

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF AUGUST 24, 2021**

Members present: Mr. Alan VanRaalte, Mr. Bob Thome Jr., Mr. Steven Schreier, Mr. Jim Winkler, Mr. Michael Roach (Zoom)

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll, Mr. Joel Gottsacker, Ms. Heidi Chavez

Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:30 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler seconded by Mr. Steven Schreier, to approve the agenda as posted. All ayes; motion carried.

2. Minutes of Social Services Committee – July 27, 2021:

Motion made by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Social Services Committee minutes of July 27, 2021. All ayes; motion carried

3. Public Comment:

No public present.

Veterans Services:

1. Veterans Service Office Web Page:

Ms. Tammy Javenkoski reported that the webpage is part of the counties web page. The Veterans Service Office actually has 50 of the 135 pages on the counties web page. Jason was unable to find out how many hits there was to the website. There was a concern when you try to connect to the county website it often goes to a blank page. Ms. Tammy Javenkoski will try to access the web page from a computer not within the county and see if she can access.

2. American Rescue Plan Act funding for Veterans Service Office:

Ms. Tammy Javenkoski reported that she cannot think of anything that they would ask for. She is in contact with other CVSO's to see if they are requesting anything that may be useful to this office. It was suggested to maybe focus on the housing and letting other organizations know about this funding.

3. 2022 Veterans Service Office Budge Proposal:

Ms. Tammy Javenkoski reported that the LTE position was approved. Nothing in the budget has really changed from the year before. It was brought up that there was a significant increase in Social Security, Retirement etc. Need clarification before the committee can approve. Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome Jr, to table this until later in the meeting. All ayes; motion carried.

Later in the meeting Mr. Jason Daily from the Veterans Service Office presented a new Budget Spreadsheet. The increase was an error on their part and should not have been a significant increase. Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome, Jr to approve the updated budget as well as with the \$11,000 grant subtracted. All ayes; motion carried.

4. 2021 Financial & Statistical Reports, vouchers, audits of payments and line item transfers:

Ms. Tammy Javenkoski reported that they continue to work on the scanning. No line item transfers. Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler to approve the vouchers as presented. All ayes; motion carried.

5. Public Comment:

No public present.

6. Agenda items for future meetings:

- ARPA .
- Tiny home village
- Usual Agenda Items

Social Services:

1. 2022 Social Services Budget Hearing and Approval:

Ms. Mary Rideout presented the proposed 2022 Social Services Budget. Ms. Rideout explained with the pandemic and Social Services/ADRC alliance this budget is different than in previous years. If this budget is approved Social Services and the ADRC will be able to reduce the county tax levy by \$100,000. Social Services portion is \$70,409. Motion by Mr. Bob Thome Jr, seconded by Mr. Jim Winker to approve the budget with the reduction in county tax levy of \$70,409 as presented. All ayes; motion carried.

2. Social Services and ADRC Integration Update:

Ms. Mary Rideout explained that the last few months they have been working on the 2022 budget and continue to work on policies. Ms. Rideout explained that Social Services got their first RSVP volunteer assigned to a family.

3. Title IV-E Legal Services Funding:

Ms. Mary Rideout reviewed the 2021 IV-E Legal Representation and CHIPS/TPR Services. This program is offered by the state that Social Services may apply for each fall. The funding is used to offset costs the county pays for legal representation and guardian ad litem fees of families involved in the child welfare system. The legal service has always been provided to families free of charge and only funded by county tax levy.

4. Agency Update, Staffing Update, Updated Masking Policy:

- Interviews are being scheduled for the vacant Social Worker position. We have received 2 applications.

- Interviews are also being scheduled for the LTE Children Services Support position. We received several applications for this temporary position.
- Karen Smith was selected to be our Lead Economic Support Specialist, and she is transitioning to her new role.
- Tracy Caswell was selected to be our Lead ADRC Specialist. She will be taking on additional duties and assisting with Adult Protective Services.
- Updating masking policy:
 - Given the increase in positive COVID-9 cases in Oneida County, and the direction from Public Health, we have updated our department masking policy.
 - We are continuing with in-person dining at the ADRC with additional precautions (social distancing/masks) until we are advised differently from Public Health or the Department of Health Services.

5. 2021 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:

The committee reviewed the Financial/Statistical Reports, Vouchers and Audit of Payment. The projected 2021 surplus for the Department of Social Services is \$ 80,489.00.

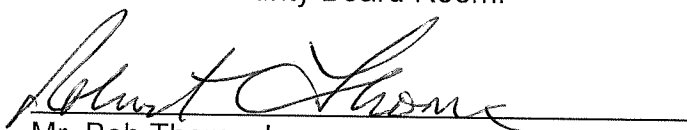
- Motion by Mr. Jim Winkler, seconded by Mr. Bob Thome Jr. to approve Financial and Statistical Reports, Vouchers and Audit of Payments as presented. There were no line item transfers. All ayes; motion carried.


9. Public Comment:
No public present.

10. Agenda Items for future Meetings:

- Family First
- Usual agenda items

11. Adjourn:
There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 11:01 a.m. The next meeting of the Social Services Committee will be Tuesday, September 28, 2021 at 9:30 a.m. in the County Board Room.


Mr. Bob Thome Jr.


Mr. Alan VanRaalte, Chairperson

Date: August 24, 2021