

**MINUTES**  
**Oneida County Board of Supervisors**  
**Tuesday, June 21, 2022 – 9:30 a.m.**  
**County Board Meeting Room - 2nd Floor Oneida County Courthouse**

---

**CALL TO ORDER.**

Chairman Holewinski called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers, emergency responders followed by the Pledge of Allegiance.

**Members Present:** Greg Oettinger, Bob Thome Jr., Jim Winkler, Mike Timmons, Robert Briggs, Diana Harris, Collette Sorgel, Debbie Condado, Scott Holewinski, Anthony Rio, Ted Cushing, Steven Schreier, Tom Kelly, Billy Fried, Russ Fisher, Mike Roach, Linnaea Newman, Chris Schultz, Moria King, Thomas Ryden and Bob Almekinder.

**Members Present:** 21

**ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS**

- Sign attendance form at the podium.
- Please use a microphone when speaking.

**ACCEPT THE MINUTES OF THE MAY 17, 2022 MEETING:**

**Motion/Second: Timmons/Cushing** to accept the minutes of the May 17, 2022 meeting. All "Aye", Motion carried.

**REPORTS/PRESENTATIONS:**

- Highway Department 2021 Annual Report – Highway Commissioner Alex Hegeman gave an overview of the Highway Department Annual Report. Hegeman explained the balance on some of the continuing appropriation accounts. Per Hegeman the costs of fuel has increased and this has increased the costs of materials and daily function. Hegeman discussed the status of equipment purchases. Hegeman stated that he has submitted six applications for infrastructure funding at this time. Hegeman stated that normally there is an eighty–twenty split with the county having to fund twenty percent of the project. Per Hegeman, last fall bridge funding was applied for. Hegeman stated that funding was approved for two bridges, \$1.4 million is the total amount that will be received for both of those projects. Discussion ensued regarding budgeting for the twenty percent that would be owed by the county. Thome questioned the brine building status. Hegeman stated that the brine building is complete and the set-up is still in process at this time.

*9:41 a.m. Supervisor Ryden joined the meeting via Zoom.*

- Land and Water Conservation 2021 Annual Report – Land and Water Conservation Director Karl Jennrich stated that this is the first report that has been presented. Per Jennrich it is not required for this department to present an annual report but it was determined it was appropriate. Jennrich went over who the staff members and what their duties are. Jennrich gave a brief overview of the report.

**PUBLIC COMMENT:** Supervisor Winkler stated that June is dairy month and there are dairy snacks available from the Wisconsin Dairy promoters. Winkler stated that in appreciation of the county employees there will be drawings for Culver's gift cards in the Clerk's Office on behalf of the Wisconsin Dairy promoters.

**CONSENT AGENDA:**

**Resolution # 64 – 2022:** Offered by the Supervisors of the Administration Committee to proclaim July 2022 as Fair Housing Month.

**Resolution to Proclaim July 2022 as Fair Housing Month.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**Whereas**, The County of Oneida recognizes the passage of the Federal Fair Housing Act; Title VIII of the Civil Rights Act of 1968, as amended; and

**Whereas**, this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and

**Whereas**, equality of opportunity for all is a fundamental policy of this nation, state and county, and

**Whereas**, barriers which diminish the rights and limit the options of any citizen will ultimately diminish the right of all citizens;

**Whereas**, the cooperation, commitment and support of all the residents of the County of Oneida is necessary to removing barriers to the enjoyment of living where one chooses within one's means.

**Now, Therefore, We, The Oneida County Board**, do hereby proclaim the month of July, 2022 as FAIR HOUSING MONTH and request and encourage every citizen and business of our community to support and endorse Fair Housing; to reaffirm their commitment to Fair Housing for all, and wholeheartedly recognize these rights and responsibilities throughout the year.

