,285
.	180,463	149,178	31,285





5 Expense	180,463	149,178	31,285
53110 CO-HWY ADMIN/RADIOS/G	-1,587,153	-1,435,461	-151,692
53178 CO-COUNTY BRIDGES			
4 Revenue			
493267 FUND BAL APPL-COU	-391,488	-276,744	-114,744
.	-391,488	-276,744	-114,744
4 Revenue	-391,488	-276,744	-114,744
5 Expense			
699103 ROAD IMPROVEMENTS	189,744	301,744	-112,000
699702 R&R ROADWAYS	276,744		276,744
.	466,488	301,744	164,744
5 Expense	466,488	301,744	164,744
53178 CO-COUNTY BRIDGES	75,000	25,000	50,000
53180 CO-LOCAL BRIDGE AIDS			
4 Revenue			
493260 FUND BAL APP-BRID	-402,452	-275,500	-126,952
.	-402,452	-275,500	-126,952
4 Revenue	-402,452	-275,500	-126,952
5 Expense			
699103 ROAD IMPROVEMENTS	239,452	300,500	-61,048
699702 R&R ROADWAYS	300,500		300,500
.	539,952	300,500	239,452
5 Expense	539,952	300,500	239,452
53180 CO-LOCAL BRIDGE AIDS	137,500	25,000	112,500



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53301 CO-CTHS GENERAL MAINT			
4 Revenue			
.			
435310 STATE AID-TRANSP	-1,081,116	-1,153,181	72,065
493261 FUND BAL APP-CO M	-797,191	-44,701	-752,490
	-----	-----	-----
.	-1,878,307	-1,197,882	-680,425
	-----	-----	-----
4 Revenue	-1,878,307	-1,197,882	-680,425
5 Expense			
.			
523103 REPAIR AND MAINT-	2,597,164	1,900,228	696,936
	-----	-----	-----
.	2,597,164	1,900,228	696,936
	-----	-----	-----
5 Expense	2,597,164	1,900,228	696,936
	-----	-----	-----
53301 CO-CTHS GENERAL MAINT	718,857	702,346	16,511
-----	-----	-----	-----
53302 CO-CTHS CONSTRUCTION			
4 Revenue			
.			
493264 FUND BAL APP-CO R	-96,284		-96,284
	-----	-----	-----
.	-96,284		-96,284
	-----	-----	-----
4 Revenue	-96,284		-96,284
5 Expense			
.			
699103 ROAD IMPROVEMENTS	1,852,080	1,537,558	314,522
	-----	-----	-----
.	1,852,080	1,537,558	314,522
	-----	-----	-----
5 Expense	1,852,080	1,537,558	314,522
	-----	-----	-----
53302 CO-CTHS CONSTRUCTION	1,755,796	1,537,558	218,238
-----	-----	-----	-----
53303 CO-CTHS SURFACE TRANS			
4 Revenue			
.			
493265 FUND BAL APP-FED	14,656		14,656
	-----	-----	-----



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.	14,656		14,656
	-----	-----	-----
4 Revenue	14,656		14,656
5 Expense			
.			
699103 ROAD IMPROVEMENTS	-14,656	20,000	-34,656
	-----	-----	-----
.	-14,656	20,000	-34,656
	-----	-----	-----
5 Expense	-14,656	20,000	-34,656
	-----	-----	-----
53303 CO-CTHS SURFACE TRANS		20,000	-20,000
-----	-----	-----	-----
53304 CO-CTHS CO HWY IMPROV			
4 Revenue			
.			
435311 STATE AID-OTHER H		-109,382	109,382
493262 FUND BAL APP-HWY	-132,488	-69,383	-63,105
	-----	-----	-----
.	-132,488	-178,765	46,277
	-----	-----	-----
4 Revenue	-132,488	-178,765	46,277
5 Expense			
.			
699103 ROAD IMPROVEMENTS	132,488	218,765	-86,277
699702 R&R ROADWAYS	50,000		50,000
	-----	-----	-----
.	182,488	218,765	-36,277
	-----	-----	-----
5 Expense	182,488	218,765	-36,277
	-----	-----	-----
53304 CO-CTHS CO HWY IMPROV	50,000	40,000	10,000
-----	-----	-----	-----
53306 CO-CTHS CO HWY IMP-DI			
4 Revenue			
.			
435311 STATE AID-OTHER H		-216,523	216,523
493266 FUND BAL APP-CO H	-96,196		-96,196
	-----	-----	-----
.	-96,196	-216,523	120,327
	-----	-----	-----
4 Revenue	-96,196	-216,523	120,327



5 Expense

.			
699103 ROAD IMPROVEMENTS	96,196	502,080	-405,884
699702 R&R ROADWAYS	50,000		50,000
	-----	-----	-----
.	146,196	502,080	-355,884
	-----	-----	-----

5 Expense	146,196	502,080	-355,884
	-----	-----	-----

53306 CO-CTHS CO HWY IMP-DI	50,000	285,557	-235,557
	-----	-----	-----

59210 CO HIGHWAY TRANSFERS

4 Revenue

.			
492100 TRANSFER FROM GEN	-1,200,000	-1,200,000	
	-----	-----	-----
.	-1,200,000	-1,200,000	
	-----	-----	-----

4 Revenue	-1,200,000	-1,200,000	
	-----	-----	-----

59210 CO HIGHWAY TRANSFERS	-1,200,000	-1,200,000	
	-----	-----	-----

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22 HIGHWAY DEPARTMENT,  
710 HIGHWAY ENTERPRISE  
FUND

53111 HIGHWAY ADMINISTRATIO

4 Revenue

.			
474310 LOCAL DEPT CHGS-A	-134,983	-149,178	14,195
	-----	-----	-----
.	-134,983	-149,178	14,195
	-----	-----	-----

4 Revenue	-134,983	-149,178	14,195
-----------	----------	----------	--------

5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	185,000	186,000	-1,000
511301 COMMITTEE PER DIE	5,000	5,000	
512090 EMPLOYEE BENEFITS	129,297	114,316	14,981
	-----	-----	-----

1 Personnel Expenses	319,297	305,316	13,981
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531101 POSTAGE AND BOX R	550	550	
531103 CENTRAL PURCHASIN	3,300	3,200	100
531203 MEMBERSHIP DUES	650	700	-50
531301 TRAINING/CONFEREN	3,500	3,300	200
531302 EMPLOYEE AUTO ALL	2,500	2,600	-100
531304 MEALS-TAXABLE	100	100	
531305 MEALS LODGING & M	100	100	
531490 OTHER OPERATING S	500	250	250
531704 MACHINERY RENTAL	400	100	300
531705 SHOP OVERHEAD	300	360	-60
531791 PROVISION FOR DEP	3,400	5,100	-1,700
531901 OTHER SUPPLIES &	14,000	16,000	-2,000
572004 OTHER INTEREST		500	-500

.	29,300	32,860	-3,560
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5 Expense	348,597	338,176	10,421
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53111 HIGHWAY ADMINISTRATIO	213,614	188,998	24,616
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53181 COUNTY BRIDGES

4 Revenue

474390 LOCAL DEPT CHGS-C	-276,744	-301,744	25,000
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.	-276,744	-301,744	25,000
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4 Revenue	-276,744	-301,744	25,000
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5 Expense

699103 ROAD IMPROVEMENTS		301,744	-301,744
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699702 R&R ROADWAYS	276,744		276,744
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.	276,744	301,744	-25,000
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5 Expense	276,744	301,744	-25,000
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53181 COUNTY BRIDGES

53182 LOCAL BRIDGE AIDS

4 Revenue

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474350 LOCAL DEPT CHGS-B	-300,500	-300,500	
	-----	-----	-----
.	-300,500	-300,500	
	-----	-----	-----
4 Revenue	-300,500	-300,500	
5 Expense			
.			
699103 ROAD IMPROVEMENTS		300,500	-300,500
699702 R&R ROADWAYS	300,500		300,500
	-----	-----	-----
.	300,500	300,500	
	-----	-----	-----
5 Expense	300,500	300,500	
	-----	-----	-----
53182 LOCAL BRIDGE AIDS			
-----	-----	-----	-----
53191 PATROL SUPERVISION			
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	77,043	78,000	-957
512090 EMPLOYEE BENEFITS	53,845	47,939	5,906
	-----	-----	-----
1 Personnel Expenses	130,888	125,939	4,949
.			
522005 TELEPHONE AND FAX	1,800	2,100	-300
531301 TRAINING/CONFEREN		900	-900
531704 MACHINERY RENTAL	7,500	7,500	
	-----	-----	-----
.	9,300	10,500	-1,200
	-----	-----	-----
5 Expense	140,188	136,439	3,749
	-----	-----	-----
53191 PATROL SUPERVISION	140,188	136,439	3,749
-----	-----	-----	-----
53192 RADIO EXPENSES			
5 Expense			
.			
523203 MACY AND EQUIP SV	5,500	6,000	-500
531506 CONSUMABLE TOOLS	2,500	2,500	
	-----	-----	-----
.	8,000	8,500	-500
	-----	-----	-----
5 Expense	8,000	8,500	-500



53192 RADIO EXPENSES	8,000	8,500	-500
-----			
53193 GENERAL PUBLIC LIABIL			
4 Revenue			
.			
472390 INTERGOV CHGS-RAD	-25,370	-26,706	1,336
.	-25,370	-26,706	1,336
4 Revenue	-25,370	-26,706	1,336
5 Expense			
.			
531753 PUBLIC LIABILITY	37,002	22,989	14,013
.	37,002	22,989	14,013
5 Expense	37,002	22,989	14,013
-----			
53193 GENERAL PUBLIC LIABIL	11,632	-3,717	15,349
-----			
53210 HWY EMPLOYEE TAXES AN			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	226,200	241,901	-15,701
511102 WAGES-PERM EMPLOY	1,085,006	1,165,841	-80,835
511103 OVERTIME WAGES	130,000	100,000	30,000
511105 WAGES-LIMITED TER	85,000	79,497	5,503
511107 CALL PAY	35,000	38,000	-3,000
511108 EMPLOYEE TRAINING	20,000	25,000	-5,000
511110 WAGE ALLOCATIONS	-1,579,887	-1,650,239	70,352
511202 VACATION PAY	165,000	160,000	5,000
511204 HOLIDAY PAY	3,000	5,000	-2,000
511205 HOLIDAY WORKED PA	3,500	5,000	-1,500
511209 OTHER LEAVE WITH	1,500	2,000	-500
512001 SOCIAL SECURITY	118,442	141,467	-23,025
512002 RETIREMENT-EMPLOY	102,156	114,903	-12,747
512004 HEALTH/DENTAL INS	529,911	418,600	111,311
512005 LIFE INSURANCE	4,680	4,537	143
512006 WORKER'S COMPENSA	49,790	52,745	-2,955
512007 INCOME CONTINUATI	3,458	2,268	1,190
512011 CLOTHING AND UNIF	2,000	2,000	
512017 RETIREE HEALTH IN		55,000	-55,000



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512018 CASH IN LIEU OF H		10,000	-10,000
-----			
1 Personnel Expenses	984,756	973,520	11,236
.			
599101 EMPLOYEE TAXES AN	-983,249	-973,520	-9,729
-----			
.	-983,249	-973,520	-9,729
-----			
5 Expense	1,507		1,507
-----			
53210 HWY EMPLOYEE TAXES AN	1,507		1,507
-----			
53220 FIELD SMALL TOOLS			
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	1,800	2,000	-200
512090 EMPLOYEE BENEFITS	1,258	1,229	29
-----			
1 Personnel Expenses	3,058	3,229	-171
.			
531407 SAFETY EQUIPMENT	18,000	18,000	
531490 OTHER OPERATING S	15,000	17,000	-2,000
531501 GASOLINE MOTOR OI	500	500	
531506 CONSUMABLE TOOLS	14,000	16,000	-2,000
531704 MACHINERY RENTAL	100	100	
599104 FIELD SMALL TOOLS	-50,658	-54,829	4,171
-----			
.	-3,058	-3,229	171
-----			
5 Expense			
-----			
53220 FIELD SMALL TOOLS			
-----			
53231 HWY SHOP OPERATIONS			
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	59,000	62,000	-3,000
512090 EMPLOYEE BENEFITS	41,235	38,105	3,130
-----			
1 Personnel Expenses	100,235	100,105	130
.			
531301 TRAINING/CONFEREN	1,000	1,000	
531407 SAFETY EQUIPMENT	7,000	6,000	1,000





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531480 SHOP SUPPLIES	46,000	47,000	-1,000
531485 SHOP VEHICLES	7,000	10,000	-3,000
531490 OTHER OPERATING S	500	1,000	-500
531506 CONSUMABLE TOOLS	21,000	20,000	1,000
531704 MACHINERY RENTAL	400	200	200
531791 PROVISION FOR DEP	3,000	4,000	-1,000
531901 OTHER SUPPLIES &	45,000	48,000	-3,000
599102 SHOP OPERATIONS	-231,135	-237,305	6,170

.	-100,235	-100,105	-130
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5 Expense

53231 HWY SHOP OPERATIONS

53232 FUEL HANDLING

5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	24,790	4,000	20,790
512090 EMPLOYEE BENEFITS	17,326	2,458	14,868

1 Personnel Expenses	42,116	6,458	35,658
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523203 MACY AND EQUIP SV	15,000	8,000	7,000
531490 OTHER OPERATING S	4,000	3,000	1,000
531506 CONSUMABLE TOOLS	1,000	500	500
531704 MACHINERY RENTAL	1,000	300	700
531775 STORAGE TANK INSU		1,500	-1,500
531791 PROVISION FOR DEP	30,000	40,000	-10,000
599103 FUEL HANDLING	-93,116	-59,758	-33,358

.	-42,116	-6,458	-35,658
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5 Expense

53232 FUEL HANDLING

53240 MACHINERY OPERATIONS

5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	135,000	140,000	-5,000
512090 EMPLOYEE BENEFITS	94,352	86,044	8,308



1 Personnel Expenses	229,352	226,044	3,308
.			
531501 GASOLINE MOTOR OI	175,000	220,000	-45,000
531503 MACHINERY & EQUIP	320,000	241,256	78,744
531505 TIRES AND BATTERI	22,000	23,000	-1,000
531590 SUNDRY REPAIR SUP	4,000	4,000	
531704 MACHINERY RENTAL	5,000	250	4,750
531705 SHOP OVERHEAD	223,148	225,000	-1,852
531752 INS ON VEHICLES &	95,000	95,000	
531791 PROVISION FOR DEP	320,000	350,000	-30,000
599105 MACHINERY OPERATI	-1,393,500	-1,384,550	-8,950
.	-229,352	-226,044	-3,308

5 Expense

53240 MACHINERY OPERATIONS

53250 PIT & QUARRY OPERATIO

5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	40,000	39,000	1,000
512090 EMPLOYEE BENEFITS	27,956	23,969	3,987

1 Personnel Expenses

523390 SUNDRY PURCHASED	1,000	1,000	
531301 TRAINING/CONFEREN	750	1,000	-250
531490 OTHER OPERATING S	200	100	100
531501 GASOLINE MOTOR OI	2,000	2,200	-200
531503 MACHINERY & EQUIP	1,000	500	500
531506 CONSUMABLE TOOLS	1,000	1,000	
531601 ROADWAY SUPPLIES	155,000	160,000	-5,000
531704 MACHINERY RENTAL	70,000	65,000	5,000
531705 SHOP OVERHEAD	4,500	4,200	300
531901 OTHER SUPPLIES &	16,000	16,000	
599106 PIT AND QUARRIES	-319,406	-313,969	-5,437
.	-67,956	-62,969	-4,987

53250 PIT & QUARRY OPERATIO



53270 BUILDING AND GROUNDS

5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS 34,000 42,000 -8,000

512090 EMPLOYEE BENEFITS 23,763 25,813 -2,050

1 Personnel Expenses 57,763 67,813 -10,050

522002 ELECTRIC 67,000 71,000 -4,000

522005 TELEPHONE AND FAX 14,000 13,000 1,000

523208 BUILDINGS MAINTEN 75,000 80,000 -5,000

531404 HOUSEHOLD & JANIT 5,000 5,000

531490 OTHER OPERATING S 35,000 35,000

531601 ROADWAY SUPPLIES 10,000 5,000 5,000

531704 MACHINERY RENTAL 15,000 11,000 4,000

531751 INS ON BUILDINGS 13,000 -13,000

531791 PROVISION FOR DEP 85,000 85,000

599108 BUILDINGS AND GRO -363,763 -385,813 22,050

-57,763 -67,813 10,050

5 Expense

53270 BUILDING AND GROUNDS

53281 ACQUISITION OF CAPITA

4 Revenue

493710 FUND BAL APP-HWY -230,000 -230,000

-230,000 -230,000

4 Revenue -230,000 -230,000

5 Expense

699009 OTHER CAPITAL EQU 1,080,000 1,080,000

699102 BUILDINGS 375,000 375,000

1,455,000 1,455,000

5 Expense 1,455,000 1,455,000

53281 ACQUISITION OF CAPITA 1,225,000 1,225,000



-----			
53282 MATERIAL HANDLING AND			
-----			
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	1,000	1,000	
512090 EMPLOYEE BENEFITS	699	615	84
-----			
1 Personnel Expenses	1,699	1,615	84
.			
531506 CONSUMABLE TOOLS	50	50	
531507 SIGN PARTS AND SU	200	200	
531704 MACHINERY RENTAL	100	100	
599110 EQUIP & MATERIAL	-2,049	-1,965	-84
-----			
.	-1,699	-1,615	-84
-----			
5 Expense			
-----			
53282 MATERIAL HANDLING AND			
-----			
53290 SALT BRINE OPERATIONS			
-----			
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	12,000	21,000	-9,000
512090 EMPLOYEE BENEFITS	8,387	12,907	-4,520
-----			
1 Personnel Expenses	20,387	33,907	-13,520
.			
531490 OTHER OPERATING S	750		750
531704 MACHINERY RENTAL	8,000	9,000	-1,000
531901 OTHER SUPPLIES &	9,000	22,000	-13,000
599111 SALT BRINE	-38,137	-64,907	26,770
-----			
.	-20,387	-33,907	13,520
-----			
5 Expense			
-----			
53290 SALT BRINE OPERATIONS			
-----			
53311 CTHS-GENERAL MAINTENA			
-----			
4 Revenue			
.			
474320 LOCAL DEPT CHGS-C	-1,275,147	-1,274,347	-800



