

**HEALTH & ADRC COMMITTEE MEETING  
MINUTES  
January 8,2019**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Vice Chair Bob Metropulos, Jackie Cody, Jim Winkler, Dr. Amy Slette, Barbara Young, Carol Pederson, Ed Hammer, Marge Saari, Dr. Walt Gager

**COMMITTEE MEMBERS ABSENT:** Steven Schreier, Anne Ovsak, Dr. Amy Slette

**STAFF PRESENT:** OCHD - Linda Conlon, Marta McMillion, Ben Prom, Kyla Waksmonski, Joneil Tess & ADRC –Joel Gottsacker, Heather Beach & Dawn Johnson

**OTHERS PRESENT:**

**Call to order:** Tom Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Cody/Metropulos to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** None

**Contracts: Brian Desmond**

- Division of Public Health
- Department of Agriculture, Trade and Consumer Protection

Desmond went over the contracts and noted the state did not want to make the suggested changes. Conlon received an email from the state saying no changes can be made at this time but comments may be sent which would be considered when working on the contract next time. Motion by Cody/Winkler to accept contracts. All ayes; motion carried

**Staff Report: ABC – Ben Prom & Kyla Waksmonski:**

Ben Prom & Kyla Waksmonski distributed a handout and presented ABC objectives.

- Goal of the project is improving community system to support those in mental health crisis.

Law enforcement mention receiving more calls for mental health at a meeting they were at. OCHD wanted to help so they wrote for a grant. The grant is for one year and is funded by Marshfield Clinic/Security Health Plan.



Pertussis	9	2
Streptococcal Disease, Invasive Group B	1	1
Varicella	3	0

Flu:

Conlon reviewed the flu reports for Hospitalizations by Month, Flu Shot Administration by Total, Variance and Vaccination comparison reports for this season and the previous two seasons. LC stated it was a pretty low month and last year had a much higher rate for flu hospitalizations. . See Reports.

Health Hazards 12/11/18-1/7/19):

Hazard Description	New	Existing
Air Quality		
Animals		2
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		
Lead Hazards		
Meth		
Mold		1
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		1 (Fuel Oil) 1 (other)
Other Vector		
Radiation Hazards		
Radon		
Sewage Disposal System	1	
Sewage		
Solid Waste/Garbage	1	2
Water Quality		
<b>Subtotal</b>	<b>2</b>	<b>6</b>
<b>New Cases Closed</b>		<b>0</b>
<b>Total Open Cases</b>	<b>2</b>	<b>+ 6</b>
		<b>8</b>



<b>Total Cases from Previous Month</b>	<b>10</b>
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Outreach/Communication Report (12/11/18-1/7/19):

Facebook	30
Press Release	
Presentation	
Board of Health	
Interview	1
Health Fair	
School	
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	
<b>Total</b>	<b>31</b>

Facebook Reporting (12/11/18-1/7/19):

Posts	30
Total Reach	4,570
Average Reach per Post	152
Total Engagement (Likes, shares, comments)	523
Average Engagement per post	17
Boosts during timeframe	No
Post with largest reach	CHS LTE job posting on 12/31/18, reach of 1,396
Post with most engagement	CHS LTE job posting on 12/31/18, engagement of 246
New Page Likes	33
Total Page Likes	565

PH Legislative:

Conlon said we have been following the appointments of newly elected Governor Evers. Evers named Andrea Palm as his incoming DHS Secretary, who previously held a federal government position.



**Out of State Travel Request for 2019 National Preparedness Summit:**

Conlon reported OCHD received scholarships from Division of Public Health Preparedness program and will be sending Rebecca Lohagen and Marta McMillion to this summit. Conlon explained it would be good training for McMillion to expand on for her position and for Lohagan as the preparedness coordinator. Cody/Metropolis made a motion to accept the travel report and send on to admin. All Ayes: motion carried

**Flu Vaccination Costs:**

Flu costs reviewed to assure OCHD is not losing any dollars.

**Preparedness Process:**

Conlon reached out to other county officers to see what they do if they needed to appoint an Interim Public Health Director. The couple she heard back from put together a list of skills needed for this position and what needs to happen in an emergency. Conlon stated she can outline what services need to continue and the skill set someone should have for this position. Conlon suggested the board should connect with other health officers if there is a need to appoint for this position. Kelly asked if we worked on call list to be forwarded on to him. Conlon will continue to work on this.

