

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF JUNE 25, 2019**

Members present: Mr. Bob Metropulos, Mr. Steven Schreier, Mr. Alan VanRaalte, Mr. Bill Liebert and Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Heidi Chavez, Ms. Amy Mayo and Ms. Megan Mode

Public: Ms. Dawn Winquist

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – May 28, 2019:

Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the Social Services Committee minutes of May 28, 2019. Motion carried unanimously.

3. Public Comment:

None.

Veterans Services:

1. 2018 Annual Report:

Ms. Tammy Javenkoski stated the 2018 Annual Report has not yet been completed, as they are waiting on missing numbers of property tax credit and home loans. Ms. Javenkoski is hoping it will be completed in July to present to County Board in August.

2. 2020 Staffing Request:

Ms. Javenkoski presented the 2020 staffing request for an LTE to work in the Veterans Service Office for one week in the spring and one week in the fall while CVSO and ACVSO attend their semi-annual training conferences. An additional request is being made for an LTE to work 100 hours over the course of the year to help scan the numerous paper files into the electronic database. Discussion was had on the need for the additional 100 hours request.

Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to accept the 2020 Staffing Request as presented. Mr. Jim Winkler was not in favor. Motion carries.

3. **2019 Financial/Statistical Reports:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the May 2019 Financial/Statistical Report. Motion carried unanimously.
4. **Audit of Payments/Line Item Transfers:**
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Audit of Payments as presented. Motion carried unanimously.
5. **Agenda Items for Future Meetings:**
2018 Annual Report
Update on 2020 Staffing Request

Social Services:

1. **State Budget Update – Department of Children and Families and Department of Health Services:**
Ms. Mary Rideout presented an update on Department of Children and Families Budget and how that will affect Social Services. A request was made to increase the Children and Family Aids Allocation by 30 million dollars; the Joint Finance Committee approved 25.5 million dollars. This would be an increase of 33%, approximately \$180,000.00, annually for Oneida County. The Children’s First Program increased from \$400.00 to \$800.00 per case. There was an increase to continue programming for In-Home Safety Services. Foster Care and Kinship Care rates increased by 4%. There was a small increase in Child Support, which is estimated to amount to less than \$2,000.00 for Oneida County. Also, the Joint Finance Committee provided additional funding to Economic Support to implement FSET drug testing and BadgerCare reforms, as well as fraud funding. These will go to the State Assembly and Senate this week, and onto the Governor. Ms. Rideout also presented an update on the Juvenile Corrections Budget Summary, specifically the substantial rise in the daily rate at Lincoln Hills/Copper Lake School by 33-34% to \$532.00 per day by July 1.
2. **2020 Staffing Request – Economic Support (ES) Quality Assurance Position:**
Ms. Rideout and Ms. Amy Mayo stated the IM Central Consortium, made up of four counties (Oneida, Marathon, Portage and Langlade), is requesting the creation of a Quality Assurance position. There are currently four lead workers in the consortium. With the continuous changes to rules and policies, this makes it difficult to keep up with the training needed, while still being able to follow up and give feedback to make sure the workers are doing their job accurately and efficiently. This position will be open to any consortium ES Specialist, any subsequent vacant ES Specialist position would need to be filled, and the person accepting the Quality Assurance Position can stay employed where they are currently located. Enhanced Federal Funding will cover the Quality Control position costs.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept the 2020 Staffing Request – Economic Support Quality Assurance Position as presented. Motion carried unanimously.

3. Increase Social Work and Management Positions to 2080 Hours – Initial Discussion:

Ms. Rideout stated that the majority of social workers and management are already working 40 hours per week. This increase in hours would eliminate some overtime, as well as compensatory time; discussion was had on the amount that would be eliminated. Economic Support is already at 40 hours per week and it is working well. Ms. Rideout and Ms. Heidi Chavez will provide numbers to the Committee of overtime and compensatory time reduction if this change is implemented. The Committee agrees with further discussion in this direction for all staff in the Department.

4. 2020 Technology Plan and Budget:

Ms. Chavez put together this plan. The Department is currently on a seven-year replacement system for computers, and there are many coming due for replacement in 2020. The upgrade schedule also looks at software and hardware maintenance. Social Services is integrating into the County system and now utilizing ITS services, which is going well. Ms. Rideout stated eventually all staff will be moved to pod printing to reduce costs of toner cartridges for individual printers. The 2019 Technology Budget was \$41,000.00 and 2020 is \$53,000.00 with the replacement of personal and laptop computers. Discussion was had on purchasing laptops with docking stations for social workers working in the field, as opposed to new desktop computers, which is the plan.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the 2020 Technology Plan and Budget as presented. Motion carried unanimously.

5. 2020 Budget – Decision Items:

Ms. Rideout presented the flexible budget items which are at the County's discretion to approve, and Ms. Chavez provided information/descriptions of each:

- Tri County Council on Domestic Violence at \$15,000.00.
- Supportive Home Care Program at \$50,000.00
- Protective Placements at \$60,000.00
- Juvenile/Children and Families Programs at \$182,013.00
- Crisis Respite Child Care at \$1,600.00

Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the 2020 Budget – Decision Items as presented. Motion carried unanimously.

6. Agency Update; Staffing, MOU Status, Family Treatment Court Information, Foster Care Grant Update:

- Joanna Back was hired as a Social Worker. There are currently no open Social Work positions. Nine applications were received for the part-time Account Technician position and interviews are being scheduled.

Interviews are also scheduled for the open Economic Support Specialist position.

- No update on MOUs.
- Ms. Rideout updated Committee on a presentation at the last DEC (Drug Endangered Children) meeting on the Family Drug Treatment Court, which focuses on treatment of addiction and support for the whole family, instead of just the person with substance abuse issues. This was an initial discussion to see if there is interest in Oneida County.
- The nine county Foster Care Grant that was to end on June 30, 2019 has been extended until December 31, 2019.

7. 2019 Financial/Statistical Reports:

The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed of the projected 2019 budget deficit of \$371,000.00.

Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the 2019 Financial/Statistical Reports. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:


Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Audit of Payments/Line Item Transfers as presented. Motion carried unanimously.

9. Agenda Items for Future Meetings:

Referral Process

10. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos to adjourn the meeting at 11:12 a.m. The next meeting of the Social Services Committee will be Tuesday, July 23, 2019 at 9:00 a.m. in the First Floor Conference Room.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: June 25, 2019