

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
January 9, 2024**

COMMITTEE MEMBERS PRESENT: Vice Chairperson Billy Fried, Debbie Condado, Mike Roach, Khrystyne Lindgren, William Crump

COMMITTEE MEMBERS EXCUSED: Chairperson Tom Kelly, Marcy Davies

STAFF PRESENT: Linda Conlon, Rebecca Wold, Robbie Deede, Breanne Vos, Melissa Bryner, Jody McKinney and Joneil Tess

OTHERS PRESENT: Kathleen Cooper

Call to order: Vice Chairman Fried called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of December 12, 2023: Motion by Roach/Condado to approve the December 12, 2023, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Crump/Roach to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Public Comment/Communications: None

2024 Fee Schedule: Conlon review 2024 fee schedule document with the updated proposed costs giving two options. Discussion followed. Motion by Crump/Condado to go with price option 1 for the 2024 fees and come back in 2025 with a more detailed picture of administration costs per dose. All ayes; motion carried.

Staff Report – Breanne Vos / Melissa Bryner:

Car Seats: Vos introduced herself as a Public Health Nurse, WIC Director and Certified Car Seat Technician. Bryner introduced herself as a Public Health Nurse for the immunization program and newly Certified Car Seat Technician. Vos said the car seat program is funded by a DOT grant. Vos reviewed the purpose of the grant and the car seat program handout. Discussion followed.

Monthly Quarterly Updates:

Environmental Health:

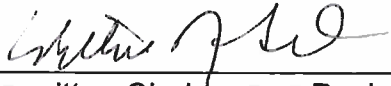
- Environmental Health: McKinney reviewed the cost analysis report for 2024. Discussion followed. Motion by Fried/Crump to adopt the 2024 fees as presented Fried/Crump. All ayes; motion carried.
- Update: McKinney review the handout for the Environmental Health Program update for the 2023 year.

Respiratory Illness: Deede reviewed the Wisconsin Department of Health Respiratory Illness reporting for the week ending December 30, 2023. Discussion followed.

Vouchers, purchase orders, line item transfers and other fiscal matters: Conlon reviewed the 2023 budget report and reviewed the invoices paid report.

Agenda items for next meeting: Next meeting Tuesday, February 13 @ 9:00am,

Public comment/communications: None

 2/13/2024
Committee Chairman or Designee


Committee Secretary