.	-1,275,147	-1,274,347	-800
4 Revenue	-1,275,147	-1,274,347	-800
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	257,254	309,239	-51,985
512090 EMPLOYEE BENEFITS	179,770	203,617	-23,847
1 Personnel Expenses	437,024	512,856	-75,832
.			
522002 ELECTRIC	1,200	1,000	200
522005 TELEPHONE AND FAX	1,400	1,400	
523290 SUNDRY REPAIR & M		50,000	-50,000
523390 SUNDRY PURCHASED	67,236		67,236
531301 TRAINING/CONFEREN	5,000	7,000	-2,000
531501 GASOLINE MOTOR OI	500	500	
531506 CONSUMABLE TOOLS	21,000	15,000	6,000
531601 ROADWAY SUPPLIES	234,023	235,000	-977
531690 OTHER ROADWAY SUP	155,000	125,000	30,000
531704 MACHINERY RENTAL	295,000	290,000	5,000
.	780,359	724,900	55,459
5 Expense	1,217,383	1,237,756	-20,373
53311 CTHS-GENERAL MAINTENA	-57,764	-36,591	-21,173
53312 CTHS-WINTER MAINTENAN			
5 Expense			
1 Personnel Expenses			
474320 LOCAL DEPT CHGS-C	-699,853	-625,881	-73,972
511110 WAGE ALLOCATIONS	115,000	100,000	15,000
512090 EMPLOYEE BENEFITS	80,374	65,860	14,514
1 Personnel Expenses	-504,479	-460,021	-44,458
.			
531301 TRAINING/CONFEREN	1,500	1,500	
531501 GASOLINE MOTOR OI	150	200	-50
531506 CONSUMABLE TOOLS	6,500	7,000	-500
531601 ROADWAY SUPPLIES	190,000	150,000	40,000
531690 OTHER ROADWAY SUP	11,000	10,000	1,000



531704 MACHINERY RENTAL	265,000	265,000	
	-----	-----	-----
.	474,150	433,700	40,450
	-----	-----	-----
5 Expense	-30,329	-26,321	-4,008
	-----	-----	-----
53312 CTHS-WINTER MAINTENAN	-30,329	-26,321	-4,008
	-----	-----	-----
53313 CTHS-CO HWY IMPR-DISC			
4 Revenue			
.			
474380 LOCAL DEPT CHGS-C	-50,000	-502,080	452,080
	-----	-----	-----
.	-50,000	-502,080	452,080
	-----	-----	-----
4 Revenue	-50,000	-502,080	452,080
5 Expense			
.			
531606 ASPHALT	50,000	502,080	-452,080
	-----	-----	-----
.	50,000	502,080	-452,080
	-----	-----	-----
5 Expense	50,000	502,080	-452,080
	-----	-----	-----
53313 CTHS-CO HWY IMPR-DISC			
	-----	-----	-----
53316 CTHS-CO HWY IMPROVEME			
4 Revenue			
.			
474360 LOCAL DEPT CHGS-C	-50,000	-218,765	168,765
	-----	-----	-----
.	-50,000	-218,765	168,765
	-----	-----	-----
4 Revenue	-50,000	-218,765	168,765
5 Expense			
.			
531606 ASPHALT	50,000	218,765	-168,765
	-----	-----	-----
.	50,000	218,765	-168,765
	-----	-----	-----
5 Expense	50,000	218,765	-168,765



53316 CTHS-CO HWY IMPROVEME			
53318 CTHS-CONSTRUCTION			
4 Revenue			
.			
474330 LOCAL DEPT CHGS-C	-1,755,796	-1,537,558	-218,238
.	-1,755,796	-1,537,558	-218,238
4 Revenue	-1,755,796	-1,537,558	-218,238
5 Expense			
1 Personnel Expenses			
511110 WAGE ALLOCATIONS	110,000	130,000	-20,000
512090 EMPLOYEE BENEFITS	76,879	79,898	-3,019
1 Personnel Expenses	186,879	209,898	-23,019
.			
521501 ARCHITECTURAL & E	40,000	85,000	-45,000
523390 SUNDRY PURCHASED	395,826	250,000	145,826
531506 CONSUMABLE TOOLS	6,000	6,000	
531601 ROADWAY SUPPLIES	75,000	775,000	-700,000
531603 SAND AND GRAVEL	85,000		85,000
531606 ASPHALT	750,000		750,000
531690 OTHER ROADWAY SUP	11,000	7,000	4,000
531704 MACHINERY RENTAL	115,000	125,000	-10,000
699701 RIGHT-OF WAY PURC	15,000	15,000	
.	1,492,826	1,263,000	229,826
5 Expense	1,679,705	1,472,898	206,807
53318 CTHS-CONSTRUCTION	-76,091	-64,660	-11,431
53319 CTHS-SURFACE TRANSPOR			
4 Revenue			
.			
474340 LOCAL DEPT CHGS-F		-20,000	20,000
.		-20,000	20,000
4 Revenue		-20,000	20,000



5 Expense

.			
523390 SUNDRY PURCHASED		20,000	-20,000
	-----	-----	-----

.		20,000	-20,000
	-----	-----	-----

5 Expense		20,000	-20,000
	-----	-----	-----

53319 CTHS-SURFACE TRANSPOR

53321 STHS-MAINTENANCE

4 Revenue

.			
472300 INTERGOV CHGS-TRA	-1,658,042	-1,611,698	-46,344
	-----	-----	-----

.	-1,658,042	-1,611,698	-46,344
	-----	-----	-----

4 Revenue	-1,658,042	-1,611,698	-46,344
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5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	330,000	334,000	-4,000
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512090 EMPLOYEE BENEFITS	230,637	205,276	25,361
	-----	-----	-----

1 Personnel Expenses	560,637	539,276	21,361
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.	500	500	
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523202 MACY AND EQUIP RE	500	500	
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523390 SUNDRY PURCHASED	50,000	35,000	15,000
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531301 TRAINING/CONFEREN	1,200	1,000	200
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531302 EMPLOYEE AUTO ALL	150	100	50
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531304 MEALS-TAXABLE	50	50	
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531501 GASOLINE MOTOR OI	500	500	
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531506 CONSUMABLE TOOLS	16,000	19,000	-3,000
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531601 ROADWAY SUPPLIES	230,000	190,000	40,000
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531690 OTHER ROADWAY SUP	65,000	95,000	-30,000
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531704 MACHINERY RENTAL	550,000	550,000	
	-----	-----	-----

.	913,400	891,150	22,250
	-----	-----	-----

5 Expense	1,474,037	1,430,426	43,611
	-----	-----	-----

53321 STHS-MAINTENANCE	-184,005	-181,272	-2,733
	-----	-----	-----

53330 HWY-OTHER LOCAL GOVER





4 Revenue

.			
473300 INTERGOV CHGS-TRA	-322,516	-236,700	-85,816
	-----	-----	-----

.	-322,516	-236,700	-85,816
	-----	-----	-----

4 Revenue	-322,516	-236,700	-85,816
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5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	10,000	10,000	
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512090 EMPLOYEE BENEFITS	6,989	6,146	843
	-----	-----	-----

1 Personnel Expenses	16,989	16,146	843
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.			
531501 GASOLINE MOTOR OI	8,500	8,000	500

531503 MACHINERY & EQUIP	19,000	20,000	-1,000
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531506 CONSUMABLE TOOLS	450	500	-50
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531601 ROADWAY SUPPLIES	245,000	165,000	80,000
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531690 OTHER ROADWAY SUP	100	100	
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531704 MACHINERY RENTAL	16,000	16,000	
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531705 SHOP OVERHEAD	2,500	1,000	1,500
	-----	-----	-----

.	291,550	210,600	80,950
	-----	-----	-----

5 Expense	308,539	226,746	81,793
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53330 HWY-OTHER LOCAL GOVER	-13,977	-9,954	-4,023
	-----	-----	-----

53340 HWY-LOCAL  
DEPARTMENTS

4 Revenue

.			
474315 LOCAL DEPT CHGS-O	-260,002	-271,594	11,592
	-----	-----	-----

.	-260,002	-271,594	11,592
	-----	-----	-----

4 Revenue	-260,002	-271,594	11,592
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5 Expense

1 Personnel Expenses

511110 WAGE ALLOCATIONS	15,000	20,000	-5,000
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512090 EMPLOYEE BENEFITS	10,484	13,172	-2,688
	-----	-----	-----

1 Personnel Expenses	25,484	33,172	-7,688
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.			
531501 GASOLINE MOTOR OI	16,000	20,000	-4,000
531503 MACHINERY & EQUIP	5,000	5,000	
531506 CONSUMABLE TOOLS	1,500	1,500	
531601 ROADWAY SUPPLIES	150,000	155,000	-5,000
531704 MACHINERY RENTAL	50,000	45,000	5,000
531705 SHOP OVERHEAD	750	500	250
	-----	-----	-----
.	223,250	227,000	-3,750
	-----	-----	-----
5 Expense	248,734	260,172	-11,438
	-----	-----	-----
53340 HWY-LOCAL DEPARTMENTS	-11,268	-11,422	154
	-----	-----	-----
59710 HWY INT SERV TRANSFER			
4 Revenue			
.			
492100 TRANSFER FROM GEN	-1,225,000		-1,225,000
	-----	-----	-----
.	-1,225,000		-1,225,000
	-----	-----	-----
4 Revenue	-1,225,000		-1,225,000
	-----	-----	-----
59710 HWY INT SERV TRANSFER	-1,225,000		-1,225,000
	-----	-----	-----
.	3,407	1,900	1,507



**SOLID WASTE**

Solid Waste has fiscal activity in the Solid Waste Fund 601, fiscal department 56. The General Fund request is \$1.7 million, a -10% or \$(196) thousand decrease from the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summaries are provided by the Solid Waste.

Meeting Overview	
Department(s)	Solid Waste
COJ & Meeting Date	Public Works Committee 8/11/2022
Overview	
Summary of revenue and / or expense changes compared to the prior year.	
<p>Revenue at Solid Waste has increased significantly over last years revenues. This is due to increased public use of the facility. Industry mergers in the area have provided Solid Waste the opportunity to pick up extra tonnages from haulers. Solid Waste estimates total solid waste tonnage to have an increase of 2500 tons in 2022, and total recycling tonnage is estimated to have an increase of 500 tons. Headcount for Solid Waste remains the same, but most of 2021 saw staff shortages. In 2022 staffing has stabilized but still unable to hire summer LTE help. With the steady increase in customers using the facility, in 2023, Solid Waste may look to request one more full-time employee but cut the two LTE McNaughton positions, netting a near zero balance. 2023 was budgeted with the two McNaughton LTE's. 2023 Full-time employees budgeted at 2080 hours. The Tranfer Quonset and Building repair project will ensure the buildings remain safe and in good shape. The 2023 Transfer Copacter project and the Co-mingle Recycling projects are a direct affect of the increased tonnages realized. In order to sustain or possibly increase current av ailable services these projects are deemed extremely necessary. Current equipment is over 20 years old and cannot keep up to the current daily capacity.</p>	

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

<b>601 SOLID WASTE FUND DEPARTMENT 56 SOLID WASTE</b>	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
TOTAL BY CATEGORY							
<b>REVENUES</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues	-104,309	-105,597	-136,865	-104,250	-138,000	-33,750	32%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-1,322,646	-1,305,513	-1,293,325	-1,311,500	-1,561,500	-250,000	19%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues	-26,822	-3,570	-36,813	-5,000		5,000	-100%
49 Other Financing Sources				-30,000		30,000	-100%
<b>TOTAL REVENUES</b>	<b>-1,453,777</b>	<b>-1,414,680</b>	<b>-1,467,003</b>	<b>-1,450,750</b>	<b>-1,699,500</b>	<b>-248,750</b>	<b>17%</b>
<b>EXPENSES</b>							
51 Personnel Services	480,071	397,620	348,624	452,778	515,879	63,101	14%
52 Contractual Services	648,830	734,014	848,709	733,317	845,486	112,169	15%
53 Supplies & Expenses	214,570	170,805	287,468	134,655	148,735	14,080	10%
57 Debt Service		4,165	3,552	35,000	60,000	25,000	71%
58 Grants & Contributions	50,543	29,893		55,000	55,000	0	0%
59 Other Expenses						0	
69 Capital Outlay	3,536		25,588	485,000	74,400	-410,600	-85%
<b>TOTAL EXPENSES</b>	<b>1,397,550</b>	<b>1,336,497</b>	<b>1,513,941</b>	<b>1,895,750</b>	<b>1,699,500</b>	<b>-196,250</b>	<b>-10%</b>
<b>NET REVENUES OVER EXPENSES</b>	<b>-56,227</b>	<b>-78,183</b>	<b>46,938</b>	<b>445,000</b>	<b>0</b>		
49 Transfers In				-445,000			
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>-56,227</b>	<b>-78,183</b>	<b>46,938</b>	<b>0</b>	<b>0</b>		



**HEADCOUNT**

The Solid Waste 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

SOLID WASTE, DEPT 56			
TITLE	2022	2023 PROPOSED	CHANGE
LABORER LTE	1.75	1.75	-
SCALE OPERATOR	1.00	1.00	-
SCALE OPERATOR LTE	1.75	1.75	-
SOLID WASTE DIRECTOR	1.00	1.00	-
SOLID WASTE TECH	1.00	1.00	-
SOLID WASTE TECH W/CDL	2.00	2.00	-
TOTAL	8.50	8.50	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
56 SOLID WASTE, 601 SOLID WASTE FUND			
53600 SOLID WASTE WAGES & A			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	68,474	72,519	-4,045
511102 WAGES-PERM EMPLOY	154,928	178,602	-23,674
511103 OVERTIME WAGES	7,726	9,149	-1,423
511105 WAGES-LIMITED TER	95,842	113,958	-18,116
511205 HOLIDAY WORKED PA	1,250	2,551	-1,301
511301 COMMITTEE PER DIE	1,000	1,000	
512001 SOCIAL SECURITY	25,110	28,824	-3,714
512002 RETIREMENT-EMPLOY	15,595	17,083	-1,488
512004 HEALTH/DENTAL INS	71,154	80,500	-9,346
512005 LIFE INSURANCE	596	753	-157
512006 WORKER'S COMPENSA	9,043	7,296	1,747
512007 INCOME CONTINUATI	560	377	183
513001 COST ALLOC-WAGES	-452,278	-512,612	60,334



1 Personnel Expenses	-1,000		-1,000
5 Expense	-1,000		-1,000
53600 SOLID WASTE WAGES & A	-1,000		-1,000
53630 SOLID WASTE OVERHEAD			
5 Expense			
1 Personnel Expenses			
511301 COMMITTEE PER DIE		950	-950
512001 SOCIAL SECURITY		67	-67
512010 SAFETY PROGRAM	100		100
513001 COST ALLOC-WAGES	95,464	101,618	-6,154
1 Personnel Expenses	95,564	102,635	-7,071
521901 OTHER PROFESSIONA	10,000	10,000	
522002 ELECTRIC	5,000	5,000	
522004 PROPANE	5,000	6,000	-1,000
522005 TELEPHONE AND FAX	4,000	4,000	
523102 SNOW REMOVAL	1,500	1,500	
523103 REPAIR AND MAINT-	2,500	2,500	
523208 BUILDINGS MAINTEN	46,917	9,141	37,776
531101 POSTAGE AND BOX R	1,000	1,000	
531103 CENTRAL PURCHASIN	1,000	1,000	
531201 PUBLICATION OF LE	250	250	
531203 MEMBERSHIP DUES	600	300	300
531204 ADVERTISING	2,000	2,000	
531205 LICENSE FEES	1,500	1,500	
531301 TRAINING/CONFEREN	350	350	
531302 EMPLOYEE AUTO ALL	1,750	2,000	-250
531305 MEALS LODGING & M	175	175	
531404 HOUSEHOLD & JANIT	1,000	1,000	
531501 GASOLINE MOTOR OI	2,250	3,000	-750
531503 MACHINERY & EQUIP	2,500	2,500	
531506 CONSUMABLE TOOLS	1,000	2,000	-1,000
531709 OTHER RENTS AND L	25,000	25,000	
531752 INS ON VEHICLES &	9,500		9,500
531753 PUBLIC LIABILITY		3,200	-3,200
531757 AUTO LIABILITY PR		4,200	-4,200
531901 OTHER SUPPLIES &	2,000	2,000	
699102 BUILDINGS	445,000	44,400	400,600



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699605 EQUIPMENT-GENERAL	40,000		40,000
731060 CONTINGENCY-LANDF	-445,000		-445,000
	-----	-----	-----
.	166,792	134,016	32,776
	-----	-----	-----
5 Expense	262,356	236,651	25,705
	-----	-----	-----
53630 SOLID WASTE OVERHEAD	262,356	236,651	25,705
	-----	-----	-----
53631 RECYCLING GRANT			
4 Revenue			
.			
435402 STATE AID-RECYCLI	-85,000		-85,000
	-----	-----	-----
.	-85,000		-85,000
	-----	-----	-----
4 Revenue	-85,000		-85,000
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	887		887
	-----	-----	-----
1 Personnel Expenses	887		887
.			
584001 AIDS TO DISTRICTS	55,000		55,000
	-----	-----	-----
.	55,000		55,000
	-----	-----	-----
5 Expense	55,887		55,887
	-----	-----	-----
53631 RECYCLING GRANT	-29,113		-29,113
	-----	-----	-----
53632 SOURCE SEPERATED COMP			
4 Revenue			
.			
464100 PUBLIC CHGS-SW SC	-55,000	-70,000	15,000
	-----	-----	-----
.	-55,000	-70,000	15,000
	-----	-----	-----
4 Revenue	-55,000	-70,000	15,000
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	13,606	20,106	-6,500



1 Personnel Expenses	13,606	20,106	-6,500
.			
521901 OTHER PROFESSIONA	2,500	4,000	-1,500
521920 SOIL AND WATER TE	1,000	1,500	-500
522002 ELECTRIC	1,200	750	450
523213 HEAVY MACHINERY O	7,500	20,000	-12,500
523322 TRUCKING EXPENSES	5,000		5,000
531204 ADVERTISING	1,200	1,000	200
531205 LICENSE FEES	500	130	370
531501 GASOLINE MOTOR OI	1,500	2,000	-500
531503 MACHINERY & EQUIP	3,500	2,500	1,000
531506 CONSUMABLE TOOLS	500	500	
531901 OTHER SUPPLIES &	500	250	250
.	24,900	32,630	-7,730
5 Expense	38,506	52,736	-14,230
53632 SOURCE SEPERATED COMP	-16,494	-17,264	770
53634 DATCP HAZ WASTE-AGRIC			
4 Revenue			
.			
435405 STATE AID-DATCP H	-19,250	-21,000	1,750
464100 PUBLIC CHGS-SW SC	-75,000	-85,000	10,000
.	-94,250	-106,000	11,750
4 Revenue	-94,250	-106,000	11,750
5 Expense			
1 Personnel Expenses			
512010 SAFETY PROGRAM	400	250	150
513001 COST ALLOC-WAGES	17,544	29,617	-12,073
1 Personnel Expenses	17,944	29,867	-11,923
.			
521901 OTHER PROFESSIONA	30,000	30,000	
522002 ELECTRIC	1,000	1,000	
522004 PROPANE	3,500	3,500	
531204 ADVERTISING	2,500	3,500	-1,000



