

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
February 13, 2024**

COMMITTEE MEMBERS PRESENT: Chairperson Billy Fried, Debbie Condado, Mike Roach, Khrystyne Lindgren, William Crump,

COMMITTEE MEMBERS EXCUSED: Marcy Davies

STAFF PRESENT: Linda Conlon, Rebecca Wold, Robbie Deede, Melissa Bryner, Moriah Gross, Cami Buchmann, Kyla Waksmonski and Joneil Tess

OTHERS PRESENT: Dorothy Skye

Call to order: Chairman Fried called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of January 9, 2024: Motion by Crump/Fried to approve the January 9, 2024, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Crump/Fried to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Public Comment/Communications: None

Recognition of Tom Kelly: Conlon said Tom has been on Board of Health for 10 years and served as the chair for several of those years. Conlon said she had a great relationship with Tom because we was open to seeing all sides and the full picture. Conlon said Tom will be greatly missed.

Fried said Tom had an even keel and was a great representative. He will be sorely missed.

Staff Report – Melissa Bryner:

Radon: Bryner introduced herself as a public health nurse, immunization coordinator, radon lead and car seat technician. Bryner reviewed January is Radon Action month handout.

Conlon said the role of public health is education. Conlon also stated public health's job is to make radon test kits easy to access.

Staff Report – Moriah Gross:

Sexual Violence Program (SVP): Gross reviewed the SVP program 2023 annual report handout. Gross stated they recently worked with Tri-County Council (TCC) to have TCC take over the Safe Dates Program with Rhinelander High School. Conlon stated the grant recently finished.

Staff Report – Cami Buchmann / Kyla Waksmonski:

Community Health Assessment (CHA): Buchmann and Waksmonski introduced themselves as community health specialists who are working on the Community Health Assessment.

Conlon said all local health departments are required to conduct a Community Health Assessment (CHA) every five years. The purpose is to provide updated information on the area's health status, which supports identification and prioritization of local health related issues and the development of a local health improvement plan. The plan incorporates top health priorities, strategies, and indicators, guiding the implementation of targeted initiatives to enhance the overall health and well-being of the community. Oneida County Health Department worked with both Forest and Vilas County Health Departments along with many other organizations in the area. Conlon stated the CHA is important because it is essential to understand the status of the health of our community.

Buchmann reviewed the primary data collection, which included community health survey, key informant interviews and focus groups. Buchmann mentioned the CHA core planning committee worked with UW Stout Catalyst team on the survey. Initial themes were identified and community input was sought on the themes.

Buchmann went over the secondary data collection. Secondary data is data already collected by others and made available. OCHD developed a template that tracks more than 350 indicators based on the Healthy People 2030 framework and other data indicators of interest. Many of these data points provide insight into trends over several years that serve as indicators of improvement or decline in Oneida County's Health. Waksmonski stated that we looked at several years of trending data in order to provide a full picture.

Buchmann also described the said Oneida County hosted three community conversations that were held: 1. Community Data Walk, 2. Health Prioritization, and 3. Health Priority & Focus Area Planning. At the end of the first conversation, , each participant had the opportunity to select the health priorities of greatest concern to

focus on for the next three years. The preliminary priorities selected were housing, childcare, mental health and substance use.

For the second community conversation, participants spent the day discussing and reviewing data around the top four health concerns selected. Once the groups reviewed data around four of the health priorities, participants were asked to vote on which focus area(s) should be considered or move forward.

For the third community conversation, participants worked on identifying local conditions and strategic ways to address them. Participants worked through four logic models, one for each health priority and selected one local condition to focus on.

Waksmonski reviewed what determines our community's health and the health factors that influence our total health utilizing the Health Factors Model.

Waksmonski also highlighted that Oneida County is defined as a rural county, with 75% of the overall area being rural. Data indicated rural residents live almost two years less than metropolitan residents do. When you live farther away, you often face challenges related to access of healthcare service, which can lead to delayed medical care, reduced preventative services and higher rates of untreated illnesses. Long commutes and transportation limitations are also obstacles to employment.

Conlon stated this is the introduction section of our assessment and we will be bringing back more sections in the upcoming meetings. Discussion followed.

Monthly Quarterly Updates:

Communicable Disease: Wold reviewed annual 2023 communicable disease report. Discussion followed.

Respiratory Illness: Deede reviewed the most recent respiratory illness report from the Wisconsin Department of Health Services.

Out of State Travel Request:

- Linda Conlon Santa Fe, NM 2/20/24-2/23/24: 21-C Health Department Learning Communities
- Breanne Vos Chicago, IL 4/7/2024-4/10/2024 National WIC Association (NWA) Annual Conference

Conlon reviewed both out of state travel requests. Conlon said the Public Health Accreditation Board (PHAB) is paying for her travel and Corporation Counsel Fugle recommended bringing the request to the board of health so they know she was traveling even though no reimbursement is being sought and no need to forward to Administration Committee

Motion made by Fried/Crump to approve the outside state travel requests as presented and forward Vos out of state request on to Administration Committee. All ayes; motion carried.

HIPPA Compliance Software: Conlon reviewed the HIPPA compliance software that tool public health, social services, and IT would like to use. Conlon stated there is some funding available to cover the three year cost, which the three departments will pay for. . Conlon explained the tool would assist the department in assuring the county complies with HIPAA regulations. Discussion followed.

Motion made By Roach/Condado to adjust current budget (no additional funding) to have HIPPA Compliance software to be a part of the health department's current and future budgets. .

Vouchers, purchase orders, line item transfers and other fiscal matters: Conlon reviewed the 2023 and 2024 budget report and the invoices paid report.

Date and Agenda items for next meeting: Next meeting Tuesday, March 12 @ 9:00am

Public comment/communications: Skye made a comment via zoom regarding communicable disease.



Committee Chairman or Designee

Janeil Tess

Committee Secretary