**Board of Health Terms:**

April 10, 2018 BOH meeting, it was decided County Board member would be able to serve 4 terms, each term is 2 years for a total of 8 years and citizens would be able to serve 3 terms, each term is 3 years for a total of 9 years. Tracking sheet with terms will be updated and Conlon will review to see where each member is at.

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders and vouchers in detail. There were no line item transfers at this time. Conlon handed out the new blanket vouchers to be signed and discussed what was added and taken off. Motion by Cody/Metropolis to accept the purchase orders and vouchers as presented. All ayes; motion carried.

**Agenda items for next meeting:** Reaccreditation, 2019 Fee Schedule, Preparedness Process, BOH terms

**Public comment/communications:** None





## **HEALTH & AGING**

**Minutes of December 11, 2018:** Motion by Geiger/Cody to approve the December 11, 2018 Health and ADRC Committee minutes as presented. All ayes; motion carried.

**Date/time/location of next meeting:**

- February 12, 2019 at 9 a.m.
- The Health and ADRC portion of the meeting will begin at 10:15 a.m.

## **HEALTH & ADRC**

**Minutes of December 11, 2018:** Motion by Gager/Hammer to approve the December 11, 2018 Health and Aging Committee minutes as presented. All ayes; motion carried.

**Date/time/location of next meeting:**

- February 12, 2019 at 9 a.m.
- The Health and ADRC portion of the meeting will begin at 10:15 a.m.

**Health and Aging issues:**

- Building Security – No further update
- Health & ADRC Committee Separation – presented by Kelly, the resolution to separate the Health & ADRC Committee into two separate committees was approved at the Administration Committee on January 7, 2019. It will now move forward to the next Oneida County Board meeting. Information only, no action taken.
- Building Signage – Gottsacker presented the quotes and drafts for the new building signage. After discussion, the committee members rejected the drafts and at the February 12 meeting, they would like to see other options. Information only, no action taken.

