

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
February 21, 2024
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501

Members Present: Scott Holewinski, Bob Almekinder, Mike Timmons, Tommy Ryden, Mike Roach

Members Absent: None

Department Staff Present: Karl Jennrich, Director; Todd Troskey, Assistant Director; Scott Ridderbusch, Land Use Specialist; Monique Taylor, Administrative Support; Erica Sauer, Program Assistant

Other County Staff Present: Michael Fugle, Corporation Counsel; Linnaea Newman

Guests Present: See Sign-In Sheet

Call to order.

Chair Holewinski called the meeting to order at 12:30 p.m. in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. Motion by Tommy Ryden, second by Bob Almekinder, to approve the agenda. With all members present voting “Aye,” the motion carried.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85(1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Approve closed session minutes of January 10, 2024.
- b. Proposed Conditional Use Permit for PINs CA 483, CA 448, CA 445, and CA 436, Town of Cassian.

Motion by Bob Almekinder, second by Tommy Ryden, to go into closed session. Aye: Unanimous.

A roll call vote will be taken to return to open session.

Motion by Mike Timmons, second by Tommy Ryden, to return to open session. Aye: Unanimous.

Recess at 12:58 p.m.

Return from recess at 1:00 p.m.

Announcement of any action taken in closed session.

- a. Motion by Bob Almekinder, second by Mike Roach, to approve the closed session minutes of January 10, 2024. With all members present voting “Aye,” the motion carried.

- b. There was a motion made regarding discussions concerning scheduling a conference on March 19, 2024, for a closed session for a presentation by counsel regarding legal arguments made by the parties.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Administrative Review Permit #2300386 authored by the Planning and Development Committee to consider amending, suspending, or revoking Administrative Review Permit #2300386 for property described as: Part of Government Lot 2, Section 3, T38N, R7E, PIN 34-1, Town of Lake Tomahawk. Mr. Jennrich read the details of the Notice of Public Hearing relating to Section 9.82(D) of the Oneida County Zoning and Shoreland Protection Ordinance. The Notice was posted in the Northwoods River News on February 6 and 13, 2024, and a Proof of Publication is contained within the file. The Notice was posted on the Oneida County Courthouse Bulletin Board on February 1, 2024. A mailing list with an Affidavit of Mailing is also contained within the file. Correspondence was received and contained in the file from the property owners. The permit was renewed, and the after-the-fact fees were paid. Discussion only, no action taken.

Administrative Review Permit #2300485 authored by the Planning and Development Committee to consider amending, suspending, or revoking Administrative Review Permit #2300485 for property described as: Part of Government Lot 4, Section 19, T39N, R7E, PIN WR 261-9, Town of Woodruff. Mr. Jennrich read the details of the Notice of Public Hearing relating to Section 9.82(D) of the Oneida County Zoning and Shoreland Protection Ordinance. The Notice was posted in the Northwoods River News on February 6 and 13, 2024, and a Proof of Publication is contained within the file. The Notice was posted on the Oneida County Courthouse Bulletin Board on February 1, 2024. A mailing list with an Affidavit of Mailing is also contained within the file. Correspondence was received and contained in the file from the property owners. The permit was renewed, and the after-the-fact fees were paid. Discussion only, no action taken.

Administrative Review Permit #2300609 authored by the Planning and Development Committee to consider amending, suspending, or revoking Administrative Review Permit #2300609 for property described as: Unit 4, Garage Unit 4 of Coachlite Condominium Addendum No. 1, and being part of Government Lot 9, Section 14, T39N, R6E, PIN MI 6724, Town of Minocqua. Mr. Jennrich read the details of the Notice of Public Hearing relating to Section 9.82(D) of the Oneida County Zoning and Shoreland Protection Ordinance. The Notice was posted in the Northwoods River News on February 6 and 13, 2024, and a Proof of Publication is contained within the file. The Notice was posted on the Oneida County Courthouse Bulletin Board on February 1, 2024. Correspondence was received and contained in the file from the property owners. A mailing list with an Affidavit of Mailing is also contained within the file. The permit was renewed, and the after-the-fact fees were paid. Discussion only, no action taken.

Administrative Review Permit #2300825 authored by the Planning and Development Committee to consider amending, suspending, or revoking Administrative Review Permit #2300825 for property described as: Lot 14 of Hidden Hills Plat, SW NE, Section 23, T39N, R6E, PIN MI 5564, Town of Minocqua. Mr. Jennrich read the details of the Notice of Public Hearing relating to Section 9.82(D) of the Oneida County Zoning and Shoreland Protection Ordinance. The Notice was posted in the Northwoods River News on February 6 and 13, 2024, and a Proof of Publication is contained within the file. The Notice was posted on the Oneida County Courthouse Bulletin Board on February 1, 2024. A mailing list with an Affidavit of Mailing is also contained within the file. No public correspondence was received except for those from the applicant.

The property owner started the paperwork, and fees were forthcoming for the renewal process. Discussion only, no action taken.

Public comments.

Kathleen Cooper spoke.

Approve meeting minutes of January 10 and 17, 2024. Motion by Mike Timmons, second by Bob Almekinder, to approve the meeting minutes of January 10 and 17, 2024. With all members present voting “Aye,” the motion carried.

Discussion/decision concerning Section 9.82(D), Revocation of Permits and property described as Part of Government Lot 2, Section 15, T38N, R7E, PIN LT 186-12, Town of Lake Tomahawk. The department received a formal request to revoke Administrative Review Permit #2300596. The committee will decide whether there is enough evidence to schedule a public hearing. Mr. Jennrich discussed the documents that were received and distributed to the committee, including a memo from Mr. Jennrich. Mr. Jennrich further discussed the details of the complaint and events that have occurred, along with the investigation and findings of the department. A renewal application was received and issued. The committee conferred with Mr. Jennrich concerning the details of the complaints that have been received concerning the tourist rooming house and other concerns of the complainant relating to a zoning permit. The department did not believe that the zoning permit concerns were relevant to the tourist rooming house administrative review permit and that any disagreement of an administrative decision of the department could be taken to the Oneida County Board of Adjustment and/or a request could be made that the zoning permit be revoked. Staff checked the compliance of the tourist rooming house administrative review permit, and the listing complied. The renewal application was submitted with all applicable documentation provided to staff. The committee conferred with Mr. Jennrich concerning the issuance and violation of permits. **Motion Bob Almekinder, second by Mike Roach, to not hold a public hearing on the tourist rooming house concerning Item #12 on the agenda. With all members present voting “Aye,” the motion carried.**

Discussion/decision – Planning & Zoning Department permit activity/revenue. Nothing to discuss at this time.

Approve future meeting dates. March 6, 19, and 27, and April 3, 2024.

Future agenda items. As discussed.

Adjourn.

1:30 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.

Scott Holewinski, Chair

Karl Jennrich, Planning & Zoning Director