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531503 MACHINERY & EQUIP	1,000		1,000
531901 OTHER SUPPLIES &	1,750	1,500	250
699603 EQUIPMENT-HAZARDO		7,500	-7,500
	-----	-----	-----
.	39,750	47,000	-7,250
	-----	-----	-----
5 Expense	57,694	76,867	-19,173
	-----	-----	-----
53634 DATCP HAZ WASTE-AGRIC	-36,556	-29,133	-7,423
	-----	-----	-----
53635 SOLID WASTE LONG TERM			
4 Revenue			
.			
435903 RELEASE OF ESCROW		-30,000	30,000
481100 INTEREST EARNED	-5,000		-5,000
493615 FUND BAL APP-EX L	-30,000		-30,000
	-----	-----	-----
.	-35,000	-30,000	-5,000
	-----	-----	-----
4 Revenue	-35,000	-30,000	-5,000
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	13,318	13,231	87
	-----	-----	-----
1 Personnel Expenses	13,318	13,231	87
.			
521901 OTHER PROFESSIONA	5,000	5,000	
521920 SOIL AND WATER TE	10,500	10,500	
522002 ELECTRIC	4,000	4,200	-200
523211 LANDFILL MAINTENA	1,500	1,500	
523212 LEACHATE MAINTENA	15,000	15,000	
531205 LICENSE FEES	500	350	150
531501 GASOLINE MOTOR OI	200	200	
531503 MACHINERY & EQUIP	100		100
531901 OTHER SUPPLIES &	200	500	-300
	-----	-----	-----
.	37,000	37,250	-250
	-----	-----	-----
5 Expense	50,318	50,481	-163
	-----	-----	-----
53635 SOLID WASTE LONG TERM	15,318	20,481	-5,163





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53636 MATERIAL REUSE- SECOND			
4 Revenue			
.			
464100 PUBLIC CHGS-SOLID	-1,500	-1,500	
	-----	-----	-----
.	-1,500	-1,500	
	-----	-----	-----
4 Revenue	-1,500	-1,500	
5 Expense			
.			
522002 ELECTRIC	500	500	
	-----	-----	-----
.	500	500	
	-----	-----	-----
5 Expense	500	500	
	-----	-----	-----
53636 MATERIAL REUSE- SECOND	-1,000	-1,000	
-----	-----	-----	-----
53637 TRANSFER STATION			
4 Revenue			
.			
464100 PUBLIC CHGS-SW SC	-810,000	-1,000,000	190,000
	-----	-----	-----
.	-810,000	-1,000,000	190,000
	-----	-----	-----
4 Revenue	-810,000	-1,000,000	190,000
5 Expense			
1 Personnel Expenses			
512010 SAFETY PROGRAM	1,000	1,000	
513001 COST ALLOC-WAGES	151,817	192,839	-41,022
	-----	-----	-----
1 Personnel Expenses	152,817	193,839	-41,022
.			
522002 ELECTRIC	5,000	5,200	-200
523320 TIPPING FEES	445,000	580,000	-135,000
523321 LANDFILL REBATES	31,500	30,000	1,500
531205 LICENSE FEES	550	550	
531501 GASOLINE MOTOR OI	15,000	25,000	-10,000
531503 MACHINERY & EQUIP	25,000	25,000	
531506 CONSUMABLE TOOLS	1,000	1,000	



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531901 OTHER SUPPLIES &	1,000		1,000
699004 HEAVY MOTORIZED E		7,500	-7,500
	-----	-----	-----
.	524,050	674,250	-150,200
	-----	-----	-----
5 Expense	676,867	868,089	-191,222
	-----	-----	-----
53637 TRANSFER STATION	-133,133	-131,911	-1,222
	-----	-----	-----
53638 DEMOLITION SITE			
4 Revenue			
.			
464100 PUBLIC CHGS-SW SC	-145,000	-125,000	-20,000
	-----	-----	-----
.	-145,000	-125,000	-20,000
	-----	-----	-----
4 Revenue	-145,000	-125,000	-20,000
5 Expense			
1 Personnel Expenses			
513001 COST ALLOC-WAGES	21,740	10,983	10,757
	-----	-----	-----
1 Personnel Expenses	21,740	10,983	10,757
.			
521501 ARCHITECTURAL & E	10,000		10,000
521901 OTHER PROFESSIONA	10,000	10,000	
521920 SOIL AND WATER TE	5,000	5,000	
523213 HEAVY MACHINERY O	2,500	2,500	
531204 ADVERTISING		500	-500
531205 LICENSE FEES	1,780	1,780	
531501 GASOLINE MOTOR OI	2,500	2,500	
531503 MACHINERY & EQUIP	5,000	500	4,500
531506 CONSUMABLE TOOLS	500	500	
531901 OTHER SUPPLIES &	1,000	1,000	
571002 NOTES PRINCIPAL	35,000	60,000	-25,000
699103 ROAD IMPROVEMENTS		5,000	-5,000
	-----	-----	-----
.	73,280	89,280	-16,000
	-----	-----	-----
5 Expense	95,020	100,263	-5,243
	-----	-----	-----
53638 DEMOLITION SITE	-49,980	-24,737	-25,243
	-----	-----	-----
53639 MATERIAL RECOVERY FAC			



4 Revenue

.			
435402 STATE AID-RECYCLI		-87,000	87,000
464100 PUBLIC CHGS-SW SC	-225,000	-280,000	55,000
	-----	-----	-----
.	-225,000	-367,000	142,000
	-----	-----	-----
4 Revenue	-225,000	-367,000	142,000

5 Expense

1 Personnel Expenses

512010 SAFETY PROGRAM	1,000	1,000	
513001 COST ALLOC-WAGES	136,902	144,218	-7,316
	-----	-----	-----
1 Personnel Expenses	137,902	145,218	-7,316

.			
521901 OTHER PROFESSIONA	1,200	1,195	5
522002 ELECTRIC	10,000	11,000	-1,000
523213 HEAVY MACHINERY O	25,000	35,000	-10,000
523319 RECYCLING	25,000	30,000	-5,000
531501 GASOLINE MOTOR OI	5,000	5,500	-500
531503 MACHINERY & EQUIP	7,500	10,000	-2,500
531506 CONSUMABLE TOOLS	1,500	2,500	-1,000
531901 OTHER SUPPLIES &	1,500	8,500	-7,000
584001 AIDS TO DISTRICTS		55,000	-55,000
699004 HEAVY MOTORIZED E		10,000	-10,000
	-----	-----	-----
.	76,700	168,695	-91,995
	-----	-----	-----

5 Expense	214,602	313,913	-99,311
	-----	-----	-----

53639 MATERIAL RECOVERY FAC	-10,398	-53,087	42,689
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**ADDITIONAL INFORMATION**

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



# ADMINISTRATION



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DEPARTMENT DESCRIPTIONS

ADMINISTRATION COMMITTEE

The Administration Committee administers matters pertaining to the finances of the County, and maintains oversight of the County's risk management and insurance programs. The County Clerk, County Treasurer, Information Technology Services, and Finance Department are assigned to Administration as their Committee of Jurisdiction.

COUNTY CLERK (ELECTED)

The County Clerk is a Constitutional Officer elected every four years by the voters of Oneida County. As the chief election official for the County, the Clerk administers all federal, state, county, local, and school elections. The County Clerk is the official clerk to the Oneida County Board of Supervisors and is responsible for all county board agendas, minutes, resolutions, and ordinances. The County Clerk issues marriage licenses, timber cutting notices, compiles and maintains the official directory for Oneida County, publishes the proceedings of the County Board, issues large assembly permits, issues dog licenses to Oneida County municipal treasurers, and performs all other administrative duties per Wisconsin State Statutes.

COUNTY TREASURER (ELECTED)

The County Treasurer is most often thought of as the County's money manager and tax collector. It should also be noted that the County Treasurer maintains a large body of information that is open and available to the public. The duties of the County Treasurer are defined by Wisconsin Statute, and those duties include receiving and receipting all monies from all sources; paying out all monies belonging to the County; keeping accurate financial records, the collection of all postponed and delinquent real estate taxes as well as maintaining accurate records of those collections.

INFORMATION TECHNOLOGY DEPARTMENT

The ITS Department's duties and responsibilities are to serve Oneida County's computing needs, including: Network and AS/400 Support, Maintenance and Security, Software Support and Development, Equipment Installation, Internet and E-mail access, One-on-One Assistance, Training Classes, On-Site Service/Repair, 7/24 Hour Support for the Sheriff's Department, Needs Assessment and Budget Planning.

FINANCE DEPARTMENT

The Finance Department is responsible for the County's financial management including accounting, financial reporting, budgeting, investment of County funds, and internal auditing. The department maintains accounting records in accordance with national accounting standards, and manages controlled disbursements such as vendor payments in accordance local, state and federal rules and regulations. The Finance Department is also charged with payroll duties including calculating and disbursing employee wages, reconciling payroll data, filing and reporting payroll taxes, insurance and other withholdings, and maintaining accurate wage and benefit records.



## OUTSIDE AGENCIES

Several agencies receive financial support from Oneida County to provide services that are mandated or desired by the County Board, but are not performed by County departments or staff. These agencies make those funding requests to the Administration Committee, and include the Humane Society, Chamber of Commerce, Library Board, Airport, North Central Wisconsin Planning Commission, Economic Development Commission, and the Human Service Center.

## DEBT SERVICE, CONTINGENCY & TRANSFERS

Debt Service accounts for the repayment of long term debt issued by the County. General Fund revenues including property taxes and sales taxes, as well as amounts set aside for wage, benefit or other adjustments to be made during the budget hearing process are included in the Contingency budget. Transfers to other funds for the purposes of capital projects is also included in the Contingency business unit.





**COUNTY TREASURER**

The Treasurer has fiscal activity in the General Fund 101, fiscal department 10. The Treasurer's Office request is \$222 thousand, a -4% or \$(9) thousand decrease from the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Treasurer.

Meeting Overview					
Department(s)	TREASURER				
COJ & Meeting Date	Administration			8/8/2022	
Overview		Summary of revenue and / or expense changes compared to the prior year.			
Slight increases are all for items that have rising costs (postage, central purchases mainly) or shortages we're trying to make sure we have covering in 2023. No changes this year we are down do 1 LTE besides our normal staff that helps in summer mainly and it's been working well.					

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
10 COUNTY TREASURER							
51520 COUNTY TREASURER							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues						0	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services	-1,728	-454	-991	-800		800	-100%
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources						0	
<b>TOTAL REVENUES</b>	<b>-1,728</b>	<b>-454</b>	<b>-991</b>	<b>-800</b>	<b>0</b>	<b>800</b>	<b>-100%</b>
51 Personnel Services	191,303	197,750	196,647	207,574	197,772	-9,802	-5%
52 Contractual Services	1,190	1,210	1,271	1,305	1,425	120	9%
53 Supplies & Expenses	17,047	12,206	16,223	21,500	22,400	900	4%
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay						0	
<b>TOTAL EXPENSES</b>	<b>209,540</b>	<b>211,166</b>	<b>214,141</b>	<b>230,379</b>	<b>221,597</b>	<b>-8,782</b>	<b>-4%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>207,812</b>	<b>210,712</b>	<b>213,150</b>	<b>229,579</b>	<b>221,597</b>		



**HEADCOUNT**

The Treasurer 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

COUNTY TREASURER, DEPT 10			
TITLE	2022	2023 PROPOSED	CHANGE
ADMINISTRATIVE SUPPORT - LTE	0.05	0.05	-
COUNTY TREASURER	1.00	1.00	-
DEPUTY CO TREASURER	1.55	1.55	-
TOTAL	2.60	2.60	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
10 COUNTY TREASURER,			
101 GENERAL FUND			
51520 COUNTY TREASURER			
4 Revenue			
461020 PUBLIC CHGS-TREAS	-800		-800
4 Revenue	-800		-800
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	67,094	69,107	-2,013
511102 WAGES-PERM EMPLOY	41,800	47,419	-5,619
511103 OVERTIME WAGES	250	250	
511104 WAGES-PART-TIME E	24,100	26,472	-2,372
511105 WAGES-LIMITED TER	1,200	1,337	-137
511205 HOLIDAY WORKED PA	100		100
512001 SOCIAL SECURITY	10,500	11,042	-542
512002 RETIREMENT-EMPLOY	8,500	9,295	-795



**Oneida County**

Budget Proposal 2023

512004 HEALTH/DENTAL INS	53,000	32,200	20,800
512005 LIFE INSURANCE	500	650	-150
512006 WORKER'S COMPENSA	210		210
512007 INCOME CONTINUATI	320		320
	-----	-----	-----
1 Personnel Expenses	207,574	197,772	9,802
.			
522005 TELEPHONE AND FAX	1,100	1,200	-100
523203 MACY AND EQUIP SV	205	225	-20
531101 POSTAGE AND BOX R	12,000	12,500	-500
531102 PRINTING AND DUPL	100	100	
531103 CENTRAL PURCHASIN	6,850	7,150	-300
531201 PUBLICATION OF LE	250	250	
531203 MEMBERSHIP DUES	100	100	
531301 TRAINING/CONFEREN	500	500	
531302 EMPLOYEE AUTO ALL	1,200	1,200	
531305 MEALS LODGING & M	500	600	-100
	-----	-----	-----
.	22,805	23,825	-1,020
	-----	-----	-----
5 Expense	230,379	221,597	8,782
	-----	-----	-----
51520 COUNTY TREASURER	229,579	221,597	7,982
	-----	-----	-----
.	229,579	221,597	7,982



**INFORMATION TECHNOLOGY**

The Information Technology Systems Department (ITS) has fiscal activity in the General Fund 101, and the Capital Projects Fund 404, fiscal department 12. The ITS request across funds is \$2.4 million, a 23% or \$435 thousand increase from the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by ITS.

	<b>Meeting Overview</b>				
Department(s)	ITS				
COJ & Meeting Date	Administration			8/8/2022	
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
<p>Hardware, software maintenance as well have professional services have gone up following the market trends that we have been experiencing over the last several years. Some services have been added to allow for off-site services for our email, ERP, and multifactor authentication systems. Payroll soon to follow. No changes in head count. We are anticipating changing positions as we will retire one AS400 Programmer position and replace it with a desktop technician. We will be creating a Analyst/Helpdesk Supervisor position and moving one of the technicians to that position.</p>					

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
101 GENERAL FUND							
12 INFORMATION TECHNOLOGY							
COMBINED: 51450 INFO TECH, 51452 LAND RECORDS COMPUTER							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	-119,068	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	-6,314	-5,557	-6,451	-24,000	-24,000	0	0%
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	0	0	0	0	0	0	
49 Other Financing Sources	0	0	0	-166,000	-76,000	90,000	-54%
<b>TOTAL REVENUES</b>	<b>-6,314</b>	<b>-124,626</b>	<b>-6,451</b>	<b>-190,000</b>	<b>-100,000</b>	<b>90,000</b>	<b>-47%</b>
51 Personnel Services	531,954	589,366	598,068	631,218	815,716	184,498	29%
52 Contractual Services	274,154	413,819	613,961	563,894	645,859	81,965	15%
53 Supplies & Expenses	56,680	49,231	62,434	62,874	68,250	5,376	9%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	172,204	235,009	112,182	357,130	400,000	42,870	12%
<b>TOTAL EXPENSES</b>	<b>1,034,993</b>	<b>1,287,424</b>	<b>1,386,644</b>	<b>1,615,116</b>	<b>1,929,825</b>	<b>314,709</b>	<b>19%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>1,028,679</b>	<b>1,162,799</b>	<b>1,380,194</b>	<b>1,425,116</b>	<b>1,829,825</b>		



	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
404 CAPITAL PROJECTS FUND							
12 INFORMATION TECHNOLOGY							
51452 LAND RECORDS COMPUTER							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues		-14,700			-237,000	-237,000	
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues						0	
49 Other Financing Sources				-46,348		46,348	-100%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>-14,700</b>	<b>0</b>	<b>-46,348</b>	<b>-237,000</b>	<b>-190,652</b>	<b>411%</b>
51 Personnel Services						0	
52 Contractual Services						0	
53 Supplies & Expenses						0	
57 Debt Service						0	
58 Grants & Contributions						0	
59 Other Expenses						0	
69 Capital Outlay	631,972	604,282	265,288	316,348	437,000	120,652	38%
<b>TOTAL EXPENSES</b>	<b>631,972</b>	<b>604,282</b>	<b>265,288</b>	<b>316,348</b>	<b>437,000</b>	<b>120,652</b>	<b>38%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>631,972</b>	<b>589,582</b>	<b>265,288</b>	<b>270,000</b>	<b>200,000</b>		

HEADCOUNT

The ITS 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

INFORMATION TECHNOLOGY, DEPT 12			
TITLE	2022	2023 PROPOSED	CHANGE
COMPUTER WEB TECHNICIAN	2.00	2.00	-
ITS DIRECTOR	1.00	1.00	-
NETWORK ANALYST	1.00	1.00	-
OFFICE MANAGER	1.00	1.00	-
PROGRAMMER / ANALYST	1.80	2.00	0.20
TECHNICAL SUPPORT	1.00	1.00	-
TOTAL	7.80	8.00	0.20



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
.			
12 INFORMATION			
TECHNOLOGY, 101 GENERAL FUND			
51450 INFORMATION TECHNOLOG			
4 Revenue			
.			
493004 APPL CONT APPR-IT	-66,000		-66,000
.	-66,000		-66,000
4 Revenue	-66,000		-66,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	99,445	381,075	-281,630
511102 WAGES-PERM EMPLOY	281,699	142,256	139,443
511103 OVERTIME WAGES	3,000	1,500	1,500
511104 WAGES-PART-TIME E	49,280	55,616	-6,336
511107 CALL PAY	9,562	7,500	2,062
511205 HOLIDAY WORKED PA	500	500	
512001 SOCIAL SECURITY	32,940	38,334	-5,394
512002 RETIREMENT-EMPLOY	27,980	32,571	-4,591
512004 HEALTH/DENTAL INS	123,792	129,104	-5,312
512005 LIFE INSURANCE	1,310	1,503	-193
512006 WORKER'S COMPENSA	640	693	-53
512007 INCOME CONTINUATI	1,070	1,070	
512017 RETIREE HEALTH IN		16,994	-16,994
512018 CASH IN LIEU OF H		7,000	-7,000
1 Personnel Expenses	631,218	815,716	-184,498
.			
521401 DP TRAINING-OTHER	6,000	6,000	



Oneida County

Budget Proposal 2023

521402 CONTRACT PROGRAMM	110,000	80,000	30,000
521901 OTHER PROFESSIONA	6,200	6,000	200
522005 TELEPHONE AND FAX	25,003	27,203	-2,200
523202 MACY AND EQUIP RE	4,300	6,000	-1,700
523204 HARDWARE MAINTENA	64,000	93,404	-29,404
523205 SOFTWARE MAINTENA	258,391	337,252	-78,861
531101 POSTAGE AND BOX R	420	420	
531102 PRINTING AND DUPL	75	75	
531103 CENTRAL PURCHASIN	500	800	-300
531204 ADVERTISING		80	-80
531301 TRAINING/CONFEREN	200	800	-600
531302 EMPLOYEE AUTO ALL	1,975	1,975	
531304 MEALS-TAXABLE	100	100	
531305 MEALS LODGING & M	1,000	1,000	
531901 OTHER SUPPLIES &	58,604	63,000	-4,396
699007 SOFTWARE	2,700	5,000	-2,300
699008 COMPUTER HARDWARE	265,590	325,000	-59,410
699040 SPECIAL PROJECTS		50,000	-50,000
699044 PERIFERIAL SMALL	9,700	10,000	-300
699272 PROJECT 13-NW HDW	70,000		70,000
699274 PROJECT 15	-860		-860
.	883,898	1,014,109	-130,211
5 Expense	1,515,116	1,829,825	-314,709
51450 INFORMATION TECHNOLOG	1,449,116	1,829,825	-380,709
51452 LAND RECORDS COMPUTER			
4 Revenue			
.			
461901 PUBLIC CHGS-SANIT	-24,000	-24,000	
493110 APPL CONT APPR-RO	-100,000	-76,000	-24,000
.	-124,000	-100,000	-24,000
4 Revenue	-124,000	-100,000	-24,000
5 Expense			
.			
521402 CONTRACT PROGRAMM	5,000	5,000	



523205 SOFTWARE MAINTENA	85,000	85,000	
699007 SOFTWARE	5,000	5,000	
699008 COMPUTER HARDWARE	5,000	5,000	
	-----	-----	-----
.	100,000	100,000	
	-----	-----	-----
5 Expense	100,000	100,000	
	-----	-----	-----
51452 LAND RECORDS			
COMPUTER	-24,000		-24,000
	-----	-----	-----
-----	-----	-----	-----
12 INFORMATION			
TECHNOLOGY, 404 CAPITAL			
PROJECTS FUND			
57141 CAPITAL PROJECTS-ITS			
4 Revenue			
.			
433100 FEDERAL GRANTS-CA		-237,000	237,000
493003 APPL CONT APPR-IN	-46,348		-46,348
	-----	-----	-----
.	-46,348	-237,000	190,652
	-----	-----	-----
4 Revenue	-46,348	-237,000	190,652
5 Expense			
.			
699013 LAND RECORDS PROJ	100,000	437,000	-337,000
699266 PROJECT-SERVER UP	18,990		18,990
699270 PROJECT-NETWORK I	197,358		197,358
	-----	-----	-----
.	316,348	437,000	-120,652
	-----	-----	-----
5 Expense	316,348	437,000	-120,652
	-----	-----	-----
57141 CAPITAL PROJECTS-ITS	270,000	200,000	70,000
	-----	-----	-----
.	1,695,116	2,029,825	-334,709





**COUNTY CLERK**

The County Clerk has fiscal activity in the General Fund 101, fiscal department 8. The request is \$311 thousand, a 3% or \$10 thousand increase from the prior year. The Clerk is also responsible for the fiscal activity for Insurance & Risk, Fund 101, fiscal department 36 with a request of \$828 thousand, up 18% or \$124 thousand from the prior year. Finally, the Clerk works with the County Board to prepare their budget, Fund 101, fiscal department 6. The County Board is also the "department" where ARPA activity is recorded, Fund 203 Relief Funding. The County Board Fund 101 request is \$142 thousand, up \$11 thousand or 8% from the prior year, and the ARPA fund budget is \$6.4 million, down -7% or \$460 thousand.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the County Clerk.

