

**MINUTES OF THE ONEIDA COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
April 11, 2024**

**COMMITTEE MEMBERS PRESENT:** Chairperson Steven Schreier, Mike Timmons, Kris Hanus, Diane Harris

**COMMITTEE MEMBERS ABSENT:** Russ Fisher (excused)

**OTHERS PRESENT:** Crystal Schaub (Medical Examiner), Tracy Hartman (County Clerk), Grady Hartman (Sheriff's Office), Karrin Farrenkopf (Health Dept.), Mike Fugle (Corporation Counsel), Tammy Goehe, Karilyne Roberts, Gerry VanHarpen

**CALL TO ORDER**

Chairman Schreier called the meeting to order at 9:30 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA**

MOTION: To approve the Agenda (Harris/Timmons, PASSED).

**APPROVE PREVIOUS MEETING MINUTES**

MOTION: To approve the March 21 2024, Public Safety Committee Meeting Minutes (Hanus/Harris, PASSED).

MOTION: To approve the minutes from the joint Public Safety/ Social Services meeting (Harris/Hanus, PASSED).

**PUBLIC COMMENTS**

None.

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for May 9, 2024 9:30 a.m.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS FOR PUBLIC SAFETY DEPARTMENTS**

Schreier notes all vouchers and line item transfers are received and within budget. No action needed.

**COUNTY CLERK**

Approval of Large Assembly Applications

Timmons requested The Committee have a future discussion regarding changing the application approval process for Large Assembly Applications. Schreier noted this shall be made a future agenda item.

Schreier advised that, due to another commitment that the representative from Hodag Country Festival had, the approval for Hodag Country Festival would be discussed first.

MOTION: To approve the Large Assembly Application for Hodag Country Festival as submitted (Timmons/Hanus, PASSED).

Discussion regarding all applicants having insurance was had. Rondele Ranch advised there would be no significant changes to the Red, White, and Boom event. Harris inquired as to how traffic flow was with regard to the event. Sheriff Hartman advised that Rondele has security and volunteers for the event and traffic flow was acceptable the year prior.

MOTION: To approve the Large Assembly Application for Red, White, and Boom as submitted (Harris/Timmons, PASSED).

Representative from Bubba's Big Party and Bubba's Bog Bash not present. Farrenkopf advised that Health Department did have one concern regarding the mobile tattoo unit at Bubba's Big Party, as there were discrepancies on whether the unit was allowed. Unit was at Bubba's Big Party in previous years, but the state advised that the unit is not allowed. Farrenkopf advised there was a meeting set for April 18, 2024 where the answer would be determined.

MOTION: To approve the Large Assembly Application for Bubba's Big Party contingent upon State approval with regard to the mobile tattoo unit (Harris/Timmons, PASSED).

MOTION: To approve the Large Assembly Application for Bubba's Bog Bash as submitted (Hanus/Harris, PASSED).

### **MEDICAL EXAMINER**

Approval to attend the WCMEA conference in Appleton, Wisconsin from June 23, 2024 to June 26, 2024.

ME Schaub advised that the conference is an annual conference and the cost was within budget. ME Schaub provided committee members with January conference registration forms to show the pricing, which ME Schaub indicated was the same as the June conference pricing.

MOTION: To approve ME Schaub attending the WCMEA conference in Appleton, Wisconsin from June 23, 2024 to June 26, 2024 (Timmons/Harris, PASSED).

### **CORPORATION COUNSEL**

Work flow in Corporation Counsel

Fugle advised The Committee that Corporation Counsel is down one attorney at the present time, but a part time employee was considering working full time in the interim. Fugle advised that as a result of being short staffed, work flow may be slowed.

Recruitment of Assistant Corporation Counsel

Fugle advised that no applications for Assistant Corporation Counsel had been received via the methods currently being used to advertise the position.

Approval for out of county travel on two occasions to both UW Law School in Madison, Wisconsin and Marquette Law School in Milwaukee, Wisconsin to recruit an Assistant Corporation Counsel

Fugle advised that he would like to attempt to recruit and conduct interview at UW Madison and Marquette as well as potentially do presentations to persuade graduates to consider a job in Corporation Counsel. Schreier questioned whether this was budgeted for and Fugle advised that it was not. Discussion was had regarding the potential salary of the new hire in relation to the retired employee. Hanus questioned as to how soon Fugle would like to make the trips to Madison and Milwaukee and Fugle advised as soon as possible, due to graduation occurring in May or June. Discussion was had about the estimated cost per trip.

MOTION: To approve the out of county travel by Corporation Counsel on two occasions to UW Law School in Madison and Marquette Law School In Milwaukee not to exceed \$1,500.00 (Schreier/Harris, PASSED).

**SHERIFFS OFFICE**

Changing corrections lieutenant to corrections sergeant.

Sheriff Hartman advised that he would like to eliminate the lieutenant position within the Oneida County Jail and replace the position with a fifth sergeant position. Sheriff Hartman advised there are currently four sergeant positions, one lieutenant position, and one captain position within the jail. Sheriff Hartman advised that the change could be cost saving and this was the structure of the jail at a prior time. Sheriff Hartman advised that the lieutenant position has remained vacant since the previous lieutenant retired.

MOTION: To approve changing the lieutenant position to a corrections sergeant position contingent on confirmation that the committee has the authority to do so (Timmons/Harris, PASSED).

*It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closer session pursuant to Wisconsin §19.85(1)(d) for purposes of discussing NORDEG line items. A roll call vote will be taken to go into closed session.*

MOTION: To go into closed session pursuant to Wisconsin §19.85(1)(d) for purposes of discussing NORDEG line items (Harris/Schreier, PASSED).

The Committee entered closed session at 10:05 a.m.

*It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.*

MOTION: To return to open session (Timmons/Hanus, PASSED).

The Committee returned to open session at 10:22 a.m.

*Announcement of action taken in closed session, if such announcement will not undermine the need for the closed session.*

No action was taken in closed session.

**ITEMS FOR FUTURE AGENDA(S)**

Large gathering permit approval process for annual events.

Out of county training approval process.

**ADJOURN**

**10:26 a.m.**

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Steven Schreier, Chairperson

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Cambrya Hurlburt, Committee Secretary

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Russ Fisher, Vice-Chairman