

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE  
MINUTES OF JANUARY 23, 2020**

Members present: Mr. Alan VanRaalte, Mr. Jim Winkler, Mr. Steven Schreier and Mr. Bill Liebert

Staff: Ms. Mary Rideout and Ms. Megan Mode

Public: Mr. Keith Hasselton

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Alan VanRaalte, Chairperson. Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the agenda as posted. Motion carried unanimously.

**2. Minutes of Social Services Committee – December 17, 2019:**

Motion by Mr. Jim Winkler, seconded by Mr. Bill Liebert, to approve the Social Services Committee minutes of December 17, 2019. Motion carried unanimously.

**3. Election of Vice Chair:**

Mr. Steven Schreier made a motion to nominate Mr. Jim Winkler for Vice Chairperson. Motion carried unanimously.

**4. Public Comment:**

None.

**Veterans Services:**

**1. Discuss Veterans Services Attendance at Monthly Meetings:**

Ms. Mary Rideout presented on behalf of Ms. Tammy Javenkoski. Discussion was had on if Ms. Javenkoski should present to the Committee monthly or bi-monthly, and whether or not to keep the financial reports on the agenda to be approved monthly. Ms. Rideout will discuss further with Ms. Javenkoski and update at the next meeting.

**2. 2019 Financial/Statistical Reports:**

Ms. Javenkoski sent the Veterans Service Office Report in two different formats, and the Committee agreed on the new format being easier to read.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to accept the November 2019 Financial/Statistical Report. Motion carried unanimously.

3. **Audit of Payments/Line Item Transfers:**  
Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the Audit of Payments as presented. Motion carried unanimously.
4. **Agenda Items for Future Meetings:**  
Discuss Veterans Service Attendance at Monthly Meetings

**Social Services:**

1. **2019 Holiday Donation Programs:**  
Ms. Rideout presented the Committee with a summary of the Department's Thanksgiving and Christmas donation programs for 2019. Ms. Rideout informed it was a very generous year with an outpouring from the community. It will be discussed with the donator if funds that were leftover can be used for families in need throughout this year.
2. **State Contract Approval, Child Support, Child Welfare Program, Child Care:**  
Ms. Rideout presented the three Department of Children and Families 2020 contracts, along with Mr. Brian Desmond's concerns. All concerns will be forwarded to the Wisconsin County Human Service Association and Wisconsin County Child Support Enforcement Association.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the State of Wisconsin Child Support, Child Welfare Program and Child Care contracts as presented. Motion carried unanimously.

3. **Social Work Vacancies – Issues and Solutions:**  
Ms. Rideout informed of the three Social Worker vacancies currently within the Department and the difficulties in recruitment and retention. Discussion was had on the licensing process and requirements needed to obtain a training certificate and then ultimately a social work license. Ms. Rideout informed of the steps the Department is taking to lessen the workload on current Social Workers. An internship program is being looked at with Nicolet College, as well as advertising on websites and social media. Two retired, Limited Term Employees were hired, as well as a subcontracted worker through New Horizons using Targeted Safety Support Funding. If there are not enough applicants to fill the three positions, Ms. Rideout informed the Department would like to replace one of those with another Children's Service Support position. Discussion was had on what a Certified Social Worker can statutorily do versus a non-social worker and ways this position would be beneficial.

Motion by Mr. Jim Winkler, seconded by Mr. Bill Liebert, to approve filling a Social Work position with a Children's Services Support position if necessary and forward on to the LRES Committee. Motion carried unanimously.

**4. Internship Opportunities and Agreements, UW-Stout and Nicolet College:**

Ms. Rideout presented the UW-Stout Agreement, along with concerns raised by our Corporation Counsel, and informed that at this time UW-Stout has not responded if they will be making the proposed changes.

Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to tentatively approve the UW-Stout Internship Agreement and to have Ms. Rideout work out the details between the College and Corporation Counsel. Motion carried unanimously.

Ms. Rideout also presented the Nicolet College Internship Agreement. Nicolet College has accepted Corporation Counsel's changes. Mr. Jim Winkler suggested Human Services be added to the heading of the agreement.

