

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF SEPTEMBER 24, 2019**

Members present: Mr. Bob Metropulos, Mr. Alan VanRaalte, Mr. Steven Schreier and Mr. Bill Liebert

Excused: Mr. Jim Winkler

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Amy Mayo and Ms. Megan Mode

Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – August 27, 2019:

Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the Social Services Committee minutes of August 27, 2019. Motion carried unanimously.

3. Public Comment:

None.

Veterans Services:

1. CVSO Reclassification Update:

Ms. Tammy Javenkoski presented a reclassification chart showing the CVSO is currently at Grade K. Ms. Javenkoski plans to work on this reclassification further, but first wants people to be aware of what the Veterans Service Office really does.

2. Veterans Day:

Ms. Javenkoski presented the program for the Veterans Day ceremony to be held in front of the courthouse. Lieutenant Governor Barnes and Secretary Kolar are still planning to attend. There will be chairs set up, as it will be a little longer than past years.

3. Northwoods National Cemetery:

Ms. Javenkoski informed she visited the cemetery on September 13, 2019, as she wanted to gather information for a class she instructed on burial benefits for veterans. It is coming along well, though there is still no opening date.

4. Veterans Service Office Membership Dues Review:

Ms. Javenkoski stated the memberships the Veterans Service Office has are mandatory to stay accredited to be able to serve veterans. These include the CVSO Association of Wisconsin and the National County Veterans Service Officers Association.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bill Liebert, to accept the Veterans Service Office Membership Dues and semi-annual conferences. Motion carried unanimously.

5. 2019 Financial/Statistical Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the August 2019 Financial/Statistical Report. Motion carried unanimously.

6. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Bill Liebert, to approve the Audit of Payments as presented. Motion carried unanimously.

7. Agenda Items for Future Meetings:

Northwoods National Cemetery
Budget Update

Social Services:

1. Department of Children and Families Contract – Community Intervention Program:

Ms. Mary Rideout presented the contract and informed these funds are used to provide intensive services to children in the Juvenile Justice system. Some previous concerns Mr. Brian Desmond had were changed in the contract, others will be forwarded on to the Wisconsin County Human Service Association.

Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to accept the Department of Children and Families Contract – Community Intervention Program as presented. Motion carried unanimously.

2. Department of Corrections – Covering Delegation of Parental and Child Support Collections:

Ms. Rideout presented the agreement and informed it delegates to Oneida County the responsibility for the collection of parental and child support for children placed at Lincoln Hills, to help support the cost of placement. There were a couple changes to this agreement, which the Department has no concerns with.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the Department of Corrections – Covering Delegation of Parental and Child Support Collections Agreement as presented. Motion carried unanimously.

3. Update on Closure of Lincoln Hills/Copper Lake – Brown County Information and Letter of Support:

Ms. Rideout informed counties who have chosen to build/create SRCCCY facilities have put in applications and are working with the grant committee. Brown County is looking at taking their current secure detention facility and expanding to become a SRCCCY. Ms. Rideout presented the Department's letter of support to Brown County, including how it would anticipate using their facility.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the Brown County Letter of Support as presented. Motion carried unanimously.

4. Organization of Human Services in Oneida County – Funding Opportunities Committee Update:

Ms. Rideout stated the first meeting was held with the Department on Aging, Health Department and Social Services for a general discussion. These departments are in the process of putting together organizational charts with pros and cons and will meet again to discuss further.

5. 2020 Budget Update:

Ms. Rideout presented an update to the 2020 budget, increasing Child Support funding by an estimated \$804.00. The new 2020 budgeted Child Support revenue amount is \$491,348.00. Also due to this increase, the Department is able to reduce the 2020 budget shortfall to \$208,312.00.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2020 Budgeted Child Support Revenue Amount of \$491,348.00. Motion carried unanimously.

6. Social Services Association Membership Review and Associated Training Costs:

Ms. Rideout presented the annual memberships and associated costs, which include the WI County Human Service Association and the WI Child Support Enforcement Association, along with reasons why these memberships are valuable to the Department.

Motion by Mr. Alan VanRaalte, seconded by Mr. Bill Liebert, to approve the Social Services Association Membership Review and Associated Training Costs. Motion carried unanimously.

7. Agency Update; Staffing, Status of MOUs with Human Service Center, WCHSA Board Member Meeting Update:

- Pat Hendricks, Clerical Support II, retired September 20 and there is one Child Support Specialist vacancy due to a resignation. The Department is recruiting for both positions.
- The Chapters 51.55 and Chapters 48.938.51 MOUs with the Human Service Center are still not signed.

- Mr. Steven Schreier, Mr. Jim Winkler and Mr. Alan VanRaalte are all planning to attend the WCHSA Board Member Meeting on October 16 in Stevens Point.

8. 2019 Financial/Statistical Reports:

The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the projected 2019 budget deficit is now \$252,000.00, due to an unforeseen placement expense. Ms. Heidi Chavez is looking at alternate revenue sources to offset this.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Financial/Statistical Reports. Motion carried unanimously.

9. Audit of Payments/Line Item Transfers:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Audit of Payments as presented. Motion carried unanimously.

10. Agenda Items for Future Meetings:

WCHSA Board Member Meeting Update
Budget Update

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos to adjourn the meeting at 10:02 a.m. The next meeting of the Social Services Committee will be Tuesday, October 22, 2019 at 9:00 a.m. in the First Floor Conference Room.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: September 24, 2019