

Minutes
Oneida County Board of Supervisors
Tuesday, April 20, 2021 – 9:30 a.m.
County Board Meeting Room - 2nd Floor Oneida County Courthouse

CALL TO ORDER

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers, healthcare workers and emergency responders followed by the Pledge of Allegiance.

Members Present: Sonny Paszak, Greg Oettinger, Lance Krolczyk, Tom Kelly, Billy Fried, Dave Hintz, Jack Sorensen, Mike Timmons, Mitch Ives, Bob Almekinder, Russ Fisher, Mike Roach, Greg Pence, Bob Mott, Alan VanRaalte, Scott Holewinski, Bob Thome Jr., Jim Winkler, Ted Cushing, Bill Liebert and Steven Schreier.

Members Present: 21

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS

- Sign attendance form at the podium.
- Please use a microphone when speaking.
- Recruitment of Finance Director – Hintz stated that there is a late Resolution regarding the Finance Director position. Per Hintz, there is a candidate that will be presented today.

ACCEPT THE MINUTES OF THE MARCH 16, 2021 MEETING:

Motion/Second: Sorensen/Thome to accept the minutes of the March 16, 2021 meeting as presented. All “Aye”, Motion approved.

REPORTS/PRESENTATIONS:

- Oneida-Vilas Transit Commission update – Roger Youngren Regional Director of Oneida-Vilas Transit Commission gave an update. Youngren stated that there has been a reduction in usage due to the pandemic. Youngren reported that they have reduced the routes due to the reduced usage. Youngren presented a \$5000 check as part of repayment of a loan from the county. Youngren explained the financial status of the Transit Commission. Discussion ensued regarding facility leasing and purchasing options.
- 2020 Land Information Office Annual Report – Mike Romportl, Land information Director asked if there were any questions regarding the report. Per Romportl, the department is utilizing a new software this year. Romportl stated that there were two retirements in the department in the last year.
- 2020 Register of Deeds Office Annual Report – Kyle Franson, Register of Deeds stated he wanted to recognize his staff and stated that they did a great job. Franson also recognized the IT Department and the Land Records Committee. Franson stated that sales were up in Oneida County and almost 14,000 documents were recorded. Franson did a brief overview of the Register of Deeds Annual Report.

PUBLIC COMMENT: Joan Jensen of Crescent Lake spoke regarding the Lake District. Jensen stated when this was created residents were not well informed of the full powers of a Lake District. Topher Melhoff of the City of Rhinelander read a letter on behalf of his church First Congregational Church of Christ. The letter read by Melhoff was in support of Social Work month and against the removal of the language in Resolution # 24 – 2021 that was removed at the February County Board meeting. Don Schindhelm of the City of Rhinelander spoke against the removal of the language in the Social Work Resolution presented at the February meeting. Schindhelm stated that this sends the wrong message. Jane Banning of Crescent spoke in support of Social Workers and requested the Resolution be changed. Roger Sarazan of Crescent spoke regarding the Social Worker resolution and requested the language be returned to the original written version. Brayden Bayne-Allison of Newbold spoke regarding the language of the Social Work Resolution. Dan Butkus of Waunakee Wisconsin spoke against repealing the Code of Conduct. Alan Jansen of Crescent spoke in favor of the Lake District that is being formed, he went over the process utilized in relaying information when this was created. Brian Peterson of Crescent spoke in favor of the Lake District. Tom Jerow of the City of Rhinelander spoke in support of Resolution # 49 – 2021 supporting the reauthorization of the Knowles-Nelson Stewardship Fund. Robb Jensen of Crescent spoke stating that the formation of the Lake District was not fair and just. Jensen stated that people did not understand the powers of the Lake District. Tim Kilgore of Crescent spoke in favor of the Crescent Lake District and stated that he spent over 200 hours on the Lake District.

CONSENT AGENDA:

Resolution # 38 – 2021: Offered by the Supervisors of the Administration Committee to authorize 2020 budget transfers.

Resolution to Authorize 2020 Budget Transfers.

**Resolution offered by the Supervisors of the Administration Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and **WHEREAS**, the Administration Committee has reviewed and does recommend the 2020 transfers listed below, **THEREFORE, BE IT RESOLVED**, the Oneida County Board of Supervisors authorizes and directs the budget transfers as listed below:

APPLY ADDITIONAL REVENUES RECEIVED TO RELATED EXPENSES	
ADRC	151,994
Buildings and Grounds	153,973
Branch I	8,711
Clerk – Elections Grant	54,639
County Land Sales	4,160
District Attorney	13,756
Forestry - Parks	2,205
Highway	512,995
Interest	644
Information Technology	133,768
Labor Relations	700
Sheriff	607,071
Social Services	126,595
Solid Waste	<u>117,727</u>
TOTAL	1,888,938
TO APPLY CARRYFORWARD MONEY TO CURRENT YEAR BUDGET	
Buildings and Grounds	814
Clerk – Elections	33
Fair	1,600
Highway	867,698
Information Technology	8,029
Labor Relations	154
Land Information	10,985
Sheriff	120,216
Solid Waste	<u>9,001</u>
TOTAL	1,018,530
REDUCE BUDGET TO REFLECT REDUCTION IN RELATED REVENUES	
ADRC	2,500
Branch I	947
Branch II	1,559
Social Services	<u>38,190</u>
TOTAL	43,196

Approved for presentation to the County Board by the Administration Committee this 12th day of April, 2021.
Offered and passage moved by: Billy Fried, Alan VanRaalte, Dave Hintz and Bob Mott.

Resolution # 39 – 2021/Ordinance Amendment # 1 – 2021: Offered by the Supervisors of the Planning and Development Committee to amend chapter 13 of the Oneida County Private Onsite Wastewater Treatment Systems (POWTS) Ordinance to add \$5.00 yearly POWTS Maintenance Program Fee.

**Resolution to add \$5.00 yearly POWTS Maintenance Program fee.
Ordinance Amendment offered by the Planning and Development Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, the Planning & Development Committee, having considered Ordinance Amendment #1-2021, which was filed February 9, 2021 (copy attached) to amend Section 13.37 of the Oneida County Private Onsite Wastewater Treatment Systems Ordinance, and having given notice thereof as provided by law and having held a public hearing thereon March 3, 2021 (notice of public hearing attached) and pursuant to Section 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes which are as follows:

WHEREAS, as part of the 2021 budget process, departments were instructed to look at expenditure reductions and revenue increases that would have a net impact of reducing levy-funded budgets by 5% from 2020 levels and;

WHEREAS, the Planning and Zoning Department is the “governmental unit” responsible for the administration of a Private

Onsite Wastewater Treatment Systems (POWTS) ordinance pursuant to Wisconsin State Statute 145.20 and;
WHEREAS, the department is required to inventory all POWTS within Oneida County and adopt and enforce a POWTS maintenance program and;
WHEREAS, the Planning and Development committee reviewed information from 72 Wisconsin counties and observed that 26 counties are charging a POWTS maintenance fee to offset costs associated with administering and enforcing a POWTS maintenance program and;
WHEREAS, the Planning and Development Committee held a public hearing in which two (2) towns did not support imposing a POWTS maintenance fee and no other testimony was received in support or opposition to the proposed fee and;
WHEREAS, the Planning and Development Committee has carefully studied the proposed changes after listening to comments made at the public hearing and recommends approval.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Chapter 9 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

13.37 PERMIT FEES.

Article 3, Section 13.37 remains unchanged except for the following:

(5) Other fees.

(k) POWTS Maintenance Program Fee.

(1) As allowed by Wis. Stats. §145.20 (4), each owner of a POWTS shall annually be charged a fee per POWTS for the record keeping attributable to the inventory and tracking of the pumping and maintenance of each POWTS. The annual fee shall be included on the property owner's property tax bill as a special charge.

The County Clerk shall, within seven (7) days after adoption of Ordinance Amendment #1-2021 by the Oneida County Board of Supervisors, cause a certified copy thereof to be transmitted by mail to the Town Clerks of Oneida County and the Wisconsin Department of Safety and Professional Services.

Offered and passage moved by: Scott Holewinski, Jack Sorensen, Ted Cushing, Mike Timmns and Bob Almekinder.

Resolution # 40 – 2021: Offered by the Supervisors of the Planning and Development Committee to amend the Fee Schedule of the Oneida County Planning and Zoning Department.