	<b>Meeting Overview</b>				
Department(s)	County Clerk				
COJ & Meeting Date	Administration			8/8/2022	
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
No major changes. Personnel wages were increased to allow for the full-time employee to go to 2080. Election Clerks wages were changed from a per diem to an hourly rate for 2023. This will be covered in the existing elections budget.					

	<b>Meeting Overview</b>				
Department(s)	Insurance and Risk Management				
COJ & Meeting Date	Administration			8/8/2022	
	<b>Overview</b>	<b>Summary of revenue and / or expense changes compared to the prior year.</b>			
Insurance budget was increased based on anticipated increases to the insurance premiums.					



<b>Meeting Overview</b>			
Department(s)	County Board		
COJ & Meeting Date	Administration	8/15/2022	
<b>Overview</b>		<b>Summary of revenue and / or expense changes compared to the prior year.</b>	
Increased County Board Committee Per Diem by \$10,500 due to the change in county board per diem from \$70 to \$100.			

**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>GENERAL FUND</b>							
UNTY CLERK							
BINED: 51420 CO CLK, 51421 COD OF ORD., 51440 ELECTIONS							
Taxes	0	0	0	0	0	0	
Special Assessments	0	0	0	0	0	0	
Intergovernmental Revenues	0	-43,975	0	0	0	0	
Licenses & Permits	-5,625	-5,640	-6,435	-5,500	-5,500	0	0%
Fines, Forfeitures & Penalties	0	0	0	0	0	0	
Public Charges for Services	-3,420	-3,441	-3,820	-4,000	-4,000	0	0%
Intergovernmental Charges for Services	-7,771	-13,684	-9,900	-2,500	-8,000	-5,500	220%
Miscellaneous Revenues	0	0	0	0	0	0	
Other Financing Sources	0	0	0	-5,126	0	5,126	-100%
<b>TOTAL REVENUES</b>	<b>-16,816</b>	<b>-66,739</b>	<b>-20,155</b>	<b>-17,126</b>	<b>-17,500</b>	<b>-374</b>	<b>2%</b>
Personnel Services	173,445	178,407	170,789	186,783	198,061	11,278	6%
Contractual Services	6,698	2,843	4,934	3,850	3,850	0	0%
Supplies & Expenses	23,347	156,848	52,508	110,115	108,615	-1,500	-1%
Debt Service	0	0	0	0	0	0	
Grants & Contributions	0	0	0	0	0	0	
Other Expenses	0	0	0	0	0	0	
Capital Outlay	0	43,975	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>203,490</b>	<b>382,072</b>	<b>228,231</b>	<b>300,748</b>	<b>310,526</b>	<b>9,778</b>	<b>3%</b>
Transfers Out	0	0	0	0	0	0	
Budgetary Reserve Spending	0	0	0	0	0	0	
Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>186,674</b>	<b>315,333</b>	<b>208,077</b>	<b>283,622</b>	<b>293,026</b>		



Oneida County

Budget Proposal 2023

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
<b>36 INSURANCE &amp; RISK</b>							
COMBINED: 51540 RISK MANAGEMENT, 51930 PROPERTY & LIABILITY							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	0	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	0	0	0	0	0	
47 Intergovernmental Charges for Services	-498,267	-497,016	-437,108	-470,000	-625,200	-155,200	33%
48 Miscellaneous Revenues	-152,243	-46,387	-138,885	-20,000	0	20,000	-100%
49 Other Financing Sources	0	0	0	0	-50,000	-50,000	
<b>TOTAL REVENUES</b>	<b>-650,509</b>	<b>-543,403</b>	<b>-575,993</b>	<b>-490,000</b>	<b>-675,200</b>	<b>-185,200</b>	<b>38%</b>
51 Personnel Services	0	0	0	0	0	0	
52 Contractual Services	74,142	51,137	105,679	21,250	21,250	0	0%
53 Supplies & Expenses	624,684	689,634	579,073	682,300	806,400	124,100	18%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>698,826</b>	<b>740,771</b>	<b>684,753</b>	<b>703,550</b>	<b>827,650</b>	<b>124,100</b>	<b>18%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>48,316</b>	<b>197,368</b>	<b>108,760</b>	<b>213,550</b>	<b>152,450</b>		

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
<b>6 COUNTY BOARD</b>							
COMBINED: 51110 COUNTY BOARD & 51120 COMMISSIONS							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	0	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	0	0	0	0	0	
47 Intergovernmental Charges for Services	0	0	0	0	0	0	
48 Miscellaneous Revenues	0	0	0	0	0	0	
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
51 Personnel Services	62,586	56,252	65,853	70,609	81,609	11,000	16%
52 Contractual Services	2,938	0	0	3,800	3,800	0	0%
53 Supplies & Expenses	51,420	36,983	42,383	57,000	56,500	-500	-1%
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>116,943</b>	<b>93,235</b>	<b>108,236</b>	<b>131,409</b>	<b>141,909</b>	<b>10,500</b>	<b>8%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>116,943</b>	<b>93,235</b>	<b>108,236</b>	<b>131,409</b>	<b>141,909</b>		



	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>203 AMERICAN RESUCE PLAN FUND</b>							
<b>06 COUNTY BOARD</b>							
41 Taxes						0	
42 Special Assessments						0	
43 Intergovernmental Revenues				-3,446,476		3,446,476	-100%
44 Licenses & Permits						0	
45 Fines, Forfeitures & Penalties						0	
46 Public Charges for Services						0	
47 Intergovernmental Charges for Services						0	
48 Miscellaneous Revenues			-2,570			0	
49 Other Financing Sources				-3,480,024	-6,440,145	-2,960,121	85%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>-2,570</b>	<b>-6,926,500</b>	<b>-6,440,145</b>	<b>486,355</b>	<b>-7%</b>
51 Personnel Services						0	
52 Contractual Services				3,087,047	347,383	-2,739,664	-89%
53 Supplies & Expenses				100,000	871,290	771,290	771%
57 Debt Service						0	
58 Grants & Contributions					180,000	180,000	
59 Other Expenses						0	
69 Capital Outlay				3,712,953	5,041,472	1,328,519	36%
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,900,000</b>	<b>6,440,145</b>	<b>-459,855</b>	<b>-7%</b>
71 Transfers Out							
72 Budgetary Reserve Spending							
73 Contingency for Proprietary Spending							
<b>NET (SURPLUS)/DEFICIT</b>	<b>0</b>	<b>0</b>	<b>-2,570</b>	<b>-26,500</b>	<b>0</b>		

**HEADCOUNT**

The County Clerk 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

COUNTY CLERK, DEPT 08			
TITLE	2022	2023 PROPOSED	CHANGE
CHIEF DEPUTY CLERK	1.50	1.50	-
COUNTY CLERK	1.00	1.00	-
ELECTION CLERK	0.15	0.15	-
TOTAL	2.65	2.65	-

**LINE ITEM DETAIL**

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
.			
<hr/>			
08 COUNTY CLERK, 101			
GENERAL FUND			
51420 COUNTY CLERK			



4 Revenue

.			
442002 CTY SHARE MARRIAG	-5,500	-5,500	
461010 PUBLIC CHGS-MEDIA	-4,000	-4,000	
	-----	-----	-----
.	-9,500	-9,500	
	-----	-----	-----

4 Revenue -9,500 -9,500

5 Expense

1 Personnel Expenses

511101 SALARIES-PERM EMP	67,094	69,107	-2,013
511102 WAGES-PERM EMPLOY	46,605	52,685	-6,080
511104 WAGES-PART-TIME E	31,952	32,396	-444
512001 SOCIAL SECURITY	10,990	11,800	-810
512002 RETIREMENT-EMPLOY	7,260	7,916	-656
512004 HEALTH/DENTAL INS	21,670	21,670	
512005 LIFE INSURANCE	173	173	
512006 WORKER'S COMPENSA	220	220	
512007 INCOME CONTINUATI	280		280
	-----	-----	-----

1 Personnel Expenses 186,244 195,967 -9,723

.			
522005 TELEPHONE AND FAX	850	850	
531101 POSTAGE AND BOX R	400	400	
531102 PRINTING AND DUPL	200	200	
531103 CENTRAL PURCHASIN	550	550	
531203 MEMBERSHIP DUES	125	125	
531301 TRAINING/CONFEREN	400	200	200
531302 EMPLOYEE AUTO ALL	190	190	
531305 MEALS LODGING & M	300	200	100
	-----	-----	-----

. 3,015 2,715 300

5 Expense 189,259 198,682 -9,423

51420 COUNTY CLERK 179,759 189,182 -9,423

51421 CODIFICATION OF ORDIN

5 Expense

. 521901 OTHER PROFESSIONA 3,000 3,000



.	3,000	3,000	
5 Expense	3,000	3,000	
51421 CODIFICATION OF ORDIN	3,000	3,000	
-----			
51440 ELECTIONS			
4 Revenue			
.			
472110 INTERGOV CHGS-ELE	-2,500	-8,000	5,500
493002 APPL CONT APPR-EL	-5,126		-5,126
.	-7,626	-8,000	374
4 Revenue	-7,626	-8,000	374
5 Expense			
1 Personnel Expenses			
511302 ELECTION CLERKS	500	2,000	-1,500
512001 SOCIAL SECURITY	38	92	-54
512006 WORKER'S COMPENSA	1	2	-1
1 Personnel Expenses	539	2,094	-1,555
.			
531101 POSTAGE AND BOX R	300	100	200
531102 PRINTING AND DUPL	101,500	100,500	1,000
531103 CENTRAL PURCHASIN	1,000	1,000	
531201 PUBLICATION OF LE	5,000	5,000	
531301 TRAINING/CONFEREN		150	-150
531302 EMPLOYEE AUTO ALL	150		150
.	107,950	106,750	1,200
5 Expense	108,489	108,844	-355
51440 ELECTIONS	100,863	100,844	19
.	283,622	293,026	-9,404



DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
36 INSURANCE AND RISK, 101 GENERAL FUND 51540 RISK MANAGEMENT 4 Revenue			
493014 APPL CONT APPR-IN		-50,000	50,000
4 Revenue		-50,000	50,000
5 Expense			
531901 OTHER SUPPLIES &		50,000	-50,000
5 Expense		50,000	-50,000
51540 RISK MANAGEMENT 51930 PROPERTY AND LIABIL I 4 Revenue			
474108 LOCAL DEPT CHGS-L	-470,000	-247,200	-222,800
474109 LOCAL DEPT CHGS-W		-378,000	378,000
484100 INSURANCE RECOVER	-20,000		-20,000
4 Revenue	-490,000	-625,200	135,200
5 Expense			
521901 OTHER PROFESSIONA	6,250	6,250	
523201 VEHICLE REPAIR	15,000	15,000	
531751 INS ON BUILDINGS	68,000	83,000	-15,000
531752 INS ON VEHICLES &	54,000	68,000	-14,000
531753 PUBLIC LIABILITY	98,000	112,000	-14,000



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531754 PUBLIC LIABILITY	48,000	50,000	-2,000
531756 INSURANCE ON BOIL	2,800	3,000	-200
531757 AUTOMOBILE LIABIL	105,000	111,000	-6,000
531760 PREMIUMS ON SURET	4,500	5,400	-900
531762 WORKERS COMPENSAT	284,000	306,000	-22,000
531764 AUTOMOBILE DEDUCT	18,000	18,000	
	-----	-----	-----
.	703,550	777,650	-74,100
	-----	-----	-----
5 Expense	703,550	777,650	-74,100
	-----	-----	-----
51930 PROPERTY AND LIABIL I	213,550	152,450	61,100
	-----	-----	-----
.	213,550	152,450	61,100

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
.			
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06 COUNTY BOARD, 101 GENERAL FUND			
51110 COUNTY BOARD			
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	5,100	5,600	-500
511301 COMMITTEE PER DIE	14,700	25,200	-10,500
512001 SOCIAL SECURITY	1,514	1,514	
512006 WORKER'S COMPENSA	30	30	
	-----	-----	-----
1 Personnel Expenses	21,344	32,344	-11,000
.			
521201 LEGAL SERVICES	3,800	3,800	
531101 POSTAGE AND BOX R	900	900	
531102 PRINTING AND DUPL	2,850	2,350	500
531103 CENTRAL PURCHASIN	430	430	
531201 PUBLICATION OF LE	6,000	6,000	
531202 SUBSCRIPTIONS	720	720	
531203 MEMBERSHIP DUES	7,000	7,000	
531204 ADVERTISING	2,500	2,500	
531301 TRAINING/CONFEREN	3,000	3,000	





531302 EMPLOYEE AUTO ALL	4,200	4,200	
531305 MEALS LODGING & M	3,500	3,500	
	-----	-----	-----
.	34,900	34,400	500
	-----	-----	-----
5 Expense	56,244	66,744	-10,500
	-----	-----	-----
51110 COUNTY BOARD	56,244	66,744	-10,500
-----	-----	-----	-----
51120 COMMISSIONS AND COMMI			
5 Expense			
1 Personnel Expenses			
511301 COMMITTEE PER DIE	45,700	45,700	
512001 SOCIAL SECURITY	3,496	3,496	
512006 WORKER'S COMPENSA	69	69	
	-----	-----	-----
1 Personnel Expenses	49,265	49,265	
.			
531302 EMPLOYEE AUTO ALL	23,500	23,500	
531305 MEALS LODGING & M	2,400	2,400	
	-----	-----	-----
.	25,900	25,900	
	-----	-----	-----
5 Expense	75,165	75,165	
	-----	-----	-----
51120 COMMISSIONS AND COMMI	75,165	75,165	
-----	-----	-----	-----
<hr/>			
06 COUNTY BOARD, 203 AMERICAN RESCUE PLAN FUND			
59111 COUNTY BOARD OVERSIGH			
4 Revenue			
.			
433600 FEDERAL GRANTS-SL	-3,446,476		-3,446,476
493001 APPL CONT APPR-CO	-3,480,024	-6,440,145	2,960,121
	-----	-----	-----
.	-6,926,500	-6,440,145	-486,355
	-----	-----	-----
4 Revenue	-6,926,500	-6,440,145	-486,355
5 Expense			



.			
521301 ACCOUNTING AND AU	13,000	13,000	
521901 OTHER PROFESSIONA	55,000	46,750	8,250
521910 CONTRACTUAL PROGR	2,705,339		2,705,339
521916 FAMILY CARE	211,708	185,633	26,075
521946 PROF SERV-ADMINIS	102,000	102,000	
531407 SAFETY EQUIPMENT		22,000	-22,000
531464 PUBLIC EDUCATION	100,000	100,000	
531769 OTHER FIXED CHARG		699,290	-699,290
531901 OTHER SUPPLIES &		50,000	-50,000
581201 GRANTS TO INSTITU		130,000	-130,000
581215 GRANTS TO OTHERS		50,000	-50,000
699008 COMPUTER HARDWARE	983,000	983,000	
699011 TELETYPE EQUIPMEN	1,500,000	1,600,000	-100,000
699040 SOFTWARE PROJECTS	517,000	416,362	100,638
699045 BUILDING ENTRY IM		210,000	-210,000
699102 BUILDINGS		235,000	-235,000
699211 CAP OUTLAY-INFO T		200,000	-200,000
699225 CAP OUTLAY-SHERIF	383,037	189,115	193,922
699226 CAP OUTLAY-SOCIAL	118,441	118,401	40
699250 SP PROJECT-MAJOR	102,025	26,644	75,381
699260 CAP PROJ - JAIL G	109,450	9,950	99,500
699261 HVAC UPGRADES		608,000	-608,000
699262 BACK UP GENERATOR		400,000	-400,000
699665 SOLID WASTE CAPIT		45,000	-45,000
	-----	-----	-----
.	6,900,000	6,440,145	459,855
	-----	-----	-----
5 Expense	6,900,000	6,440,145	459,855
.			
	-----	-----	-----
59111 COUNTY BOARD OVERSIGH	-26,500		-26,500
	-----	-----	-----
.	104,909	141,909	-37,000



**FINANCE DEPARTMENT**

The Finance Department has fiscal activity in the General Fund 101, fiscal department 58. The Finance Department request is \$568 thousand, a 12%, or \$61 thousand increase from the prior year budget.

**COMMITTEE OF JURISDICTION SUMMARY**

The following summary is provided by the Finance Department.

