

AMENDED NOTICE OF COMMITTEE MEETING

COMMITTEE: EXECUTIVE COMMITTEE
PLACE: COUNTY BOARD ROOM – SECOND FLOOR, ONEIDA COUNTY COURTHOUSE
DATE: WEDNESDAY, MARCH 11, 2026 **TIME:** 8:30 AM

The Executive Committee consists of a quorum of County Board Supervisors that also sit on the County Facilities Committee and Public Safety Committee, however, those committees will not take any formal action at this meeting. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order and Chairperson’s announcements.
2. Approve agenda for today’s meeting (order of agenda items at Chairperson’s discretion).
3. Approve minutes of 02-25-2026
4. Public comment
5. Register of Deeds Overlap Training Request
6. Resolution to Authorize 2025 Budget Transfers
7. **Bug Tussel BT1 –Series 2023 Bond – Oneida County project funds draw requests and approval process**
8. Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant Section 19.85(1) (c), Wisconsin Stats., “considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility” (Topic: Assistant Corporation Counsel Leave of Absence Request and Sheriff’s Office Sworn Captain Wage). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.
9. Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).
10. Public comment
11. Dates and items for future agenda/meetings
12. Adjourn

Notice of Posting Time 5:30 p.m. Date: 03/06/2026 Place: Courthouse Bulletin Board
 Billy Fried, Chair Notice posted by: Tracy Hartman, County Clerk
Notice posted by chief presiding officer or his/her designee. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6125.

News Media Notified via Mail/Fax/Email: Time 5:30 p.m. Date: 03/06/2026
 Northwoods River News The Lakeland Times North Star Journal WPEG
 WJFW TV Channel 12 NRG Media WYCE Radio Sunlight Report
 WRJO Radio Tomahawk Leader WXPB Radio

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at (715) 369-6125 with specific information on your request allowing adequate time to respond to your request.

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See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the

business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Concerning a case which was the subject of a judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)

2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).

3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).

4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).

5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).

6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.

7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).

8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.

5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.

2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.

3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96

**EXECUTIVE COMMITTEE
FEBRUARY 25, 2026
MINUTES**

Committee members present: Chairman Billy Fried; Scott Holewinski; Robb Jensen; Dan Hess; Steven Schreier.

Absent: Showalter, Fisher

Call to order: Chairman Fried called the meeting to order at 8:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve Agenda:

Motion/Second: Jensen/Schreier to approve today's Agenda with the order of items at the Chair's discretion.

Vote on Motion: All Aye

Motion: Passes

Approve minutes of January 28, 2026, and February 4, 2026:

Motion/Second: Schreier/Hess to approve the Minutes from January 28, 2026, and February 4, 2026, as presented.

Vote on Motion: All Aye

Motion: Passes

Public comment: None

Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant Section 19.85(1) (g), Wisconsin Stats., "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" (Topic: EEOC Complaint), and pursuant Section 19.85(1) (c), Wisconsin Stats., "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility" (Topic: Veteran Services Office Coverage for Leave Request). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion/Second: Schreier/Holewinski to go into Closed Session at 8:33 a.m.

Roll Call Vote: All Aye

Motion: Passes

Motion/Second: Schreier/Hess to return to Open Session at 9:06 a.m.

Roll Call Vote: All Aye

Motion: Passes

Announcement: Chairman Fried announced that while in closed session no Motions were made and no action was taken.

Motion/Second: Schreier/Hess To authorize the 40% Administrative Support employee in Veterans Services to receive out-of-class pay effective March 2, 2026 at the starting wage of the Assistant CVSO position for any hours worked covering the Assistant CVSO's job duties while the Assistant CVSO is on approved leave, with the assignment not to exceed 15 weeks and out-of-class hours paid in a pay period may not exceed the number of leave hours used in a pay period by the current Assistant CVSO.

Roll Call Vote: All Aye

Motion: Passes

Resolution to implement market adjustment for computer technician positions on the non-exempt wage schedule:

Human Resource Director Jenni Lueneburg explained that this was discussed in the past and is now being presented in Resolution form. Lueneburg reported that she is looking for approval on this to move it forward to the County Board.

Motion/Second: Schreier/Jensen to approve the Resolution to implement the market adjustment for Computer Technician positions on the non-exempt wage schedule to be listed as a Consent Agenda item.