Resolution approved by the Planning and Development Committee to be presented to the Oneida County Board. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Planning and Zoning Department has the responsibility to review and approve sanitary permit applications pursuant to Chapter 13 of the General Code of Oneida County pertaining to Private Onsite Wastewater Treatment Systems (POWTS); and

WHEREAS, the Chapter 13, POWTS Ordinance, was amended by way of Ordinance Amendment 1-2021 to add a \$5.00 yearly POWTS maintenance program fee to a property owner's property tax bill; and

WHEREAS, the Planning and Zoning Department reviewed sanitary permit fees in adjoining counties to ensure Oneida County's fees are comparable; and

WHEREAS, the Planning and Development Committee desires this department to be financially self-supporting as much as possible; and

WHEREAS, on March 3, 2021 the Planning and Development Committee voted unanimously to increase the fees as listed on the attached fee schedule.

NOW, THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors adopts the attached fee schedule with an effective date commencing on May 1, 2021.

Approved for presentation to the County Board by the Planning and Development Committee this 17th day of March, 2021.

Offered and passage moved by: Scott Holewinski, Jack Sorensen, Ted Cushing, Mike Timmons and Bob Almekinder.

Resolution # 41 – 2021/Ordinance Amendment # 4 – 2021: Offered by the Supervisors of the Public Works Committee to amend the General Code of Oneida County – Section 7.095 All Terrain/Utility Vehicle Trails and Routes on County Highways and Bridge Crossings.

Ordinance Amendment to open certain County Highways to ATV/UTV use.

Ordinance Amendment offered by Public Works Committee

WHEREAS, Oneida County has many roads open to ATV's; and

WHEREAS, the Public Works has received multiple requests to open County Highways to ATV/UTV use, and

WHEREAS, the Public Works committee has reviewed these request and approved them; and

WHEREAS, Oneida County needs to update the County Code in order to effectuate the changes.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 7.095 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

7.095 ALL TERRAIN/UTILITY VEHICLE TRAILS AND ROUTES ON COUNTY HIGHWAYS AND BRIDGE CROSSINGS.
(Rn. #80-2011, Am. #51-2015)

ATV'S are allowed to be operated on County Trunk Highways as designated by the Highway Commissioner and Highway Committee. The trails and routes that are to be on County Trunk Highways shall be reviewed and approved according to the "Oneida County Highway Committee Policy for ATV Routes and Trails", or any successor policy adopted by the Highway Committee. The following County Highways are open to ATV/UTV use:

CTH A) Open entire length.

CTH B) Open entire length.

CTH C) Open from Chippewa Drive (STH 17) to 1900 CTH C at the East Stella Town Line, Closed from 1900 CTH C to US 45.

CTH D) Open from Highway 17 to STH 47 in the Town of Lake Tomahawk ~~Town Line~~. Open from US 51 to Rainbow Road in the Town of Lake Tomahawk ~~Town Line~~. Closed from Rainbow Road westerly to STH 47.

CTH E) Open entire length.

CTH G) Open entire length.

CTH H) Open entire length.

CTH J) Open from STH 70 to Woodruff Road, Closed from Woodruff Road to US 51.

CTH K) Open entire length.

CTH L) Open entire length.

CTH M) Open from Highway "B" to Forest County line.

CTH N) Open entire length.

CTH O) Open entire length.

CTH P) Open from Chippewa Drive (STH 17) to East Lake George Road, Closed from East Lake George Road to USH 8.

CTH Q) Open entire length.

CTH W) Open entire length.

CTH Y) Open entire length.

CTH Z) Open entire length.

Pursuant to Wisconsin Statute s. 23.33(11)(am)3 ATV's & UTV's shall be allowed to cross the bridge following bridges in Oneida County:

1. Bridge over Crystal Lake on State Highway 45 [Connecting Oneida County parcels TL 586-2 & TL 586-3], Town of Three Lakes, and Federal ID number C-43-08-98.

2. Bridge over Deer/Big Stone Lake [a.k.a Eagle River Bridge] on State Highway 32, Town of Three Lakes, and Federal ID number B-43-031.

ATV operators crossing any bridge listed in this Ordinance section shall comply with the following conditions:

- a. Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.
- b. Stay as far to the right of the roadway or shoulder as practicable.
- c. Stop the vehicle prior to the crossing.
- d. Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder.
- e. Exit the highway as quickly and safely as practicable after crossing the bridge.

Offered and passage moved by: Scott Holewinski, Mike Timmons, Bob Almekinder and Sonny Paszak.

Resolution # 42 – 2021: Offered by the Supervisors of the Public Works Committee to designate the week of April 26 through April 30, 2021 as Work Zone Awareness Week in Oneida County.

**Resolution offered by the Supervisors of the Public Works Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, in 1999, the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April prior to construction season in much of the nation; and
WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick off “Work Zone Safety Awareness Week” with a resolution and campaign to raise awareness for its workers, the traveling public, public safety workers, and those of various highway contractors performing work for the counties; and
WHEREAS, construction and maintenance activities on our streets and highways periodically require that work zones be established; and
WHEREAS, there has been over 2,000 work zone crashes in Wisconsin in each of the last three years; and
WHEREAS, in 2019, Wisconsin were nearly 2,500 crashes in road construction and maintenance zones, resulting in 899 injuries and 17 fatalities; and
WHEREAS, between 2014 and 2019, there were 67 fatalities recorded as a result of crashes in Wisconsin work zones including three Wisconsin County Highway workers which were killed in work zones in 2015; and
WHEREAS, through their enforcement activities and other participation, the Oneida County Sheriff’s Office, Wisconsin State Patrol, and Oneida County Highway Department are committed to working together in 2021 to make Work Zone Awareness Week a success;
WHEREAS, the Federal Highway Administration has designated April 26 through April 30, 2021 as National Work Zone Awareness Week;
NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that the week of April 26 through April 30, 2021 be designated as Work Zone Awareness Week in Oneida County.

Approved by the Public Works Committee this 25th day of March, 2021.

Offered and passage moved by: Scott Holewinski, Mike Timmons, Bob Almekinder and Sonny Paszak.

Supervisor Liebert requested that Resolution # 43 – 2021 be pulled from the Consent Agenda.

Supervisor Winkler requested that Resolution # 37 – 2021 be pulled from the Consent Agenda.

Motion/Second: Sorensen /Fried to accept the Consent Agenda as presented.

Roll Call Vote: 21 Aye

Consent Agenda: Adopted

CONSIDERATION OF RESOLUTIONS & ORDINANCES:

Resolution # 37 – 2021: Offered by the Supervisors of the Administration Committee to approve 2020 overdrawn budgets.

Resolution to Approve 2020 Overdrawn Budgets.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Oneida County Board of Supervisors has been advised by the Administration Committee and the County Auditor/Finance Director, that the account set forth below is overdrawn for the year ended December 31, 2020, and the County Board has determined that a transfer of funds as noted below is necessary to pay claims which have been made or which are anticipated,

WHEREAS, the following budget is in excess of the funds provided in the original 2020 budget, but **more than 10%** over the original budget:

<u>Department:</u>	<u>Amount Over Budget</u>
1) Forestry	\$245,791
Total – more than 10% over	\$245,791

Explanation:

- 1) Stumpage Revenue Deficit.

WHEREAS, the Wisconsin Statutes require a resolution adopted by the County Board under section 65.90 (5)(b) for the transfer of money for any purpose in excess of funds appropriated; and
WHEREAS, appropriations available in the Contingency Fund are \$120,864, but the balance is insufficient to cover the entire amount, and
WHEREAS, an additional transfer of \$124,927 from the General Fund is required to cover the budget that is over.
THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors authorizes a transfer from the General Fund of \$124,927 to cover the budgets indicated above as more than 10% of the original appropriation.

Approved for presentation to the County Board by the Administration Committee this 12th day of April, 2021.
Offered and passage moved by: Billy Fried, Alan VanRaalte, Dave Hintz and Bob Mott.

Discussion: Hintz explained that this is the standard process in closing out the books when a budget is overdrawn. Winkler asked if a revenue account could offset the account with a deficit in Forestry. Hintz explained the process of closing out an account with a deficit. Fiene stated that the revenues did not come in at the projected levels. Fugel stated this is a balancing process in closing out the end of year accounts.

Roll Call Vote on Resolution # 37 – 2021: 21 Aye

Resolution # 37 – 2021: Adopted

Resolution # 43 – 2021: Offered by the Supervisors of the Forestry, Land & Recreation Committee to purchase and enter into County Forest the Clements Property, LR-38, Town of Little Rice.