Meeting Overview					
Department(s)	Finance				
COJ & Meeting Date	Administration			8/8/2022	
Overview		Summary of revenue and / or expense changes compared to the prior year.			
<p>The Central Postage business unit reflects the costs associated with postage and mailing. Revenues consist of intra-departmental charge-backs of postage fees. Based on the spending trends from 2018 to current, increased postage rates, and lease payments for a new/replacement machine a total budget of \$76 thousand is requested for 2023. The Central Telephone business unit records the fiscal activity of countywide telephone and internet services. Revenues consist of intra-departmental charge-backs of these services. The 2022 estimate assumes finishing over budget based on actual year-to-date patterns. Based on the spending trends from 2018 to current, a total budget of \$63 thousand is requested for 2023 which reflects a 2% increase from prior year-end projections. Countywide copying services are recorded in the Central Duplicating business unit, and managed by the County Clerk's office. Revenues consist of intra-departmental charge-backs of copying / scanning and paper costs. The 2022 year-end reflects an increase over the budget amount, mostly attributed to increased costs of paper. A total budget of \$25 thousand is requested for 2023, 3% higher than year-end estimates. The Central Purchasing business unit accounts for the countywide purchasing of office and other supplies, a 3% increase from prior year budget to a total of \$40 thousand is budgeted for 2023. The Finance Department business unit includes the personnel and ancillary costs of the Finance Department operations. The 2023 request is 13%, or \$36 thousand, over the prior year budget. Year-end spending will be slightly under the 2022 budget, mostly attributed a vacant position. The budget request for 2023 upgrades a vacant Account Technician position to an Accountant position, for an estimated increase in funding of \$14 thousand. It should be noted that increases in wages and benefits is also attributed to the countywide change of all full-time positions from 1,950 hours per year to 2,080 hours per year. There is no increase requested in the non-personnel related line items. Finally, the costs associated with annual audit and cost allocation study have been budgeted at amounts already approved by the County Board on a multi-year, contractual basis at \$45,900 and \$5,000 respectively.</p>					



**FIVE-YEAR OVERVIEW**

Department fiscal overview, by fund, may be found below.

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Amended Budget</u>	<u>2023 Budget Request</u>	<u>23 vs. 22</u>	
<b>101 GENERAL FUND</b>							
<b>58 FINANCE</b>							
<small>COMBINED: 51450 CEN POSTAGE, 51470 CENTRAL TELEPHONE, 51480 CENTRAL DUPLICATION, 51510 FINC. DEPT, 51511 AUDIT, 51512 COST ALLOC PLAN, 51550 CENTRAL PURCHASE, 51990 SUNDRY, 52210 SUPPRESSION</small>							
41 Taxes	0	0	0	0	0	0	
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	0	0	0	0	0	0	
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	-10	292	0	-1,000	-1,000	0%
47 Intergovernmental Charges for Services	-179,218	-108,535	-164,752	-199,300	-128,314	70,986	-36%
48 Miscellaneous Revenues	-95,609	20,500	0	0	-76,441	-76,441	0%
49 Other Financing Sources	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>-274,826</b>	<b>-88,044</b>	<b>-164,460</b>	<b>-199,300</b>	<b>-205,755</b>	<b>-6,455</b>	<b>3%</b>
51 Personnel Services	286,092	266,382	285,927	269,079	307,500	38,421	14%
52 Contractual Services	117,850	53,697	121,523	115,900	123,534	7,634	7%
53 Supplies & Expenses	117,037	85,866	107,509	121,400	136,620	15,220	13%
57 Debt Service	101	15	0	0	0	0	
58 Grants & Contributions	0	0	0	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>521,082</b>	<b>405,961</b>	<b>514,959</b>	<b>506,379</b>	<b>567,654</b>	<b>61,275</b>	<b>12%</b>
71 Transfers Out	0	0	0	0	0	0	
72 Budgetary Reserve Spending	0	0	0	0	0	0	
73 Contingency for Proprietary Spending	0	0	0	0	0	0	
<b>NET (SURPLUS)/DEFICIT</b>	<b>246,255</b>	<b>317,917</b>	<b>350,499</b>	<b>307,079</b>	<b>361,899</b>		

**HEADCOUNT**

The Finance 2022 and proposed 2023 headcount is provided as follows on a FTE basis.

FINANCE DEPARTMENT, DEPT 58			
TITLE	2022	2023 PROPOSED	CHANGE
ACCOUNT TECHNICIAN	1.00	-	(1.00)
ACCOUNTANT	-	1.00	1.00
FINANCE DIR / CO AUDITOR	1.00	1.00	-
FINANCE SPECIALIST	1.00	1.00	-
INTERN (LTE)	0.25	0.25	-
<b>TOTAL</b>	<b>3.25</b>	<b>3.25</b>	<b>-</b>



LINE ITEM DETAIL

The 2023 requested budget compared to the 2022 budget on a line item basis follows. Note that due to budget transfers throughout the year and / or rounding, slight variances from the reported summary 2022 budget and line item presentation may occur.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
.			
<hr/>			
58 FINANCE DEPARTMENT, 101 GENERAL FUND			
51470 CENTRAL TELEPHONE			
4 Revenue			
.			
474104 LOCAL DEPT CHGS-T	-56,100	-62,600	6,500
.	-56,100	-62,600	6,500
4 Revenue	-56,100	-62,600	6,500
5 Expense			
.			
522005 TELEPHONE AND FAX	56,100	62,600	-6,500
.	56,100	62,600	-6,500
5 Expense	56,100	62,600	-6,500
51470 CENTRAL TELEPHONE			
<hr/>			
51480 CENTRAL DUPLICATING			
4 Revenue			
.			
474100 LOCAL DEPT CHGS-P	-19,900	-24,514	4,614
.	-19,900	-24,514	4,614
4 Revenue	-19,900	-24,514	4,614
5 Expense			
.			



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523203 MACY AND EQUIP SV	7,000	7,210	-210
531103 CENTRAL PURCHASIN	12,900	17,304	-4,404
	-----	-----	-----
.	19,900	24,514	-4,614
	-----	-----	-----
5 Expense	19,900	24,514	-4,614
	-----	-----	-----
51480 CENTRAL DUPLICATING			
	-----	-----	-----
51510 FINANCE DEPARTMENT			
4 Revenue			
.			
461900 PUBLIC CHGS-EMPLO		-1,000	1,000
	-----	-----	-----
.		-1,000	1,000
	-----	-----	-----
4 Revenue		-1,000	1,000
5 Expense			
1 Personnel Expenses			
511101 SALARIES-PERM EMP	107,513	112,000	-4,487
511102 WAGES-PERM EMPLOY	93,562	105,600	-12,038
511103 OVERTIME WAGES	2,438		2,438
511105 WAGES-LIMITED TER	10,000	10,000	
512001 SOCIAL SECURITY	15,478	16,000	-522
512002 RETIREMENT-EMPLOY	13,288	14,000	-712
512004 HEALTH/DENTAL INS	13,816	32,000	-18,184
512005 LIFE INSURANCE	900	1,000	-100
512006 WORKER'S COMPENSA	300	300	
512007 INCOME CONTINUATI	400	400	
512017 RETIREE HEALTH IN	9,884	13,200	-3,316
512018 CASH IN LIEU OF H	1,500	3,000	-1,500
	-----	-----	-----
1 Personnel Expenses	269,079	307,500	-38,421
522005 TELEPHONE AND FAX	800	624	176
531101 POSTAGE AND BOX R	702	1,000	-298
531102 PRINTING AND DUPL	300	250	50
531103 CENTRAL PURCHASIN	873	1,000	-127
531203 MEMBERSHIP DUES	734	750	-16
531204 ADVERTISING	191	200	-9
531301 TRAINING/CONFEREN	300	500	-200



**Oneida County**

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531302 EMPLOYEE AUTO ALL	300	100	200
531305 MEALS LODGING & M	300	75	225
	-----	-----	-----
.	4,500	4,499	1
	-----	-----	-----
5 Expense	273,579	311,999	-38,420
	-----	-----	-----
51510 FINANCE DEPARTMENT	273,579	310,999	-37,420
	-----	-----	-----
51511 INDEPENDENT AUDIT			
5 Expense			
.			
521301 ACCOUNTING AND AU	45,000	45,900	-900
	-----	-----	-----
.	45,000	45,900	-900
	-----	-----	-----
5 Expense	45,000	45,900	-900
	-----	-----	-----
51511 INDEPENDENT AUDIT	45,000	45,900	-900
	-----	-----	-----
51512 COST ALLOCATION PLAN			
5 Expense			
.			
521301 ACCOUNTING AND AU	4,800	5,000	-200
	-----	-----	-----
.	4,800	5,000	-200
	-----	-----	-----
5 Expense	4,800	5,000	-200
	-----	-----	-----
51512 COST ALLOCATION PLAN	4,800	5,000	-200
	-----	-----	-----
51550 CENTRAL PURCHASING			
4 Revenue			
.			
474106 LOCAL DEPT CHGS-C	-56,300	-41,200	-15,100
	-----	-----	-----
.	-56,300	-41,200	-15,100
	-----	-----	-----



**Oneida County**

Budget Proposal 2023

4 Revenue	-56,300	-41,200	-15,100
5 Expense			
1 Personnel Expenses			
511102 WAGES-PERM EMPLOY	-100		-100
512005 LIFE INSURANCE	100		100
	-----	-----	-----
1 Personnel Expenses			
.			
531103 CENTRAL PURCHASIN	40,000	41,200	-1,200
	-----	-----	-----
.	40,000	41,200	-1,200
	-----	-----	-----
5 Expense	40,000	41,200	-1,200
	-----	-----	-----
51550 CENTRAL PURCHASING	-16,300		-16,300
	-----	-----	-----
.	307,079	361,899	-54,820





**OUTSIDE AGENCIES**

Outside agencies include the Airport, Animal Shelter (Humane Society), Regional and Library Board, Economic Development, Advertising (Chamber of Commerce), North Central Region Planning, and the Human Service Center. Please refer to the Appendix of this section for funding request letters.

**HUMANE SOCIETY**

Please reference page 38 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
101 GENERAL FUND, 54193 ANIMAL SHELTER			
54193 ANIMAL SHELTER			
5 Expense			
581201 GRANTS TO INSTITU	37,800	33,900	3,900
5 Expense	37,800	33,900	3,900
54193 ANIMAL SHELTER	37,800	33,900	3,900
	37,800	33,900	3,900

**CHAMBER OF COMMERCE**

Please reference page 39 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
101 GENERAL FUND, 56730 ADVERTISING			
56730 ADVERTISING			



4 Revenue			
.			
468400 PUBLIC CHGS-ADVER	-5,000	-5,000	
493032 APPL CONT APPR-AD	-14,000		-14,000
	-----	-----	-----
.	-19,000	-5,000	-14,000
	-----	-----	-----
4 Revenue	-19,000	-5,000	-14,000
5 Expense			
.			
521901 OTHER PROFESSIONA	100,000	100,000	
	-----	-----	-----
.	100,000	100,000	
	-----	-----	-----
5 Expense	100,000	100,000	
	-----	-----	-----
56730 ADVERTISING	81,000	95,000	-14,000
	-----	-----	-----
.	81,000	95,000	-14,000

**LIBRARY**

Please reference page 40 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
.			
<hr/>			
101 GENERAL FUND, 55112 GRANTS TO LIBRARIES			
5 Expense			
1 Personnel Expenses			
511301 COMMITTEE PER DIE	553	1,200	-647
512001 SOCIAL SECURITY	92	92	
512006 WORKER'S COMPENSA	4	4	
	-----	-----	-----
1 Personnel Expenses	649	1,296	-647
.			
531302 EMPLOYEE AUTO ALL	600	600	



531303 NON-EMPLOYEE			
AUTO	300	300	
581201 GRANTS TO INSTITU	37,422	38,409	-987
581202 GRANTS TO RHINELA	186,336	186,337	-1
581203 GRANTS TO			
MINOCQU	160,600	160,600	
581207 GRANTS TO THREE L	46,108	48,108	-2,000
	-----	-----	-----
.	431,366	434,354	-2,988
	-----	-----	-----
5 Expense	432,015	435,650	-3,635
	-----	-----	-----
55112 GRANTS TO LIBRARIES	432,015	435,650	-3,635
-----	-----	-----	-----
<hr/>			
101 GENERAL FUND,			
55116 REGIONAL			
REFERENCE LIBRARY			
5 Expense			
.			
581201 GRANTS TO INSTITU	7,900	7,900	
	-----	-----	-----
.	7,900	7,900	
	-----	-----	-----
5 Expense	7,900	7,900	
	-----	-----	-----
55116 REGIONAL REFERENCE			
LI	7,900	7,900	
	-----	-----	-----
.	439,915	443,550	-3,635



AIRPORT

Please reference page 41 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
.			
<b>101 GENERAL FUND, 53510 AIRPORT</b>			
5 Expense			
.			
581201 GRANTS TO INSTITU	197,081	197,081	
.	197,081	197,081	
5 Expense	197,081	197,081	
53510 AIRPORT	197,081	197,081	
<b>401 AIRPORT CONSTRUCTION FUND, 57310 AIRPORT</b>			
4 Revenue			
.			
433100 FEDERAL GRANTS-CA	-1,250,000	-800,000	-450,000
463400 PUBLIC CHGS-AIRPO	-100,000	-40,000	-60,000
481100 INTEREST EARNED	-400	-450	50
482100 RENT OF OTHER FAC	-3,100	-3,100	
483100 SALE OF FIXED ASS	-25,000	-29,000	4,000
.	-1,378,500	-872,550	-505,950
4 Revenue	-1,378,500	-872,550	-505,950
5 Expense			
.			
521901 OTHER PROFESSIONA	125,000	70,000	55,000
581215 GRANTS TO OTHERS	1,003,100	250,000	753,100
699109 OTHER CAPITAL IMP	250,400	552,550	-302,150



	1,378,500	872,550	505,950
5 Expense	1,378,500	872,550	505,950
57310 AIRPORT CONSTRUCTION			
	197,081	197,081	

**NORTH CENTRAL WISCONSIN PLANNING**

Please reference page 42 for the Funding Request letter.

DESCRIPTION	BUDGET	REQUEST	BUDGET
-----	-----	-----	-----
<hr/>			
101 GENERAL FUND, 56910			
NORTH CENTRAL REGIONAL			
56910 NORTH CENTRAL			
REGIONAL			
5 Expense			
.			
581201 GRANTS TO INSTITU	42,000	41,500	500
	42,000	41,500	500
5 Expense	42,000	41,500	500
	42,000	41,500	500
56910 NORTH CENTRAL	42,000	41,500	500
REGIONAL	42,000	41,500	500

**ECONOMIC DEVELOPMENT**

Please reference page 43 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
-----	-----	-----	-----
<hr/>			
101 GENERAL FUND, 56710			
ECONOMIC DEVELOPMENT			
56710 ECONOMIC			
DEVELOPMENT			
5 Expense			



581201 GRANTS TO INSTITU	96,950	96,500	450
	96,950	96,500	450
5 Expense	96,950	96,500	450
56710 ECONOMIC DEVELOPMENT	96,950	96,500	450
	96,950	96,500	450

**HUMAN SERVICE CENTER**

Please reference pages 44-47 for the Funding Request letter.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
101 GENERAL FUND, 24 HUMAN SERVICE CENTER			
54310 HUMAN SERVICE CENTER			
5 Expense			
521916 FAMILY CARE	330,059	330,059	
581201 GRANTS TO INSTITU	1,175,709	1,175,709	
	1,505,768	1,505,768	
5 Expense	1,505,768	1,505,768	
54310 HUMAN SERVICE CENTER	1,505,768	1,505,768	
	1,505,768	1,505,768	



**DEBT SERVICE, CONTINGENCY & TRANSFERS**

The County has a State Trust Loan outstanding with a pass-through reimbursement for the annual payments plus additional interest. The final payment on these bonds will be made in 2023.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>300-399 DEBT SERVICE FUNDS</b>							
TOTAL BY DEPARTMENT							
<b>EXPENSES</b>							
58 FINANCE - DEBT SERVICE & TRUSTS	3,275,525	3,275,525	3,275,525	3,259,100	548,000	-2,711,100	-83%
<b>TOTAL EXPENSES</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,275,525</b>	<b>3,259,100</b>	<b>548,000</b>	<b>-2,711,100</b>	<b>-83%</b>

**OVERVIEW**

Countywide revenues and set-aside amounts for wage or other adjustments are included in the Contingency Fund. Transfers to other funds, including just over \$1.6 million for capital projects in 2023, are also shown below. Of the \$1.6 million, \$424 thousand will be transferred to the Capital Projects Fund and \$1.2 million to the Highway Fund.

	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22	
<b>101 GENERAL FUND</b>							
58 FINANCE, CONTINGENCY & TRANSFERS							
COMBINED: 59101 GENERAL FUND TRANSFERS & 59990 RESERVE FOR CONTINGENCY							
41 Taxes	-17,898,237	-18,485,977	-19,399,258	-19,698,036	-20,575,395	-877,359	4%
42 Special Assessments	0	0	0	0	0	0	
43 Intergovernmental Revenues	-560,568	-597,783	-545,327	-550,200	-663,000	-112,800	21%
44 Licenses & Permits	0	0	0	0	0	0	
45 Fines, Forfeitures & Penalties	0	0	0	0	0	0	
46 Public Charges for Services	0	0	0	0	0	0	
47 Intergovernmental Charges for Services	-39,432	-47,136	-47,136	-44,500	-45,000	-500	1%
48 Miscellaneous Revenues	-1,231,819	-660,755	-482,639	-150,000	-310,000	-160,000	107%
49 Other Financing Sources	-269,096	-751,410	-781,604	-70,612	0	70,612	-100%
<b>TOTAL REVENUES</b>	<b>-19,999,152</b>	<b>-20,543,060</b>	<b>-21,255,964</b>	<b>-20,513,348</b>	<b>-21,593,395</b>	<b>-1,080,047</b>	<b>5%</b>
51 Personnel Services	0	4,160	627	91,175	700,000	608,825	668%
52 Contractual Services	0	0	0	144,277	100,000	-44,277	-31%
53 Supplies & Expenses	0	0	0	0	0	0	
57 Debt Service	0	0	0	0	0	0	
58 Grants & Contributions	0	644	107	0	0	0	
59 Other Expenses	0	0	0	0	0	0	
69 Capital Outlay	0	0	0	0	0	0	
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>4,804</b>	<b>734</b>	<b>235,452</b>	<b>800,000</b>	<b>564,548</b>	<b>240%</b>
71 Transfers Out	2,151,904	6,588,809	1,951,544	3,315,000	1,624,000		
72 Budgetary Reserve Spending	0	0	0	-560,000	0		
73 Contingency for Proprietary Spending	0	0	0	0	0		
<b>NET (SURPLUS)/DEFICIT</b>	<b>-17,847,248</b>	<b>-13,949,448</b>	<b>-19,303,687</b>	<b>-17,522,896</b>	<b>-19,169,395</b>		



	2019 Actual	2020 Actual	2021 Actual	2022 Amended Budget	2023 Budget Request	23 vs. 22
<b>404 CAPITAL PROJECTS FUND</b>						
58 FINANCE DEPT - TRANSFERS						
59404 CAPITAL PROJECT TRANSFERS						
41 Taxes						0
42 Special Assessments						0
43 Intergovernmental Revenues						0
44 Licenses & Permits						0
45 Fines, Forfeitures & Penalties						0
46 Public Charges for Services						0
47 Intergovernmental Charges for Services						0
48 Miscellaneous Revenues						0
49 Other Financing Sources						0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
51 Personnel Services						0
52 Contractual Services						0
53 Supplies & Expenses						0
57 Debt Service						0
58 Grants & Contributions						0
59 Other Expenses						0
69 Capital Outlay						0
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
49 Transfers In	-1,556,753	-4,925,510	-638,452	-445,000	-424,000	
71 Transfers Out	7,734		-10,933			
72 Budgetary Reserve Spending						
73 Contingency for Proprietary Spending						
<b>NET (SURPLUS)/DEFICIT</b>	<b>-1,549,019</b>	<b>-4,925,510</b>	<b>-649,385</b>	<b>-445,000</b>	<b>-424,000</b>	

LINE ITEM DETAIL

Line item detail of the Contingency business unit follows.