Motion by Mr. Jim Winkler, second by Mr. Steven Schreier, to accept the Nicolet College Internship Agreement as presented. Motion carried unanimously.

**5. Federal Legislation Update – Family First Prevention Services Act:**

Ms. Rideout presented information about the federal act that was approved in February 2018 and will begin in October 2021. The goals of this act for Social Services involve children in out-of-home care going in a different direction than previously, which focused on maintaining children in their home or in a home-like setting. This is focused on prevention and keeping children in their home. Ms. Rideout presented statistics on our number of cases in-home and in out-of-home care. Also with this legislation, prevention services are now eligible for federal IV-E funding. Services can be limited or long-term. Another change would be with Qualified Residential Treatment Program placements (now known as Residential Care Centers) and the additional requirements, potentially causing placements to be even more expensive. Ms. Rideout will keep the Committee informed of any updates before the implementation in 2021.

**6. Study of ADRC/Social Services Reorganizations:**

Ms. Rideout informed Mr. Joel Gottsacker, Ms. Lisa Charbarneau and she have begun meeting weekly on this topic. Beginning discussions are being had and the next assignment is to review sample organizational charts and job descriptions, focusing mainly on distribution of administrative duties across all units. LRES would like a report on progress by March 2020.

**7. Human Service Center System Review Committee Update:**

Mr. Alan VanRaalte informed after Mr. Pat Cork's study done on the Human Service Center, seven members were appointed to a committee to implement his recommendations. Mr. VanRaalte highlighted the recommendations and will provide progress reports to the Social Services Committee monthly. Mr. Keith Hasselton stated recommendations found in the report are all over the board in complexity, with a lot of good input. The committee is working to prioritize these and develop next steps. Discussion was had with Mr. Hasselton on service

delivery between Social Services in Oneida, Forest and Vilas Counties and The Human Service Center.

**8. Agency Update; Staffing, Targeted Safety Support Funding (TSSF), MOU with the Human Service Center 2020 Management Expectations memo, Agency Vehicle, 2019 Agency calls, Video Conferencing:**

- There are three current Social Worker vacancies. No applications were received in December, so the advertisement has been re-written and re-posted.
- A TSSF grant for \$36,300.00 was received and a worker through New Horizons has begun to assist with in-home safety services.
- There has been no progress since the last update to report on the 48.51.938 MOU.
- The new Agency vehicle should be delivered in February or March, instead of this month.
- Ms. Rideout presented a summary of the calls received by the front desk in 2019.
- The Department has received a new video conferencing device called the OWL. This will allow workers to video conference meetings from the office, instead of having to travel. Tracking will begin on time and mileage savings by utilizing this technology and a report will be provided later in the year.

**9. 2019 Financial/Statistical Reports:**

The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the projected 2019 budget deficit is approximately \$100,000.00. Additional funding is being requested that may cover some of this deficit.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the 2019 Financial/Statistical Reports. Motion carried unanimously.

**10. Audit of Payments/Line Item Transfers:**

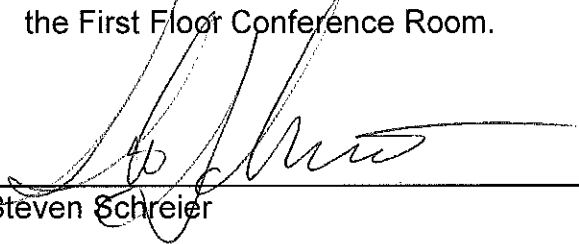
Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Audit of Payments as presented. Motion carried unanimously.

**11. Agenda Items for Future Meetings:**

Cost Efficiencies  
Human Service Center System Review Committee Update  
ADRC/Social Services Reorganizations Update  
Update on Internship Agreement with UW-Stout

**12. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 11:22 a.m. The next meeting of the Social Services Committee will be Tuesday, February 25, 2020 at 9:00 a.m. in the First Floor Conference Room.



Mr. Steven Schreier



Mr. Alan VanRaalte, Chairperson

Date: January 23, 2020