Roll Call Vote: All Aye

Motion: Passes

Monthly reports (including invoices paid, budget to actual) and department updates:

- a. LRES – Lueneburg noted that they are working on recruitment for the Highway Commissioner position and will be completing interviews. Lueneburg gave a brief update on what she has been working on, covering the turnover and retention rates.
- b. Finance – Finance Director Tina Smigielski presented her reports, noting that the budget-to-actuals are included in the packet for review. Discussion regarding the balances in the Insurance Fund. Smigielski presented the Investment Report for the year 2025, noting that the rate of return for the year was 5.02%. Smigielski stated that sales tax by month is listed, for the year of 2025 \$7.26 Million was received. Smigielski presented the GASB report showing the cost of retiree Health Insurance. Discussion regarding the cost of PTO balances.
- c. Treasurer – Treasurer Tara Ostermann stated that her budget to actual is in the packet.
- d. ITS – IT Director Jason Rhodes stated that his budget to actual is in the packet and Rhodes presented his planning update. Rhodes stated that the projects have not changed much. Rhodes went over a couple of grants that are available that they are applying for. Rhodes presented an update on staff changes.
- e. County Clerk – Administrative Coordinator/County Clerk Tracy Hartman stated that her reports are in the packet.

Public comment: None

Dates and items for future agenda/meetings:

The next meeting date was set for March 11th and March 25th.

Adjournment:

Chairman Fried adjourned the meeting at 10:01 a.m.



REGISTER OF DEEDS
ONEIDA COUNTY
1 S. Oneida Ave.
P.O. Box 400
Rhineland, WI 54501-0400
Telephone (715) 369-6151

Kyle J. Franson
Register of Deeds

Memorandum

FROM: Kyle Franson

TO: Executive Committee

DATE: March 2, 2026

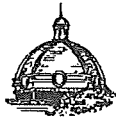
RE: Overlap training request for Chief Deputy II and Deputy I

On March 2nd, 2026 my Chief Deputy, Laurie DeMeyer submitted a formal letter and notice of her intent to retire effective May, 1, 2026. This notice was discussed at the March 10, 2026 Land Records Committee meeting.

Carrie Frye will transition from the Deputy I position to the Chief Deputy II position when Laurie retires. In preparation of Laurie's retirement and due to the amount of time needed to train the new employee (Deputy I), I am asking for approval to work with Jennifer Lueneburg and the LRES Dept. to start the hiring process as soon as possible, which could be as soon as March 13th.

Depending on the hiring process, there is a possibility that there could be an overlap of employment for a week or two with the new employee before May 4th, 2026. If the recruitment process goes smoothly enough for this to occur, this overlap training will provide valuable time for the new hire to work with Ms. Frye for training in the Deputy I position, while the Chief Deputy is still present, before Ms. Frye has to officially take over the Chief Deputy's job duties when Laurie retires. I have included fiscal impact statements to show the cost savings with both positions at lower wages. This should help offset most of the overlap training costs.

I am asking for your support with this request to help my office prepare with the transition and training before the summer season kicks in.

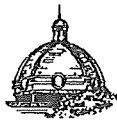


ONEIDA COUNTY
FISCAL IMPACT
2026

	<u>Current</u>	<u>Proposed</u>	<u>Change</u>
Title	Chief Deputy II - H11	Chief Deputy II - H2	
Salary Schedule	Non-Exempt	Non-Exempt	
Hourly Rate	\$ 33.16	\$ 26.53	\$ (6.63)
Annual Hours	1,213	1,213	-
Estimated Amounts			
Wages	\$ 40,234	\$ 32,190	\$ (8,044)
FICA & Medicare	3,078	2,463	(615)
Retirement	2,796	2,237	(559)
Health Insurance	-	-	-
Life Insurance	40	32	(8)
Income Continuation Ins.*	-	-	-
Workers Comp Ins.	64	52	(13)
Total Wage & Fringe	<u>\$ 46,213</u>	<u>\$ 36,973</u>	<u>\$ (9,240)</u>

>> Finance Department Disclaimer: Fiscal Impact Statement is not confirmation of funding in budget.
 <<
 Fiscal impact prepared for a 7 month period. No PTO pay out assumption included. Health insurance N/A

* Currently no employer cost associated with ICI.



**ONEIDA COUNTY
FISCAL IMPACT
2026**

	<u>Current</u>		<u>Proposed</u>		<u>Change</u>
Title	Deputy I - F7		Deputy I - F1		
Salary Schedule	Non-Exempt		Non-Exempt		
Hourly Rate	\$	25.01	\$	21.36	\$ (3.65)
Annual Hours		1,300		1,300	-
Estimated Amounts					
Wages	\$	32,513	\$	27,768	\$ (4,745)
FICA & Medicare		2,487		2,124	(363)
Retirement		2,260		1,930	(330)
Health Insurance		-		-	-
Life Insurance		33		28	(5)
Income Continuation Ins.*		-		-	-
Workers Comp Ins.		52		44	(8)
Total Wage & Fringe	\$	37,344	\$	31,894	\$ (5,450)

>> Finance Department Disclaimer: Fiscal Impact Statement is not confirmation of funding in budget.
 <<
 Fiscal impact prepared for a 7 1/2 month period. Health insurance N/A

* Currently no employer cost associated with ICI.