Resolution to purchase and enter into County Forest the Clements Property, LR-38, Town of Little Rice.
Resolution approved for presentation to the Oneida County Board by the Supervisors of the Forestry, Land & Recreation Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Oneida County Forestry Department has been approached about purchasing the Clements property (LR-38 as identified on Exhibit A); and
WHEREAS; it is the policy of Oneida County to block in County Forest when the opportunity arises; and
WHEREAS; the property in attached exhibit A is surrounded on two sides by Oneida County Forestlands; and
WHEREAS; the State of Wisconsin Knowles-Nelson Stewardship Grant request was approved for \$17,380.00 to cover up to one half the cost of the purchase of this parcel; and
WHEREAS; the Oneida County Forestry, Land and Recreation Committee believes it to be in the best interest of Oneida County to pursue the possible purchase of the lands as identified on Exhibit A.
NOW THEREFORE, BE IT RESOLVED, Oneida County Board of Supervisors hereby authorizes the Forestry, Land and Recreation Committee and the Forestry Department to purchase said parcel, one half of the purchase price being reimbursed through the Knowles-Nelson Stewardship Grant and the remainder shall be taken from the Land Purchase Account #51570; and
BE IT FURTHER RESOLVED that upon purchase of said parcel, an application to enter the parcel into the County Forest Law program shall be submitted to the Wisconsin Department of Natural Resources.

Approved for presentation to the County Board by the Forestry, Land & Recreation Committee this 7th day of April 2021.

Offered and passage moved by: Jack Sorensen, Bob Mott, Greg Pence, Bob Almekinder and Alan VanRaalte.

Discussion: Fiene stated that the County was approached by the land owner regarding a potential purchase. Per Fiene two of the contingencies were that at least \$16,000 in matching funds were received from the Knowles-Nelson and to bring the final purchase request to the County Board for approval. Liebert stated he does not understand why we are purchasing land. Sorensen stated that the policy of the Forestry Committee is that purchases have to be within the boundaries of the County Forest and the owner needs to come to the County with the intent to sell. Per Sorensen there is a fund of over \$30,000 that can only be used to purchase land, this is where the funds would come from. Fiene explained that the money in this account is earmarked for the purchase of County Forest property. Fiene stated that if property is withdrawn from the County Forest, that money is put into this account for future purchases in County Forest property. Discussion ensued regarding future and past purchases. Chairman Hintz allowed resident Jim Gerke of Crescent make a comment as he was having technical issues during Public Comment, Jim Gerke spoke in favor of the Lake District.

Roll Call Vote on Resolution # 43 – 2021: 19 Aye; 2 Nay, Winkler, Liebert

Resolution # 43 – 2021: Adopted

Resolution # 44 – 2021: Offered by the Supervisors of the Administration Committee to seek aid for the Rhinelander/Oneida County Airport.

**Resolution to seek aid for the Rhinelander/Oneida County Airport.
Resolution offered by the Administration Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, the Rhinelander/Oneida County Airport Commission is in the process of petitioning the Secretary of Transportation for Airport Improvement Aid; and
WHEREAS, the Rhinelander/Oneida County Airport Commission has approved the attached resolution as part of their petition; and
WHEREAS, the usual funding for the Rhinelander/Oneida County Airport has been one million dollars for the Federal Aviation Administration approved projects; and
WHEREAS, all three funding sources come from aviation user fees, airline ticket tax, aircraft registration, Passenger Facility Charges, etc.; and
WHEREAS, the Rhinelander/Oneida County Airport has received over 38 million dollars in grants since 1948; and
WHEREAS, as a co-sponsor of the Rhinelander/Oneida County Airport, Oneida County must approve petitioning the Secretary of Transportation for Airport Improvement Aid,
NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors does hereby support the Rhinelander/Oneida County Airport in its petition for Airport Improvement Aid from the Secretary of Transportation; and
BE IT FURTHER RESOLVED, that the Oneida County Board of Supervisors adopts the findings and conclusions in the attached resolution of the Rhinelander/Oneida County Airport Commission and directs the County Board Chairman and County Clerk to sign the necessary paperwork in order to receive the aforementioned aid.

Approved by the Administration Committee this 12th day of April, 2021.
Offered and passage moved by: Dave Hintz, Billy Fried, Alan VanRaalte and Bob Mott.

Discussion: Hintz stated that the Airport is looking for the approval to get additional aid.
Roll Call Vote on Resolution # 44 – 2021: 21 Aye
Resolution # 44 – 2021: Adopted

Supervisor Pence left at 11:32 a.m.

Resolution # 45 – 2021: Offered by the Supervisors of the Conservation and UW-Extension Education Committee to formally declare the organization of the Crescent Lake District.

**Resolution to formally declare the organization of the Crescent Lake District.
Resolution approved for presentation to the Oneida County Board by the Supervisors of the Conservation and UW-Extension Education Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, Oneida County received a petition from the Crescent Lake Association regarding the formation of the proposed Crescent Lake District hereinafter referred to as the "Lake District"; and
WHEREAS, the Oneida County Board of Supervisors assigned the tasks associated with reviewing the petition to the Oneida County Conservation and UW-Extension Education Committee hereinafter referred to as the "Committee"; and
WHEREAS, the Committee held a public hearing on January 9, 2021 within 30 days of receipt of the completed petition; and
WHEREAS, within 6 months after the date of the public hearing, the County Board shall issue its order; and
WHEREAS, pursuant to Wis. Stat. s.33.25 a lake district can be formed by the County Board if the petitioners for said district present a petition "signed by persons constituting 51 percent of the landowners or the owners of 51 percent of the lands within the proposed district."; and
WHEREAS, Oneida County staff, utilizing the 2019 tax roll data, determined the total number of eligible landowners located in the boundary of the proposed Lake District was 343 with 51% of the required signatures being 175; and
WHEREAS, 192 signatures or 55.97% of the landowners in the proposed Lake District were deemed acceptable on the petition sheets provided by the Crescent Lake Association; and
WHEREAS, the Committee, after reviewing staff reports, determined that the petitioners met the required signatures from over 51% of the proposed Lake District landowners; and
WHEREAS, the Committee's recommendation was to approve the formation of the proposed Lake District because the petition was signed by over 51% of the proposed Lake District landowners, as set forth in WI Stat 33.25; and
WHEREAS, the proposed Lake District is necessary, that the public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the Lake District, and that the property included in the Lake District will be benefited by the establishment of the proposed Lake District; and
WHEREAS, the Crescent Lake Association is unable to meet their financial needs to address invasive species control, including Eurasian Water Milfoil; and

WHEREAS, a lake district has the ability to ensure that a secure base of partners (district members) and finances will be available to conduct lake management activities to protect aquatic resources, personal investments, and values including property values that are greatly affected by the health of the water body; and

WHEREAS, a lake district is a unit of government that can acquire financial assistance through grants for lake projects and management plans, and protect lake habitat through restoration efforts.

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors formally declares the organization of the proposed Lake District.

BE IT FURTHER RESOLVED, that the Lake District shall be known as the Crescent Lake District; and

BE IT FURTHER RESOLVED, that the boundaries of the Crescent Lake District shall be the same as presented as part of the petition; and

BE IT FURTHER RESOLVED, that the County Board Chairman shall appoint four of the five members of the initial Board of Commissioners of the Crescent Lake District as follows:

1. Three owners of land within the Lake District (with one being a resident of the Lake District)
2. One member of the Conservation and UW-Extension Education Committee (or a person nominated by that Committee); and

BE IT FURTHER RESOLVED, that the County Clerk shall provide a certified copy of this resolution to the Town of Crescent (the Town with the highest assessed value within the Lake District) to appoint a fifth representative to the Board of Commissioners within 30 days of the Lake District's establishment and in conformity with the requirements of Wis. Stat. s 33.27(2); and

BE IT FURTHER RESOLVED, that a copy of this resolution can be provided to Ryan Peterson who represented the Crescent Lake District.

Approved for presentation to the County Board by the Oneida County Conservation and UW-Extension Education Committee this 8th day of March, 2021.

Offered and passage moved by: Bob Mott, Bob Thome, Jim Winkler, Mitch Ives, Mike Roach and John Engel.

Discussion: Mott went over the steps that were taken to establish a Lake District for Crescent Lake. Mott went over the handout that was distributed. Jennrich stated that the Committee is recommending the Lake District formation.

Holewinski questioned if the petition was presented to residents when the signatures were collected. Discussion ensued regarding how signatures were collected and the required process. Holewinski stated that the duties are not spelled out as to what the Lake District is able to do and that he did not feel the paperwork was filed correctly. VanRaalte asked for clarifications regarding the petition signatures. Michelle Sadauskas stated that the full signatures are scanned and placed on the website. Discussion ensued regarding signatures.