DESCRIPTION	22 AMENDED BUDGET	23 BUDGET REQUEST	23 VS. 22 BUDGET
101 GENERAL FUND, 59990 CONTINGENCY			
59990 RESERVE FOR CONTINGEN			
4 Revenue			
411100 GENERAL PROPERTY	-13,613,636	-14,025,395	411,759
411500 FOREST CROPLAND/M	-121,100	-100,000	-21,100
412210 COUNTY SALES TAX	-5,500,000	-6,000,000	500,000
418800 INTEREST ON TAXES	-320,300	-300,000	-20,300
418900 PENALTY ON TAXES	-143,000	-150,000	7,000
434110 SHARED REVENUE	-164,000		-164,000
435801 STATE AID-CONSERV	-296,600	-150,000	-146,600
435901 PILT-EXEMPT COMPU	-15,800	-290,000	274,200
435902 PERSONAL PROPERTY	-73,800	-150,000	76,200
436900 STATE-UNEMPLOYMEN		-73,000	73,000
474110 LOCAL DEPT CHGS-I	-44,500	-45,000	500





481100 INTEREST EARNED	-150,000	-310,000	160,000
493101 FUND BAL APP-GENE	-612		-612
493801 APPL CONT APPN-ON	-70,000		-70,000
	-----	-----	-----
.	-20,513,348	-21,593,395	1,080,047
	-----	-----	-----
4 Revenue	-20,513,348	-21,593,395	1,080,047
5 Expense			
1 Personnel Expenses			
513901 COST ALLOC-VACANC	175		175
513902 COST ALLOC-COLA A		500,000	-500,000
513904 COST ALLOC-HEALTH		200,000	-200,000
	-----	-----	-----
1 Personnel Expenses	175	700,000	-699,825
.			
512009 OTHER EMPLOYER CO	91,000		91,000
521901 OTHER PROFESSIONA	88,007	80,000	8,007
521910 CONTRACTUAL PROGR	56,270	20,000	36,270
721010 RESERVE FOR GEN F	-560,000		-560,000
	-----	-----	-----
.	-324,723	100,000	-424,723
	-----	-----	-----
5 Expense	-324,548	800,000	-1,124,548
	-----	-----	-----
59990 RESERVE FOR CONTINGEN	-20,837,896	-20,793,395	-44,501

ADDITIONAL INFORMATION

This report is intended to provide the Administration Committee with an overview to facilitate the budget hearings scheduled for early October, and is not a comprehensive or audited financial document. Other sections of this proposal document include executive summary data and departmental budget requests covered by other Committees of Jurisdiction. The Appendix includes the full Capital Improvement Program Plan and Relief Funding Plan. Additional information may be requested by contacting [Finance@oneida.co.wi.us](mailto:Finance@oneida.co.wi.us).



  
Oneida County  
**HUMANE SOCIETY**  
PO Box 1281  
Rhineland WI 54501

July 8, 2022

Oneida County Administrative Committee  
Attn: Billy Fried, Chair  
CC: Tina A Smigielski

Chairman Fried:

The Oneida County Humane Society is requesting renewal of the contract we have with the County for animal control services. We have included a brief narrative of the history of our relationship, our animal control cost calculation, our contract with the County, and a spreadsheet showing historical pertinent numbers relating to budget/cost numbers.

Our fee for services for 2023 is \$33,900 (\$43,900 less estimated dog license fees of \$10,000). We have increased our fee due to the fact that the population of Oneida County has risen based on the 2020 census, and the fact that the intake percentage for areas outside the Rhineland city limits has also risen. Though our costs have substantially increased over the last ten years, the amount we charge for animal control has not; *in fact, it has decreased since we took over the management of the animal shelter.*

We look forward to a continuing relationship with the Sheriff's Department and all other law enforcement agencies in domestic animal related cases.

Sincerely,

Karla Ortman, Maggie Hogan, Sue Otis, Katie Thoresen, Karen Matchulat, Pat Winger,  
Luke Drummond, Claire Kelk

Board of Directors of the Oneida County Humane Society



July 13, 2022

Administrative Committee Chairman Billy Fried  
1 S Oneida Ave.  
Rhinelander, WI 54501

Dear Chairman Fried,

The Oneida County Tourism Council is respectfully requesting \$100,000 for our 2023 operating budget. This is the same level of support as 2022. In Wisconsin, and Oneida County tourism has proven to be a powerful driver of our economy.

In Oneida County, we saw \$332 million in total economic impact in 2021, supporting 2,129 jobs. Tourism in Oneida County generated \$21.3 million dollars in state and local taxes in 2021. Without this tax revenue, each Wisconsin household would need to pay \$580 to maintain the current level of government services generated by tourism.

The importance of travel is clearer than ever — to both travelers and our local economies. And the Oneida County Tourism Council plans to use all of the \$100,000 to further market and advertise Oneida County as a travel destination and in turn increase revenue and visitor spending through out the county.

We have included an infographic on OCTC and the service we provide to the county. Thank you for your continued support.

Sincerely,

Krystal Westfahl  
Chair  
Oneida County Tourism Council

Lauren Sackett  
Treasurer  
Oneida County Tourism Council

Cc Tina Smigielski – Finance Director



July 8, 2022

TO: Administrative Committee Chairman Billy Fried  
Finance Director, Tina Smigielski

FROM: Library Committee President Pat Pechura

RE: 2023 Budget Request

As requested, attached is our 2023 budget request.

Our 2023 request is \$3,635 higher than 2022. Here's the breakdown of the increase.

\$647 is the 2021 Crandon request letter for payment in 2022 that went to the clerk of courts instead of the county clerk which resulted in our committee receiving the request after Crandon called Tina in March, 2022 to ask where their check was. This letter was in the building on time, just not sent to the correct office. Our committee did not receive the letter by July 1, 2021 or at all in 2021 so it was never added to our 2022 budget request. Corporate counsel and I agreed we should honor the request. Tina, you were able to transfer funds from our Committee Per Diem account to the Grants to Institutions account to cover this payment. For 2023, we received the correctly addressed letter and it is included in our budget request.

\$988 was an increase in the out-of-county requests that is defined by state statute and must be paid.

\$2,000 is a requested increase from the Three Lakes' Demmer Library to help them cover increased inflationary operating costs. They specifically stated rising natural gas heating costs and newsstand newspaper prices which they expect will translate into higher \_\_\_\_\_ personnel costs in 2023.

\$3,635 Requested increase over 2022.

We ask that you honor this request. Please remember that the library is exempt from the levy limit.

If you need anything else, please let me know.

Thank you for your time and attention.



## Rhinelanders/Oneida County Airport

Matthew J. Leitner, Director  
Angela C. Frey, Assistant Director

July 19, 2022

Mr. Billy Fried  
Oneida County Administration Chairman  
P.O. Box 400  
Rhinelanders, WI 54501

Mr. Fried:

The Rhinelanders/Oneida County Airport has benefited from a very cordial and productive relationship with Oneida County for over 70 years. As you may know, the State of Wisconsin has determined Rhinelanders/Oneida County Airport contributes over \$40 million of aggregate economic impact to the area. It is also worth noting that this is a conservative estimate calculated before the financial growth of recent years.

Calendar year 2023 will be a busy year for projects at the airport. These projects include a new passenger boarding bridge, multiple areas of pavement rehabilitation including taxiways and both runways, mowing equipment, airfield pavement markings, electrical vault improvements, and airfield electrical updates. This new infrastructure will supplant equipment that has been in service since the 1970's. We have offset these rising project costs with increase in fees paid by airport users.

Our airport will be requesting county subsidy in the amount of \$197,081 for the 2023 budget year. This request amount has remained unchanged for the past several years, even though much of the economy has experience rapid inflation.

Sincerely,

Angela Frey  
Assistant Director

Rhinelanders/Oneida County Airport 3375 Airport Road Rhinelanders, WI 54501  
Office: 715-365-3416 Email: admin@flyrhinelanders.com



## NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION



210 McClellan Street, Suite 210, Wausau, Wisconsin 54403  
Telephone: 715-849-5510 Fax: 715-849-5110  
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org

SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

July 18, 2022

Billy Fried, Chairman  
Administration Committee  
Oneida County  
PO Box 400, 1 S. Oneida Avenue  
Rhineland WI 54501

Subject: 2023 Budget Request

Dear Chairman Fried,

The North Central Wisconsin Regional Planning Commission (NCWRPC) 2023 membership is \$41,500. This is slight decrease from the current year.

Some of the projects recently completed include the County Redistricting Plan and a FEMA grant application, in addition to a variety of work for the towns and city. Currently, we are in the process of preparing the federally required County All Hazard Mitigation Plan and administering the state's Main Street Bounceback grant program in the region. To date, over 30 businesses in the county have been awarded a \$10,000 grant. Next year we expect to be updating the County's Comprehensive Plan, preparing the County Specialized Transportation Plan, and working with the Rhineland School District to prepare safe routes to school plans.

Oneida County is a founding member of the NCWRPC. We were created in 1973 by the ten counties of north central Wisconsin to provide a variety of assistance to our members, from community planning to economic development to transportation. Much of our work maintains eligibility for various state and federal funding for the county and local units within the county.

Feel free to contact me if you have any questions or need any additional information. We look forward to continuing our relationship with Oneida County.

Respectfully submitted,

Dennis Lawrence, AICP  
Executive Director

---

PROVIDING ECONOMIC DEVELOPMENT, GEOGRAPHIC INFORMATION SYSTEMS, INTERGOVERNMENTAL COOPERATION,  
LAND USE PLANNING, AND TRANSPORTATION ASSISTANCE SINCE 1973.



July 11, 2022

Administrative Committee Chairman Billy Fried  
1 S Oneida Ave.  
Rhinelander, WI 54501

Dear Chairman Fried,

Oneida County Economic Development Corporation is respectfully requesting \$96,500 for our 2023 operating budget. This is the same level of support as in 2021 and 2022. Oneida County continues to provide 65% of our total operating budget, which we have proven we return back to the county in increased revenue many times over.

Specifics on our 2023 budget:

- 82% of budget is Staff (1.7 FTE's) – no change in staffing in 2023
- 13% of budget is Administrative (office rent, phone, computer, travel, etc.)
- Only 5% is discretionary, used for promotions and situational opportunities
- OCEDC continues to reside at the airport, thereby positively contributing to the airport budget

I have included a document on who OCEDC is and the services we provide the county. Thank you for your continued support.

With best regards,

Jeff Verdoorn  
Executive Director  
Oneida County Economic Development Corporation

CC Tina Smigielski – Finance Director



## THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

September 1, 2022

Tina Smigelski, Oneida County Finance Director  
PO Box 400  
Rhineland, WI 54501

DELIVERED VIA EMAIL

Ms. Smigelski,

This letter is in response to the two questions posed to The Human Service Center (HSC) staff at the August 8, 2022, Administration Committee.

The first question is regarding The Human Service Center's operational budget and request for the annual contribution required to provide mandated services as outlined in Chapter 51. Along these lines, a lingering question has been asked many times over the past few years: whether Oneida County could provide these services themselves at a reduced cost. The Human Service Center is not able or inclined to answer whether Oneida County can provide these services by themselves at a reduced cost.

The Human Service Center Board is committed to providing the best service array possible to the three communities it serves as prescribed in the Tri-County Joint Agreement that transferred the county's responsibility and authority for these services to the 51.42/51.437 Board. One county changing course would significantly impact the remaining two counties and that would not be in the best interest of the communities the Board serves. However, there are several aspects to consider concerning the first part of the question and they are listed here:

- Enclosed is a handout outlining the services required to be provided under Chapter 51 and how HSC provides those services.
  - For example, DHS 36 Comprehensive Community Services (CCS) is not explicitly mandated in Chapter 51 but the range of services CCS provides is specified in Chapter 51. The CCS program is 100% reimbursable under Medicaid; therefore, it would not be prudent to offer required services and not receive eligible reimbursements for them.
  - The same can be said for other programs such as DHS 63 Community Support Program, Community Recovery Services, and DHS 34 Emergency Mental Health Services.
  - HSC has eliminated all non-mandated programs as of September 30, 2022.
- HSC continually pursues additional funding sources in a variety of ways.
  - Pursuing in-network status with commercial insurance companies
  - Applying for Provider Relief funding under the Coronavirus Aid, Relief, and Economic Security (CARES) Act
  - WI Public Service Commission – telehealth modernization dollars

SERVING FOREST - ONEIDA - AND VILAS COUNTIES  
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- When the state releases grant funding opportunities we research and make decisions about service needs and staff capacity to dollars available.
- Oneida County benefits from being part of a regional model with Forest & Vilas Counties
  - Multiple DHS programs require and incentivize counties to operate in a regional model
    - CCS (referenced above) must be delivered in a regional model to receive 100% funding mentioned above.
    - Crisis intervention –HSC receives a 25% increase in MA reimbursement due to delivering services in a regional model
    - HSC automatically meets this regional model without having to create a separate consortium for these services
  - HSC receives preferential grant application status due to Forest & Vilas County being:
    - Home to federally recognized Native American tribes
    - Designated federal Mental Health Facility shortage areas
- Oneida County provides 54% of the total county match required to operate The Human Service Center while it historically utilizes an average of 60% of the services.
- HSC is responsible to maintain a workforce that can fulfill our statutory obligations. To do so, the annual cost of living adjustments as well as cost-effective benefits are part of our budget. For the last eight years, HSC has sustained cost of living adjustments and amended benefits, specifically health insurance which saved over \$200,000. All of this has been accomplished internally, without requesting additional funds from the counties and without taxing authority but by continually pursuing additional sources of revenue, and aggressively controlling costs where possible. No increase in the tax levy has been requested from the counties for eight years and no increase is requested for 2023.
- HSC has been in operation for 50 years and in that time five studies have been conducted on the tri-county service organization. One of which was commissioned by Oneida County with a cost of \$100,000 for the results to be the same as each prior and subsequent study - this multi-county approach with a shared risk pool is cost-effective and meets the service needs of the communities.
- Last year HSC returned 2020 funds to Oneida County in the amount of \$200,781.84 and the same amount is planned for 2021, pending a completed audit.

The second question is regarding Mental Health services within the Oneida County Jail. For many years, The Human Service Center performed mental health crisis assessments for inmates in the jail. This purpose was to determine the need for a Chapter 51 detention. Over time the assessments evolved as our staff was asked to include a determination if an inmate who was placed on suicide watch should be removed from such watch. Approximately three years ago the Oneida County Jail underwent state inspection which resulted in a finding that the mental health professionals in these instances did not meet DOC 350 code credential requirements. After discussions between HSC and the Sheriff's Department, it was found that the DOC 350 regulation that the jail is required to meet differs from the DHS 34 regulation that HSC is required to meet when it comes to defining credentials for mental health professionals. The DOC regulation is more stringent, thus the need for the Oneida County Jail to meet the regulation and hire master's level, licensed mental health professionals. Enclosed is the analysis of the two regulations drafted by HSC legal counsel for your review.

All services provided by HSC are mandated by state statute and ultimately the responsibility of the counties. A reduction in county contribution significantly increases the likelihood of a deficit at the end of the fiscal year, especially at a time



when the cost of involuntary placements has increased 94% over the most recent 12 months compared to the preceding 12 months. Additionally, the three counties have historically acted in unison, with proportionate changes in county contributions being adopted by all three counties. Postponing a decision until your October budget hearing meetings will prove problematic for HSC if a reduction is made as it will most likely cause a reduction by Forest and Vilas Counties as well. The combined reductions could set the stage for HSC to leave state match dollars on the table which would only impact reductions further. Therefore, we respectfully request to be included in your September Administration Committee agenda to further discuss what is outlined herein and to allow time for future planning if needed.

Please let us know when we could be included in an agenda for the September Administration Committee meetings.

Thank you

Paul Millan, Chair  
The Human Service Center 51.42-51.437 Board

cc:

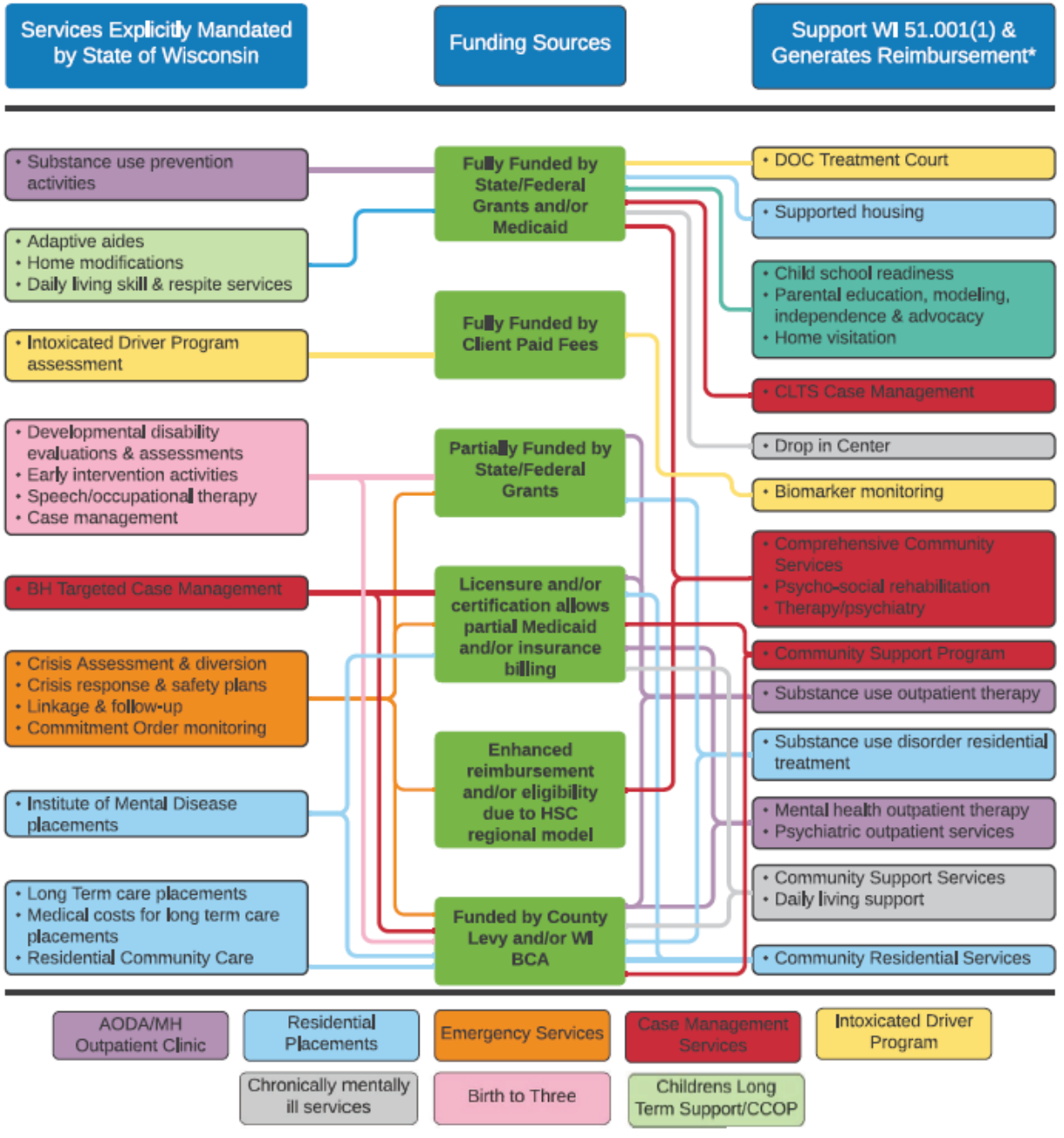
Billy Fried, Oneida County Administration Committee Chair  
Human Service Center 51.42/51.437 Board Members

Enclosures



### The Human Service Center Chapter 51 Mandated vs Non-Mandated Services

\*WI Chapter 51.001 Legislative Policy. (1) It is the policy of the state to assure the provision of a full range of treatment and rehabilitation services in the state for all mental disorders and developmental disabilities and for mental illness, alcoholism and other drug abuse. There shall be a unified system of prevention of such conditions and provision of services which will assure all people in need of care access to the least restrictive treatment alternative appropriate to their needs, and movement through all treatment components to assure continuity of care, within the limits of available state and federal funds and of county funds required to be appropriated to match state funds.





