

**LAND RECORDS COMMITTEE MEETING**  
 February 13, 2023  
 Oneida County Courthouse  
 Second Floor – Committee Rm 2  
 Rhinelander, Wisconsin 54501

Committee Members	Mike Timmons	Greg Oettinger
Chris Schultz	Robert Briggs	Connor Showalter

**Call to Order. Approve agenda for today's meeting.**

Chairman Timmons called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Showalter was absent. Staff members present: Chiamulera, Hill, Decker, and Boehlert.

Motion/Oettinger/Briggs to approve today's agenda with the order of the agenda at the chairperson's discretion. All ayes.

**Public comments.** There were no comments from the public.

**Approve minutes of Land Records meeting on January 9, 2024.**

Motion/Briggs/Timmons to approve minutes of January 9, 2024 meeting. All ayes.

**Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.**

The committee was presented with the Register of Deeds and Land Information Office monthly reports.

**Staff member's attendance at land-related meetings/seminars.**

Chiamulera informed the committee she plans to attend the Wisconsin Land Information Association (WLIA) annual meeting in Green Bay on March 27 through the 29<sup>th</sup> a two nights stay, with travel out of County, within budget.

Motion/Briggs/Oettinger to approve Chiamulera's out of county travel, conference attendance, and two night stay for Annual WLIA meeting in Green Bay, WI. All ayes.

**Land Information staffing update.**

Chiamulera informed the committee the Addressing Coordinator/GIS Specialist position vacancy in the LIO has been filled. Emily Decker was introduced to the Committee as the new Addressing Coordinator/GIS Specialist.

**Land Information Purchase Order Request for Annual TTech Software Maintenance.**

Chiamulera presented the invoice from Transcendent Technologies for Annual Software Maintenance for the Land Records System and the P&Z Permitting System. These programs are used extensively by the Land Info Office, Planning and Zoning, and Treasurer..

Motion/Briggs/Oettinger to approve payment of TTech Annual Maintenance, and forward invoice to IT. All ayes.

**Agreement with Ayres Associates for 2024 Digital Aerial Photography acquisition and processing.**

Chiamulera explained the contract with Ayres Associates for a 2024 aerial imagery flight. This flight is part of the WROC (WI Regional Orthoimagery Consortium), which is the statewide digital orthophotography program, coordinated by the State Cartographers Office and Regional Planning Commissions. It is a partnership of local, state, federal, and sometimes private entities, and Oneida County will participate in the 2024 flight. The acquired imagery will be available to the public via the online GIS mapping application. Multiple in-house County users benefit from these photos as well. The current available aerial photography is from 2019. Funding is provided by an approved CIP.

Motion/Schultz/Briggs to approve the Orthoimagery Services Contract with Ayres Associates, pending Corporation Counsel review, for 2024 Aerial Photo flight and digital products. All ayes.

**Agreement with Ayres Associates for data processing of LiDAR Elevation Project.**

Chiamulera explained that this contract with Ayres is the final step in the updated LiDAR acquisition project that started with the USGS and DOA contracts in 2022, with the data acquisition flight. Ayres has received that raw data and will be processing it into LiDAR derivatives and enhancements for Oneida County's use in-house and to make available for the public via downloads and the online GIS Mapping application. Funding is provided by an approved CIP.

Motion/Briggs/Oettinger to approve the Contract, pending Corporation Counsel review, for LiDAR Services with Ayres Associates for enhancements to USGS/DOA acquired data. All ayes.

**Review and Discuss RH-783 progress – Along N Stevens St, City of Rhinelander; parcel # RH-783; part of SESE, Section 31, T37N-R9E.**

Chiamulera & Boehlert filled the committee in on the progress of meeting with the Green Team regarding RH-783. The team discussed the parcel and the contaminated soil cap. The DNR reported that the parcel is considered "cleaned-up"

and capped. If the cap were to be disturbed, and contaminated soil was found, that soil would need to be removed and the area re-capped. There is potential funding options available to a future purchaser of the property if they have development and business plans for the property. The committee discussion led to putting RH-783 on the March Land Records meeting agenda, to set a new price for a future land sale, or to hear from the City of Rhinelander if they have any future interest or intentions for RH-783.