Motion/Second: Timmons/Paszak to postpone this Resolution to the May 18th County Board meeting.

Discussion: Hintz stated to direct your questions to the County Clerk's Office within 2 weeks.

Roll Call Vote on Amendment to Resolution # 45 – 2021: 12 Aye, Cushing, Kelly, VanRaalte, Paszak, Liebert, Oettinger, Roach, Timmons, Schreier, Holewinski, Sorensen, Hintz; 8 Nay, Ives, Mott, Fried, Almekinder, Winkler, Fisher, Thome, Krolczyk; 1 Absent, Pence

Postponement of Resolution # 45 – 2021: Adopted

Recess called at 11:41 a.m.

Return from recess at 11:51 a.m.

Supervisor Fisher did not return from break.

Resolution # 46 – 2021: Offered by Supervisor Billy Fried to repeal the Code of Conduct as provided in Resolution 42-2012.

Seconded by Timmons.

Resolution to repeal the Code of Conduct as provided in Resolution 42-2012.

Resolution approved for presentation to the Oneida County Board by Supervisor Billy Fried.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, In 2012 the Oneida County Board of Supervisors adopt the attached Code of Ethics and Dispute Resolution procedure attached hereto.

WHEREAS, the Oneida County Board of Supervisors has determined that the attached Code of Conduct is an unnecessary addition to the rules codified in Chapter 19 of the Wisconsin Statutes.

THEREFORE, BE IT RESOLVED, the Oneida County Board of Supervisors hereby repeals the Code of Conduct as set forth in the attached Resolution 42-2012

Offered and passage moved by: Billy Fried.

Discussion: Hintz stated that at the last County Board meeting it was voted on to remove the Code of Conduct. Per Hintz the Administration Committee was directed to draft a Resolution to make that change. Mott went over the language of the Code of Conduct. Fried stated that his vote does not mean he does not agree with the meaning of the Code of Conduct, this just eliminates an additional layer. Discussion ensued regarding the language in the Code of Conduct.

Roll Call Vote on Resolution # 46 – 2021: 12 Aye, Kelly, Liebert, Fried, Ives, Roach, Almekinder, Paszak, Timmons, Holewinski, Sorensen, Oettinger, Hintz; 7 Nay, Winkler, Schreier, Krolczyk, Cushing, Mott, VanRaalte, Thome; 2 Absent, Fisher, Pence

Resolution # 46 – 2021: Adopted

Resolution # 47 – 2021/Ordinance Amendment # 5 – 2021: Offered by the Supervisors of the Labor Relations Employee Services (LRES) Committee to amend the General Code of Oneida County to reflect changes related to Department of Social Services (DSS) and the Aging and Disability Resource Center (ADRC).

**Resolution to reflect changes to County Code related to DSS and ADRC.
Ordinance Amendment offered by Labor Relations Employee Services (LRES) Committee.**

WHEREAS, in November 2020, the County Board approved a resolution to combine the Department of Social Services (DSS) and the Aging and Disability Resource Center (ADRC); and

WHEREAS, DSS Director and Human Resource (HR) Director have reviewed and have recommended changes and updates to the County Code to reflect the action taken in November; and

WHEREAS, the LRES Committee has reviewed and recommends to the County Board of Supervisors the recommend changes and updates.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 1.02, 1.295, 2.30, 2.31, 2.40, 2.57, 3.05, 11.01, 11.08 and 11.17 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

§ 1.02 Officials.

- (1) Elected Officials. Elected officials of the County shall be Clerk, Treasurer, Register of Deeds, Clerk of Court, District Attorney, Sheriff and 21 Supervisors. **[Amended by Ord. No. 91-2007]**
- (2) Appointed Officials. The following officials of the County shall be appointed in the manner and for the term indicated below, except as otherwise provided by Wisconsin Statutes and this Code.
 - (a) Creation of Offices. The positions of the appointed officials below and such other positions as may be created from time to time by the County Board, exist under § 59.025, Wis. Stats.
 - (b) Term of Office. The term of office of appointed officials of the County shall be indefinite after satisfactory completion of the probationary period of employment.
 - (c) Selection Process. The individuals employed in the positions below and in such other appointed positions as may be created from time to time by the County Board shall be selected under Ch. 4 of this Code.
 - (d) Designated Positions. **[Amended by Ord. No. 22-92; Ord. No. 37-94; Ord. No. 103-99; Ord. No. 29-2000; Ord. No. 30-2000; Ord. No. 03-2001; Ord. No. 91-2007; Res. No. 86-2009; Res. No. 79-2018; 1-15-2019 by Res. No. 17-2019, effective 2-7-2019; 2-19-2019 by Res. No. 21-2019 (Ord. No. 4-2019), effective 3-2-2019]**

Official	How Appointed	Term
Aging and Disability Resource Center (ADRC) Director-Manager	<u>Social Services Director</u> with ADRC Committee approval, subject to confirmation by County Board	Indefinite, §§ 59.07(93), 46.82 (5) (b) and 46.283, Wis. Stats.
Administrative Coordinator	County Board	Indefinite, § 59.19, Wis. Stats.
Airport Manager	Rhineland-Oneida County Airport Commission	Indefinite, § 114.14(2) 114.14(3), Wis. Stats.
Auditor/Finance Director	Finance <u>Administration</u> Comm., subject to confirmation by County Board	Indefinite
Buildings and Grounds Manager	Buildings and Grounds <u>Facilities</u> Committee, subject	Indefinite

Official	How Appointed	Term
<u>Facilities Director</u>	to confirmation by County Board	
Community Resource Development Agent	Agric. & Ext. Education/Land & Water Conservation Comm. & U.W. Ext. Coop.	Indefinite, § 59.87(3) 59.56(3), Wis. Stats.
County Conservationist	Agricultural & Ext. Education/Land and Water Conservation Comm., subject to confirmation by County Board	Indefinite
Corporation Counsel	County Board	Indefinite, § 59.07(44) 59.42, Wis. Stats.
Human Resources Director	Labor Relations and Employee Services Comm., subject to confirmation by County Board	Indefinite
Information Technology Services Director	Finance <u>Administration</u> Comm., subject to confirmation by County Board	Indefinite
Emergency Management Director	County Board	Indefinite, § 166.03(4), 323.14(1) Wis. Stats.
Family Living Agent	Agric. & Ext. Education/Land & Water Conservation Comm. & U.W. Ext. Coop.	Indefinite, § 59.87(3), 59.56(3), Wis. Stats.
Forestry Administrator	Forestry & Outdoor Recreation Comm. <u>Subject to confirmation by County Board</u>	Indefinite, § 28.11(3), Wis. Stats.
4H & Youth Agent	Agric. & Ext. Education/Land & Water Conservation Comm. & U.W. Ext. Coop.	Indefinite, § 59.87(3), 59.56(3), Wis. Stats.
Highway Commissioner	County Board	Indefinite § 83.01(1), Wis. Stats.
Land Information Manager	Land Records Comm., subject to confirmation by County Board	Indefinite, §§ 59.12, 59.88(3) 59.13, 59.45, 59.72,(3) Wis. Stats.
Medical Examiner	Law Enforce. Comm., subject to confirmation by County Board	Indefinite, § 59.34(1), Wis. Stats.
Planning & Zoning Administrator	Planning & Zoning Comm., subject to confirmation by County Board	Indefinite, § 59.97(10)(b) 59.69(2) Wis. Stats.
Public Health Director/Health Officer	Board of Health, subject to confirmation by County Board	Indefinite, § 141.05, Wis. Stats.
Social Services Director	Health & Social Services Comm., subject to confirmation by County Board	Indefinite, § 46.22(2), Wis. Stats.
Solid Waste Director	Solid Waste <u>Public Works</u> Comm., subject to confirmation by County Board	Indefinite
Veterans Service Officer	County Board	Subject to § 45.43(1)(a)(2) 45.80, Wis. Stats.

§ 1.295 Aging and Disability Resource Center (ADRC) ~~Director~~ Manager.

[Added by Res. No. 79-2018; amended 1-15-2019 by Res. No. 17-2019, effective 2-7-2019]

As part of the Social Services Department, Administers all services as an aging unit, § 46.82(5), Wis. Stats., and a resource center, § 46.283, Wis. Stats., under the jurisdiction of the ADRC Committee.