# APPENDIX



**CONTENTS**

Oneida County CIP Sub-Committee 2023 Project Recommendations ..... A  
Oneida County CIP Sub-Committee ARPA Project Recommendations..... B  
2022 General Fund Continuing Appropriations ..... C



**Oneida County CIP Sub-Committee 2023 Project Recommendations  
8/29/2022**

**GENERAL FUND ONE-TIME TRANSFER**

<b>Buildings &amp; Grounds</b>	
LEC and ADRC/PH Facilities Fire Panels Upgrade	69,000
LEC Water Softener Installation	57,000
LEC Dispatch and IT Server Room A/C Upgrade	48,000
<b>Highway</b>	
Highway Construction	1,200,000
<b>Land Information</b>	
Aerial Photography/Imagery	100,000
LiDAR (Elevation Data) *	100,000
<b>Medical Examiner</b>	
Medical Examiner Replacement Vehicle	50,000
	<u>1,624,000</u>

**GENERAL FUND LOAN**

<b>Highway</b>	
Patrol Truck Replacements	1,000,000
<b>Solid Waste</b>	
Trash Compactor & Truck	495,000
	<u>1,495,000</u>

**OTHER FUNDS**

<b>Land Information</b>	
LiDAR (Elevation Data) *	237,000
<b>Highway</b>	
25 Ton Trailer	45,000
Air Compressor	35,000
Brush Chipper Purchase	80,000
Mini Excavator	90,000
Tractor / Mower	60,000
<b>Solid Waste</b>	
Forklift	25,000
	<u>572,000</u>
<b>TOTAL CIP 2023</b>	<b><u>3,691,000</u></b>

\* LiDAR project total value of \$437,000 as follows: \$100,000 General Fund 2022, \$100,000 General Fund 2023, \$237,000 State Grant 2023.



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	LEC and ADRC/PH Facilities Fire Panels Upgrade
Department(s)	Buildings and Grounds
Proj. Manager(s)	Troy Huber

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input checked="" type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The fire panels in the jail, LEC administration offices and ADRC/Public Health facility are obsolete. The current 4020 fire alarm panels have not been in production for several years and parts to keep the systems running are also no longer being made. With the current worldwide supply issues, getting new panels may take a few months. If the existing fire panels would fail, it may require doing a fire watch until it can be replaced. The project includes the replacement of the 3 NAC panels, pull stations, IAM's and RIAM's, electrical installation, programming. The project budget includes 20% contingency.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids					\$ -
Lease or Bonds					\$ -
Dept. Fund Balance					\$ -
General Fund Transfer		69,000.00			\$ 69,000.00
Other (i.e. Trade-In)					\$ -
<b>Total</b>	\$ -	\$ 69,000.00	\$ -	\$ -	\$ 69,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57143.699225 Cap Outlay Sheriff



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	LEC Water Softener Installation
Department(s)	Buildings and Grounds
Proj. Manager(s)	Troy Huber

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input checked="" type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input checked="" type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The current water softener system doesn't treat the full building, only the hot water. The untreated water is damaging the kitchen equipment leaving heavy scale build-up on burners, glass doors, and dishwasher tubes. None of the cold water is treated including the drinking water. This project includes the replacement of the current water softener system with a Triplex Progressive Flow Commercial Water Softener, all lines, fittings, labor, start-up and removal/disposal of current equipment. The project budget includes 20% contingency.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer		57,000.00		\$	57,000.00
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 57,000.00	\$ -	\$ -	\$ 57,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57143.699225 Cap Outlay Sheriff





# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	LEC Dispatch and IT Server Room A/C Upgrade
Department(s)	Buildings and Grounds
Proj. Manager(s)	Troy Huber

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input checked="" type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
<p>This project is not mandated. This project is for replacement of the air conditioning units for the Law Enforcement Center dispatch area and ITS Server room. The two areas are on the same zone and it is causing issues. The Server room stores the ITS computer and server equipment which generates a lot of heat which causes the AC unit to run frequently. This is causing the dispatch area to be air-conditioned when it is not needed which is creating an uncomfortable workspace for dispatch staff. The replacement of the units with ductless split air conditioners will eliminate this problem.</p> <p>The project includes the removal and disposal of the existing (2) 2-ton air conditioners that have developed refrigerant leaks; installing (2) new Hitachi ductless split air conditioners (outdoor units located on the roof and indoor units located in the dropped ceiling). The provided budget includes all equipment, electrical wiring, roofing repair and patching of penetrations, control integration, crane service, startup of the new system, and customer training on the operation. The project budget includes 20% contingency.</p>

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids					\$ -
Lease or Bonds					\$ -
Dept. Fund Balance					\$ -
General Fund Transfer		48,000.00			\$ 48,000.00
Other (i.e. Trade-In)					\$ -
<b>Total</b>	\$ -	\$ 48,000.00	\$ -	\$ -	\$ 48,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57143.699225 Cap Outlay Sheriff



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	Highway Construction
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input checked="" type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
Oneida County has 172 miles of county highways. To keep on a 25-year replacement schedule, the department must be reconstruction just under 7 miles per year (6.88). To reconstruct 1 mile of road, it costs around \$285,000. Please see attached Maintenance/ Construction schedule which shows age and condition of county highways.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer		1,200,000.00	1,200,000.00	1,200,000.00	\$ 3,600,000.00
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 1,200,000.00	\$ 1,200,000.00	\$ 1,200,000.00	\$ 3,600,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59101.711210 Trans To / 59210.492100 Trans Fr
	Expense Line Item	Fund 210, Various B/U Obj Code 699103



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	Aerial Photography/Imagery
Department(s)	Land Information
Proj. Manager(s)	Sara Chiamulera

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The statewide digital orthophotography program, coordinated by the State Cartographers Office and Regional Planning Commissions, is a partnership of local, state, federal and sometimes private entities and Oneida County will participate in the 2024 flight. There are cost savings when a large area is covered, and the last time (2019) Oneida County participated, the partnerships contributed approximately 15% to the project. The 2024 flight continues to follow this participation agreement format. The dollar amounts are not finalized until full project participation is known. Many departments in the county use aerial photography on a daily basis in administrating programs, ie Land Information for locating structures, roads, driveways, addressing, parcels etc; Planning and Zoning – permitting applications; Sheriff emergency response and tactical planning; Forestry – color infrared aids on timber typing and also for other forest programs; Land Conservation for conservation planning programs; Economic Development for site evaluations; City and Towns frequently request copies of current aerial photography for comprehensive planning or other activity. In addition the local realtors, surveyors, engineers, appraisers, foresters and others use aerial photograph regularly contributing to business and economic activity and development. Snowmobile, ATV, Biking and other sporting groups use the photography for new or re-routing routes - trails The landowners of 60,000 parcels in Oneida County benefit from the availability of current accurate aerial photography.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer	100,000.00			\$	100,000.00
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57141.699013 Land Records Projects



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

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Project Overview	
Project Title	LiDAR (Elevation Data)
Department(s)	Land Information
Proj. Manager(s)	Sara Chiamulera

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
<p>LiDAR (Light Detection and Ranging) is the Technology used to acquire accurate elevations and topography mapping of the earths surface. The QL 1 LiDAR data set would be suitable to be used by the Federal or State Government or a Consultant to update the FEMA (Federal Emergency Management Agency) FIRM maps (Flood Insurance Rate Map), and could be used to engineer projects to control non-point sources of pollution and to protect waterbodies from pollution (see 26802 Federal Register/Vol. 86, No. 93/ Monday, May 17, 2021/ Rules and Regulations). This countywide data set of LiDAR would be available for any clean water project in the future. In addition, LiDAR data or the derivative data sets (ie contours, topography classifications, etc) can be used to evaluate the topography to site towers for Broadband or determine intervisibility between existing towers for signal transmission. In addition, LiDAR supports the County Land Records program and elevation data on the web and also would be available to all municipalities within the County to use for planning and engineering applications. Can be used to evaluate soil erosion potential, siting rural sanitary systems, shoreland restoration projects, culvert replacement design, land/housing development activities and road building for forestry or highway applications. This is the same request of the State &amp; Local Fiscal Recovery Funds (SLFRF) and the Land Records Committee at their July 13th, 2021 meeting recommended that if SLFRF funds are not available, then CIP funds be requested for 2022. A request has been made for SLFRF to be considered for updating of the FIRM maps using updated LiDAR but there has not been a decision on allocating those funds yet for any project request.</p>

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		237,000.00		\$	237,000.00
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer	100,000.00	100,000.00		\$	200,000.00
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ 100,000.00	\$ 337,000.00	\$ -	\$ -	\$ 437,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57141.699013 Land Records Projects



# Oneida County

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Project Overview	
Project Title	Medical Examiner Replacement Vehicle
Department(s)	Medical Examiner
Proj. Manager(s)	Crystal Schaub

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
I am requesting a replacement vehicle for the 2015 Dodge caravan that has over 116,000 miles on it. This vehicle is used for transports to autopsy, scene calls and removals. This vehicle does provide a form of revenue when the removals are conducted.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer	50,000.00			\$	50,000.00
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59110.711404 Trans To / 59404.492100 Trans Fr
	Expense Line Item	57143.699204 Cap Outlay Med Exam



# Oneida County

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Project Overview	
Project Title	Patrol Trucks w/ Attachments Purchase
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The department currently has 17 plow routes and 6 spare trucks for a total of 23 trucks. In 2020, the department purchased a quad axle patrol truck with attachments for \$287,735. In comparison, in 2022, the department purchased two quad axle patrol trucks with attachments for \$395,332 each. The equipment budget for the Highway Department is \$350,000/year. In addition to purchasing and replacing patrol trucks, the department has a fleet of many other vehicles and equipment to update. Because of this, the department is asking for funds in future years to continue to update the fleet of patrol trucks.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer				\$	-
GENERAL FUND LOAN		1,000,000.00		\$	1,000,000.00
<b>Total</b>	\$ -	\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00

CIP Committee Action	Finance Department Use
	Revenue Line Item 53281.491200 Loan Proceeds / 59101.599920 Deferred Fund Balance
	Expense Line Item TO BE PROVIDED BY HWY DEPT.



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Co-mingle / Compactor & Truck to replace baler in MRF Building
Department(s)	Solid Waste
Proj. Manager(s)	Lisa Jolin

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
Currently the Solid Waste Department runs a 1996 Excel Baler to bale co-mingle recycling. Sort-line operations ceased in 2020 when Covid hit. The Department had to find an alternative means to process the incoming recycling. The Department now works with an outside processor that takes our baled co-mingle and sorts it for further processing. This has created huge labor savings. In addition to that the incoming recycling to Solid Waste has been increasing to where by the end of July of 2022 total incoming tonnage will have exceeded the total tonnage from 2021. It is expected that these numbers will only continue to grow as the Northwoods population grows. The current baler does not have the capability for the volume of incoming recycling. The \$50,000 estimate to refurbish the Excel Baler stated that the machine should be replaced. The SW Department has researched the most economical, efficient way to handle the incoming recycling and proposed to replace the baler with a trash compactor for recycling. In addition the department would then need to purchase a used tractor/trailer combo to haul the compacted recycling to be processed. Labor, wire, and tonnage efficiencies will be realized. Oneida County is the contracted Responsible Recycling Unit for area Townships.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance				\$	-
General Fund Transfer				\$	-
GENERAL FUND LOAN		495,000.00		\$	495,000.00
<b>Total</b>	\$ -	\$ 495,000.00	\$ -	\$ -	\$ 495,000.00

CIP Committee Action	Finance Department Use
	Revenue Line Item 53630.491200 Loan Proceeds / 59101.599920 Deferred Fund Balance
	Expense Line Item TO BE PROVIDED BY SW DEPT.



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	25 Ton Trailer
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input checked="" type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The Highway Department is proposing to purchase a 25 ton deck over style equipment trailer. This trailer would be used to haul skidsteers and attachments as well as the excavator and proposed mini excavator. The proposed trailer would be funded with the department equipment fund.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	45,000.00			\$	45,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	TO BE PROVIDED BY THE HWY DEPT
	Expense Line Item	TO BE PROVIDED BY THE HWY DEPT





# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Air Compressor
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The Highway Department utilizes large air compressors for a variety of maintenance activities including, but not limited to, cracksealing, mastic, and bridge repair. The department typically has two air compressors to be able to perform multiple activities at the same time. The department has a 1991 air compressor that was taken out of service in 2021 and needs to be replaced. The department is proposing to purchase a new air compressor for an estimated cost of \$35,000

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	35,000.00			\$	35,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	TO BE PROVIDED BY THE HWY DEPT
	Expense Line Item	TO BE PROVIDED BY THE HWY DEPT



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Brush Chipper Purchase
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The Highway Department is responsible for cutting trees and brush within the county highway and state highway right-of-ways. This also includes cleanup when trees and branches fall during storms. An important tool that the department uses is a brush chipper. The department's current chipper was purchased in 2000 and has an estimated useful life of 8 years. The current chipper is showing its age and is near the end of its life. A new brush chipper would mean less downtime for repairs and better efficiency in the field. The funding for this equipment will come from the department's 2023 equipment budget.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	80,000.00			\$	80,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	TO BE PROVIDED BY THE HWY DEPT
	Expense Line Item	TO BE PROVIDED BY THE HWY DEPT



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Mini Excavator
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The Highway Department is proposing to purchase a mini excavator. The department has rented a mini excavator several times every year over the last few years for a variety of projects. In 2022, the department rented one for two months and used it on projects such as: guardrail repair, removing beaver dams from culverts, storm sewer inlet repairs, culvert replacements, ditch cleaning and curb and gutter/sidewalk repair. With the auxiliary hydraulics on the machine, there would be several attachments that the department would look at in the future including: concrete hammer, brush cutter, and compactor. The proposed purchase would be funded through the department equipment fund.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	90,000.00			\$	90,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	TO BE PROVIDED BY HWY DEPT
	Expense Line Item	TO BE PROVIDED BY HWY DEPT



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Tractor / Mower
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The department currently has five tractors and four mowers for mowing ditchlines on the county and state highways each year. Of the five tractors, two are 1974's, one is a 1985, one is a 1987 and one is 2001. One mower was purchased in 2021, with the other three mowers being over 10 years old. The department is proposing to sell the four oldest tractors and the older mowers and replace them with a new tractor and mower. This purchase will allow for better efficiency and less downtime. The proposed purchase will be funded with the department equipment funds.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	60,000.00			\$	60,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	TO BE PROVIDED BY THE HWY DEPT
	Expense Line Item	TO BE PROVIDED BY THE HWY DEPT



# Oneida County

## Capital Improvement Project (CIP) Committee Request Form 2023 - 2025

Purpose: Form used to request preliminary approval for the acquisition or undertaking of any capital project with a gross cost of \$25,000 or more in a single instance, and with a useful life of 5-years or longer. Land acquisition of any value should be submitted on this form. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.

Project Overview	
Project Title	Used Fork Lift
Department(s)	Solid Waste
Proj. Manager(s)	Lisa Jolin

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	Capital Asset Category
<input type="checkbox"/>	Sidewalks, ATV/Snowmobile Paths, Parking Lots, Other
<input type="checkbox"/>	Roads, Bridges, Stormwater, &/or Utilities
<input type="checkbox"/>	Land Acquisition, New Building(s), &/or Land / Building Improvements
<input checked="" type="checkbox"/>	Machinery, Hard/Software Equipment, Fleet &/or Heavy Equipment

Project Description & Justification
The Solid Waste department currently has two forklifts that are used for transporting baled recycling to designated storage areas and for loading semi trailers with outbound recycled material. This includes baled cardboard, mixed paper, and co-mingle, as well as the packaged electronics and packaged hazardous waste. At this time the G25 forklift should be replaced. The department is proposing to replace it with a newer used Forklift and pay for it out of the 2023 Solid Waste Budget.