**Review and Discuss RH-2834 progress – Along E Harvey St, City of Rhinelander; parcel # RH-2834; part of SWSW, Section 32, T37N-R9E.**

The Rhinelander School District and Habitat for Humanity were contacted about this parcel, as part of last month's meeting directive. Habitat and the School expressed interest in the parcel with more discussion between the two being needed. The committee recommended more time for research for the Land Information Office and both entities involved; putting this parcel on the March Land Records meeting agenda.

**Resolution to accept Offer to Purchase on PE-46-4, Town of Pelican; part of NESW, Section 4, T36N, R9E and forward sale of property to County Board.**

An updated Offer to Purchase was presented for PE-46-4 with acceptable dates. Corp Counsel has reviewed the contract and has given a green light.

Motion/Oettinger/Briggs to forward resolution recommending to County Board to accept the offer to purchase for PE-46-4. All ayes.

**Resolution to convey to Paul Jones as 2<sup>nd</sup> highest bidder for parcel ST-208-2, located in NWSW, Section 14, Township 37 North, Range 10 East, Town of Stella.**

The highest bidder for ST-208-2 gave a formal notice of withdrawal of their bid, and thereby forfeiture of the \$500.00 bid guarantee. The second highest bidder, Paul Jones, was contacted, and is interested in proceeding with the land sale process.

Motion/Oettinger/Briggs to award ST-208-2 to the second highest bidder, Paul Jones for \$74,000, after first bidder withdrew bid; forward resolution to County Board recommending this sale, as consent agenda. All ayes.

**Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands:**

**a. Martin Berger, CTH G & Pine Crest Rd., Town of Pelican; part of parcel # PE-76-7; SESE, Section 7, T36N-R9E.**

The surveyor involved has provided an acceptable legal description that can be used to convey the multiple pieces of excess right of way portion to the landowner.

Motion/Timmons/Oettinger to approve resolution as presented for requesting land adjoining CTH G & Pine Crest Rd and forward resolution to convey to County Board as consent agenda. All ayes.

**b. Miller, Lighthouse Lodge Rd., Town of Three Lakes; part of parcel #TL-1135-15; SWNW, Section 19, T39N-R11E.**

The Miller request was discussed and is a standard request for excess county lands along a road.

Motion/Briggs/Schultz to approve resolution as presented, pending town approval, for requesting land adjoining Lighthouse Lodge Road and forward resolution to convey to County Board as consent agenda. All ayes.

**c. Bertram, Burrows Lake Rd., Town of Little Rice; parcel #LR-181-1; SENW, Section 12, T36N-R5E.**

The Bertram request was discussed and is a standard request for excess county lands along a road.

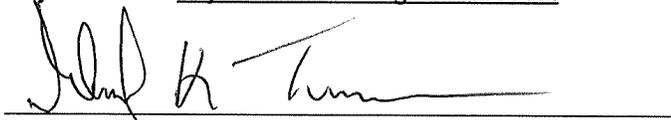
Motion/Oettinger/Schultz to approve resolution as presented, pending town approval, for requesting land adjoining Burrows Lake Road and forward resolution to convey to County Board as consent agenda. All ayes.

**Public Comments.** There were no comments from the public.

**Date of next meeting and items for agenda.**

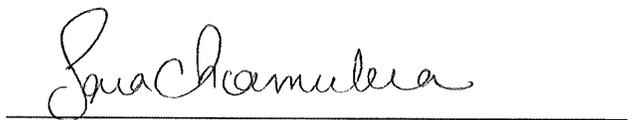
The next meeting will be March 12, 2024.

**Adjournment.** Adjourn the meeting at 10:24 AM.



Michael Timmons

Chair Land Records Committee



Sara Chiamulera

Staff Chair