**Approved for presentation to the County Board by the Administration Committee this 13th day of June, 2022.**  
**Offered and passage moved by:** Billy Fried, Russ Fisher, Tom Kelly, Steven Schreier

**Resolution # 65 – 2022:** Offered by the Supervisors of the Forestry, Land & Recreation Committee to authorize the Forestry Department to enter into agreements with the WDNR.

**Resolution to authorize the Forestry Department to enter into agreements with the WDNR.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Forestry, Land & Recreation Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The Oneida County Forestry, Land & Recreation Department is responsible for providing opportunities for various outdoor recreation activities for both Oneida County residents and visitors alike; and

**WHEREAS**, these recreational activities include, but are not limited to: hunting, fishing, wildlife and nature viewing, hiking, cross county skiing, biking, picnicking, swimming, ATV/UTV riding and snowmobiling; and

**WHEREAS**, funds are available through application to the Wisconsin Department of Natural Resources for financial assistance for approved projects and maintenance regarding the aforementioned activities; and

**WHEREAS**, Oneida County agrees to comply with State rules for the programs, may perform force account work, will maintain the completed projects in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility and will obtain approval in writing from the State of Wisconsin Department of Natural Resources, before any change is made in the use of the project site; and

**THEREFORE, BE IT RESOLVED**, that the Forestry, Land & Recreation Committee, in its oversight of the Oneida County Forestry Department, is authorized to enter into agreements with the Wisconsin Department of Natural Resources for projects under Conservation and Wildlife Grants and Aids, Snowmobile Trail Funding Programs, All Terrain Vehicle Programs, Recreational Trail Aids and other relative grant programs available to the County.

**BE IT FURTHER RESOLVED,**

**Approved for presentation to the County Board by the Forestry, Land & Recreation Committee this 1<sup>st</sup> day of June, 2022.**

**Offered and passage moved by:** Bob Almekinder, Robert Briggs, Collette Sorgel, Chris Schultz

**Resolution # 66 – 2022/Rezone Petition # 4 – 2022:** Offered by the Supervisors of the Planning and Development Committee to amend the Master Zoning District Document to rezone land from District #1A Forestry to District #02 Single Family on property described as part of the NE NW and part NW NE lying North of Manhardt Road and West of East Manhardt Drive, Section 23, T38N, R4E, Town of Minocqua.

**Resolution offered by the Planning and Development Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Planning and Development Committee having considered Rezone Petition #4-2022 (copy attached), which was filed March 15, 2022, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon May 4, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To rezone land from District #1A Forestry to District #02 Single Family on property described as part of the NE NW and part NW NE lying North of Manhardt Road and West of East Manhardt Drive, Section 23, T38N, R4E, Town of Minocqua, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

**WHEREAS**, the owner of the parcel requested the rezone petition "for full time residence" and;

**WHEREAS**, the Town of Minocqua approved the request (copy attached) and;

**WHEREAS**, On May 4, 2022 the Planning and Development Committee held a public hearing and the adjoining landowners were provided with a written notice of the change and nobody spoke for or against the change and;

**WHEREAS**, the Planning & Development Committee has reviewed the general standards as specified in Section 9.86(F) of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Development Committee recommends passage.

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition #4-2022:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition #4-2022 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, by changing the zoning district classification from District #1A Forestry to District #02 Single Family on property described as follows:

Part of the NE NW and part NW NE lying North of Manhardt Road and West of East Manhardt Drive, Section 23, T38N, R4E, Town of Minocqua, Oneida County, Wisconsin.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition # 4-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to Minocqua Town Clerk.

**Approved for presentation to the County Board by the Planning and Development Committee this 18<sup>th</sup> day of May, 2022.**

**Offered and passage moved by:** Scott Holewinski, Mike Roach, Mike Timmons, Bob Almekinder, Tommy Ryden

**Resolution # 67 – 2022/Rezone Petition # 5 – 2022:** Offered by the Supervisors of the Planning and Development Committee to amend the Master Zoning District Document to clarify lot line changes on property described as Part Government Lot 3 and 4, Section 10, T38N, R11E, Town of Three Lakes.

