

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF DECEMBER 18, 2018**

Members present: Mr. Bob Metropulos, Mr. Steven Schreier, Mr. Alan VanRaalte, Mr. Bill Liebert and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Brenda Lee, Ms. Amy Mayo, Mr. Tom Eernisse and Ms. Megan Mode

Public: Ms. Abigail Bostwick, Mr. Bob Kovar, Mr. Keith Hasselton

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – November 27, 2018:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Social Services Committee minutes of November 27, 2018. Motion carried unanimously.

3. Public Comment:

None.

Veterans Services:

1. Carlson Dettmann Recommendation on Reclassification of Assistant CVSO Position:

Ms. Tammy Javenkoski stated Carlson Dettmann discussions are in the very preliminary stages, with no findings to report as of yet. Ms. Javenkoski will continue attending the meetings and advocating for the reclassification of the ACVSO position.

2. 2019 Wisconsin Department of Veterans Affairs Grant Application:

Ms. Javenkoski presented a \$10,000.00 Wisconsin Department of Veterans Affairs Grant Application. Mr. Alan VanRaalte noted correction on a meeting date within the application.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2019 grant application with correction and forward on to Chairman David Hintz for approval. Motion carried unanimously.

3. 2018 Financial/Statistical Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept financial/statistical report. Motion carried unanimously.

4. **Audit of Payments/Line Item Transfers:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the payments and line item transfers as presented. Motion carried unanimously.
5. **Agenda Items for Future Meetings:**
Assistant Veterans Services Officer Reclassification Update
Update on Wisconsin Department of Veterans Affairs

Social Services:

Before the start of the Agenda, Ms. Mary Rideout introduced Ms. Brenda Lee, who has accepted the Social Work Supervisor position, to the committee.

1. **Community Engagement – A Regional Substance Abuse and Prevention Treatment Model – Bob Kovar:**
Ms. Rideout introduced Mr. Bob Kovar to the committee. Mr. Kovar presented materials on a community engagement initiative focusing on prevention versus treatment of substance abuse. This consists of several counties, including Oneida, Vilas, Iron, Forest, as well as Lac du Flambeau, Potawatomi and Mole Lake Tribes. Discussion was had on how grant money is being distributed in these regions, and the major disconnect in our community/region; Mr. Kovar feels this starts with leadership. Ms. Rideout would like Mr. Kovar to present this treatment model to the County Board.

Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve Mr. Bob Kovar's presentation of Community Engagement – A Regional Substance Abuse and Prevention Treatment Model to the County Board. Motion carried unanimously.
2. **2019 Blanket Purchase Orders:**
Ms. Rideout presented the 2019 Blanket Purchase Orders.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Blanket Purchase Orders as presented. Motion carried unanimously.
3. **2019 Meeting Schedule:**
Ms. Rideout presented two 2019 meeting schedules; one for the fourth Tuesday of each month and one for the last Tuesday of each month. It was decided to continue with the fourth Tuesday at this time.
4. **2019 State and County Contracts for Approval; In-Home Safety Services, Department of Health Services, Child Care:**
Ms. Rideout presented the 2019 State and County Contracts, along with Mr. Brian Desmond's concerns on each. Mr. Desmond's concerns will be forwarded to the Wisconsin County Human Service Association and the Department of Health Services or Department of Children and Families.

Motion made by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the 2019 State and County Contracts for Approval; In-Home Safety Services, Department of Health Services Base State/County, Child Care as presented. Motion carried unanimously.

5. Children First Program Application:

Ms. Rideout introduced Mr. Tom Eernisse, Child Support Supervisor. Mr. Eernisse explained the Children First Program, which is aimed towards non-custodial parents for employment and training. Participation must be court ordered, in new or modified orders. Child Support Agencies are trying to get away from being punitive and finding out what the barriers are to the non-custodial parents not paying. The program will be State funded at \$400.00 per participant per year, with an estimate of 20 participants out of the 60 referred. Social Services may need to fund up to \$1,224.00 per year. This will be facilitated by the currently contracted provider located in the Agency for the FSET program, CW Solutions.

Motion made by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Children First Program Application as presented. Motion carried unanimously.

The Agenda of the meeting was temporarily interrupted for a break at 10:33 a.m. and resumed at 10:38 a.m.

6. Human Services Reorganization Discussion:

Ms. Rideout informed the committee on preliminary discussions being had between Forest, Vilas and Oneida Counties regarding the Human Service Center and the organizational structure in the three counties. Ms. Rideout will keep informed on further discussions. Any decision will come back to the committee for review/approval.

7. Resolution for Commercial Lease Agreement with CW Solutions for FSET Office:

Ms. Rideout presented the Resolution for Commercial Lease Agreement with CW Solutions for FSET Office. The lease was drafted and approved by Mr. Desmond, and the lease will be five years as opposed to the previous three year lease that is ending.

Motion made by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Resolution for Commercial Lease Agreement with CW Solutions for FSET Office and forward to the County Board for their consideration. Motion carried unanimously.

8. Agency Update – Staffing; 48.51 MOU with Human Service Center, Foster Parent Grant

- Ms. Brenda Lee accepting the Social Work Supervisor position creates a Child Abuse and Neglect Investigator position vacancy. Recruitment has begun and there is internal interest.

- The vacant Account Technician – Child Support position duties have been absorbed the past two months between the Clerical and Child Support Units. It will be decided if the position needs to be filled.
- Update on MOUs with the Human Service Center – Final revisions are being made to the 51.55 agreement, and hope to have a signed agreement by the end of the year. As of today's date, nothing has been received regarding the 48.51 agreement.
- The nine county Foster Parent Grant is going well. There is now an Essential Needs Pantry located at Grace Four Square Church in Rhinelander; a website is also being developed to support foster families. Additional, local training will be provided to foster parents through the grant.

8. 2018 Financial/Statistical Reports:

The committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the Department is currently projecting a budget deficit of approximately \$170,000.00 for 2018.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the 2018 Financial/Statistical Reports. Motion carried unanimously.

9. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

10. Agenda Items for Future Meetings:

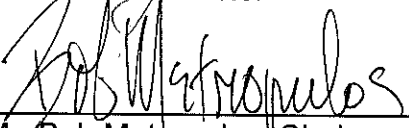
Update on Human Service Center Reorganization Discussion
Community Engagement – Bob Kovar Update

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to adjourn the meeting at 11:08 a.m. The next meeting of the Social Services Committee will be Tuesday, January 22, 2019 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: December 18, 2018