§ 2.30 Committees.

[Amended by Ord. No. 62-93; Ord. No. 44-94; Ord. No. 29-2000; Ord. No. 31-2000; Res. No. 90-2004; Ord. No. 31-2000; Ord. No. 4-2007; Res. No. 19-2008; Res. No. 86-2009; Ord. No. 48-2011; Ord. No. 55-2011; Ord. No. 34-2014; 1-15-2019 by Res. No. 17-2019, effective 2-7-2019; 2-19-2019 by Res. No. 22-2019 (Ord. No. 5-2019), effective 3-2-2019; 2-19-2019 by Res. No. 25-2019 (Ord. No. 7-2019), effective 3-2-2019]

- (1) No committee may be created unless authorized by the full County Board. No committee may create subcommittees or otherwise subdivide committee responsibilities unless authorized by the whole County Board. Any committee may rely on its members, County staff, or other individuals or organizations to conduct research and provide additional information to the committee for the purpose of fulfilling its responsibilities. Such research or information gathering, when conducted cooperatively without a quorum of the committee, shall not be considered a subcommittee or governmental body unless creation of a subcommittee has been previously approved by the County Board.
- (2) Appointed.
 - (a) Enumerated. The following standing committees shall be appointed by the Chair at the organizational meeting of the Board in the year she/he is elected and shall consist of the number of members listed herein. The Chair may appoint a Committee on Committees to assist him/her. All appointed committee members shall serve two-year terms and be County Board supervisors, except where State law provides for other non-Board members, all State mandated non-

County Board members will be selected using the process set out in Paragraph (4) below:

Conservation and UW-EX Education ADRC Committee	5 members plus 1 FSA 4 County Board Supervisors, plus 5 older individuals (age 60 or older) , <u>citizen members that meet the requirements of §§ 46.82 (4) and 46.283(6)</u> , appointed by the County Board Chair, subject to confirmation by the County Board
County Facilities	5 members
Public Safety	5 members
Administration	5 members
Forestry, Land, and Outdoor Recreation	5 members and Town Designee
Labor Relations/Employee Services	5 members
Land Records	5 members
Law Enforcement Grievance	2 members plus 3 lay persons
Planning and Development	5 members
Social Services	5 members
Board of Health	4 County Board members and 3 lay persons, subject to confirmation by the County Board, who shall act as the County Board of Health under Ch. 251, Wis. Stats.

- (b) Conservation and UW-EX Education Committee. The Conservation and UW-EX Committee shall consist of five members of the County Board and a designee of the USDA Farm Service Agency (FSA), and shall have such powers and duties as prescribed in Ch. 92, Wis. Stats., as amended from time to time.
- (c) Land Records Committee. This Committee shall consist of five members of the County Board.
- (d) Labor Relations/Employee Services. This Committee shall consist of five members of the County Board.
- (3) Elective. The County Public Works and Solid Waste Committee shall consist of five members and shall be elected by the County Board at the organizational meeting of the Board in the year the Board is elected, with such committee members serving two-year terms. The procedure for nomination and election of Public Works and Solid Waste Committee members shall be the same as that for the nomination and election of the County Board Chair, except that the use of secret ballots shall not be permitted. **[Amended by Ord. No. 34-2014]**
- (4) Appointment of Citizen Members to Committees and Commissions.
- (a) Department Head Responsibilities:
1. Review terms of citizen members and determine expiration date of term.
 2. Provide the County Clerk's Office with the following no less than 30 days before expiration date of term or immediately upon receiving the resignation of a citizen member:
 - a. Name of person presently in position;
 - b. Expiration date of term;
 - c. Qualifications of the position;
 - d. Appointing authority (County Board Chair, County Board, Governor, etc.).
 3. For any Committee or Commission without a department head, the Human Resources Director shall act as the department head for purposes of this section.
- (b) County Clerk's Responsibilities:
1. Upon request for reappointment of citizen member:
 - a. Confer with department head and appointing authority regarding reappointment.
 - b. Assist as requested-meeting agenda and/or letter of confirmation to citizen appointee, County Board Chair, COJ

Chair, department head(s) and others as necessary.

2. Upon resignation of citizen member:
 - a. Receive resignation of citizen member from department head.
 - b. Confer with department head and appointing authority regarding qualifications necessary for applicant to fill opening.
 - c. Advertise opening as appropriate.
 - d. Receive applications and determine eligibility.
 - e. Schedule interviews or begin other selection process.
 - f. Clerk will assist as requested-prepare meeting agendas and correspondence as necessary.
3. No timely applications for vacancy:
 - a. If no qualified individual applies for the open position, the County Board Chair, COJ Chair and department head will actively solicit a qualified person to fill the opening.
 - b. Application(s) will be forwarded to the County Clerk's Office.
 - c. The Clerk will list the applicants and schedule interviews on behalf of the County Board Chair if necessary or assist with an alternate selection process.
 - d. Clerk will assist as requested-prepare meeting agendas and correspondence as necessary.

§ 2.31 Rules Governing County Board Committees, Boards and Commissions.

[Amended by Ord. No. 22-91; Ord. No. 13-94; Ord. No. 37-94; Ord. No. 53-97; Ord. No. 29-2000; Ord. No. 31-2000; Ord. No. 03-2001; Ord. No. 97-2004; Ord. No. 69-2005; Ord. No. 86-2009; Ord. No. 55-2011]

- (1) Generally. The various Committees, Boards and Commissions shall have such powers and duties as are vested in them by County Code or State law.
- (2) Resignations. If a supervisor resigns in writing for good cause from one or more of his/her elected or appointed committees and such resignation is accepted by the County Board Chair, she/he need not be reassigned to another committee until the following organizational meeting of the County Board.
- (3) Temporary Vacancies. Whenever a member of any committee or commission created by the County Board is unable to perform his/her duties due to illness or other disability, the County Board Chair may declare such position temporarily vacant and may appoint another person to fill the vacancy so created as is permitted by Wisconsin Statute until the incumbent member who holds the regular appointment is able to return and perform his/her duties.
- (4) Attendance at Committee Meetings.
 - (a) In keeping with their responsibility to the residents of the County and to fellow County Board members, all County Board members shall be required to attend all meetings of any committee to which they have been appointed. If a committee member knows she/he will not be able to attend a scheduled meeting, permission for the absence shall be obtained from the committee chair; or in his/her absence, the County Board Chair; or in his/her absence, the County Board Vice-Chair. If three unexcused absences are recorded in any committee to which a member has been appointed within any twelve-month period, the same shall be brought to the attention of the County Board by the County Clerk at the request of any Board member.
 - (b) If it is determined pursuant to § 2.31(4)(a) that a quorum of members will not be present for a scheduled committee meeting but the purpose of the meeting will not warrant an adjournment and that the meeting should proceed, a request can be made by the committee chair to the County Board Chair, or in his/her absence the County Board Vice-Chair, or in their absence a member of the County Board, preferably one having prior experience on the committee, to attend. The individual attending shall be counted for purposes of determining whether a quorum is present and shall have all rights and privileges of a committee member for purposes of that meeting.
- (5) Minutes of Meetings, Reports to the County Board. Each committee shall keep minutes of each meeting, and within

10 days of a committee or County Board meeting provide an electronic copy of the draft minutes, clearly marked "DRAFT", to the County webmaster for posting on the County website. Further, each committee shall file approved minutes with the County Clerk within 10 days after approval or correction of the minutes by the committee at the meeting following, and an electronic copy of the approved minutes shall be sent to the County webmaster to be posted on the County website. The minutes shall include the time of opening and closing, the names of attending members, date and place of the meeting, matters discussed and other pertinent information, except the minutes of the Social Services Committee need be only a summary of the meeting showing when and where the meeting was held, the members present, other persons present and general information as to business conducted, but excluding any matters deemed confidential in nature. Committees shall report to the County Board at any Board meeting on the committee's activities when requested to do so by the County Board Chair. **[Amended by Ord. No. 22-2013]**

(6) Compliance with Open Meeting Law.

(a) The County Board and its committees, boards and commissions shall comply with Ch. 19, Subchapter IV, Open Meetings of Governmental Bodies, Wis. Stats., which is incorporated herein by reference.

(b) Committees shall, whenever practicable, use the "Notice of Meeting" form prepared by the County Clerk's office in the scheduling of meetings.

(c) Legal questions of compliance with the law shall, whenever practicable, be referred to the Corporation Counsel in advance of the posting.

(7) Committees of Jurisdiction, Reports.

