

**LAND RECORDS COMMITTEE MEETING**  
 April 8, 2025  
 Oneida County Courthouse  
 Second Floor – Committee Rm 2  
 Rhinelander, Wisconsin 54501

Committee Members	Robert Briggs	Greg Oettinger
Chris Schultz	Ted Cushing	Vacant

**Call to Order. Approve agenda for today’s meeting.**

Ted Cushing called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. Briggs excused absence. Staff members present: Sara Chiamulera, Chris Hill, and Jill Nemeec.

Motion/Oettinger/Schultz to approve today’s agenda with the order of the agenda at the member’s discretion. All ayes.

**Election of Vice Chair.**

Motion/Cushing/Oettinger to approve Chris Schultz as Vice Chair. All ayes.

**Public comments.**

Chiamulera noted the Land Information Office vacant GIS Specialist/Addressing Coordinator position has been filled by Lee Theobald. Chiamulera updated the Committee members on PL-659-3; a letter was delivered to Mr. Dalka detailing the due date of required monies, along with April 14 posting date for land sale advertisements to be run in local newspapers, which is in line with decisions made at the prior committee meeting.

**Approve minutes of Land Records meeting on March 11, 2025.**

Motion/Oettinger/Cushing to approve minutes of March 11, 2025 meeting. All ayes.

**Review of monthly Invoice Paid Report and Budget to Actual Report for Register of Deeds and Land Information.**

The committee was presented with the Register of Deeds and Land Information Office monthly reports.

**Staff member’s attendance at land-related meetings/seminars.**

No new meeting or seminars to report.

**2024 Annual Report Register of Deeds.**

Committee reviewed Franson’s report, which was mailed to them prior to the meeting.

Motion/Cushing/Oettinger to forward the 2024 Annual Report for Register of Deeds to County Board. All ayes.

**2024 Annual Report Land Information.**

Chiamulera reviewed the report, which is an overview of projects for the Land Information Department from the previous year. Cushing mentioned to add information about the Highway Department GIS Project.

Motion/Cushing/Schultz to forward the 2024 Annual Report for Land Information, with recommendations, to County Board. All ayes.

**Discussion on 2023 Wisconsin Act 235 – Protection for Judicial Officers.**

Land Information and Register of Deeds have developed Standard Operating Procedures for ACT 235, the Judicial Officer Privacy act. The committee reviewed the departments’ status on procedure development, and the processes that are in place for when an ACT 235 request is received. No requests have been submitted at this time.

**Harvest request on County-owned parcel PL-648 at the end of E Winnebago St, Town of Pine Lake, NWSE, Section 33, T37N-R9E.**

Forestry Director Nemeec is requesting to harvest a 4-acre stand of marketable timber on County-owned parcel PL-648. Nemeec reviewed the timber present and explained that the parcel to the south is being harvested by a private party, and the County can coordinate this harvest with that.

Motion/Oettinger/Schultz to approve the request to harvest a small portion of timber on PL-648 and to negotiate with the logger. All ayes.

**NHAL State Forest request to conduct forest management on county owned 100ft excess row along River Rd. being parcels LT-143-1 and LT-154-1, Town of Lake Tomahawk, SWNE & NWSE, Section 12, T38N-R7E.**

Chiamulera reviewed a request by WI Department of Natural Resources (DNR) to harvest timber on County-owned parcels LT-143-1 & LT-154-1 along River Rd. This harvest would be part of a managed timber harvest in the NHAL State Forest. Upon additional review, the parcels owned by the County are 100-foot strips of excess lands, which are

available for purchase by adjoining landowners for a \$250 administrative fee and \$30 recording fee. Nemecek reviewed what timber was on the lands and potential cutting dates. Chiamulera will inform the DNR of this purchase process.

**Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands:**

**a. Rudis, Hancock Lake Rd., Town of Woodboro; part of parcel # WB-39-2; part of SWNW, Section 3, T36N-R7E.** The Rudis request is a standard request for excess county lands along a road.

Motion/Oettinger/Cushing to approve conveying part of WB-39-2, as presented, to adjoining landowner and forward resolution to convey to County Board as consent agenda, pending Town approval. All ayes.

**It is anticipated that the Committee may meet in closed session pursuant to Wisconsin Statute. A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.**

- a. Wisconsin Statute, Section 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: Land Information Director Annual Review.)**
- b. Approve closed session minutes from April 9 2024 meeting.**

The committee will move the review and closed session to the May Land Records meeting.

**Public Comments.** There were no comments from the public.

**Date of next meeting and items for agenda.**

The next meeting will be May 13, 2025.

**Adjournment.** Adjourn the meeting at 9:55 AM.



Robert Briggs  
Chair Land Records Committee



Sara Chiamulera  
Staff Chair