**Resolution offered by the Planning and Development Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Planning and Development Committee having considered Rezone Petition #5-2022 (copy attached), which was filed April 1, 2022, to amend the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, and having given notice thereof as provided by law and having held a public hearing thereon June 1, 2022 pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

To clarify lot line changes on property described as Part Government Lot 3 and 4, Section 10, T38N, R11E, Town of Three Lakes, Oneida County, Wisconsin.

And being duly advised of the wishes of the people in the area affected as follows:

**WHEREAS**, the Planning and Zoning Director requested the rezone petition to “clarify lot line changes in zoning document” and;

**WHEREAS**, the Town of Three Lakes approved the request (copy attached) and;

**WHEREAS**, On June 1, 2022 the Planning and Development Committee held a public hearing and the adjoining landowners were provided with a written notice of the change and nobody had concerns for or against the change and;

**WHEREAS**, the Planning & Development Committee has reviewed the general standards as specified in Section 9.86(F) of the Oneida County Zoning & Shoreland Protection Ordinance and concluded that the standards have been met. The Planning & Development Committee recommends passage.

NOW THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition #5-2022:

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: The ordinance shall take effect the day after passage and publication as required by law.

Section 3: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 4: Rezone Petition #5-2022 is hereby adopted amending the Master Zoning District Document and the Oneida County Official Zoning District Boundary Map, by clarifying part Government Lot 3 - District #02 Single Family except Shady Lane Resort Condominium and Deer Lake Resort Condominium - District #05 Recreational, part Government Lot 4 - District #02 Single Family except Lot 2 CSM 3719 (Rustic Acres Resort Condominium) - District #05 Recreational on property described as follows:

Part Government Lot 3 and 4, Section 10, T38N, R11E, Town of Three Lakes, Oneida County, Wisconsin.

The County Clerk shall, within seven (7) days after adoption of Rezone Petition # 5-2022 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to Three Lakes Town Clerk.

**Approved for presentation to the County Board by the Planning and Development Committee this 15<sup>th</sup> day of June, 2022.**

**Offered and passage moved by:** Mike Timmons, Mike Roach, Bob Almekinder, Tommy Ryden

**Resolution # 68 – 2022:** Offered by the Supervisors of the Administration Committee to authorize the property officials to execute a technology expense management audit with SpyGlass Technologies.

**Resolution to Authorize the Proper Officials to Execute a Technology Expense Management Audit with SpyGlass Technologies.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, Oneida County spent over \$170 thousand on voice, cellular and internet services in 2021; and  
**WHEREAS**, opportunities for savings may exist, but require technical expertise and industry knowledge to identify; and  
**WHEREAS**, the Information Technology Department and Finance Department solicited proposals from reputable vendors with expertise in local finance solutions with Wisconsin county government clients; and  
**WHEREAS**, a proposal from SpyGlass Technologies has been received by the County to identify opportunities to reduce the overall costs of these services, with compensation to be paid to SpyGlass on a contingency basis, attached hereto as "Exhibit A"; and

**WHEREAS**, SpyGlass Technologies will require authorization to access the County's invoice and statement history via a Letter of Agency, attached here to as "Exhibit B."

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the documents attached hereto, and as presented as "Exhibit A" and "Exhibit B" are approved and that the County Board Chairman may execute said documents accordingly.

**Offered and passage moved by:** Russ Fisher, Billy Fried, Steven Schreier, Tom Kelly

**Resolution # 69 – 2022/Ordinance Amendment # 5 – 2022:** Offered by the Supervisors of the Public Works Committee to open certain County Highways to ATV/UTV use.

