

**EXECUTIVE COMMITTEE
FEBRUARY 25, 2026
MINUTES**

Committee members present: Chairman Billy Fried; Scott Holewinski; Robb Jensen; Dan Hess; Steven Schreier.

Absent: Showalter, Fisher

Call to order: Chairman Fried called the meeting to order at 8:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve Agenda:

Motion/Second: Jensen/Schreier to approve today's Agenda with the order of items at the Chair's discretion.

Vote on Motion: All Aye

Motion: Passes

Approve minutes of January 28, 2026, and February 4, 2026:

Motion/Second: Schreier/Hess to approve the Minutes from January 28, 2026, and February 4, 2026, as presented.

Vote on Motion: All Aye

Motion: Passes

Public comment: None

Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant Section 19.85(1) (g), Wisconsin Stats., "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" (Topic: EEOC Complaint), and pursuant Section 19.85(1) (c), Wisconsin Stats., "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility" (Topic: Veteran Services Office Coverage for Leave Request). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion/Second: Schreier/Holewinski to go into Closed Session at 8:33 a.m.

Roll Call Vote: All Aye

Motion: Passes

Motion/Second: Schreier/Hess to return to Open Session at 9:06 a.m.

Roll Call Vote: All Aye

Motion: Passes

Announcement: Chairman Fried announced that while in closed session no Motions were made and no action was taken.

Motion/Second: Schreier/Hess To authorize the 40% Administrative Support employee in Veterans Services to receive out-of-class pay effective March 2, 2026 at the starting wage of the Assistant CVSO position for any hours worked covering the Assistant CVSO's job duties while the Assistant CVSO is on approved leave, with the assignment not to exceed 15 weeks and out-of-class hours paid in a pay period may not exceed the number of leave hours used in a pay period by the current Assistant CVSO.

Roll Call Vote: All Aye

Motion: Passes

Resolution to implement market adjustment for computer technician positions on the non-exempt wage schedule:

Human Resource Director Jenni Lueneburg explained that this was discussed in the past and is now being presented in Resolution form. Lueneburg reported that she is looking for approval on this to move it forward to the County Board.

Motion/Second: Schreier/Jensen to approve the Resolution to implement the market adjustment for Computer Technician positions on the non-exempt wage schedule to be listed as a Consent Agenda item.

Roll Call Vote: All Aye

Motion: Passes

Monthly reports (including invoices paid, budget to actual) and department updates:

- a. LRES – Lueneburg noted that they are working on recruitment for the Highway Commissioner position and will be completing interviews. Lueneburg gave a brief update on what she has been working on, covering the turnover and retention rates.
- b. Finance – Finance Director Tina Smigielski presented her reports, noting that the budget-to-actuals are included in the packet for review. Discussion regarding the balances in the Insurance Fund. Smigielski presented the Investment Report for the year 2025, noting that the rate of return for the year was 5.02%. Smigielski stated that sales tax by month is listed, for the year of 2025 \$7.26 Million was received. Smigielski presented the GASB report showing the cost of retiree Health Insurance. Discussion regarding the cost of PTO balances.
- c. Treasurer – Treasurer Tara Ostermann stated that her budget to actual is in the packet.
- d. ITS – IT Director Jason Rhodes stated that his budget to actual is in the packet and Rhodes presented his planning update. Rhodes stated that the projects have not changed much. Rhodes went over a couple of grants that are available that they are applying for. Rhodes presented an update on staff changes.
- e. County Clerk – Administrative Coordinator/County Clerk Tracy Hartman stated that her reports are in the packet.

Public comment: None

Dates and items for future agenda/meetings:

The next meeting date was set for March 11th and March 25th.

Adjournment:

Chairman Fried adjourned the meeting at 10:01 a.m.