(a) Designation of Committee of Jurisdiction. The elected officials and department heads of the County shall report to the following committees of jurisdiction and are encouraged to meet with such committees on a regular basis, and shall meet when specifically requested: **[Amended by Ord. No. 34-2014; Ord. No. 54-2015; Res. No. 79-2018; 1-15-2019 by Res. No. 17-2019, effective 2-7-2019; 2-19-2019 by Res. No. 22-2019 (Ord. No. 5-2019), effective 3-2-2019]**

Elective County Official

Circuit Court Judges
 Clerk of Circuit Court
 County Clerk
 County Treasurer
 District Attorney
 Register of Deeds
 Sheriff

Appointed Official

Administrative Coordinator
 Social Services and Aging Unit Director
 Auditor/Finance Director
~~Building and Grounds Manager~~ Facilities Director
 Corporation Counsel
 Community Resource Development
 County Conservationist
 Human Resources Director
 Emergency Management Director
 Family Court Commissioner
 Family Living Agent
 Forestry Administrator
 4-H and Youth Agent
 Highway Commissioner
 Highway Safety Coordinator
 Information Technology Services Director
 Land Information Manager
 Medical Examiner
 Planning and Zoning Administrator
 Public Health Director/Health Officer
 Register in Probate
 Social Services Director
 Veterans Service Officer

Committee of Jurisdiction

Public Safety
 Public Safety
 Administration
 Administration
 Public Safety
 Land Records
 Public Safety
Committee of Jurisdiction
 County Board
 ADRC Committee
 Administration
 County Facilities
 Public Safety
 Conservation & UW-EX Education
 Conservation & UW-EX Education
 Labor Relations/Employee Services
 Public Safety
 Public Safety
 Conservation & UW-EX Education
 Forestry, Land, and Outdoor Recreation
 Conservation & UW-EX Education
 Public Works and Solid Waste
~~Highway~~ Public Works
 Administration
 Land Records
 Public Safety
 Planning and Development
 Board of Health
 Public Safety
 Social Services
 Social Services Committee

(b) Reports.

1. Budget Reports. Elected officials and department heads shall be familiar with the provisions of § 3.11 of this Code with respect to their anticipated and actual revenues and expenditures throughout the fiscal year.
2. Personnel. Elected officials and appointed department heads shall operate their departments with authorized personnel and within approved budget allocations for the fiscal year. Personnel needs which could not have been reasonably foreseen and anticipated, and the potential fiscal impact, shall be reported to the committee of jurisdiction and the ~~Personnel~~ Labor Relations Employee Services Committee.
3. Purchasing. Purchases of supplies, materials, equipment and nonprofessional services shall be made pursuant to the provisions of § 3.09 of this General Code.

§ 2.40 **ADRC Committee.**

[Amended by Ord. No. 103-99; Ord. No. 114-2008; Ord. No. 55-2011; Res. No. 79-2018; 1-15-2019 by Res. No. 17-2019, effective 2-7-2019]

The Aging and Disability Resource Center Committee (ADRC Committee) shall have the following composition and duties:

- (1) Composition and Appointment. In addition to the four County Board Supervisors, the ADRC Committee shall have five citizen members appointed by the County Board Chair, subject to confirmation by the County Board. Older adults (age 60 or older) shall constitute at least 50% of the membership of this Committee. Two citizen members shall represent older adults (age 60 or older); one citizen member shall represent persons with physical disabilities; one citizen member shall represent persons with developmental disabilities; and one citizen member shall be an at-large member representing the community in general. Individuals who are elected to any office may not constitute 50% or more of the membership of this Committee.
- (2) Term. The term of office of the members of the ADRC Committee shall be for two years. No member shall serve more than three consecutive terms.
- (3) Organization. The ADRC Committee may adopt its own bylaws and procedures for handling ADRC policy and procedures.
- (4) Powers and Duties. The ADRC Committee shall, in addition to the powers and duties identified in the subsections set forth below, have and exercise the powers and duties identified in §§ 46.82(4)(d) and 46.283(6) (b), Wis. Stats., and shall direct the Oneida County Aging and Disability Resource Center, hereby identified as the "ADRC of Oneida County," with respect to the powers and duties under §§ 46.82(3) and 46.283(3) and (4), Wis. Stats., as amended from time to time.
- (5) Per Diem and Expenses. Members of the ADRC Committee that act on the ADRC agenda items shall receive per diem, mileage and other necessary expenses incurred in performing their duties under § 3.10 of this General Code.
- (6) Nutrition Advisory Council. The ADRC Committee shall oversee the Nutrition Advisory Council. The State of Wisconsin requires all County aging units receiving Older Americans Act grant funds to have a Senior Nutrition Advisory Council to represent participants and the communities served and operate in an advisory capacity to the Senior Nutrition Program. The Council shall be composed of five members appointed by the County Board Chairman and the ADRC Committee, subject to confirmation by the County Board. Of such members, more than half shall be nutrition participants, and the remainder shall be broadly representative of the major public and private agencies and organizations in the County related to aging, local government officials and other persons who are knowledgeable and experienced in the special needs of the elderly.

§ 2.57 **Board of Health.**

[Added 1-15-2019 by Res. No. 17-2019, effective 2-7-2019]

The Committee shall have the following composition and duties:

- (1) Appointment.
 - (a) The County Board Chair shall appoint four County Board members and three lay persons, subject to confirmation by the County Board, who shall act as the County Board of Health under Ch. 251, Wis. Stats. A good faith effort shall be made to appoint a registered nurse, a physician and another citizen of the County who have a demonstrated interest or competence in the field of public health or community health. ~~These members are part of the Health and Aging Committee for purposes of Board of Health agenda items only.~~

- (b) Staggered Terms of Appointments. To comply with § 251.03(4), Wis. Stats., initially, one of the lay persons shall be appointed for a term of three years, one for a term of two years and one for a term of one year. Thereafter, their successors shall be appointed or reappointed for three-year terms.
- (2) Powers and Duties.
 - (a) The Board of Health shall act as the County Board of Health for purposes of compliance with Ch. 251, Wis. Stats.
 - (b) Lay persons of the Board of Health shall have voting privileges and shall be entitled to reimbursement for expenses under § 3.10 of this General Code as if they were members of the County Board.
 - (c) The Board of Health shall be considered the County Board of Health for purposes of compliance with Ch. 251, Wis. Stats. The Board of Health shall have the minimum powers and duties of a County Board of Health as set forth in § 251.04, Wis. Stats. Subject to approval by the County Board, the Board of Health may adopt such additional regulations as it determines are necessary to protect and improve public health in the County, provided such regulations are no less stringent than and do not conflict with state statutes and rules of the State Department of Health and Family Services.
- (3) Additional Provisions. See Ch. 11 of this General Code for additional provisions pertaining to the Board of Health and Health Department.

§ 3.05 Petty Cash/Change Funds.

The following departments may maintain the following petty cash/change funds:

- (1) County Clerk's Office: \$100.
- (2) Law Enforcement: \$200.
- (3) Treasurer: \$200.
- (4) Highway Department: \$100.
- (5) Landfill Scale Office: \$700.
- (6) Planning and Zoning Office: \$100.
- (7) Public Health: \$100.
- (8) Building and Grounds: \$100.
- (9) ~~Department on Aging~~ Aging and Disability Resource Center: \$150.
- (10) Mailbox Library: \$100.
- (11) Emergency Management: \$100.
- (12) Land Information: \$20.

§ 11.01 County Department of Social Services.

[Amended by Ord. No. 19-98]

- (1) Establishment. The Department of Social Services is and has been established pursuant to § 46.22(1)(a), Wis. Stats.
- (2) Powers and Duties.
 - (a) The Department of Social Services shall have the power and duties set forth in § 46.22(1)(b), Wis. Stats.
 - (b) The Department of Social Services shall have any of the functions, duties and powers and such other welfare functions as may be delegated to it by the County Board pursuant to § 46.22(1)(c)(dm)(e) and (1g), Wis. Stats.
- (3) ~~(Reserved)~~ As authorized by §§46.283 (1) (a)1 operates a resource center under §46.238.

- (4) Agent for IV-D Program. The Department of Social Services shall be the County's agent under the federal program described in Title IV, Part D, of the Social Security Act, as amended, entitled "Child Support and Establishment of Paternity Law," and shall, pursuant to this program, contract on behalf of the County with the State and shall perform such other duties as prescribed by federal and State law.

§ 11.08 Health Department.