**Ordinance Amendment to open certain County Highways to ATV/UTV use.**

**Ordinance Amendment offered by Public Works Committee.**

**WHEREAS**, Oneida County has many roads open to ATV's; and

**WHEREAS**, the Public Works has received multiple requests to open County Highways to ATV/UTV use, and

**WHEREAS**, the Public Works committee has reviewed these request and approved them; and

**WHEREAS**, Oneida County needs to update the County Code in order to effectuate the changes.

**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the

remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.095 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

7.095 ALL TERRAIN/UTILITY VEHICLE TRAILS AND ROUTES ON COUNTY HIGHWAYS AND BRIDGE CROSSINGS.  
(Rn. #80-2011, Am. #51-2015)

ATV'S are allowed to be operated on County Trunk Highways as designated by the Highway Commissioner and Highway Committee. The trails and routes that are to be on County Trunk Highways shall be reviewed and approved according to the "Oneida County Highway Committee Policy for ATV Routes and Trails", or any successor policy adopted by the Highway Committee. The following County Highways are open to ATV/UTV use:

CTH A) Open entire length.

CTH B) Open entire length.

CTH C) Open from Chippewa Drive (STH 17) to 1900 CTH C at the East Stella Town Line, Closed from 1900 CTH C to US 45.

CTH D) Open from Highway 17 to STH 47 in the Town of Lake Tomahawk. Open from US 51 to Rainbow Road in the Town of Lake Tomahawk. Closed from Rainbow Road westerly to STH 47.

CTH E) Open entire length.

CTH G) Open entire length.

CTH H) Open entire length.

CTH J) Open from STH 70 to ~~Woodruff Road~~ STH 47 in the Town of Woodruff. Closed from ~~Woodruff Road~~ STH 47 to US 51.

CTH K) Open entire length.

CTH L) Open entire length.  
CTH M) Open from Highway "B" to Forest County line.  
CTH N) Open entire length.  
CTH O) Open entire length.  
CTH P) Open from Chippewa Drive (STH 17) to East Lake George Road, Closed from East Lake George Road to USH 8.  
CTH Q) Open entire length.  
CTH W) Open entire length.  
CTH Y) Open entire length.  
CTH Z) Open entire length.

Pursuant to Wisconsin Statute s. 23.33(11)(am)3 ATV's & UTV's shall be allowed to cross the bridge following bridges in Oneida County:

1. Bridge over Crystal Lake on State Highway 45 [Connecting Oneida County parcels TL 586-2 & TL 586-3], Town of Three Lakes, and Federal ID number C-43-08-98.
2. Bridge over Deer/Big Stone Lake [a.k.a Eagle River Bridge] on State Highway 32, Town of Three Lakes, and Federal ID number B-43-031.

ATV operators crossing any bridge listed in this Ordinance section shall comply with the following conditions:

- a. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.
- b. Stay as far to the right of the roadway or shoulder as practicable.
- c. Stop the vehicle prior to the crossing.
- d. Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder.
- e. Exit the highway as quickly and safely as practicable after crossing the bridge.

**Approved by the Public Works and Solid Waste Committee this 19<sup>th</sup> day of May, 2022.**

**Offered and passage moved by:** Ted Cushing, Mike Timmons, Billy Fried

**Resolution # 70 – 2022:** Offered by the Supervisors of the Labor Relations Employee Services and Administration Committees to reclassify the Clerical Support II positions in Social Services to Administrative Support.

**Resolution to reclassify the Clerical Support II positions in Social Services to Administrative Support.**

**Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) and Administration Committees.**

**WHEREAS**, the Social Services Director has reviewed the duties and responsibilities of the Clerical Support II positions within the Social Services Department and determined that since the last wage study in 2013, due to continual increases in State and Federal requirements placed on Social Workers, there has been a shift of administrative functions throughout the agency; and

**WHEREAS**, the Social Services Director requested a reclassification of the Clerical Support II positions due to duties being added at a higher level of responsibility and the Social Services Committee has approved the reclassification request; and **WHEREAS**, based on a thorough review, the Human Resources Director did recommend a reclassification of the Clerical Support II positions in the Social Services Department to the LRES Committee: and

