

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF FEBRUARY 26, 2019**

Members present: Mr. Bob Metropulos, Mr. Steven Schreier, Mr. Alan VanRaalte,
and Mr. Bill Liebert

Excused: Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Mr. Tom Eernisse,
Ms. Amy Mayo and Ms. Megan Mode

Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – January 22, 2019:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Social Services Committee minutes of January 22, 2019. Motion carried unanimously.

3. Public Comment:

None.

4. Closed Session: It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility." Topic: Department Head Evaluations and Goals, Veteran's Services Officer and Social Services Director.

It is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion made by Mr. Alan VanRaalte, seconded by Mr. Bill Liebert, to move into Closed Executive Session at 9:05 a.m. Roll call vote: Mr. Bob Metropulos, aye; Mr. Bill Liebert, aye; Mr. Steven Schreier, aye; and Mr. Alan VanRaalte, aye. The committee moved into Closed Executive Session.

Staff present during Closed Session were Ms. Mary Rideout and Ms. Tammy Javenkoski

Motion made by Mr. Alan VanRaalte, seconded by Mr. Bill Liebert, to move into Open Session at 9:43 a.m. Roll call vote: Ms. Bob Metropulos, aye; Mr. Bill Liebert, aye; Mr. Steven Schreier, aye; and Mr. Alan VanRaalte, aye. The committee moved into Open Session.

Mr. Bob Metropulos announced that no action was taken during closed session.

Veterans Services:

1. **VA Medical Center, Iron Mountain, MI Town Hall Meeting:**
Ms. Tammy Javenkoski presented two flyers to the committee for the town hall meetings to be held in Rhinelander and Minocqua on March 13, 2019.
2. **2019 Multi-County Veterans Benefit Expo:**
Ms. Javenkoski presented a flyer for the 2019 expo at the National Guard Armory in Rhinelander on April 26, 2019. Discussion was had on presentations and who to expect in attendance.
3. **Reclassification Request – County Veterans Services Officer:**
Ms. Javenkoski stated the reclassification for the Assistant County Veterans Services Officer (ACVSO) position was approved, adding the requirement for an Associate's Degree. Due to this, the County Veterans Services Officer (CVSO) now has less educational and/or experience requirements than the ACVSO. Additionally, the current CVSO job description has no management or leadership requirement, and there should be since it's a Department Head position. Mr. Alan VanRaalte recommended edits to both job descriptions, so as to mirror each other.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Reclassification Request – County Veterans Services Officer with edits as presented. Motion carried unanimously.
4. **2018/2019 Financial/Statistical Reports:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept financial/statistical report. Motion carried unanimously.
5. **Audit of Payments/Line Item Transfers:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the payments and line item transfers as presented. Motion carried unanimously.
6. **Agenda Items for Future Meetings:**
Update on Expo.

Social Services:

- 1. 2019 State and County Contracts; Child Support – Children First Program:**
Ms. Rideout presented the 2019 Children First Program contract, along with Mr. Brian Desmond's concerns. All concerns will be forwarded to the Wisconsin County Child Support Enforcement Association.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 State and County Contracts; Child Support – Children First Program as presented. Motion carried unanimously.

- 2. 2019 Klovera Website Maintenance Agreement:**
Ms. Rideout presented the 2019 Klovera contract. Ms. Rideout stated Klovera has managed Social Services' website since it was created. The website may transition to the County's in 2020. Mr. Desmond's concerns were forwarded to Klovera for their review.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Klovera Website Maintenance Agreement as presented. Motion carried unanimously.

- 3. 2019 Elder Abuse Contract:**
Ms. Rideout presented the 2019 Elder Abuse Contract. These funds are used to provide direct client services to prevent elder abuse. Mr. Desmond's concerns were also presented, which will be forwarded to the Greater Wisconsin Agency on Aging Resources.

Motion made by Mr. Bill Liebert, seconded by Mr. Alan VanRaalte, to approve the 2019 Elder Abuse Contract as presented. Motion carried unanimously.

- 4. Resolution in Support of Increased Child Support Funding:**
Ms. Rideout stated all counties are requested to present this resolution. Mr. Tom Eernisse, Child Support Supervisor, presented statistics of Oneida County's Child Support Agency, outlining the effects of out-of-home care placements on their caseload. Mr. Eernisse also stated rules have recently changed on the ability to collect birthing costs from intact families, which will have an impact on State funding received.

Motion made by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Resolution in Support of Increased Child Support Funding, with indication that it will be forwarded to legislators, to the County Board for their consideration. Motion carried unanimously.

5. Resolution to Update the Resolution Creating the HIPAA Compliance Committee and HIPAA Compliance Team:

Ms. Rideout presented the resolution updated from 2004 and drafted by Mr. Desmond to designate Ms. Linda Conlon, Public Health Director, as the Privacy Officer, instead of Ms. Rideout.

Motion made by Mr. Steven Schreier, seconded by Mr. Bill Liebert, to approve the Resolution to Update the Resolution Creating the HIPAA Compliance Committee and HIPAA Compliance Team and forward to the County Board for their consideration. Motion carried unanimously.

6. Agency Update – Staffing; Effects of Government Shutdown, MOUs with the Human Service Center:

- Offers have been made and accepted for the two Social Worker vacancies; both will start in March 2019. Applications for the Economic Support Specialist position have been received and are being reviewed. The vacant Account Technician position is in month four and still being evaluated; this may be filled as a part-time position.
- Food Share benefits will be issued on March 1, 2019 for all clients due to receiving none in February. The County Food Pantry Drive also raised \$210.00, in addition to donated food items.
- The 51.55 MOU is currently being reviewed by Vilas County's Corporation Counsel and the Human Service Center, after Mr. Desmond made suggestions for changes. As of today's date, nothing has been received regarding the 48.51 agreement.

7. 2018/2019 Financial/Statistical Reports:

The committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the Department has requests in for emergency youth aids funds to assist in offsetting some of the 2018 budget deficit; the 2019 budget is in the very preliminary stages, and is currently projecting a \$509,081.00 deficit. This is due to the increase in out-of-home care costs projected.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2018/2019 Financial/Statistical Reports. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:

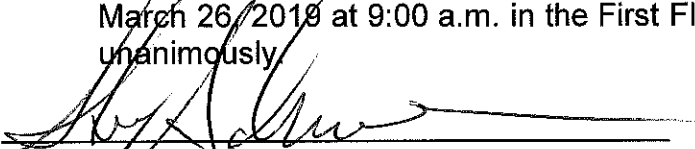
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

9. Agenda Items for Future Meetings:

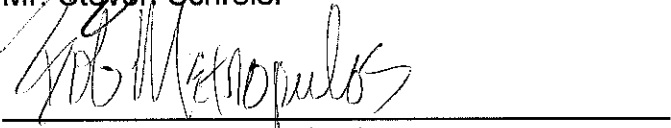
Update on MOUs

10. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos, seconded by Mr. Alan VanRaalte, to adjourn the meeting at 10:53 a.m. The next meeting of the Social Services Committee will be Tuesday, March 26, 2019 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: February 26, 2019