[Amended by Ord. No. 19-98; Ord. No. 55-2011]

- (1) Establishment. The Health Department is and has been established pursuant to § 251.02, Wis. Stats.
- (2) Levels of Service; Duties. The Health Department shall meet the requirements of Level I as provided in § 251.05(1)(a), Wis. Stats., and shall provide such additional services and shall have such additional duties as permitted by State law and as authorized by the Board of Health and Aging Committee and, where required, approved by the County Board.
- (3) Governance. The Health Department shall be governed by the Board of Health, which is appointed pursuant to § 2.57 of this General Code. [Amended 1-15-2019 by Res. No. 17-2019, effective 2-7-2019]
- (4) Jurisdiction. The Health Department shall have such jurisdiction as is provided pursuant to § 251.08, Wis. Stats.

§ 11.17 Facility Codes and Fees Schedule.

[Added by Ord. No. 13-99; amended by Ord. No. 55-2011]

The Oneida County Board of Supervisors establishes an Oneida County Facility Codes and Fees Schedule for the inspection services to be provided by the Sanitarian and Sanitarian Technician. Fees may be modified as deemed necessary by the Board of Health and Aging Committee in the future.

Approved for presentation to the County Board by the LRES Committee this 7th day of April, 2021.

Offered and passage moved by: Ted Cushing, Scott Holewinski, Sonny Paszak and Billy Fried.

Discussion: Social Services Director Mary Rideout went over the language changes due to the merger of the ADRC and Social Services Departments. Per Rideout Corporation Counsel and the Committees agreed on the updated language.

Roll Call Vote on Resolution # 47 – 2021/Ordinance Amendment # 5 – 2021: 19 Aye; 2 Absent, Fisher, Pence
Resolution # 47 – 2021/Ordinance Amendment # 5 – 2021: Adopted

Resolution # 48 – 2021: Offered by the Supervisors of the Labor Relations Employee Services Committee to move a Limited Term Employee (LTE) ADRC Specialist to a Part-Time ADRC Specialist.

**Resolution to move a Limited Term Employee (LTE) ADRC Specialist to a Part-time ADRC Specialists.
Resolution approved for presentation to the Oneida County Board by the Supervisors of the Labor Relations Employee Services (LRES) Committee.
Resolved by the Board of Supervisors of Oneida County, Wisconsin:**

WHEREAS, the Social Services Director has evaluated a LTE ADRC Specialist which has been in place since April 10, 2019; and

WHEREAS, the Social Services Director met with the Aging & Disability Resource Center (ADRC) Committee to discuss reasons that the LTE ADRC Specialist position should be changed to a 64% (based on a 37.5 hour week/1248 hours per year) part time position; and

WHEREAS, the reasons provided were as follows:

- Allows for flexibility in workload. With the integration of the ADRC and Social Services Departments, the ADRC Specialists are able to back-up Adult Protective Services and assist with the intake function.
- Provides additional flexibility for increasing caseloads due to Oneida County's projected demographics.
- Significant training is required for ADRC Specialists. This change provides employees in this position with paid time off and other employment benefits, which encourages retention.
- This position is 100% funded with State and Federal grant funds; and

WHEREAS, the ADRC Committee agreed with the change from LTE status to part time status and recommended the change to the LRES Committee; and

WHEREAS, the LRES Committee reviewed the request and agrees with the change from LTE status to part time status and recommends the change to the Oneida County Board.

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective April 21, 2021, the current LTE ADRC Specialist position's employment status be changed to part-time status (64%/1248 hours per year); and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by

adoption of this resolution it shall be deemed that all costs of this position are fully funded by State and Federal grant funds as outlined in the attached fiscal impact statement.

Approved for presentation to the County Board by the LRES Committee this 7th day of April, 2021.
Offered and passage moved by: Ted Cushing, Scott Holewinski, Sonny Paszak and Billy Fried.

Discussion: Rideout stated that this was an LTE position that had been in place for over 2 years. Per Rideout by moving the position to permanent part time helps in the retention in this position. Per Rideout this is a long term position and that the need will be long term. Rideout stated that this position is already filled and this is just a change to make it a permanent position versus limited term.

Roll Call Vote on Resolution # 48 – 2021: 19 Aye, 2 Absent, Fisher, Pence

Resolution # 48 – 2021: Adopted

Resolution # 49 – 2021: Offered by the Supervisors of the Forestry, Land and Recreation Committee to provide support for the continuation of the Knowles-Nelson Stewardship program.

Resolution to provide support for the continuation of the Knowles-Nelson Stewardship program.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Forestry, Land and Recreation Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Wisconsin Legislature created the Knowles-Nelson Stewardship Program in 1989 to preserve valuable natural areas and wildlife habitat, protect water quality and fisheries and expand opportunities for outdoor recreation; and **WHEREAS**, Per Ch. 23.0915(2c)(d), Wis. Stats., the Knowles-Nelson Stewardship Program is set to expire in 2022; and **WHEREAS**, the program has supported land acquisition and capital development by the Wisconsin Department of Natural Resources (WDNR), local governments, and nonprofit conservation organizations to preserve valuable natural areas, wildlife habitat, water quality and outdoor recreation for public benefit around the state; and

WHEREAS, Oneida County has utilized Stewardship acquire additional forest lands for enrollment into the County Forest Law Program that has increased public recreational opportunities and added valuable assets to its timber inventory, helping to keep its property tax rate among the lowest in the state; and

WHEREAS, this resolution supports the continuation of the Knowles-Nelson Stewardship Program for ten years and consideration of the WDNR budget request of \$50 million per year.

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors consider the Knowles-Nelson Stewardship Program a valuable tool to preserve and restore natural areas, wildlife habitat, and water quality while supporting the development of public nature-based outdoor recreation opportunities that promote economic development and enhance quality of life, and

BE IT FURTHER RESOLVED, that the Oneida County Board of Supervisors does support reauthorization of the Knowles-Nelson Stewardship Program for ten years and consideration of the Wisconsin Department of Natural Resources (WDNR) budget request of \$50 million per year, and

BE IF FURTHER RESOLVED, that the County Clerk be directed to forward a copy of this resolution to all members of the legislature that represent Oneida County, to the Governor, the Wisconsin Department of Natural Resources (WDNR) and the Wisconsin Counties Association.

Approved for presentation to the County Board by the Forestry, Land and Recreation Committee this 7th day of April, 2021.

Offered and passage moved by: Jack Sorensen, Bob Mott, Greg Pence, Bob Almekinder, Alan VanRaalte.

Discussion: Fiene stated that this Resolution was brought forward on the recommendation of Supervisor Sorensen. Per Fiene the Knowles-Nelson Stewardship fund is a grant program administered through the DNR in which municipalities can apply for grants to cover a percentage of the purchase of property to be entered into the County Forest System. Sorensen went over changes that happened at the state level. Sorensen stated that at this time this Resolution is not current with what is going on at the State.

Motion/Second: Sorensen/Kelly to table Resolution # 49 – 2021.

Roll Call Vote on Resolution # 49 – 2021: 16 Aye; 3 Nay Mott, Schreier, VanRaalte, 2 Absent, Fisher, Pence

Resolution # 49 – 2021: Adopted

Resolution # 50 – 2021: Offered by the Supervisors of the Administration Committee to create an Ad-Hoc Redistricting Committee.

Resolution to create an Ad-Hoc Redistricting Committee.

Resolution offered by Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Wis. Stat. s. 59.10(3)(b) [as amended] sets forth the ground rules for counties in the State of Wisconsin for creating supervisory districts; and

WHEREAS, the formation of an ad-hoc redistricting committee will assist the County Board in complying with the requirements of federal and state law in creating the new supervisory districts; and,

WHEREAS, it is proposed that an Ad-hoc Redistricting Committee be created and consist of 5 Supervisors as appointed by the County Board Chair; and

WHEREAS, the Ad-hoc Redistricting Committee shall be responsible for creating a proposed supervisory district plan that complies with federal law principles governing state election-law requirements including the “one person, one vote” principle said to be embodied in the Equal Protection Clause of the United States Constitution; and,

WHEREAS, the Ad-Hoc Redistricting Committee shall create 21 Supervisory districts and,

WHEREAS, the Committee/County Board shall follow the requirements of Wis. Stats., notably s. 59.10(3)(b) [as amended], when creating supervisory districts in Oneida County:

- The proposed plan may be amended after the public hearing.
- The Board shall solicit suggestions from municipalities concerning the development of an appropriate plan.
- The Board shall “transmit to each municipal governing body in the county the tentative plan that is adopted.”
- Each district shall consist of “whole wards or municipalities.”
- Each district shall be “designated to be represented by one supervisor, and all districts shall be substantially equal in population.”
- “In the tentative plan, the Board shall, whenever possible, place whole contiguous municipalities or contiguous parts of the same municipality within the same district.”
- The Board is required then to hold another public hearing and adopt a final districting plan; and
- The Chairperson of the board shall file a certified copy of the final districting plan with the Secretary of State.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board does hereby authorize the County Board Chair to form the Ad-hoc Redistricting Committee to consist of a total 5 County Board Supervisors; and

BE IT FURTHER RESOLVED, that the Ad-hoc Redistricting Committee shall recommend to the County Board a proposed supervisory district plan that is in compliance with state and federal law regarding redistricting; and

BE IT FURTHER RESOLVED, that the proposed plan shall set forth 21 supervisory districts and the boundaries of the districts, with the plan subject to approval by the County Board; and

BE IT FURTHER RESOLVED, the Committee shall be in effect until such time that a redistricting plan is adopted by Oneida County, unless any extension is given by resolution from the Oneida County Board.