**WHEREAS**, the LRES Committee did review the reclassification request and does recommend that the current positions be reclassified based on the additional duties and responsibilities assigned, which are at a higher level of responsibility.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oneida County Board of Supervisors that the Clerical Support II positions in the Social Services Department are moved from Grade Level E on the Non-exempt Wage Schedule to Grade Level F on the Non-exempt Wage Schedule as an Administrative Support positions noting the following:

1. The effective date of the changes shall be June 25, 2022: and
2. Incumbent employee shall be moved to Grade Level F as following
  - a. Employee 1 Step 8
  - b. Employee 2 Step 5
  - c. Employee 3 Step 1
  - d. Employee 4 Step 1
3. The incumbent employees will maintain their current event dates.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all costs associated with this reclassification are covered in the current 2022 budget of the Social Services Department as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Approved by the LRES Committee this 8th day of June, 2022.**

**Offered and passage moved by:** Bob Thome, Jim Winkler, Ted Cushing, Diana Harris

- Appointments to Committees, Commissions and other Organizations:
  - Appoint Melanie Fralick to the ADRRC Committee for a three year term to expire June 30, 2025.
  - Re-Appoint Ryan Zietlow to the Board of Health with a term to expire August 31, 2022.

**Motion/Second: Cushing/Thome** to accept the Consent Agenda as presented.

**Roll Call Vote:** 21 Aye

**Consent Agenda:** Adopted

*Supervisor Ryden left at 10:01 a.m.*

**CONSIDERATION OF RESOLUTIONS & ORDINANCES:**

**Resolution # 71 – 2022:** Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of upgrading the County's Enterprise Resource Planning (ERP) System.

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of upgrading the County's Enterprise Resource Planning (ERP) system.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for "government services" to a not-to-exceed revenue reduction cap; and **WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as "high" indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of UST regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 are considered; and

**WHEREAS**, only those projects or programs which are "shovel-ready" or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, The FOC ranks the upgrading of the ERP system as a high priority for Relief Funding and recommends its funding under the Government Services category; and

**WHEREAS**, the implementation of the Civic Systems' ERP solution provides for a modern, core financial system. The ERP system includes conversion of historical data and transition to the new system; cloud-based software, licensing, training, and on-going maintenance and support. The funding allocation will also allow for hardware as needed to compliment the upgrade, attendance for one to four county employees at the 2023 and 2024 annual Civic Systems symposium held in-state, and an amount set-aside for contingency and rounding; and,

**WHEREAS**, the Administration Committee is in agreement and recommends this project / program be funded at an amount of \$517,000.00 using CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved for presentation to the County Board by the Administration Committee this 13th day of June, 2021.**

**Offered and passage moved by:** Billy Fried, Russ Fisher, Scott Holewinski, Steven Schreier, Tom Kelly

**Discussion:** Fried stated that this is an update of the accounting software for the County. Per Fried, this new system should bring efficiencies to the county. Finance Director Tina Smigielski stated that the old system will be retired, it is past its useful life and is no longer supported. Smigielski reported that three proposals were submitted and the Civic Systems was determined as the best option. Smigielski stated the funding source for this system is the relief funding. Discussion ensued regarding internet security.

**Roll Call Vote on Resolution # 71 – 2022:** 20 Aye; 1 Absent, Ryden

**Resolution # 71 – 2022:** Adopted

**Resolution # 72 – 2022:** Offered by the Supervisors of the Administration Committee to authorize the proper officials to execute a computer software and services contract with Civic Systems, LLC and a hosted services agreement with Ontech Systems, Inc.