	Cost & Funding Summary				
	Approved CIP Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids				\$	-
Lease or Bonds				\$	-
Dept. Fund Balance	25,000.00			\$	25,000.00
General Fund Transfer				\$	-
Other (i.e. Trade-In)				\$	-
<b>Total</b>	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	FUNDED FROM OPERATING REVENUES
	Expense Line Item	53637., 53639, 53634 . 699004



## Oneida County CIP Sub-Committee ARPA Project Recommendations 8/29/2022

### PROJECTS UNDERWAY

<b>Buildings &amp; Grounds</b>	
LEC Jail Plumbing & ICON Project (#51-2022, 4/19/2022)	102,025
LEC Chiller (#18-2022, 1/18/2022)	383,037
LEC Jail Glass (#42-2022, 3/15/2022)	109,450
Dept Social Services Office Remodel (#73-2022, 6/21/2022)	118,401
<b>Finance</b>	
CDBG CLOSE Grant Admin. Serv. (#17-2022, 1/18/2022)	55,000
Single Audit Fees (#60-2022, 5/17/2022)	13,000
<b>Info Tech Systems</b>	
ERP Upgrade (#71-2022, 6/21/2022)	517,000
Information Technology Systems Cybersecurity (#90-2022, 8/16/2022)	983,000
<b>OCEDC</b>	
Broadband Middle/End of Mile Expansion (#35-2022, 2/15/2022)	1,500,000
<b>Planning &amp; Zoning</b>	
Tourist Rooming House Licensing & Enforcement (#61-2022, 5/17/2022)	100,000
<b>Register of Deeds</b>	
Back Indexing On-line Documents (#92-2022, 8/16/2022)	102,000
<b>Social Services</b>	
Children Serv. Support Worker #1 (#19-2022, 1/18/2022)	211,708
	4,194,621

### CIP RECOMMENDATIONS

<b>Buildings &amp; Grounds</b>	
<i>Courthouse HVAC Upgrades - Phase I (Chiller Replacement)</i>	210,000
<i>Courthouse HVAC Upgrades - Phase II (Air Supply &amp; Handling)</i>	608,000
<b>Highway</b>	
<i>Backup Generator Installation</i>	400,000
<b>Info Tech Systems</b>	
<i>Replacement of Polycom Video Conferencing in Court System</i>	200,000
<b>Medical Examiner</b>	
<i>Medical Examiner Radio</i>	22,000
<b>OCEDC</b>	
<i>Oneida County Broadband Expansion - Consulting Services</i>	100,000
<i>Oneida County Outdoor Trail Improvements</i>	50,000
<b>Public Health</b>	
<i>Vaccine Administration &amp; Promotion</i>	50,000
<b>Social Services</b>	
<i>Substance Abuse Mitigation</i>	130,000
<b>Solid Waste</b>	
<i>Trash Compactor &amp; Truck</i>	235,000
<i>Quonset / Transfer Roof &amp; Repairs</i>	45,000
	2,050,000
<b>Contingency / Not Programmed</b>	
	669,290
<b>Total</b>	<b>6,913,911</b>



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Substance Abuse Mitigation
Department(s)	Social Services
Proj. Manager(s)	Mary Rideout

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input checked="" type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input checked="" type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>The goal of this project would be to assist residents with substance use issues recover from their addiction. The objectives are: 1. Reduce recidivism rate with the legal system. 2. Reduce out of home care costs for children that are removed from their parents care due to substance abuse. 3. Maintain permanency for children and youth in Oneida County. 4. Reduce recidivism rate with the Child Welfare System for graduates of treatment court. National Institute of Justice's Multisite Adult Drug Court Evaluation found:</p> <ul style="list-style-type: none"> <li>• Participants reported less criminal activity (40% vs. 53%) and had fewer rearrests (52% vs. 62%) than comparable offenders.</li> <li>• Participants reported less drug use (56% vs. 76%) and were less likely to test positive (29% vs. 46%) than comparable offenders.</li> <li>• Treatment investment costs were higher for participants, but with less recidivism, drug courts saved an average of \$5,680 to \$6,208 per offender overall.</li> </ul> <p>A group has formed, and had a number of meetings, to discuss the best course of action for these funds. The group is exploring the creation of a Criminal Justice Coordinating Committee (CJCC). The CJCC, which includes representation from the Courts, Law Enforcement, District Attorney, Public Defender, Social Services, Public Health, Human Service Center and County Board. This group would work collaboratively to determine the most efficient use of these funds (as well as the Opioid funds) to mitigate the effects of the substance use crisis in our county. The group hopes to have a resolution to the County Board to create this committee in September 2022. The group has submitted a pre-application for a 5 year Treatment Alternatives and Diversion (TAD) Grant beginning in 2023, with the intent of requesting funds for a Pre-Charge Diversion Program. The TAD Grant requires a 25% matching fund request. ARPA funds are an allowable match source. ARPA funds may also be need to support the writing of the grant.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		30,000.00	50,000.00	50,000.00	\$ 130,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00	\$ 130,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.581201 Grants to Institutions



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Vaccine Administration & Promotion
Department(s)	Public Health
Proj. Manager(s)	Public Health Director Linda Conlon

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input checked="" type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input checked="" type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>The Oneida County Public Health Department has worked diligently to provide information and resources during the COVID-19 pandemic, including the delivery of COVID-19 and other important public health vaccines to the residents of Oneida County. The Department will continue to work with partners on a local, state and national level to continue to educate the public regarding this health matter, and endeavor to find appropriate venues for continued communication, distribution and delivery of services, and administration of various programs and personnel. It is anticipated that the Department will use \$50,000 for vaccine outreach materials and staff time, repairs to facilities used for vaccinations, staff time for administration of vaccine, indirect costs of support staff, and then continue those efforts on a going-forward basis.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids	25,000.00	25,000.00			\$ 50,000.00
Other (General Fund)					\$ -
<b>Total</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.531901 Other Supplies & Exp.





**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Outdoor Trail Improvements
Department(s)	OCEDC
Proj. Manager(s)	Oneida County Biking and Walking Trails Council, Inc.

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input checked="" type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>This project would improve/expand important biking/hiking/snowshoeing/snowmobiling trails in Oneida County (Lake Tomahawk Trail). There are several additional trails currently being estimated by the Oneida County Biking and Walking Trails Council. Target is a 50% match with a total spend exceeding \$100,000 over two years, assuming an ARPA contribution of \$50,000. It is estimated that improving the trails will bring approximately 750 additional outdoor recreational tourists to Oneida County annually, and based on national averages, spending at least \$115/person/day in Oneida County, creating an estimated economic benefit of at least \$85,000 per year. There are no additional expenses now or in the future for Oneida County government. Detailed project descriptions and project estimates/quotes are attached.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		50,000.00			\$ 50,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.581215 Grants to Others



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Radios / Portable & In-Vehicle
Department(s)	Medical Examiner
Proj. Manager(s)	Crystal Schaub

select one	Committee of Jurisdiction Ranking
<input type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
Radios are beneficial to this program to cut down the response time as well. The radio traffic gives the on-call staff a chance to get on the road to head to a call, which does cut down the response time. This is beneficial to this program because one of the main concerns with Vilas and Forest Counties was the response time of the investigators.

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		22,000.00			\$ 22,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.531407 Safety Supplies



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Broadband Expansion Consultant
Department(s)	OCEDC
Proj. Manager(s)	OCEDC

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input checked="" type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>Funding to retain a consultant to assist the County with the following project.</p> <p>Provide 225 miles of "open" middle mile fiber throughout Oneida county for local Internet Service Providers (ISPs) to use to reach rural customers</p> <p>Provide fiber strands in that middle mile bundle specifically owned by Oneida County, available for any County purpose</p> <p>Provide significant last mile fiber hook ups and improved fixed wireless service at an affordable price with good speed and reliability</p> <p>Provide 6 additional 300' cell towers with space for up to four cell providers each, greatly improving county cell service and first responder communications – including reserving 10' of space exclusively for the use of Oneida County (First Responder or other) at no cost</p> <p>Use the fiber network to connect multiple towers across Oneida County to improve fixed wireless coverage and speed, as well as cell coverage throughout Oneida County</p> <p>Project requires bond guarantees from the County and also includes a PSC Grant of \$2.7M</p> <p>Benefits:</p> <p>Provide rural residents across Oneida County access to broadband, many of which are currently unserved or underserved (estimated initial 5,000 residential and business to have access)</p> <p>Improve cell coverage across Oneida County (which also provides internet access) as well as greatly improving first responder communication county wide</p> <p>Improves the economic infrastructure climate for attracting new, low environmental impact businesses (protect tourism while increasing economic activity)</p> <p>Expand work from home opportunities, increasing the number of residents that can participate in the workforce (critically important with the current lack of Child Care resources)</p> <p>Enhance Oneida County sales tax revenue via increased seasonal usage of existing properties (by expanding broad band access) – one study estimates \$18 million in additional spend in Oneida County by seasonal residents annually with good broadband access</p> <p>Provides Oneida County with owned fiber and tower space for the County to use as it sees fit</p> <p>Provides the County over \$100,000 per year in right of way and basis points fees</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids	-	100,000.00			\$ 100,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699011 SAME AS BROADBAND GRANT



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Courthouse HVAC Upgrades - Phase I (Chiller Replacement)
Department(s)	Buildings & Grounds
Proj. Manager(s)	Troy Huber

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>This project is not mandated. The current courthouse chiller has far exceeded its life expectancy. It is currently leaking refrigerate and is requiring repairs that will cost thousands of dollars. This project includes the removal and proper disposal of the existing 85-Ton air cooled chiller, installation of a new Trane 90-Ton chiller to match the existing chiller performance, provide and install a new base mounted chilled water pump and relocate it on the mechanical room floor, provide and install all chilled water piping material to connect the new chiller to the existing lines, subcontracting services for electrical wiring, chilled water piping insulation, control integration, crane service, system Glycol replacement and startup, training and customer service of the new system. The project budget includes 20% contingency.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		210,000.00			\$ 210,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 210,000.00	\$ -	\$ -	\$ 210,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699045 Building Improvements



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Courthouse HVAC Upgrades - Phase II (Air Supply & Handling Replacement)
Department(s)	Buildings & Grounds
Proj. Manager(s)	Troy Huber

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>This project is not mandated. It supports all of the county departments located in the historic area of the courthouse. The air handling equipment does not allow for air supply to the historic areas of the courthouse on second and third floor. The age of the current system is unknown, but has outlived its expected life, was installed poorly to the steel infrastructure, and the copper piping is old and corroded; it is only a matter of time before the copper and/or fittings become pitted and leak, which would be catastrophic to the historic architecture of the building and would be required to be repaired under the building's historic designation. There are efficiencies that could be gained by replacement of this equipment; the annual savings is unknown at this time.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		608,000.00			\$ 608,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 608,000.00	\$ -	\$ -	\$ 608,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699261 HVAC UPGRADE



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Court System Polycom Video Conferencing Replacement
Department(s)	Information Technology Systems Department
Proj. Manager(s)	Jason Rhodes, Information Technology Systems

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>The current Polycom Video Conferencing System is installed in Branch I, Branch II, and in the Jail. The system was originally used for inmate appearances between the Jail and Branch I and Branch II. Since then the Department of Corrections has implemented the use of the Polycom System. It has become an integral part of court proceedings, allowing for remote appearances for hearings and zoom calls. Prisoners throughout the state now appear via the Polycom System instead of being physically transported to Oneida County by the Sheriff's Department. This saves time and money for the county.</p> <p>The current system is aging and has become less reliable. The courts are experiencing interruptions and delays due to frequently rebooting the system for it to work correctly. The IT Department maintains the system and are called often during hearings to assist. The IT Department is incurring repair costs, and the turnaround time for service on these older units is increasing.</p> <p>The Polycom System would be replaced in Branch I and Branch II with an additional display being added to augment viewing in the courtrooms. Currently when displaying evidence to a jury the system has to be turned off and physically moved to be viewed. The system in the Jail would be replaced and a second room would be added.</p>

	Cost & Funding Summary				Project Total
	Approved ARPA Prior Year Carryforward	2023	2024	2025	
Federal / State Aids	-	200,000.00			\$ 200,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699211 IT CAP PROJECTS



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Backup Generator Installation
Department(s)	Highway
Proj. Manager(s)	Alex Hegeman

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>The Highway Department currently has a backup generator that runs the fuel system, the parts room/Shop Supt computer, a fraction of lights in the shop and one shop overhead door. The department is proposing to replace the existing generator with a full building generator that will power all the buildings and offices at the facility. The existing generator, which still has use, would be moved from Rhinelander to the Minocqua shop to provide backup power at that location. The department is currently working on a contract with The Samuels Group to provide engineering and design services for the installation project. The design costs would be paid for with the Highway Department Building and Grounds fund. The department is requesting ARPA funds to pay for the installation portion of the project.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		400,000.00			\$ 400,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699262 BACK UP GENERATOR



**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Trash Compactor for Transfer Station
Department(s)	Solid Waste
Proj. Manager(s)	Lisa Jolin

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
<p>Currently the Solid Waste Department uses a Seabright 12084T-6 trash compactor. The compactor was installed in early 2000 after the Sanitary Landfill was closed in 1999. The rams have already been replaced on the machine twice and parts are becoming hard to get for the outdated machine. The Department has seen a steady increase of waste coming in over the last 5 years to the point that 2022 is on track for increased tonnage to be approximately 4000 tons more than in 2021. That is equal to a 50% increase to prior years averages. The increased tonnage is expected to remain at this level due to increase population as well as industry mergers. The current compactor does not have enough PSI to maximize compression of waste in the trailers that are hauling the material out which results in lighter outgoing loads, thus increasing the labor costs associated with hooking, unhooking and cleaning up after the trailers are loaded. The Solid Waste Department proposes replacing the current SeaBright Trash Compactor with a new model built to the meet the demands of the current waste volumes. It is the intention of this Department to be pro-active in solving public health issues that are certain to arise if nothing is done and the current compactor fails.</p>

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		235,000.00			\$ 235,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 235,000.00	\$ -	\$ -	\$ 235,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699102 Buildings





**Oneida County**  
**Relief Funding Request Form**  
 2023 - 2025

*Purpose: Form used to request preliminary approval for the use of American Rescue Plan Act funds via the CIP Committee. If approved by the CIP Committee, the request will be incorporated into the 2023 budget. Final approval is subject to Administration Committee, and then County Board.*

Project Overview	
Project Title	Replace PVC Roof on Transfer Quonset, Repairs to the Transfer Station Building
Department(s)	Solid Waste
Proj. Manager(s)	Lisa Jolin

select one	Committee of Jurisdiction Ranking
<input checked="" type="checkbox"/>	High - resolves long-term, pressing issue; addresses serious health/public safety risk; has a widespread impact; ancillary benefits are well-defined; reduces and/or does not burden ongoing operating budget(s).
<input type="checkbox"/>	Medium - provides short-term fix for existing issue; addresses anticipated health/public safety concern; serves broad community needs; impact on operating budget is minimal.
<input type="checkbox"/>	Low - does not address a regulatory or compliance issue; new project or program which may require long-term funding; impact on larger community is minimal; will require on-going operating budget support.

select one	ARPA Category
<input type="checkbox"/>	Public Health and/or Economic Impact (public health, small business/non profit assistance, aid to households)
<input checked="" type="checkbox"/>	Government Services (pay-go capital projects/infrastructure, cybersecurity upgrades, public safety)
<input type="checkbox"/>	UST Defined Infrastructure (Water Pollution / Safe Drinking Water project, Broadband project)

Project Description & Justification
The PVC roof over the Quonset at the Transfer Station is torn and ripped and the metal framing is bent. The Solid Waste Department proposes replacing the PVC roof and arched truss framework funded by the ARPA. In addition the Solid Waste Department proposes making necessary repairs to the actual Transfer Building. These repairs would consist of repairs to the metal siding, approach concrete, tractor/trailer dock concrete, lighting, and painting.

	Cost & Funding Summary				
	Approved ARPA Prior Year Carryforward	2023	2024	2025	Project Total
Federal / State Aids		45,000.00			\$ 45,000.00
Other (General Fund)					\$ -
<b>Total</b>	\$ -	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00

CIP Committee Action	Finance Department Use	
	Revenue Line Item	59111.493001
	Expense Line Item	59111.699665 Solid Waste Capital

2022 General Fund Continuing Appropriations

**\*\* DO NOT MODIFY ANYTHING ON THIS TAB. FINANCE DEPARTMENT CHANGES ONLY. \*\***

^^ Departments please make your entries in the orange cells ONLY on the tab noted with the appropriate GL Code ^^

		January 1, 2022	Est. Changes	Est. December 31, 2022 Balance.	Amount available for 2023 Budget	foot
		Balance				
101.342003	CONT APPR-INFO TECH S	23,796	-	23,796	-	-
101.342004	CONT APPR-ITS-HARD/SO	112,291	-	112,291	-	-
101.342005	CONT APPR-ITS EQUIP R	30,002	-	30,002	-	-
101.342011	CONT APPR-REMONUMENTA	2,851	4,500	7,351	-	-
101.342012	CONT APPR-LAND INFO P	14,221	(12,000)	2,221	-	-
101.342014	CONT APPR-INS-RISK-MA	82,985	-	82,985	-	-
101.342016	CONT APPR-SHERIFF'S V	175,877	(112,000)	63,877	-	-
101.342017	CONT APPR-AMBULANCE R	28,055	-	28,055	-	-
101.342018	CONT APPR-HOSPITAL SU	750	-	750	-	-
101.342019	CONT APPR-AMBULANCE R	269,345	(182,908)	86,437	-	-
101.342020	CONT APPR-911 SYSTEM	127,546	(25,000)	102,546	-	-
101.342021	CONT APPR-JAIL ASSESS	147,499	-	147,499	-	-
101.342024	CONT APPR-SNOWMOBILE	105,038	21,250	126,288	-	-
101.342027	CONT APPR-FOREST ROAD	85,477	(33,523)	51,954	-	-
101.342034	CONT APPR-PP EQUIP>\$1	42,750	-	42,750	-	-
101.342037	CONT APPR-MAJOR RENOV	130,955	(25,000)	105,955	-	-
101.342038	CONT APPR-COUNTY LAND	13,826	30,900	44,726	-	-
101.342044	CONT APPR-DARE DONATI	14,971	(14,971)	(0)	-	-
101.342046	CONT APPR-CRIM PREVEN	27,763	4,971	32,734	-	-
101.342047	CONT APPR-MINING IMPA	5,000	-	5,000	-	-
101.342049	CONT APPR-WATER PATRO	57,292	(21,100)	36,192	-	-
101.342051	CONT APPR-HABITAT MAN	2,621	370	2,991	-	-
101.342052	CONT APPR-COMMISARY F	141,371	(60,000)	81,371	-	-
101.342053	CONT APPR-TOWER AND R	30,434	-	30,434	-	-
101.342058	CONT APPR-SIDEWALK RE	10,827	5,000	15,827	-	-
101.342061	CONT APPR-SNOMOBILE P	13,223	(13,000)	223	0.00	-
101.342062	CONT APPR-EMPLOYEE FE	2,057	-	2,057	-	-
101.342065	CONT APPR-ERGO EQUIP	676	5,227	5,904	-	-
101.342076	CONT APPR-PARKS PROJE	81,560	(6,000)	75,560	-	-
101.342079	CONT APPN-CTHSE SECUR	43,958	(17,913)	26,045	-	-
101.342080	CONT APPR-HMN SERV CT	200,782	(100,000)	100,782	-	-
101.342081	CONT APPR-SHERIFF'S S	2,435	-	2,435	-	-
101.342082	CONT APPN-NON-METALLI	951	-	951	-	-
101.342084	CONT APPR-JAIL SOC SE	2,800	600	3,400	-	-
101.342090	CONT APPR-FORESTRY EQ	52,514	(8,864)	43,650	-	-
101.342092	CONT APPR-ATV PATROL	(1,051)	1,100	49	-	-
101.342096	CONT APPR-AIS PROGRAM	3,394	(3,394)	(0)	-	-
101.342098	CONT APPR-DIVE TEAM	17,766	(7,000)	10,766	-	-
101.342103	CONT APPR-ST AID AMBU	78,750	-	78,750	-	-
101.342106	CONT APPR-FIREARMS	15,000	(10,000)	5,000	-	-
101.342110	CONT APPR-ROD LAND RE	238,666	(30,200)	208,466	-	-
101.342113	CONT APPR-HAZMAT GRAN	23,211	-	23,211	-	-
101.342114	CONT APPR-B&G FLOORIN	33,420	(9,009)	24,411	-	-
101.342115	CONT APPR-B&G EQUIPME	60,864	(30,641)	30,223	-	-
101.342120	CONT APPN VETERANS SE	13,786	(1,796)	11,990	-	-
101.342123	CONT APPR-MED EXAM VE	15,948	-	15,948	-	-
101.342125	CONT APPR-AMBULANCE O	213,079	-	213,079	-	-
101.342126	CONT APPR-COPIER	2,331	-	2,331	-	-
101.342127	CONT APPR-ATV TRAILS	234,419	(198,046)	36,373	-	-
101.342128	CONT APPR-MED EXAM TRAININ	-	-	-	-	-
		3,034,081	(848,447)	2,185,634	0	















































































