ONEIDA COUNTY
FISCAL IMPACT
2026

	<u>Current</u>		<u>Proposed</u>		<u>Total Overlap</u>
Title	Deputy I - F7		Deputy I - F1		
Salary Schedule	Non-Exempt		Non-Exempt		
Hourly Rate	\$	25.01	\$	21.36	
Annual Hours		40		40	-
Estimated Amounts					
Wages	\$	1,000	\$	854	\$ 1,855
FICA & Medicare		77		65	142
Retirement		70		59	129
Health Insurance		-		-	-
Life Insurance		1		1	2
Income Continuation Ins.*		-		-	-
Workers Comp Ins.		2		1	3
Total Wage & Fringe	\$	<u>1,149</u>	\$	<u>981</u>	\$ <u>2,130</u>

>> Finance Department Disclaimer: Fiscal Impact Statement is not confirmation of funding in budget.
 <<
 One week overlap. \$ 1,855

* Currently no employer cost associated with ICI.

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RESOLUTION #

Resolution to Authorize 2025 Budget Transfers

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Executive Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Wisconsin State Statute Section 65.90(5)(ar) dictates that appropriations may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and,

WHEREAS, Oneida County Code Section 3.11 (4)(b)(2) dictates if no funding is otherwise available in a departments' budget to cover overdrawn line items, budget transfers will be requested by the department heads, prepared by the Finance Director, and presented to the Executive Committee for consideration and action; and,

WHEREAS, the Finance Director proposes the following budget transfers based on preliminary and unaudited numbers. While no additional 2025 budget transfers will be requested, note that actual amounts are subject to change without notice as the year-end audit progresses.

Department	Estimated, Net*	Budget, Net*	(Over)	Transfer
Circuit Court Br II	153,743	121,713	(32,030)	32,030
Insurance & Risk	249,260	100,000	(149,260)	149,260
Labor Relations & Employee Benefit	532,826	518,139	(14,687)	14,687
Human Services –Residential Care Centers	2,506,365	506,365	(2,000,000)	2,000,000
General Reserve for Contingency				(2,195,977)
Net Transfers				\$-

* Net is amount of tax levy required; Non Levy Revenues – Expenditures.

Circuit Court Branch II is expected to exceed net budget by 26%. The office experienced the passing of a long-serving employee resulting in paid-time-off bank cash out, continuation of survivor health coverage for a time, and limited-term-employee assistance during a transition period.

The Insurance & Risk business unit is expected to exceed net budget 149%. Annual premium costs were higher than anticipated, and the amounts charged-back to departments biweekly established at the beginning of the year were insufficient to cover the uptick in insurance costs. In addition, insurance recoveries and dividend refunds were lower than the 2025 budget expectations.

The Labor Relations & Employee Benefits department is expected to exceed budget by 3% driven by insufficient budget available to cover the costs associated with paid-time-off bank cash out, and retiree health coverage and costs associated with the Director's retirement.

The Human Services' Residential Care Centers' business unit is expected to exceed budget by 295% attributed to youth out-of-home care costs. A growing number of children are

50 court ordered to be placed outside of their homes. Court ordered placements are the
51 responsibility of the county. There is little to no funding sources available for these
52 placements. There is a statewide effort by counties to request the state provide more funding
53 to address rising caseloads and costs.
54

55 **WHEREAS**, the Executive Committee has reviewed and does recommend the 2025
56 budget transfers as presented, and,
57

58 **THEREFORE, BE IT RESOLVED**, the Oneida County Board of Supervisors authorizes
59 Finance Director to execute the budget transfers as presented.
60

61 Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____
62

63 The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed
64 by the Corporation Counsel, _____, Date:
65 _____
66

67 Approved for presentation to the County Board by the Administration Committee this 11th
68 day of March, 2026
69

70 Consent Agenda Item: _____ YES X NO
71

72 Offered and passage moved by:

		Aye	Nay	Abstain
Fiscal Impact	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Billy Fried			
<input checked="" type="checkbox"/> Included in Resolution	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Scott Holewinski			
<input type="checkbox"/> Attached	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Russ Fisher			
<input type="checkbox"/> N/A	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Robb Jensen			
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Steven Schreier			
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Dan Hess			
	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Supervisor Connor Showalter			

96 _____ Ayes

97 _____ Nays
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_____ Absent

_____ Abstain

_____ Adopted

by the County Board of Supervisors this 17th day of March , 2026.

_____ Defeated

Tracy Hartman, County Clerk

Scott Holewinski, County Board Chair