**Resolution to Authorize the Proper Officials to Execute a Computer Software and Services Contract with Civic Systems, LLC and a Hosted Services Agreement with Ontech Systems, Inc.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, an Enterprise Resource Planning (ERP) system is an integration of main business processes via a cohesive computerized solution; and

**WHEREAS**, the County's current ERP system is not integrated, consists of legacy software solutions at end-of-life, was developed around an AS-400 environment which is scheduled for retirement, and exposes the County to potential legal and compliance risk dues to system stagnation and lack of vendor investment; and

**WHEREAS**, the Information Technology Department and Finance Department solicited proposals from reputable vendors with expertise in local finance solutions with Wisconsin county government clients; and

**WHEREAS**, an internal working group including the Information Technology Department, Finance Department, Highway Department, Social Services Department, Sheriff's Office, and Corporation Counsel recommends Civic Systems, LLC for the ERP system and Ontech Systems, Inc. for cloud-hosting after engaging in due diligence including careful consideration of functionality, cost and other factors; and

**WHEREAS**, the Civic Systems, LLC Computer Software and Services Contract and the Ontech Systems, Inc Hosted Services Agreement are attached hereto as "Exhibit A" and "Exhibit B."

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the contracts attached hereto, and as presented but permitting for minor changes as deemed necessary by the County's Corporation Counsel as "Exhibit A" and "Exhibit B" are approved and that the County Board Chairman may execute said documents accordingly.

**Offered and passage moved by:** Billy Fried, Russ Fisher, Steven Schreier, Tom Kelly

**Discussion:** Fried discussed some of the terms of the contract and stated that this is needed to support the Civic System.

**Roll Call Vote on Resolution # 72 – 2022:** 20 Aye; 1 Absent, Ryden

**Resolution # 72 – 2022:** Adopted

**Resolution # 73 – 2022:** Offered by the Supervisors of the Administration Committee to request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of the Department of Social Services Office remodel project.

**Resolution to Request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of the Department of Social Services Office Remodel Project.**

**Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, The American Rescue Plan Act (ARPA) amends Title VI of the Social Security Act by adding Sections 602 and 603 establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, Oneida County receives funds through CLFRF to assist the County in responding to the public health emergency or its negative economic impacts; to provide premium pay to eligible workers; to make necessary investments in infrastructure; and/or to provide government services; and

**WHEREAS**, certain restrictions of the use of these funds are determined by the United States Treasury (UST) Department including the prohibition of depositing the funds into any pension fund; directly or indirectly offsetting tax revenue; and does limit the amount of CLFRF funding to be used for “government services” to a not-to-exceed revenue reduction cap; and **WHEREAS**, the County established the Funding Opportunities Committee (FOC) to provide direction and guidance on the use of the CLFRF; and

**WHEREAS**, the FOC developed an Oneida County Relief Funding Plan dated September 27, 2021 which ranked certain requests as “high” indicating the project or program resolves long-term, pressing issues; and / or addresses serious health and public safety risks; and / or has a widespread impact; and / or addresses a financial burden on the County; and / or has well-defined ancillary benefits; and

**WHEREAS**, the FOC, after thoughtful consideration of USTD regulations, further recommends County program funding thresholds by CLFRF category as follows: Public Health / Economic Development \$2,000,000; Premium Pay \$0; Infrastructure \$1,700,000; Government Services \$3,000,000; and Contingency of \$200,000; and

**WHEREAS**, due to the administrative burden of tracking and reporting expenditures under the program only those projects or programs with an aggregate value over a three-year period of \$100,000 is considered; and

**WHEREAS**, only those projects or programs which are “shovel-ready” or set to commence, if funded, upon approval of this Resolution are entertained at this stage to ensure UST requirements of funding obligation no later than December 31, 2024 and fully expended by December 31, 2026; and

**WHEREAS**, The County Facilities Committee has reviewed the guidance issued by the UST, given consideration to the request from the Social Services and Buildings & Grounds Departments, and supports funding the Department of Social Services Office Remodel Project under the Public Health/Economic Impact category, and

**WHEREAS**, The Department of Social Services Office Remodel Project would increase confidentiality and safety by promoting a Trauma Informed Care feeling when entering the agency, and

**WHEREAS**, The Department of Social Services Office Remodel Project would include the relocation of the family visitation room, the creation of an additional interview/visitation room, multipurpose room and two additional office spaces. The project timeline is contingent on material availability, a request for \$118,440.80 in CLFRF funds is presently made and detailed in the attached CLFRF Fiscal Impact form, and

**WHEREAS**, the Administration Committee is in agreement and recommends this project / program be funded using CLFRF funds; and

**THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective on the 21<sup>st</sup> Day of June 2022, this project / program be funded using CLFRF funds; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by Adoption of this resolution the project / program will be reevaluated annually as part of the budget process to determine need and available funding for future years.

