

MEETING OF COUNTY TRANSITION OVERSIGHT PANEL
March 26, 2024
Minutes

Committee members present: Mary Rideout, Darcy Smith, Tyler Young, Kate Gardner, Tracy Ferarro and Linda Conlon.

Absent: Tina Smigielski

Call to order: Chair Young called the meeting to order at 2:00 p.m. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Ferarro/Conlon to approve today's agenda. All aye; motion carried.

Approve Minutes from the March 12, 2024: Motion by Rideout/Gardner to approve the minutes from the March 12, 2024 meeting. All aye; motion carried.

Public comment –

- Elizabeth Lynch, HSC Employee, expressed concerns with an article in the paper and comments made by Oneida County employees in an opinion piece that was in the paper.
- Tracy Bellman, HSC Employee, encouraged the panel to consider the existing staff when discussing staffing during the meeting today.
- Serena Adler, HSC Employee, expressed concern with the morale.
- Clarisa Stevens, HSC Employee, encouraged the panel to look at all of the experiences the employees brings with them.
- Christine Wenninger, HSC Employee, asked that the staff are provided the employee handbooks for each of the counties.

Service Contract Renewal – Haselton reported that the service contract with Optim will be ending in April. The fee is \$1450 to run through April 2025. Haselton reported that this is used for billing. Rideout asked that these types of agreements are sent to Corporation Counsel for review. Haselton will forward the contract to Corporation Counsel for review. Smith asked if the Tyler Maintenance Agreement was renewed. Haselton clarified that this was an annual maintenance agreement and it has been renewed.

Koinonia Facility Repairs – Young stated that he has been at Koinonia a few times at the request of the current renter. Young reported that there was a study that was completed in 2012 with a number of recommendations that have not been completed and there are a number of areas that are in need of repair. Young reported that the HSC Board was looking into approving a contract to repaint the building, however, there are larger repairs necessary. Young believes a new inspection should be completed and estimates the cost to be around \$5000 - \$10,000. Gardner agrees that a new assessment is necessary to determine what needs to be completed first. Young stated that there have been some impressive projects completed over the last few years.

Motion by Rideout/Conlon to forward the Oneida County Administration Committee a request for a new study to be completed. All aye; motion carried. Haselton will update Koinonia on the proposed plan.

Social Services and Human Services Consolidation –

- a. **Staffing** - Rideout reported that there was a meeting Friday to discuss how to merge staffing. Rideout has requested information on salary and benefits from the HSC and would recommend a small work group to begin looking at the salary schedules and the benefit packages. Rideout gave an overview of the types of items the work group would be looking at. Rideout stressed that the statutes spell out how the two departments come together in the Human Service Structure and that 10-year employees have protection under those statutes. Rideout stated that the first step will be receiving the wage schedules/benefits package from the HSC so that the Oneida County Human Resources Director can begin the comparison. Discussion regarding Statute 46.23 and how it would apply in this situation. Haselton questioned who will be completing the final cleanup of the HSC after the December 31, 2024 date. Rideout reported that decision has not been made but will be part of the implementation plan going forward.
- b. **Human Services Department Structure** – Rideout informed the group that there will need to be some work groups created (staffing, finance, board structure, HSC department boards, certifications, ITS, Buildings and Grounds, different services that are provided through HSC) and HSC Staff will need to be included as they are aware of how things currently work. Rideout asked for feedback from the panel regarding creating the workgroup. Motion by Ferraro/Smith to create workgroups as discussed that will report to the Oversight Panel. All aye; motion carried. Rideout will provide a list of workgroups to Chair Young to be provided to the HSC to look for volunteers from staff.

Review information received from the Human Service Center

- c. **Expense Approval Report** – Report received. Smith questioned invoices paid to Bayfield County and Attolles Law. Haselton stated that there was a quarterly meeting with 3RT (ITS) today and they would have recommendations for the County ITS Department.
- d. **Updated Organizational Chart** - Feest reported that there was one more resignation since the last meeting which brings the vacancies to 9.5.

Dates and items for future agenda/meetings – March 10, 2024 – HSC at 2:00 p.m.

Young adjourned the meeting at 2:52 p.m.