Offered and passage moved by: Dave Hintz, Bob Mott, Billy Fried and Alan VanRaalte.

Discussion: Hintz stated that there is a redistricting process and a committee will need to be established to help this process along. Per Hintz this is the redistricting of County Supervisors and this is done every 10 years. Hintz stated that the goal is for each Supervisor to represent approximately the same amount of people.

Roll Call Vote on Resolution # 50 – 2021: 19 Aye; 2 Absent, Fisher, Pence

Resolution # 50 – 2021: Adopted

Ives left at 12:23 p.m.

Resolution # 51 – 2021: Offered by Supervisor Billy Fried to reactivate the Ad-Hoc committees entitled the Funding Opportunities Committee and Capital Improvement Committee.

Seconded by VanRaalte.

Resolution to reactivate the ad-hoc committees entitled the Funding Opportunities Committee and Capital Improvement Committee.

Resolution approved for presentation to the Oneida County Board by Supervisor Billy Fried.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County anticipates receiving grant funding from the American Rescue Plan Act Funds; and

WHEREAS, the Administration Committee desires to establish a Committee to assist in establishing a strategic plan for the use of the American Reduce Plan Act Funds; and

WHEREAS, the Administration Committee desires to establish a Committee to assist in prioritizing Capital Improvement projects; and

WHEREAS, the Administration Committee desires to establish a Committee to assist in assessing the feasibility of various Capital Improvements; and

WHEREAS, pursuant to Oneida County Code s. 2.31(1) the County Board has the sole authority to create a new committee.

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that Chairman Dave Hintz has the authority to create ad-hoc committees named Funding Opportunities Committee and Capital Improvement Committee if Chairman Dave Hintz deems the creation necessary; and

BE IT FURTHER RESOLVED, the Funding Opportunities Committee shall be comprised of the following ten members, appointed by the County Board Chairman and serve at his pleasure:

- *Five Oneida County Department Heads (or their designee)*
- *Five Oneida County Board Supervisors*

BE IT FURTHER RESOLVED, the Capital Improvement Committee shall be comprised of the following five members, appointed by the County Board Chairman and serve at his pleasure:

- *Two Oneida County Department Heads (or their designee)*
- *Three Oneida County Board Supervisors*

BE IT FURTHER RESOLVED, that the Capital Improvements Committee shall, if so created, report directly to the Administration Committee, meet approximately one time per month, and provide updates to the Administration Committee on at least a quarterly basis

BE IT FURTHER RESOLVED, that the Funding Opportunities Committee shall, if so created, report directly to the Administration Committee, meet approximately two times per month, and provide updates to the Administration Committee on at least a quarterly basis.

Approved for presentation to the County Board by Supervisor Billy Fried this 15th day of April, 2021.

Discussion: Hintz stated that this has been done in the past. Hintz stated that the Capital Improvement Committee compiles a list of all of the needs of the county, they are then evaluated and a 5-year plan is created. Per Hintz the Capital Improvement Committee has really helped in the budgeting process and allows to sort all of the capital needs of the county. Hintz stated that the Funding Opportunities Committee has compiled cost savings and revenue potentials throughout the county. Per Hintz \$6.9 million dollars in funding may be allocated to the County from the Federal Government. Hintz stated there will be restrictions on how that money is spent so it will need to be determined where this money will be allowed to be spent. Hintz explained that this Resolution gives the Chairman the authority to establish these committees. Hintz stated there is already a 5-year plan and the committees will be working off the existing information. Hintz stated that these committees are advisory and the recommendations will need to be brought to the Administration Committee. Fried stated this is a good tool to use to make funding decisions.

Roll Call Vote on Resolution # 51 – 2021: 18 Aye; 3 Absent, Fisher, Pence, Ives

Resolution # 51 – 2021: Adopted

Motion/Second: Holewinski/Cushing to consider the late Resolution.

Roll Call Vote on Motion: 18 Aye, 3 Absent, Fisher, Pence, Ives

Late Resolution – Resolution # 52 – 2021: Offered by Chairman Dave Hintz to appoint Tina Smigielski as the Finance Director.

Seconded by Cushing.

Resolution to appoint Finance Director/County Auditor.

Resolution approved for presentation to the Oneida County Board by Supervisor Dave Hintz.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Administration Committee did receive a retirement notice from the incumbent Finance Director/County Auditor and instructed the Labor Relations Employee Services Department to conduct a recruitment to fill the position; and **WHEREAS**, an interview committee was established by the Administration Committee Chair who interviewed four qualified candidates for the position of Finance director/County Auditor; and

WHEREAS, the interview committee unanimously selected a candidate and recommend the hiring of Ms. Tina Smigielski as the Finance Director/County Auditor contingent upon County Board approval; and

NOW THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby confirms the appointment of Ms. Tina Smigielski as the Finance Director/County Auditor under the following conditions:

1. The effective date of the appointment shall be as early as the day after confirmation by the County Board or as late as May 10, 2021, and
2. For compensation purposes, Ms. Tina Smigielski shall be compensated as follows:
 - a. Hire rate at Grade Level S, Step 9 of the Oneida County Exempt Wage Schedule
 - b. Effective the first of the payroll period after six months of employment, based on satisfactory performance evaluation, increase to Grade Level S, Step 10
 - c. Effective the first of the payroll period after an additional six months of employment, based on satisfactory performance evaluation, increase to Grade Level S, Step 11

- d. Effective on the day of hire, Ms. Smigielski shall receive 247.5 hours of Paid Time Off (PTO); and be placed at Year 14 of the Paid Time Off schedule in lieu of the standard PTO for a new hire.

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2021 to meet all projected costs for the position as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Offered and passage moved by: Dave Hintz.

Discussion: Hintz stated that Finance Director Darcy Smith had taken a position in Vilas County. Per Hintz in the recruitment, process for the newly opened position of Finance Director an interview team was established and interviews were conducted. Hintz stated that the team completed interviews and the list was narrowed down to applicant Tina Smigielski. Hintz stated that the letter of application and resume from the applicant are included in the packet. Hintz went over the background of the applicant Tina Smigielski. Smigielski thanked the board for the consideration of the appointment.

Roll Call Vote on Resolution # 52 – 2021: 18 Aye; 3 Absent, Fisher, Pence, Ives

Resolution # 52 - 2021: Adopted

OTHER BUSINESS

Closed Session - It is anticipated that the County Board may meet in closed session pursuant to Wisconsin Statutes Section 19.85 (1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Topic: Potential Sale of Parcels off Air Park RD being part of Certified Survey Map # 5001 in GL 1 (NE-NE) Section 11 and GL 11 (SE-SE) Section 2, Township 36 North, Range 8 East, City of Rhinelander, Parcel numbers RH-9011-0106 & RH-9011-0102. A roll call vote will be taken to go into closed session and it is anticipated that the County Board will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion/Second: Holewinski/Timmons to go into Closed Session at 12:51 p.m.

Roll Call Vote: All Aye

Motion/Second: Timmons/Holewinski to return to Open Session at 1:39 p.m.

Roll Call Vote: All Aye

Cushing left at 1:36 p.m.

Announcement: Chairman Hintz announced that while in closed session a motion was made to proceed with the possible sale of the property in question.

NEXT MEETING DATE AND TIME May 18, 2021 @ 9:30 a.m.

Unless a motion is made to change the starting time.

ADJOURNMENT:

Chairman Hintz adjourned the meeting at 1:43 p.m.