**Approved for presentation to the County Board by the Administration Committee this 13<sup>th</sup> day of June, 2022.**

**Offered and passage moved by:** Russ Fisher, Diana Harris, Robert Briggs, Billy Fried, Tom Kelly, Steven Schreier

**Discussion:** Fried stated that ARPA is the proposed funding source for this project. Fried stated that ARPA is a source of funding other than tax levy. Per Fried, this is coming forward now that there is a definitive project.

**Roll Call Vote on Resolution # 73 – 2022:** 20 Aye; 1 Absent, Ryden

**Resolution # 73 – 2022:** Adopted

**Resolution # 74 – 2022/Ordinance Amendment # 6 – 2022:** Offered by Supervisor Steven Schreier to amend the General Code of Oneida County Section 5.02 – Candidates of Deputy Sheriff.

**Seconded by Fisher.**

**Ordinance Amendment offered by the Civil Service Committee.**

**Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

**WHEREAS**, the Civil Service Committee unanimously approved an amendment to the education requirement to serve as a law enforcement officer; and

**WHEREAS**, Oneida County Code § 5.02 (2)(f) provides that a candidate for employment as a law enforcement officer shall possess either a two-year associate degree from a Wisconsin technical college system district or its accredited equivalent from another state or a minimum of 60 fully accredited college level credits. and

**WHEREAS**, the Sheriff and the Civil Service Committee recommend that Oneida County Code § 5.02 (2)(f) be changed to read the following: A candidate for employment as a law enforcement officer shall possess either a two-year associate degree from a Wisconsin technical college system district or its accredited equivalent from another state or a minimum of 28 fully accredited college level credits. The applicants have 5 years from date of hire (or initial law enforcement employment) to obtain the required 60 college credits.



**NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall be affected thereby.

Section 4. Section § 5.02 (2)(f) of the General Code of Oneida County, Wisconsin, is amended as follows:

{A candidate for employment as a law enforcement officer shall possess either a two-year associate degree from a Wisconsin technical college system district or its accredited equivalent from another state or a minimum of 28 fully accredited college level credits. The applicants have 5 years from date of hire (or initial law enforcement employment) to obtain the required 60 college credits}  
{all other sections of 5.02 remain unchanged}

**Offered and passage moved by:** Steven Schreier

**Discussion:** Schreier stated that this allows a change in the language of the County Code as it refers to the application process regarding Deputies that are being hired at the Sheriff's Department. Schreier stated that currently there is a 60 college credit minimum for hiring a deputy. Schreier reported that at this time the process has been to allow hiring with 28 credits and the new hire was allowed to acquire the remainder of the credits to establish the minimum requirement of 60 credits within a certain period of time. Per Schreier, hiring has been very difficult for some of these positions and this change is to codify what the current practice is. Corporation Counsel Fugle explained the process of how this Resolution was presented to the County Board. Holewinski stated that any Supervisor can bring a Resolution forward to the County Board. Chief Deputy Dan Hess went over past requirements of new hires. Per Hess, the state requires 60 college credits within a five-year period.

**Roll Call Vote on Resolution # 74 – 2022/Ordinance Amendment # 6 – 2022:** 20 Aye; 1 Absent, Ryden

**Resolution # 74 – 2022:** Adopted

**NEXT MEETING DATE AND TIME** August 16, 2022 @ 9:30 a.m.

Unless a motion is made to change the starting time.

**ADJOURNMENT:**

Chairman Holewinski adjourned the meeting at 10:21 a.m.