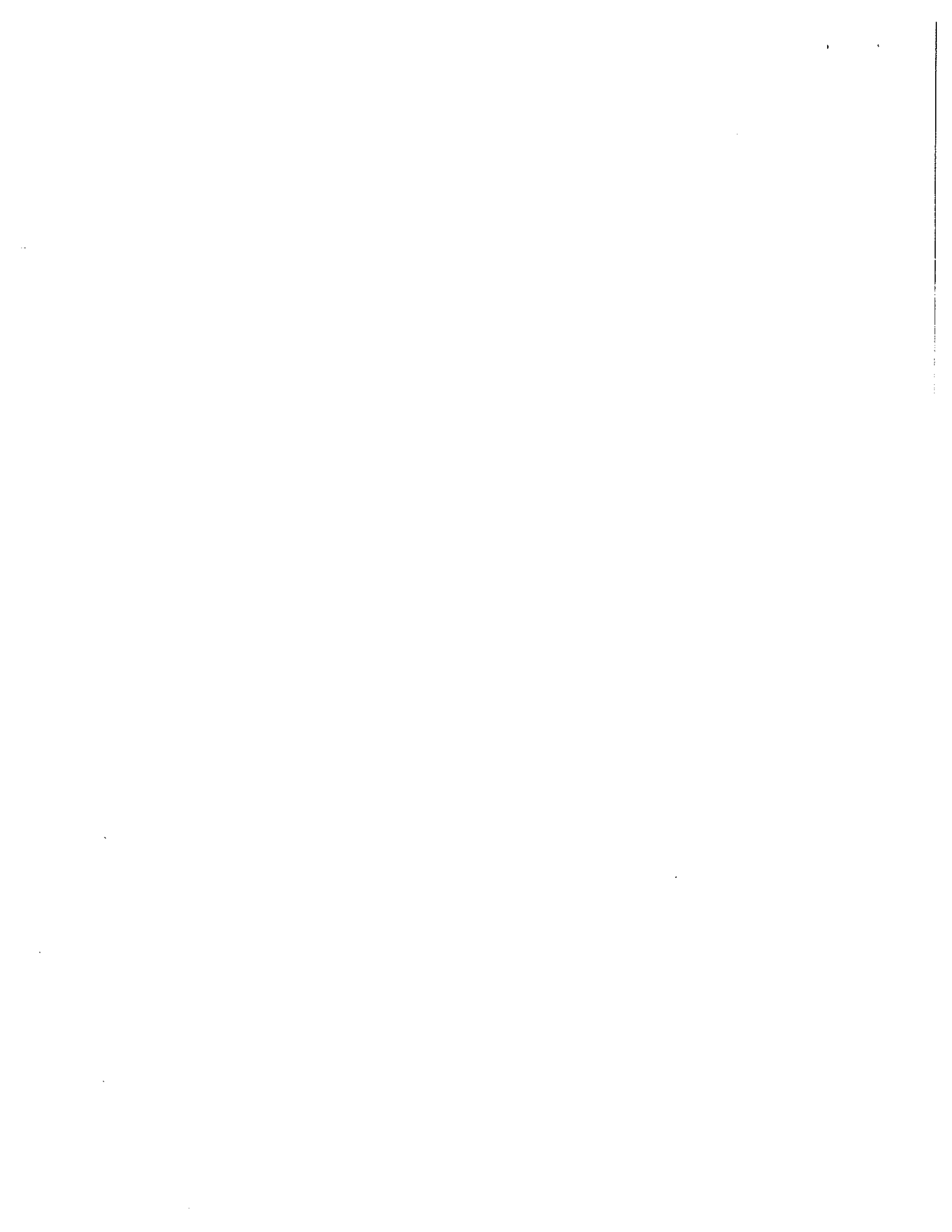
## **ADRC**

**Public Comment/communications:** None

**New Personnel:** Gottsacker introduced Heather Beach, the new Clerical Support staff member (Receptionist). Heather has been an Oneida County employee for three years and comes to the ADRC from the Register of Deeds office.

Elizabeth Erickson, the former Disability Benefit Specialist for the ADRC of the Northwoods, was hired as the Oneida County Disability Specialist. Information only, no action taken.

**Northwoods Transit Connections New Routes:** Gottsacker presented handouts of the new routes that went into effect January 2, 2019. There are two routes that run Monday, Wednesday and Friday from Woodruff, Rhinelander, Sugar Camp, Three



Lakes, Eagle River and St Germaine with various pickup locations. There is also a route running between Phelps, Land O' Lakes, Conover and Eagle River on the same days. Informational only, no action taken.

**Department Rebranding:** Gottsacker reported that the Jacobson has done radio interviews with several local radio stations explaining the rebranding and the services offered. In the January 8, 2019 River News there is a full-page article on the activities of the ADRC. Informational only, no action taken.

**Contracts:** Gottsacker reported Contracts.

**Sustainable Kitchens**

**Wisconsin Department of Transportation for Specialized Transit**

**GWAAR (Greater Wisconsin Agency on Aging Resource)**

All three contracts are up for review. All contracts were sent to Corporation Council for approval. Corporation Council recommended changes to all of the agencies contracts for edits to be made on some of the verbiage. The state agencies have declined to change the verbiage of the contracts. Gottsacker requested to move forward to County Board for approval of the contracts as presented. Motion made by, Hammer/Gager to move forward to County Board with the contracts with Sustainable Kitchens, Wisconsin DOT and GWAAR as presented. All ayes, motion carried.

**Vouchers, purchase orders and line item transfers:** Gottsacker presented the vouchers and line item transfers for approval. Motion made by Metropulos/Saari to approve the vouchers and purchase orders as presented. Gottsacker presented the Line Item transfers for approval. Motion made by Winkler/Gager to approve the Line Item Transfers as presented. All ayes, motions carried.

**Contract /Wisconsin Department of Transportation:** Gottsacker requested to revisit the Wisconsin DOT Specialized Transit Contract. The DOT 85.21 subgrant to the Transit Commission is scheduled for quarterly payments to Northwoods Transit Connections. A small portion of this grant is retained by the ADRC for the Volunteer Escort Ride program to pay for the drivers. The payments from the DOT and the Federal grants come later and later each year. Gottsacker requested that in February 2019 that the Oneida County forward the full balance of the subgrant to Northwoods Transit Connections to cover its operational costs. After discussion, motion made by Hammer/Saari to forward the years allotment of the Wisconsin DOT Specialized grant dollars to Northwoods Transit Connection. All ayes, motion carried.

**Monthly Reports: Staff and program reports:** Gottsacker presented the monthly staff and program reports. Informational only, no action taken.

**Legislative Update:** None at this time.



**Agenda items for next meeting:** Building Security, Building Signage, ADRC Health & ADRC committee separation, contracts, report from Steven Schreier on the listening session and all other usual agenda items.

**Public comment/communications:** None

**Adjournment:** 10:52am

  
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Committee Chairman

*Joneil Fess & Dawn Johnson*

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Committee Secretary

